

# Application for Right-of-Way and Easement Vacation

Municipality of Anchorage  
Planning Department  
PO Box 196650  
Anchorage, AK 99519-6650



PETITIONER*		PETITIONER REPRESENTATIVE (if any)	
Name (last name first)		Name (last name first)	
Mailing Address		Mailing Address	
Contact Phone – Day:	Evening:	Contact Phone – Day:	Evening:
Fax:		Fax:	
E-mail:		E-mail:	

\*Report additional petitioners or disclose other co-owners on supplemental form. Failure to divulge other beneficial interest owners may delay processing of this application.

RIGHT-OF-WAY AND/OR INFORMATION		
Benefiting Property Tax # (000-000-00-000):		
Site Street Address:		
Description of right-of-way/easement: (use additional sheet if necessary)		
Zoning:	Acreage:	Grid #:
# Lots:	# Tracts:	Total # parcels:

I hereby certify that (I am)(I have been authorized to act for) owner of the property described above and that I petition to vacate it in conformance with Title 21 of the Anchorage Municipal, Code of Ordinances. I understand that payment of the application fee is nonrefundable and is to cover the costs associated with processing this application, and that it does not assure approval of the vacation. I also understand that assigned hearing dates are tentative and may have to be postponed by Planning Department staff, the Platting Board, or Planning and Zoning Commission for administrative reasons.

Signature ☐ Owner ☐ Representative Date  
(Representatives must provide written proof of authorization)

Print Name

Accepted by:	Poster & Affidavit:	Fee:	Case Number:	Requested Meeting Date:
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**COMPREHENSIVE PLAN INFORMATION**Anchorage 2020 Urban/Rural Services: ☐ Urban ☐ Rural

Anchorage 2020 Major Elements – site is within or abuts:

- ☐ Major employment center ☐ Redevelopment/mixed use area ☐ Town center  
☐ Neighborhood commercial center ☐ Industrial reserve  
☐ Transit - supportive development corridor ☐ District/area plan area: \_\_\_\_\_

Chugiak-Eagle River Land Use Classification:

- ☐ Commercial ☐ Industrial ☐ Parks/opens space ☐ Public lands/institutions ☐ Town center  
☐ Transportation/community facility ☐ Alpine/slope affected ☐ Special study area ☐ Development Reserve  
☐ Residential at \_\_\_\_\_ dwelling units per acre ☐ Environmentally sensitive area

Girdwood- Turnagain Arm Land Use Classification

- ☐ Commercial ☐ Industrial ☐ Parks/opens space ☐ Public lands/institutions ☐ Resort  
☐ Transportation/community facility ☐ Alpine/slope affected ☐ Special study area ☐ Reserve  
☐ Residential at \_\_\_\_\_ dwelling units per acre ☐ Mixed use ☐ Rural homestead

**ENVIRONMENTAL INFORMATION** (All or portion of site affected)

- Wetland Classification: ☐ None ☐ "C" ☐ "B" ☐ "A"  
 Avalanche Zone: ☐ None ☐ Blue Zone ☐ Red Zone  
 Floodplain: ☐ None ☐ 100 year ☐ 500 year  
 Seismic Zone (Harding/Lawson): ☐ "1" ☐ "2" ☐ "3" ☐ "4" ☐ "5"

**RECENT REGULATORY INFORMATION** (Events that have occurred in last 5 years for all or portion of site)

- ☐ Rezoning - Case Number: \_\_\_\_\_  
☐ Preliminary Plat ☐ Final Plat - Case Number(s): \_\_\_\_\_  
☐ Conditional Use - Case Number(s): \_\_\_\_\_  
☐ Zoning variance - Case Number(s): \_\_\_\_\_  
☐ Land Use Enforcement Action for \_\_\_\_\_  
☐ Building or Land Use Permit for \_\_\_\_\_  
☐ Wetland permit: ☐ Army Corp of Engineers ☐ Municipality of Anchorage

**POTABLE WATER AND WASTE WATER DISPOSAL**

- Potable Water provided by: ☐ Public utility ☐ Community well ☐ Private well  
 Wastewater disposal method: ☐ Public utility ☐ Community system ☐ Private on-site

**APPLICATION CHECKLIST** (Only one copy of applicable items is required for initial submittal)

Fee:

- Plat: Copies ☐ Plat, full size ☐ 8½x11 reduced copy ☐ Watershed sign off form, completed  
 Other ☐ Aerial photo ☐ Housing stock ☐ Zoning ☐ One copy, original application  
 (35 sets short plat; 45 sets long plat)

Property Title: ☐ Certificate to Plat

Documents to provided unless waived by Platting Officer:

- ☐ Site topography (4 copies minimum) Waived by \_\_\_\_\_  
☐ Soils investigation and analysis reports (4 copies minimum) Waived by \_\_\_\_\_  
☐ Subdivision drainage plan Waived by \_\_\_\_\_

## **Municipal Vacation Policy**

In considering any vacation of public rights-of-way, dedication, section line easement, BLM easement, or public use easement, the Municipality uses the following to guide the Community Development Department recommendation to the Platting Board:

1. The statement by the applicant alleging the right-of-way is surplus to the current and future needs of the public and the reasons for determining the right-of-way is surplus.
2. The Municipality will not entertain any vacation of right-of-way on a street on the Official Streets and Highways Plan (OS&HP) unless it can be shown without a doubt that the right-of-way is clearly in excess of all future needs for right-of-way.
3. Any right-of-way lying on the half-mile grid will not be considered for vacation unless it can without a doubt be shown that the right-of-way is clearly in excess of all future needs for right-of-way.
4. Any right-of-way lying on the quarter mile grid will not be considered for vacation unless it can without a doubt be shown that the right-of-way is clearly in excess of all future needs for right-of-way.
5. In all cases it must be proven that the remaining property in the area can be adequately served and the traffic circulation is enhanced by the vacation of right-of-way.
6. The Municipality will consider realignment of right-of-way by vacation and rededication where it can be clearly shown the right-of-way realignment will enhance traffic circulation and will provide for the movement of traffic with generally the same beginning and ending points as the original right-of-way.