Permitting Requirements

Anchorage Municipal Ordinance 24.30.020 (A) requires anyone who is using a municipal right of way to first apply for and obtain a right of way permit. The permit must be obtained prior to beginning work in the right of way. Only improved streets with Type 2 (drive over rolled curb and gutter, section 30.02, detail 30-1) are exempted from obtaining a driveway permit.

Reviews and Permitting

- Driveway permits are obtained at the Right-of-Way counter located at 4700 Elmore Road.
- A completed application must include three (3) sets of plans (plot plan, as-built, or hand drawing) showing driveway connecting to MOA street located in the right of way.
- The plans must show the driveway width, slope, planned culvert, and type of existing road.
- Plan must be approved and stamped by MOA Traffic Department.
- Right of way permits may be issued in winter conditions for access to construction sites; however, construction and inspection of the driveway must be completed when the right of way is open for construction.

Construction

- The minimum inside diameter of driveway culverts is 18 inches on municipal and state streets. In municipal right of way, 15 inch diameter culverts may be allowed if glaciations will not be a problem and pipe cover and ditch depths are critical.
- Flared end sections are required on all culverts.
- Excavation shall be done in a clean and non-destructive manner to the road structure.
- Culverts must be installed so bottom of pipe (invert elevation) is level with bottom of trench.
- The pipe shall be installed so that there is a minimum of 12 inches of cover over the pipe before the placement of surfacing materials.
- Backfill must consist of clean, non-frost susceptible bedding material, free of organics and compacted to 95 percent of maximum density.
- Driveways requiring a curb cut will be constructed to Municipality of Anchorage Standard Specification (MASS), Section 30.03 Detail #30-5.
**CUT**

Roadway

Provide swale where
no ditch is possible

New A.C. Driveway

Access Slope

Remove 2" deep of existing
shoulder for new asphalt drive

**FILL**

Approach Profiles

Roadway

**Access Slope
Maximum 15%**

Shoulder Landing

New Driveway Surface

**Access Slope**

18" dia. Culvert **

12'

2'

20'

**LANDING AREA
Maximum 2% SLOPE**

18" dia. Culvert **

**CULVERT, 18" DIA.
W/FLARED END SECTIONS**

Driveway foreslope
to match the thru
roadway foreslope.

SECTION A-A

**CULVERT SIZE, LENGTH OR REQUIREMENT MAY BE DETERMINED BY THE ROW INSPECTOR**