MUNICIPAL AIRPORTS AVIATION ADVISORY COMMISSION
MEETING MINUTES
Thursday, May 3, 2018
Anchorage Fire Training Center, 1140 Airport Heights Road, Building “A” Room 2
Anchorage, Alaska 99508

ATTENDANCE

COMMISSION MEMBERS PRESENT
Jamie Patterson-Simes, Chair
Sharon Chamard
Chet Harris
Corey Hester
Terry Cartee

AIRPORT STAFF PRESENT
Paul Bowers, A.A.E., Airport Manager
Linda Luebke, Commission Secretary (343-6309)

1. CALL TO ORDER
Commission Chair Jamie Patterson-Simes called the meeting to order at 12:00PM.

A. SELF INTRODUCTIONS
Jamie asked all attendees to introduce themselves.

2. Mayor Berkowitz Presentation
Municipality of Anchorage, Office of Equal Opportunity Heather MacAlpine and Special Administrative Assistant to the Mayor Amy Coffman introduced Mayor Berkowitz to the MAAAC audience. Mayor Berkowitz recognized SkyTrek Flight Training owner Jamie Patterson-Simes with a Proclamation from the Mayor’s Office in honor of small business week in recognition of her achievement for being voted the number one top rated flight school in the nation for 2017.

3. MINUTES OF THE PREVIOUS MEETING
The September 7, November 2, 2017 and January 11 and March 3, 2018 minutes were unanimously approved.

4. Special Appearance Requests
A. Municipality of Anchorage, Office of Equal Opportunity Director Heather MacAlpine and Betsey Eisses gave a 20 minute presentation of Title VI Civil Rights that included a brief history on its creation during the Kennedy Presidency in 1964 and how Federal Discrimination rules apply to all who accept any federal assistance, as Merrill Field Airport does. Title VI assures all will operate on the airport without discrimination. MacAlpine also discussed that in September 2017 Merrill Field underwent a FAA, DBE, ADA and Title VI audit, part of which audit the Municipality developed a Title VI, DBE, ADA and Language assistance plan, including a process for filing complaints, all to assure there will be no discrimination on the airport.

B. MRI ATCT Front Line Supervisor Caleb Newville discussed changing traffic pattern altitudes. Terry Cartee asked if a noise study was part of the plan and Sharon asked if a noise study is done will it include seasonal variations. Paul gave a brief outline of the national protocol for noise studies, which do not include seasonal variations. After thorough discussion, Paul stated any Traffic Pattern Plan requires airport manager approval.
5. AIRPORT MANAGER’S REPORT
   Airport Manager Paul Bowers provided a report on the following topics.
   
   A. MRI 2018 Project Overview
      1) **Phase 7-Dynamic Compaction**: this is a $12 million FAA approved AIP funded project that will include rehabilitation of the south-of-Quebec-TWY west apron going east to include Golf TWY, including reconfiguration of TWY Golf entrance to Whiskey/RWY 5-23.
      2) Additionally, a FAA mandated Runway Incursion Mitigation Plan project is being pursued that consists of minor width reduction & improved signage on TWY Mike east of TWY Charlie and improved signage at the TXY Quebec intersection with TWY Charlie.
      3) **Phase 5 Security Improvements** to complete the Fiber Optic Cable routing for the entire airport and to replace Whiskey Apron Halogen lights with LEDs, plus minor signage & camera upgrades may also be pursued, with the project completely dependent on FA administered AIP funding.
      4) **1535 Orca House Demolition** will likely be delayed to 2019 due to lack of FAA matching grant funds due to MRI budget constraints.
   
   B. MAAAC Meeting date change
      It was unanimously agreed to change the next MAAAC meeting from July 5 to July 12 due to the July 4th holiday.
   
   C. User Group Meeting
      A reminder that the Airport Manager-User Group Meetings, normally scheduled for the first-Wednesday-of-each-calendar-quarter 3-5PM at the Airport Manager’s Office, is also date-changed to July 11, also due to the Wednesday July 4th holiday.

6. UNFINISHED BUSINESS
   A. MAAAC member attendance was discussed, there will not be excused absences any more you will either be present or unexcused.
   B. There will be no alternate allowed, you can send someone in your place for informational purposes only, however your absence will be unexcused.
   C. Phone in for MAAAC meetings will not be allowed.

7. NEW BUSINESS

8. ORGANIZATION REPORTS
   A. MRI Air Traffic Control Tower, re traffic pattern altitudes discussion (noted above).
   B. Bryant Airfield’s Andy McWhorter discussed the USAF Field exercises to involve low level flying of the C130’s and C17 in May.

9. PUBLIC COMMENTS REGARDING AVIATION

10. COMMISSION COMMENTS

11. OTHER

12. ADJOURNMENT at 12:45 p.m.