



PHASE 3 OPERATING REQUIREMENTS

Day Camps

Sector: Organized Daytime Activities/Camps

Description: This attachment applies to businesses providing social activities and supervision for participants during the summer months, where the participant returns home at the end of the day.

GENERAL INFORMATION

Familiarize yourself with the most recent [Centers for Disease Control guidance for day camps](#), as well as the [American Camp Association Field Guide for Camps Implementation of CDC Guidance](#) to better prepare for implementing your COVID-19 mitigation strategies in the context of your local situation. The Municipality emphasizes the following four mitigation strategies:

1. Intensify screening procedures to decrease possible exposures to others;
2. Do everything possible to support adequate social distancing;
3. Wear a mask in situations that social distancing is not possible; and
4. Practice hand washing hygiene for staff, children, and anyone in contact with the facility.

BEST PRACTICES FOR BUSINESSES

Alternate Registration, Transaction, Drop Off & Pick Up

- Implement and encourage cashless and receipt-less transactions.
- Camp or facility should provide for staggering arrival and drop off times and limit direct contact with parents, guardians, or family members as much as possible.
- Camps should encourage registration for longer periods (multiple weeks versus one week) to minimize mixing of participants.
- Utilize different entry and exit points using one-way traffic, where possible.
- Create physical distance between participants on school buses and vans. Staff and participants should be seated in every other row with one participant per seat. All staff and participants should be required to wear face coverings.
 - Transportation should not be provided to individuals who are not associated with the program.

Support and Promote Personal Mitigation Strategies

- Cloth face coverings should be worn by staff and age-appropriate children.
 - Create alternatives for staff or children that may not be able to wear masks.
 - Remind staff and children not to touch their face.
 - Provide information to all staff on the proper use, removal, and washing of cloth coverings, such as [the CDC cloth face coverings resource sheet](#).

ATTACHMENT F

- Summer camps should have enhanced physical distancing measures and should be held outside whenever feasible.
- 6-foot physical distancing should be encouraged whenever possible with an understanding on limitations in physical distancing in participants.
 - Activities that involve physical exertion and should take place outdoors, with an understanding on limitations in physical distancing in participants.
 - If such activities occur indoors, cloth face coverings should be worn whenever safely feasible.
 - Day camps that offer napping for young children should consider social distancing during rest times and should sanitize sleeping area after use.
 - 10-foot physical distancing should be encouraged for activities which require projection of voice or singing.
- Staff should avoid moving between groups whenever possible.
 - If it is necessary for a staff member to interact with multiple groups, the staff member should wash their hands between interactions with the different groups and disinfect any common items or spaces.
- Camp and facility staff should require frequent hand washing, or use of hand sanitizer, if hand washing is not available, by the participants. This includes upon entry into the facility or camp, before and after an activity, and at a minimum, on an hourly basis.
- If possible, the camp should designate certain sinks to be used for food preparation only. If that is not possible, the sink must be cleaned and disinfected after each use.
- Ensure that ventilation system is operating properly and if possible, increase circulation of outdoor air.

SAFETY MEASURES*

** Individual businesses may choose to be more restrictive.*

GENERAL

- Hand sanitizer or hand washing publicly available for customers.
- Frequent hand washing by employees, and adequate supply of soap, disinfectant, hand sanitizer, and paper towels available onsite.
 - Staff to follow Centers for Disease Control (CDC) [guidance](#) for COVID-19 hand hygiene.
 - COVID-19 hygiene protocols do not supersede hand washing requirements outlined in Anchorage Food Code (AMC 16.60) when food workers are preparing foods.
 - Strict adherence to food safety standards required to operate a food service business.
- Businesses must post entryway signage stating that any customer who has [symptoms of COVID-19](#) must not enter the premises and notifying the public of the COVID-19 Mitigation Plan for the business.
 - The COVID-19 Mitigation Plan must be kept on the business premises that includes written safety, sanitization, and physical distancing protocols (specific to COVID-19).

ATTACHMENT F

- Camp or facility must explain health guidelines to all participants and staff, in an age-appropriate manner.
- Camp must communicate to parents or guardians the importance of keeping participants home when they are sick. No participant may return to camp or facility within 72 hours after experiencing a fever.
- For any attendees who come from out-of-state or have recently traveled out-of-state, camp or facility staff will require affirmation from the parent or guardian that the participant has abided by the 14-day quarantine requirement prior to participation.
- Excursions, such as bike rides, hikes, and field trips not involving other groups or vendors, are allowable so long as physical distancing guidelines are adhered to.

CAPACITY

- Businesses may operate at a capacity that maintains physical distancing of 6-feet for customers and staff.
 - Guiding Principle: the more people a camper or staff member interacts with, and the longer that interaction, the higher the risk of COVID-19 spread.

OPERATIONS

- Entryway signage stating that any customer who has [symptoms of COVID-19](#) must not enter the premises and notifying the public of the COVID-19 Mitigation Plan for the business.
- Camp or facility must develop policies that ensure adequate supplies for the number of participants in each group to minimize sharing of high-touch materials to the extent possible. For example, camp or facility will procure sufficient art supplies, assign equipment to a single person, etc. If there are not enough high-touch materials for each person, the camp or facility must assure that materials are disinfected between uses and that participants wash their hands before and after using shared supplies.
- Camp must screen every participant daily upon arrival. If a touchless thermometer is available, camp will conduct temperature checks.
- Camp must teach and model physical distancing, creating space, and avoiding unnecessary touching, in an age-appropriate manner.
- Day camps that offer napping for must maintain physical distance during rest times and must sanitize sleeping area after use.
- If a cafeteria or group dining room is typically used, meals should be in classrooms instead where possible. Camp or facility must plate each participant's meal individually so that participants are not using the same serving utensils.
- Fully sanitize hard surfaces and common touch points, such as tables, chairs, screens, door knobs, water fountains, restrooms, etc. within the camp facility and in any [shared transportation](#) vehicles at least daily or between use as much as possible. Use of shared objects (e.g., art supplies, nap mats, toys, games) should be limited when possible, or cleaned between use.
- Weekly cleaning and disinfecting of the premises must be conducted in compliance with [CDC protocols](#). In lieu of performing the CDC cleaning and disinfecting, the facility may

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shut down for a period of at least 72 consecutive hours per week to allow for natural deactivation of the virus, followed by site personnel performing a comprehensive disinfection of all common surfaces.

- Employer must establish a plan for an Occurrence of COVID-19 in the workplace. Guidance [here](#).

STAFF

- Camp must provide training for employees on COVID-19 and the COVID-19 Mitigation Plan for the business.
 - Employer will provide each employee with a copy of the COVID-19 Mitigation Plan.
- Camp must conduct pre-shift screening and maintain staff screening log.
 - No employee displaying symptoms of COVID-19 will be permitted to provide services to participants or be in the facility.
 - An employee who becomes sick while at work should be immediately sent home.
 - No person may work within 72 hours of exhibiting fever.
- Symptomatic or ill employees may not report to work.

IN THE EVENT OF OCCURRENCE

- When an active staff or participant is identified as being COVID-19 positive by testing, CDC cleaning and disinfecting must be performed as soon after the confirmation of a positive test as practical. In lieu of performing CDC cleaning and disinfecting, retail businesses may shut down for a period of at least 72 consecutive hours to allow for natural deactivation of the virus, followed by site personnel performing a comprehensive disinfection of all common surfaces.
 - CDC protocols for Cleaning and Disinfection can be found [here](#) and [here](#).

QUESTIONS?

Email us with questions at: COVID-19-business@anchorageak.gov