



# NOTICE OF INTENT TO RESPOND TO PUBLIC SOLICITATION BY A PUBLIC SERVANT

Public servant includes all municipal employees, board members, and elected officials. AMC 1.15.030D.



Prior to application, bid, and response submittal, this form must be filed with the Municipal Clerk for electronic publication no less than seven days in advance of the deadline for submitting a response. AMC 1.15.100B.1.

1. Name: Constance J. Endres Dba Endres Investments LLC. Phone: 907 250-0709  
Email: conj@munio.org

2. I hereby provide notice that I or a member of my immediate family or household intend to respond to the following public solicitation:

Solicitation No. 006-304-78-000 018-191-02-000 010-251-19-029 051-053-42-000  
Issued by: MDA Submission Deadline: 4-11-2018  
Project Description: 05431 New Smyrna Cr. 2620 DeArmon Rd 23rd Sentry Dr.  
Solicitation is to provide: Bed on properties that are delinquent in  
Respondent proposes to: property taxes to MDA. APD

3. I am a(n) ...  Employee Municipal Department: APD  
MOA Corporate Authority: \_\_\_\_\_  
ASD Department/School: \_\_\_\_\_  
 Board Member Board/Commission/Authority/LRSA: \_\_\_\_\_  
 Elected Official Elected Office: \_\_\_\_\_

4. Please check one of the following:

- Neither I, nor any member of my immediate family or household have any personal or financial interest in a Municipal contract or in an entity engaging in business with the Municipality that would directly effect the request for services, nor the award, execution, or administration of the solicitation.
- I, or a member of my immediate family or household have a personal or financial interest in a Municipal contract or in an entity engaging in business with the Municipality. **Please provide the information requested on the back of this form and a description of the economic interest. (Attach separate sheets as necessary.)**

5. **All filers must affirm the following statement:** I am filing this notice timely for publication and I shall submit a copy to the Purchasing Department with my response to the solicitation. I affirm that the statements made by me on this form are true, correct, and complete to the best of my knowledge.

Signature: [Handwritten Signature] Date: 4.4.2018

FOR MUNICIPAL CLERK'S OFFICE USE ONLY  
Note: The Municipal Clerk's Office will publish this notice on the Municipality of Anchorage Website ([www.muni.org](http://www.muni.org)).  
Date Received: 4-4-18 Date Electronically Published: 4-4-18  
Fee - \$15.00 Paid by:  Cash  Check  Credit Card 3363 Receipt No. 1000041086

TO THE PURCHASING OFFICER:

**Return completed form to the Municipal Clerk's Office upon award of this public solicitation.**  
The integrity of the public solicitation process is not adversely affected by this award.  
Purchasing Officer: \_\_\_\_\_ Date: \_\_\_\_\_



I am disclosing the following economic interest in a Municipal contract or in an entity engaging in business with the Municipality held by myself or a member of my immediate family or household:

**Identify the Municipal Contract:** *(Attach separate sheets as necessary.)*

Contract Name: \_\_\_\_\_ Date Acquired: \_\_\_\_\_  
Name of the person with the economic interest: \_\_\_\_\_  
Amount of interest held: \_\_\_\_\_  self or  family-household member

**Could the performance of your official duties in any way affect the contract?** \_\_\_\_\_  
(If yes, the public servant may request additional review by the Board of Ethics. AMC 1.15.100B.2.)

If yes, describe the potential for conflict:  
\_\_\_\_\_  
\_\_\_\_\_

If yes, describe the preventive measures that shall be taken to manage any potential for conflict:  
\_\_\_\_\_  
\_\_\_\_\_

and/or ...

**Identify the Entity engaging in business with the Municipality:** *(Attach separate sheets as necessary.)*

Entity Name: \_\_\_\_\_ Date Acquired: \_\_\_\_\_  
Name of the person with the economic interest: \_\_\_\_\_  
Title of position held: \_\_\_\_\_  self or  family-household member


Describe the responsibilities of the position held:  
\_\_\_\_\_  
\_\_\_\_\_

**Could the performance of your official duties in any way affect the entity's business with the Municipality?** \_\_\_\_\_  
(If yes, the public servant may request additional review by the Board of Ethics. AMC 1.15.100B.2.)

If yes, describe the potential for conflict:  
\_\_\_\_\_  
\_\_\_\_\_

If yes, describe the preventive measures that shall be taken to manage any potential for conflict:  
\_\_\_\_\_  
\_\_\_\_\_

*This page of this form must be signed by both the public servant's supervisor and an ethics officer before filing is complete.*  
I have reviewed this disclosure and either no potential for conflict exists or it has been managed by taking the preventive steps described.

 \_\_\_\_\_  
Supervisor's Signature  
Date: 4/4/18

\_\_\_\_\_  
Ethics Officer's Signature  
Date

For Municipal Clerk's Office Use

Date Received: \_\_\_\_\_

Date Reviewed by Board of Ethics: \_\_\_\_\_

# Municipality of Anchorage



## CLERK'S OFFICE

|                    |                                      |             |            |         |
|--------------------|--------------------------------------|-------------|------------|---------|
| 63589              | C075                                 | 205         | 1000041086 | 4/4/18  |
|                    | OTHER                                |             |            | \$15.00 |
|                    | 4/4/18 Notice of Public Solicitation |             |            |         |
| Receipt Recipient: | Constance J. Endres                  |             |            |         |
|                    | Total Due:                           |             |            | \$15.00 |
|                    | Amount Tendered:                     |             |            | \$15.00 |
|                    | Change:                              |             |            | \$0.00  |
|                    | Payment Method:                      | Credit Card |            |         |

**Keep receipt for your records**