MUNICIPALITY OF ANCHORAGE

Assembly Memorandum

No. AM 7-2023, As Amended

Meeting Date: January 10, 2023

Municipal Clerk's Office
Amended and Approved
Date: January 10, 2023

To: Mayor and Municipal Assembly

From: Chair, Municipal Audit Committee

Subject: Office of Internal Audit, 2023 Audit Plan

Per AMC 3.20.110, the Director of Internal Audit submitted a draft annual audit plan for the year 2023 to the Municipal Audit Committee for review, comment, and endorsement. The attached annual audit plan was endorsed by the Municipal Audit Committee on December 15, 2022. The Municipal Audit Committee is comprised of three Administration officials (Kent Kohlhase, Grant Yutrzenka, and Casie West) and three Assembly Members (Felix Rivera, Suzanne LaFrance, and Jamie Allard). Since Mr. Kohlhase is new to the Municipal Audit Committee as of December 19, 2022, as a courtesy he was provided a copy of the 2023 Audit Plan for his review.

Per AMC 2.20.080, this annual audit plan is being submitted to the Mayor and Assembly for approval.

Approval of the 2023 Audit Plan is recommended.

Prepared by: Michael Chadwick, Director, Internal Audit

Respectfully submitted: Felix Rivera, Municipal Audit Committee Chair

MUNICIPALITY OF ANCHORAGE
OFFICE OF INTERNAL AUDIT
2023 AUDIT PLAN

2022 Audits Continued to 2023 - Currently Being Completed

Training Center Operations
Accounts Receivable Follow-Up

2023 Audits

Anchorage Health Department
Women, Infant & Children Nutrition Program
Contract/Grant Management Process Compliance

Anchorage Water and Wastewater Utility
Key and Lock Controls - AWWU Policy & Procedure 35-9

Assembly
Ombudsman's Office

Development Services
Infor Public Sector Access Controls

Finance
Grant Labor Tracking

Library
Collection Management

[~~Maintenance and Operations~~]
[~~Key Controls~~]

Office of Equal Opportunity
Language Access Program

Parks and Recreation Department
Harry J. McDonald Memorial Center

Port of Alaska
Modernization Program Contract Compliance

Purchasing Department
Sole Source Purchases Follow-Up Audit
Denali FSP, LLC Contract Processing

Risk Management
Workers' Compensation

Solid Waste Services
Cash Controls

2023 Sunset Audits

Port of Alaska Modernization Program and Design Advisory Board
Public Safety Advisory Commission
Watershed and Natural Resources Advisory Commission

2023 Routine Internal Audits & Routine Special Studies

Procurement Card Program
Procurement Card Rebate
Review of Selected Expenditures
Selected Cash Control Audits
Selected Contract Compliance Audits
Selected Grant Compliance Audits
Year-End Inventories

2023 Special Studies

Assembly Counsel
Emergency Procurements