

**DATE:** February 10, 2005  
**PLACE:** Spenard Recreation Center  
**REGULAR MEETING:** 6:00 p.m. – 8:00 p.m.

**AGENDA  
PARKS & RECREATION COMMISSION**

- I. **CALL TO ORDER** (6:00 p.m.) CHAIR
  
- II. **ROLL CALL** (6:03 – 6:05 p.m.) DIRECTOR
  
- III. **CONSENT AGENDA** (6:05 – 6:10 p.m.)
  - a) Approval of Agenda
  - b) Approval of Minutes, January 13, 2005
  
- IV. **APPEARANCE REQUESTS** (6:10 – 6:25 p.m.)
  - a) Update on Soccer/Ski Facilities at Kincaid Park DWAYNE ADAMS
  - b) Public Appearances Requested at Meeting
  
- V. **ACTION ITEMS** (6:30 – 7:30 p.m.)
  - a) Winter Recreation Advisory Committee Policy – Approval – PRC # 05-005 JIM GALANES
  - b) Adoption of 2005-2007 Strategic Action Plan JEFF DILLON
  
- VI. **STAFF REPORTS** (7:30 – 7:45 p.m.)
  - a) Director's Report, PRC # 05-004 JEFF DILLON
  
- VII. **PRC COMMITTEE REPORTS** (7:45 – 7:55 p.m.)
  
- VIII. **UPCOMING MEETINGS/AGENDA ITEMS** (7:55 – 8:00 p.m.)
  - a) Regular Meeting: March 10, 2005 6:00 p.m. at Spenard Recreation Center
  - b) Regular Work Session March 10, 2005 if needed
  
- IX. **ADJOURNMENT** (8:00 p.m.)

## **Standing Committees:**

### Park Naming & Enhancement Committee

Steve Beardsley, Chair	<u>Staff Assigned</u>
Jim Mason	Tom Korosei
Sandy Traini	
Jim Balamaci	

### Finance Committee

Jeff Clarke, Co-Chair	<u>Staff Assigned</u>
Peter Crosby, Co-Chair	Carolyn Bloom
Sandy Traini	

## **Ad Hoc Committees:**

### Non-Profit Review Committee

Steve Beardsley, Chair	<u>Staff Assigned</u>
Diane Etter	Cindy Liggett
William Bryson	
Jeff Clarke	

### Bylaws Committee

Bill Bryson, Chair	<u>Staff Assigned</u>
Sandy Traini	Jeff Dillon
Jim Balamaci	

## **MAKING MOTIONS**

Commissioner begins a motion by saying: "I move that. . . ." Motion should be brief and concise. Example: "I move for approval of the master plan." "I move for approval of \_\_\_\_\_ with revisions suggested by staff" or ". . . with the following revisions: 1., 2., 3."

A resolution or complicated motion should be prepared in advance and put into writing before it is offered. The mover then passes it to the Chair as soon as it has been offered.

Chair restates all motions prior to the vote and clarifies wording, if necessary, to make sure motion is clear and understandable.

## **TESTIMONY**

Persons who wish to testify will follow the time limits established in the Commission Rules of Procedure. A maximum of 15 minutes of the meeting will be set aside to hear testimony from individuals or groups. An individual or group may be allotted a maximum of three minutes for testimony as time allows. If all the requests for testimonies cannot be heard at a regular meeting, and the Commission feels it warrants a separate meeting, a date and time for the special meeting will be set within 30 days.

When your testimony is complete, the Commission may ask you questions. You may only testify once on any issue unless questioned by the Commission.

## **Schedule of Meetings for 2005**

### **Regular Meetings**

January 13, 2005 6:00 p.m.  
February 10, 2005 6:00 p.m.  
March 10, 2005 6:00 p.m.

### **Proposed Work Sessions**

January 13, 2005, 4:30 p.m.  
February 10, 2005, 4:30 p.m.  
March 10, 2005, 4:30 p.m.