

# Municipality of Anchorage



P.O. Box 390  
Girdwood, Alaska 99587  
<http://www.muni.org/gbos>

**Suzanne LaFrance, Mayor**

**GIRDWOOD VALLEY SERVICE AREA BOARD OF SUPERVISORS**  
*Mike Edgington & Jennifer Wingard, Co-Chairs*  
*Briana Sullivan, Brian Burnett, Kellie Okonek*

## **November 17 2025 GBOS Regular Meeting Minutes Draft**

### **7:00 p.m. via Microsoft Teams & Girdwood Community Room**

This hybrid meeting is taking place via Microsoft Teams & at the Girdwood Community Room, 250 Egloff Rd:  
The Girdwood Board of Supervisors is subject to the Alaska Open Meetings Act as found in Alaska Statute 44.62.310 and Anchorage Municipal Code 1.25 - Public Meetings.  
The Girdwood Board of Supervisors operates under the Girdwood Public Meetings Standards of Conduct.

Call to Order 7:00 p.m. Mike Edgington, Co-Chair

Land Acknowledgement: The Girdwood Board of Supervisors acknowledges the indigenous peoples of Alaska, whose land we reside on. The community of Girdwood, situated between the areas known to be Dena'ina and Alutiiq homeland, respects the people who were stewards of this land for generations. We commit to the continued stewardship of this land and are grateful to be part of a wider community that seeks to maintain a sustainable use of Girdwood Valley for present and future peoples.

Roll Call Attending are Briana Sullivan (BS), Brian Burnett (BB), Jennifer Wingard (JW), Kellie Okonek (KO), Mike Edgington (ME)

Disclosures: None

Announcements:

- Upcoming meetings:  
GBOS WS re Intergovernmental Charges Date TBA  
GBOS Rules & Goals part 2 Date TBA
- GBOS Committees will hold elections to fill executive leadership roles at their first meeting in the new year.
- Community Wildfire Protection Plan. Public review draft is to be completed, comment period Nov 11-30, 2025.
- Platting Board will meet on Jan 7 to review platting requests for Orca View and Girdwood Industrial Park:  
S12866: <https://www.muni.org/CityViewPortal/Planning/Status?planningId=18350>  
S12865: <https://www.muni.org/CityViewPortal/Planning/Status?planningId=18349>

**Agenda Revisions and Approval:** Nov 17 2025 GBOS meeting agenda approved as amended BS/JW Assent  
Revisions: Amend to add CWPP to New Business BS/JW Assent  
Amend to move FCC Bylaws to New Business JW/BS Assent

**Minutes Approval:** October 20 GBOS meeting minutes approved JW/BS Assent  
October 21 GBOS LUC Joint meeting minutes approved  
October 27 MOA GBOS Meeting minutes approved

**Consent agenda:** None

#### **Presentations (10 Min):**

AWWU Draft Water Master Plan is available for review and comment. Presenters are Todd Carroll and Sandy Baker (AWWU) and Anson Moxness (HDR). See meeting packet for presentation

GBOS Meeting Agendas and minutes are available on line: <http://www.muni.org/gbos>

**Reports (5 Min):**

1. Legislative Report – Sen. Cathy Giessel will be at the Grind SAT 11/22 from 9A-10A  
Rep. Ky Holland CWPP review and comment, particularly consider firewise strategy for Girdwood.  
Assembly members – Z. Johnson/Keith McCormick: no report  
Anchorage School Board Liaison – Andy Holleman: TUE ASB will vote on closure of two schools.  
HLBAC Report – Tim Charnon: See written report

**Supervisor Reports**

Coffee with a Cop SAT 11/22 10A-12P (KO)

Public participate in CWPP Survey:

<https://docs.google.com/forms/d/e/1FAIpQLSdwDaMVtfUIkC4pCFRcGPSbJj9dHmlbk8PLqIVWzUwyF89THQ/viewform>

2. Committee updates to GBOS: 3 min each; items not on the agenda but items of interest to the community
3. Standing Reports: see meeting packet  
Proposed Girdwood Developments
4. Service Provider Reports (5 mins each): See written reports  
Fire – Chief Weston  
Police – Chief Achee  
Roads/Parks & Rec – Kyle Kelley  
Anchorage Public Library – Katarina Pavic, Gerrish (Girdwood) Branch Manager

**PUBLIC COMMENT:** None

**OLD BUSINESS:**

5. Vote on amounts for GVSA non-profit grant funding. \$42500 hard funded; \$22,500 competitive grant funds (staff/Burnett)

Motion:

GBOS moves to approve 2026 grant funding of \$2,305 to Turnagain Arm Mycological Society

Motion by JW/2<sup>nd</sup> BS

Motion carries by Assent

Motion:

GBOS moves to approve 2026 grant funding of \$7,865 to Challenge Alaska

Motion by JW/2<sup>nd</sup> BS

Motion carries by Assent

Motion:

GBOS moves to approve 2026 grant funding of \$6,885 to Girdwood Art Institute

Motion by JW/2<sup>nd</sup> BS

Motion carries by Assent

Motion:

GBOS moves to approve 2026 grant funding of \$5,445 to Girdwood Community Club

Motion by JW/2<sup>nd</sup> BS

Motion carries by Assent

Motion:

GBOS moves to approve 2026 grant funding of \$25,000 to Four Valleys Community School

Motion by JW/2<sup>nd</sup> BS

Motion carries by Assent

Motion:

GBOS moves to approve 2026 grant funding of \$7500 to Glacier Valley Transit

Motion by JW/2<sup>nd</sup> BS

Motion carries by Assent

Motion:

GBOS moves to approve 2026 grant funding of \$10,000 to Little Bears Playhouse

Motion by JW/2<sup>nd</sup> BS

Motion carries by Assent

6. GBOS Resolution on the 50<sup>th</sup> Anniversary of MOA Unification (Burnett/Edgington)

Motion:

GBOS moves to postpone this to December Regular Meeting

Motion by JW/2<sup>nd</sup> BS

Motion carries by Assent

7. Discuss increase in permit fees for Girdwood parks and recreation resources (Burnett)

Motion:

GBOS moves to postpone this to December Regular Meeting

Motion by BB/2<sup>nd</sup> KO

Motion carries by Assent

8. **Agenda Item LUC 2510-04:** Consider GBOS input to HLB Annual work program and 5 year management plan. Public comment period ends 11/21/25 [2026\\_HLBWorkPlan\\_DRAFT\\_20250930\\_PublicReview.pdf](#) (Wingard)  
Item was discussed in work session, at that time GBOS tentatively scheduled Special Meeting

Motion:

GBOS moves to postpone this discussion to Special Meeting on WED Nov 19 at 10AM.

Motion by JW/2<sup>nd</sup> BS

Motion carries by Assent

9. **Agenda Item LUC 2407-04 (A):** Review GBOS action related to AO2025-91 Municipal STR Tax proposal. (Wingard/Burnett)  
Group discusses that GBOS passed Resolution 2025-18 in Support of STR tax with amendment to allocate funds within the zip code they are received at their meeting on Oct 20. On Oct 21 Assembly postponed their vote to Nov 18. It may still be further postponed. BB shares written explanation to LUC, which will be provided at the LUC December meeting.

Motion:

GBOS moves to request LUC consider voting on GBOS resolution 2025-18 at their December 2025 Regular Meeting.

Motion by BB/2<sup>nd</sup> BS

Motion carries by Assent

**Agenda Item LUC 2407-04 (B):** MOA proposed STR Registration AO 2025-115 (Edgington/Wingard)

This ordinance for STR registration may go forward at Assembly tomorrow.

Motion:

GBOS moves Resolution of Support for Registration ordinance RE: AO 2025-115.

Motion by BS/2<sup>nd</sup> BB

Amendments

GBOS removes reference to S-1 amendment and adds language to be determined regarding public access to zip code information collected through registration to track STR activity.

Motion by BS/2<sup>nd</sup> BB

Amended motion:

GBOS moves to approve amended resolution of support for STR Registration.

Motion carries 5-0 in roll call vote

10. **Agenda Item LUC 2510-05:** Holtan Hills Development

A) Discussion and formation of a request regarding street lights/dark night considerations within the on-site Holtan Hills Subdivision <https://darksky.org/resources/what-is-light-pollution/effects/safety/> (Wingard)

JW clarifies that action is needed sooner than the Conditional Use for Planned Unit Development as this relates to code regarding street lights. This item does not relate to home lighting. She provides draft language for Resolution of Support.

Motion:

GBOS moves to approve draft language regarding dark sky strategy as presented.

Motion by KO/2<sup>nd</sup> JW

Motion carries 5-0 in roll call vote.

As language is rough draft, and there is some time to amend, item will be shared with GBOS members prior to signing for possible reconsideration vote.

B) Conditional Use for Planned Use Development (Edgington)

Information was received today for Conditional Use for Planned Use Development. Hearing is in early January, comments are requested by Dec 15. Item will be on GHEC and LUC agendas in December.  
ME and JW will attend both meetings and draft comments for consideration at Dec 15 GBOS meeting.

Motion: GBOS moves to have BB assume chair for the next topic.                      Motion by ME/JW                      Assent

**11. Agenda Item LUC 2510-06:** Federation of Community Councils

Delegate clarification for FCC (Wingard)

JW has requested email from FCC regarding appointment of ME to FCC in 2021. This request has not been complied with as a motion from GBOS is required in order to release other than public information. This evening, ME has provided copies of that email string, from his own records. Documents are in the meeting packet revised just prior to this meeting, along with minutes from LUC discussions.

Motion:

GBOS requests that FCC share information with GBOS members in the future and open communication channels with members of the Girdwood Board of Supervisors.

Motion by KO/2<sup>nd</sup> JW

Motion carries 4-1 (BS dissenting) in roll call vote

Motion:

GBOS moves to adopt the following language from LUC: Whereas there is no evidence of an official appointment or election of an FCC delegate from Girdwood since 2020, the Girdwood Land Use Committee agrees that:

1. Girdwood does not have a current delegate to the Federation of Community Councils, and
2. Girdwood has not had an FCC delegate since January, 2021.

Motion by JW/2<sup>nd</sup> KO

Motion: GBOS moves to extend the meeting to 10:30PM.                      Motion by KO/ME                      Assent

Amendment:

GBOS amends to LUC language as follows:

Remove Whereas there is no evidence of an official appointment or election of an FCC delegate from Girdwood since 2020, the Girdwood Land Use Committee agrees that:

Replace #2 LUC Supervisor should be appointed to serve as the Delegate to the FCC

Amendment to motion by ME/2<sup>nd</sup> BS

Motion carries 3-2 (JW and KO dissenting) in roll call vote

Amended motion:

GBOS moves that:

Girdwood does not have a current delegate to the Federation of Community Councils, and

FCC Delegate should be the GBOS Land Use Supervisor

Motion carries 5-0 in roll call vote.

Motion: GBOS moves to extend the meeting to 10:33PM                      Motion by JW/ME                      Assent

Chair returns to ME

**NEW BUSINESS:**

12. Capital Budget for consideration under leaseback funding mechanism. (Edgington/Wingard)

13. **Agenda Item LUC 2511-05**: Discuss and consider recommendation re proposed AO 2025-117 Bed tax increase of 2%. (Edgington/Wingard)

14. Review and consider shifting GBOS meeting dates in Jan, Feb, March 2026 due to conflicts with holidays and school schedule. (Staff)

15. Update on FCC Bylaws

16. Community Wildfire Protection Plan (CWPP) GBOS input. (Sullivan): See meeting packet for draft input letter.

**REPORTS:**

17. Reports (see packet)

Supervisor reports

**Adjourn 10:33PM**