

ZONING ANALYSIS SUMMARY

GIRDWOOD ZONING DISTRICT: gC-8
LOT SIZE: 65,512 SF
MAXIMUM LOT COVERAGE BY BUILDING PER TABLE 21.09.060-6 - 60%
PROPOSED LOT COVERAGE BY BUILDINGS IS 13,538SF (20.6%)

PARKING REQUIRED PER TABLE 21.07-4:
SEE GLACIER CITY CENTER PARKING ANALYSIS:

PARKING ANALYSIS SYNOPSIS:
PROPOSED BUILDING:
0 PARKING SPACES REQUIRED (REFER TO 21.07.090-E.1)
12 PARKING SPACES PROVIDED
2 ADA COMPLIANT STALLS REQUIRED
2 ADA COMPLIANT STALLS PROVIDED.

EXISTING PARKING PROVIDED FOR TOWNHOUSES: 10 STALLS

SETBACK REQUIREMENTS:
FRONT SETBACK: 16'-0" MIN., 20'-0" MAX.
SIDE SETBACK: 10'-0"
REAR SETBACK: 10'-0"

PARKING STALL DIMENSIONS:
45 DEGREE PARKING STALLS:
9'-0" WIDE X 20'-4" DEEP
AISLE WIDTH (ONE WAY): 12'-0"
AISLE WIDTH (TWO WAY): 24'-0"

90 DEGREE PARKING STALLS:
9'-0" WIDE X 20'-0" DEEP
AISLE WIDTH (ONE WAY): 23'-0"
AISLE WIDTH (TWO WAY): 24'-0"

SNOW STORAGE REQUIREMENTS:
REQUIRED SNOW STORAGE PER 21.09.070.K.1.b: 20% OF PLOWED AREA

PLOWED DRIVEWAY, RAMP & WALKWAY AREA: 19,582 SF
REQUIRED SNOW STORAGE AREA: 3,916 SF
PROVIDED SNOW STORAGE AREA: 3,964 SF

LANDSCAPING REQUIREMENTS:
REQUIRED NATURAL VEGETATION AREA RETAINED PER TABLE 21.09.070-10
(10% OF LOT SIZE) = 6,551 SF
NATURAL VEGETATION AREA RETAINED: 10,000 SF+
REQUIRED PERMEABLE SURFACE AREA
PER TABLE 21.09.070-10 (20% OF LOT SIZE) = 13,102 SF

PERMEABLE SURFACE PROVIDED:
LOT SIZE: 65,512 SF
BUILDING FOOTPRINT: 13,538 SF
PAVED DRIVEWAYS: 19,582 SF
PATIO & ARCADE AREA: 2,085 SF
CONCRETE PATHWAYS: 5,855 SF
TOTAL PERMEABLE SURFACE PROVIDED: 24,452 SF

SITE LEGEND:

	PROPERTY LINE
	SETBACK LINE
	EASEMENT
	GAS LINE
	UNDERGROUND POWER LINE
	SANITARY SEWER LINE
	STORM SEWER LINE
	WATER MAIN LINE
	ASPHALT
	CONCRETE SIDEWALK
	GRASS - SOD ON 6" DEPTH TOPSOIL
	SNOW STORAGE AREA
	METAL SIGN - BARRIER-FREE PARKING ONLY
	FIRE HYDRANT
	PROPOSED LED SINGLE OR TWO HEADED LIGHT FIXTURE C/W 26' POLE. REFER TO SITE PLANS FOR TYPE AND LOCATION.
	ELECTRIC VEHICLE CHARGING STATION

KEYPLAN:

CLIENT INFORMATION:

#	Description	Date
Revision Schedule		

CONSULTANT LOGO:

NO.	BY	DESCRIPTION	DATE
1	XX	ISSUE FOR XXX	2015 XX XX

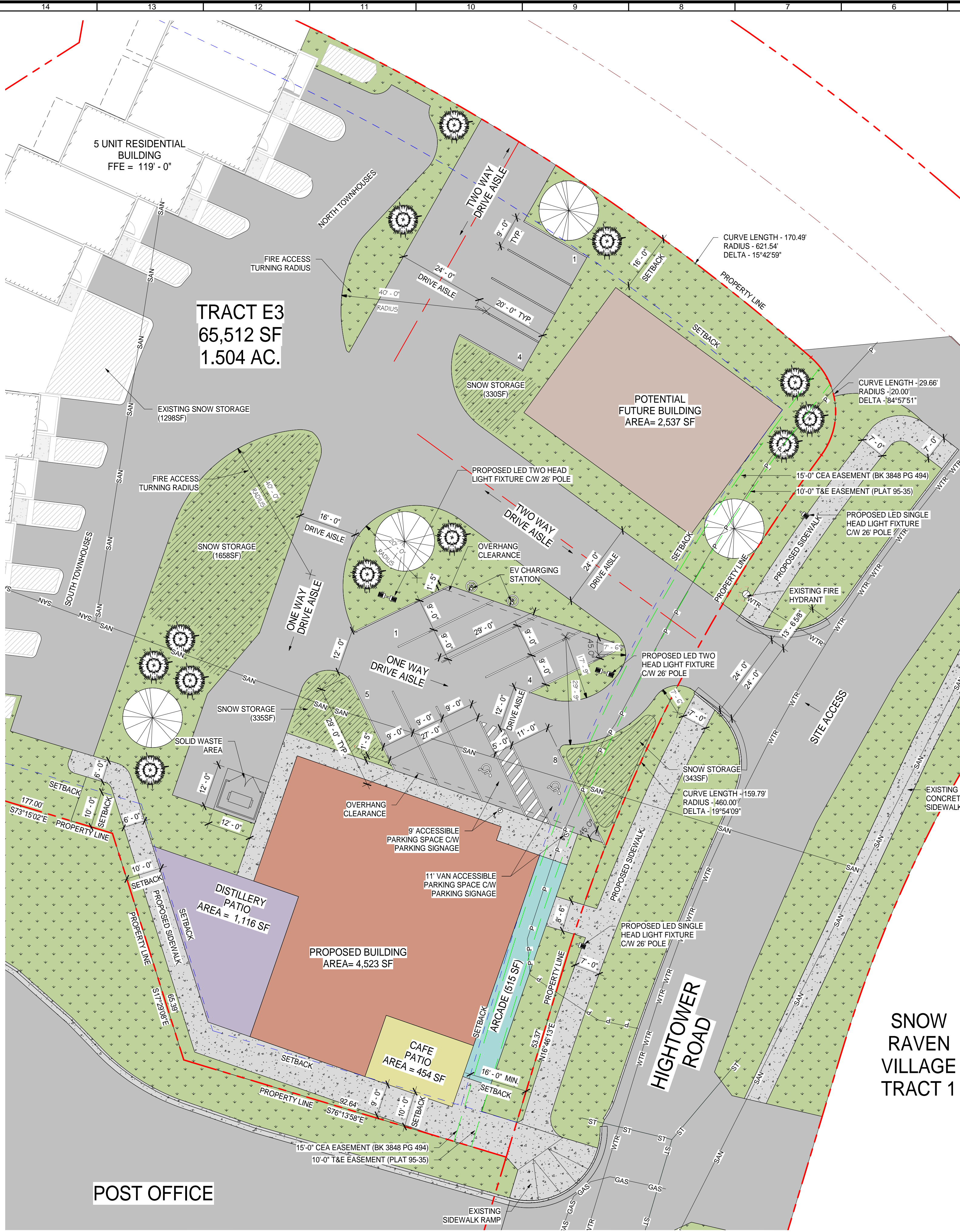
Norland Coach House
#10 9001 Range Road 212,
Lethbridge County, Alberta
T1J 5N9
alvinfrizarchitect.com

ph. (403) 320-8100
Fax (403) 327-3373
general@alvinfrizarchitect.com

PROFESSIONAL SEAL:

PROJECT: **Glacier City Centre**
LOCATION: **Girdwood, Alaska**

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DRAWING TITLE: Site Plan - Overall	
DRAWN BY: KA EVD	CHECKED BY: CAR AF
SCALE: 1" = 20'-0"	
PROJECT: 23008 GGCMMU	
ISSUE FOR: MEETING WITH AHJ	
ISSUE DATE: 2023 08 10	
REV. NO.	SHEET NO.
	A1.0



1 | Site Plan
A1.0 1/16" = 1'-0"

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REQUIRED SNOW STORAGE PER 21.09.070.K.1.b: 20% OF PLOWED AREA

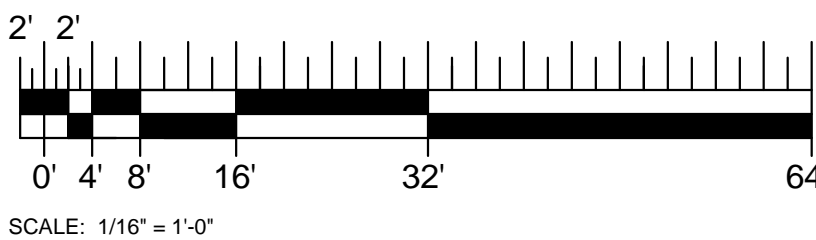
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PROVIDED SNOW STORAGE AREA: 3,964 SF

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(10% OF LOT SIZE) = 6,551 SF
NATURAL VEGETATION AREA RETAINED: 10,000 SF+
REQUIRED PERMEABLE SURFACE AREA
PER TABLE 21.09.070-10 (20% OF LOT SIZE) = 13,102 SF

PERMEABLE SURFACE PROVIDED:
LOT SIZE: 65,512 SF
BUILDING FOOTPRINT: 13,538 SF
PAVED DRIVEWAYS: 19,582 SF
PATIO & ARCADE AREA: 2,085 SF
CONCRETE PATHWAYS: 5,855 SF
TOTAL PERMEABLE SURFACE PROVIDED: 24,452 SF

SITE LEGEND:

- PROPERTY LINE
- SETBACK LINE
- EASEMENT
- GAS LINE
- UNDERGROUND POWER LINE
- SANITARY SEWER LINE
- STORM SEWER LINE
- WATER MAIN LINE
- ASPHALT
- CONCRETE SIDEWALK
- GRASS - SOD ON 6" DEPTH TOPSOIL
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- METAL SIGN - BARRIER-FREE PARKING ONLY
- FIRE HYDRANT
- PROPOSED LED SINGLE OR TWO HEADED LIGHT FIXTURE C/W 26' POLE. REFER TO SITE PLANS FOR TYPE AND LOCATION.
- ELECTRIC VEHICLE CHARGING STATION



KEYPLAN:

CLIENT INFORMATION:

#	Description	Date
Revision Schedule		

CONSULTANT LOGO:

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NO.	BY	DESCRIPTION	DATE

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ALVIN REINHARD FRITZ
ARCHITECT
INC.

PROFESSIONAL SEAL:

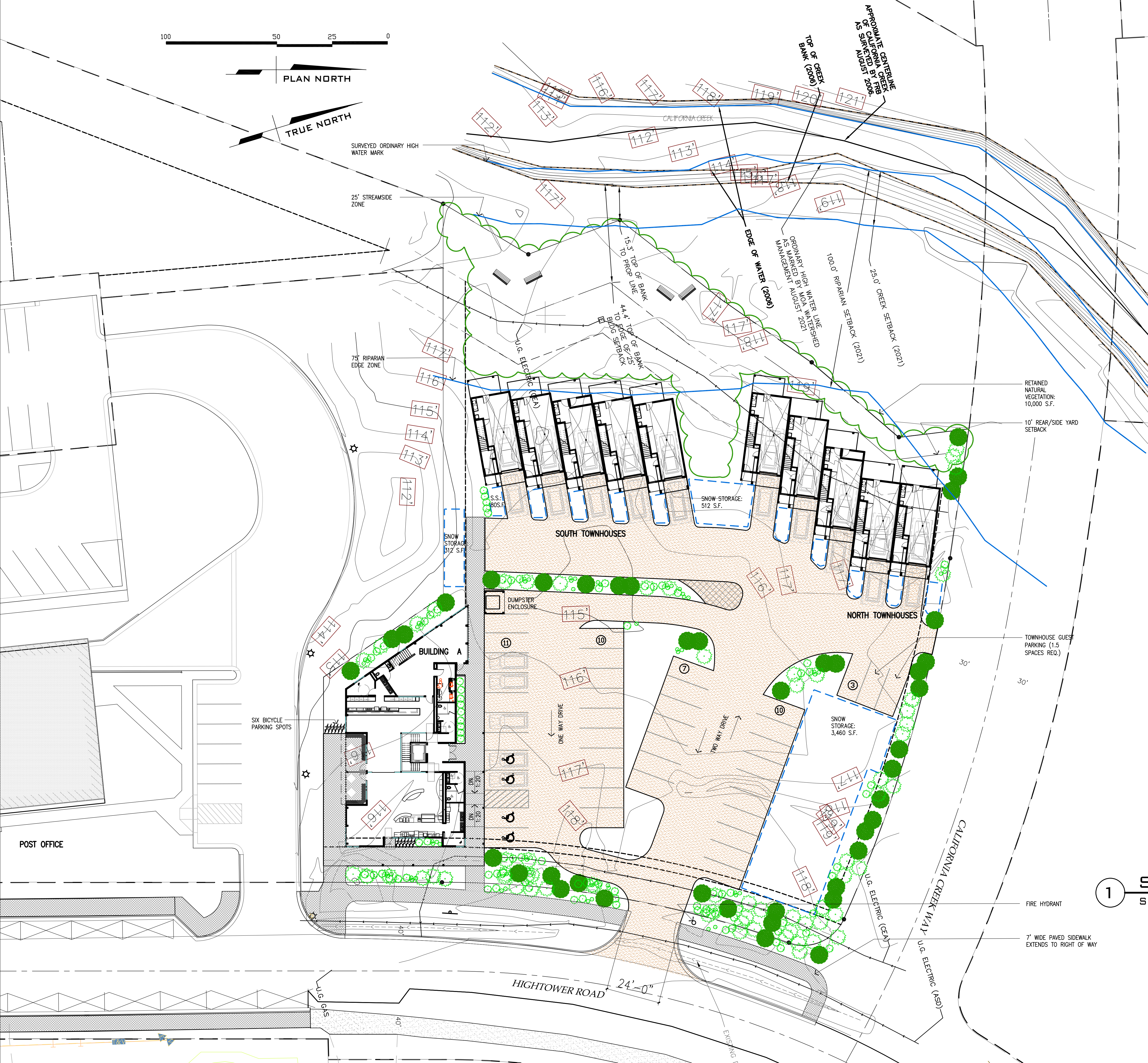
PROJECT: Glacier City Centre
LOCATION: Girdwood, Alaska

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Do not scale this drawing. All dimensions, data and levels, shall be verified prior to construction and all errors or omissions shall be reported to the architect immediately.

DRAWING TITLE:
Site Plan

DRAWN BY: KA EVD	CHECKED BY: CAR AF
SCALE: As indicated	
PROJECT: 23008 GGCMU	
ISSUE FOR: MEETING WITH AHJ	
ISSUE DATE: 2023 08 10	
REV. NO.	SHEET NO. A1.1



ZONING ANALYSIS SUMMARY	
GIRDWOOD ZONING DISTRICT:	gC-8
PARKING REQUIRED PER TABLE 21.07-4: SEE GLACIER CITY CENTER PARKING ANALYSIS:	
PARKING ANALYSIS SYNOPSIS:	
PARKING REQUIRED FOR BUILDING A:	79 PARKING SPACES
PARKING REQUIRED FOR TOWNHOUSES:	17 PARKING SPACES
TOTAL ON SITE PARKING REQUIRED	96 PARKING SPACES
(NOT ACCOUNTING FOR POTENTIAL INTERNAL SHARED USE AGREEMENT OR ALLOWED PARKING REDUCTIONS)	
PARKING PROVIDED:	
COMMERCIAL - ON SITE:	39 PARKING SPACES
RESIDENTIAL - ON SITE:	22 PARKING SPACES
COMMUNITY PARKING LOCATED OFF SITE PER AMC 21.09.070L2:	35 PARKING SPACES
TOTAL PARKING PROVIDED	96 PARKING SPACES
TOTAL COMMUNITY PARKING WITHIN 600 FEET WALKING DISTANCE: 70 PARKING SPACES	
FRONT SETBACK PER TABLE 21.09.060-6:	
16 FEET MIN, 20 FEET MAXIMUM	
SIDE SETBACK PER TABLE 21.09.060-6:	
10 FEET	
REAR SETBACK PER TABLE 21.09.060-6:	
10 FEET	
LOT SIZE:	
65,512 S.F.	
MAXIMUM LOT COVERAGE BY BUILDING PER TABLE 21.09.060-6	
60%	
ACTUAL LOT COVERAGE BY BUILDING IS 23,777 S.F.	
35%	
MAXIMUM FLOOR AREA RATIO:	
N/A	
ACTUAL FLOOR AREA RATIO:	
N/A	
MAXIMUM DWELLING UNITS PER ACRE:	
20	
ACTUAL DWELLING UNITS PER ACRE:	
7	
REQUIRED NATURAL VEGETATION AREA RETAINED PER TABLE 21.09.070-10 (10% OF LOT SIZE):	
6,551 S.F.	
NATURAL VEGETATION AREA RETAINED	
10,000 S.F.+	
REQUIRED PERMEABLE SURFACE AREA PER TABLE 21.09.070-10 (20% OF LOT SIZE):	
13,102 S.F.	
PERMEABLE SURFACE AREA PROVIDED:	
LOT SIZE: 65,512 S.F.	
BUILDING FOOT PRINT: -10,765 S.F.	
PAVED DRIVEWAYS AND PATHS: -23,863 S.F.	
TOTAL PERMEABLE SURFACE PROVIDED: 30,884 S.F.	
REQUIRED SNOW STORAGE PER 21.09.070.K.1.b:	
20% OF PLOWED AREA	
PLOWED DRIVEWAY, RAMP AND WALKWAY AREA:	
23,863 S.F.	
REQUIRED SNOW STORAGE AREA:	
4,773 S.F.	
SNOW STORAGE AREA PROVIDED:	
5,084 S.F.	

1 SITE PLAN
SCALE: 1" = 20'

CONSTRUCTION DOCUMENTS
04-15-22



Z ARCHITECTS
commercial • planning • interiors • residential

GLACIER CITY CENTER TOWNHOUSES
GIRDWOOD, ALASKA

1"=20 SITE PLAN

SUBMITTAL: 04-15-22
DRAWN BY: MAZ
CHECKED BY: MAZ
REVISIONS:

JOB NUMBER 21-25
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A0.1



ARTIST'S CONCEPTION
FOR CONCEPTUAL PURPOSES ONLY AND IS SUBJECT TO CHANGE



Anchorage School District
Educating All Students for Success in Life

Anchorage School Board
Community Council Report
November 2023

1. **School Board Meetings:** Monthly on the 1st & 3rd Tuesdays as follows:
 - **Work Sessions:** 4pm, School Board Meeting Room (**Note:** Some Work Sessions might start at 3PM).
 - **Executive Sessions:** 5pm, School Board Conference Room
 - **Regular Meetings:** 6pm, School Board Meeting Room
2. **School Board Committee Meetings:** The 1st Thursday of each month (School Board Conference Room):
 - Governance Committee Meetings: @10:30 am
 - Finance Committee Meeting: @ Noon
 - Communication Committee Meeting: @ 1pm
3. **Special Work Sessions:**
 - November 16: Goals & Guardrails
 - December 5: Budget Planning
 - December 8: Joint Assembly Meeting
4. **Public Comment or Testimony on Action Items:**
 - Must Sign-up online to provide in-person, telephonic or written comments:
<https://docs.google.com/forms/d/e/1FAIpQLSeVWE-wiHua43o2AoMSntvjRU2hOo1Wb1rg1dUJaRK0sD03hQ/viewform> Or, email the Board Directly@ schoolboard@asdk12.org
 - Watch Board Meetings on-line: <https://www.youtube.com/user/AnchorageSD>
5. **Tentative 1-year AEA Agreement:**
 - The Anchorage School District (ASD) and the Anchorage Education Association (AEA) are pleased to announce a tentative agreement for a new, one-year contract.
6. **Goals & Guardrails:**
 - Special Work Session on 11/16, 4-6PM to review/revise our Goals & Guardrails--
<https://www.asdk12.org/Page/18195>
 - **Progress Monitoring Calendar for Goals & Guardrails:**
<https://www.asdk12.org/cms/lib/AK02207157/Centricity/Domain/1184/Cycles%201-5.pdf>



7. **FY24-25 Budget Planning /CIP & Bond:** <https://www.asdk12.org/FY24>

8. **District Initiatives:**

- **Alaska Reads Act:** <https://www.asdk12.org/Page/19823>
- **Reading for Life:** Learn about the new K-3 Reading Program
<https://www.asdk12.org/Page/13662>
- **Six Grade to Middle School Transition** will be phased in beginning in **August 2024**.
<https://www.asdk12.org/middlemerge>
- **Student Wellness & Positive Behavioral Interventions & Supports (PBIS):** Supporting students' behavioral, academic, social, emotional, and mental health. <https://www.asdk12.org/Page/20026>
- **24-25 School Start Times:** All grade levels move to new school start times in **August 2024**. The PLC schedule will continue on Mondays. All grade levels move to new school start times. Below is the new schedule starting in **August 2024**. The delayed start of the PLC schedule will continue on Mondays. <https://www.asdk12.org/schoolstarttimes>
- **Academies of Anchorage:** Transforming how ASD prepares students for life, college & Career <https://www.asdk12.org/ccl>

9. **Other:**

- **'Remote Learning Days' vs 'Snow Days':**
 - **Remote Learning Days (RLDs)** are a tool available to districts from DEED. RLDs do not require a waiver or makeup.
 - **Snow Days (SDs)** are limited to two days per school year. Any excess will have to be made up or waived by DEED..
- **Volunteer Opportunities:** <https://www.asdk12.org/Page/13771>
- **District Calendars:**
 - **Academic Calendars:** <https://www.asdk12.org/Page/2>
 - **School Board Calendar:** <https://www.asdk12.org/Page/10247>
 - **Sports & Activity Schedules:**
<https://www.asdk12.org/activities/>

All,

I wanted to inform you that I will be out of pocket for the next few weeks and unavailable. I offer up the attached simple report for your review as I will be missing your meetings.

Housing Action Week: We had a great housing action week with the following functions.

- October 30th:
 - Make It Monday Chamber of Commerce presentation: Randy Sulte and Meg Zalatel
- November 1st:
 - Adelaide Apartment tour
 - Housing Security, a matter of justice with ACLU
- November 2nd:
 - 2023 AK Builders conference
 - Growup, not out
 - Barriers to building housing
 - Nerd Night at 49th State Brewery
- November 3rd:
 - Community Housing Action Summit
- November 4th:
 - Future city fun for families

AO2023-107: Three and Four Plexes

- AN ORDINANCE OF THE ANCHORAGE ASSEMBLY AMENDING CERTAIN PROVISIONS OF ANCHORAGE MUNICIPAL CODE TITLE 21 TO CREATE A CLASSIFICATION OF RESIDENTIAL DEVELOPMENT FOR THREE AND FOUR DWELLING UNIT CONSTRUCTION; APPLY THE RESIDENTIAL DESIGN STANDARDS FOR ONE- AND TWO-FAMILY DWELLINGS TO SUCH DEVELOPMENTS; AND CONFORMING CODE AMENDMENTS.
- Referred to Planning and Zoning. Will come back before the Assembly on December 19th
- Policy goals?
 - Cut red tape in Title 21 and Title 23
 - Make three- and four-unit residential properties easier, faster and more affordable to build in areas where they are already allowed
 - Support infill development and make building triplexes and fourplexes more time efficient and cost effective
- What does it do?
 - Proposed changes to Title 21: Drafted and vetted through a roundtable group to determine at what level the 2040 Land Use plan allows for “small multifamily” residential development, or two-, three- and four-family lots
 - With an explicit definition for this type of development, this ordinance proposes establishing dimensional standards to permit small multifamily development in residential zones R2-M, R-3, and R4-A, as well as commercial zones B1-A, B1-B, B-3, and RO, with conditional use in MC
 - Proposed changes to Title 23 (AO forthcoming): Building Codes establishes “small multifamily” development as residential development for the purposes of permitting processes and creates local amendments to allow for flexibility in building codes, where possible without jeopardizing safety

AO2023-110: Short Term Rentals

- Policy Goals
 - Protect public health and safety - create code that protects public health and the safety of occupants
 - Safeguard neighborhood & property value - ensure that use, value and qualities of the neighborhood surrounding the proposed location will not be adversely affected
 - Respect property rights - find solutions that do not impose on rights of property owners.
 - Collect accurate data
- What does it do
 - Require a permit to operate a Short Term Rental
 - Gather additional data for the Municipality
 - Provide a larger stick for code enforcement

AO2023-87(S): HOUSING OPPORTUNITIES IN THE MUNICIPALITY FOR EVERYONE (HOME)

- Policy Goals:
 - Streamline and simplify residential zoning code
 - Make residential development more predictable

- Allow for more development of multi-family development in appropriate areas
- What does it do?
 - Proposes establishing five residential zones in the Anchorage bowl, as identified in the Anchorage 2040 Land Use Plan (LUP):
 - LLR – Large Lot Residential
 - STFR – Single Family and Two-Family Residential
 - Compact Mixed Residential – Low
 - Compact Mixed Residential – Medium
 - Urban Residential – High
- Timeline
 - Excludes Girdwood & Chugiak-Eagle River whose land use is not determined by the 2040 LUP (both in process of updating their comp plan)
 - Sept 26, 2023: referred to Planning & Zoning Commission and Planning Department to ID and draft the needed revisions to Title 21, the Anchorage Comprehensive Plan and the 2040 Land Use Plan to implement the changes proposed by the initiative.
 - The proposed changes will come back to Assembly in June 2024

AO2023-116: Lease of Sullivan

- Sullivan is already under and Operating agreement. Debate is whether it should be a lease. Sullivan will be used for hockey and other built for purpose uses.

AO2023-59: Chugach State Park Service Area Bond Ballot

- Final projects have been developed for the proposition. Is currently with Bond Counsel for wordsmithing and final calculations.
- Postponed to November 21; will be proposed for December 5th

FY2024 Budget Cycle Timeline: We are in budget season and below is the timeline.

- Monday, October 2 – OMB submits budget and six-year program to Assembly
- Tuesday, October 10 – Budgets introduced
- Friday, October 13, 11 AM – 4 PM – Work Session re FY 2024 General Government Operating & Capital Budgets
- Tuesday, October 24 – Public hearing #1
- Friday, October 27, 11 AM – 4 PM – Work Session re FY 2024 General Government Cont'd, Enterprise & Utilities Operating & Capital Budgets
- Tuesday, November 7 – Public hearing #2
- Thursday, November 9, 11 AM – 1 PM – Work Session: re FY 2024 Assembly Proposed Amendments
- Tuesday, November 21 – Third public hearing and potential action on budget

Clean Slate Homeless Camp response: Goal is to find locations for homeless shelter response

- Next meeting: Thursday, November 8th 10am – 11:30am RM 155

Cold Weather Shelter Response:

- Solid Waste Services Administration building has been stood up with 150 bed capacity
- In total:
 - 371 non-congregate beds available through April 30, 2024
 - 150 congregate beds available through April 30, 2024*
 - 25 TAY beds available through April 30, 2024
 - Transition Age Youth

Dimond to Omalley Seward Highway Project: This project, including Scooter Drive is under reconsideration by AKDOT.

Respectfully submitted,

Randy
 Randy Sulte
 District 6 South Anchorage
 Mobile: (907) 229-2977
 Office: (907) 343 -4121

Response from superintendent's office to your question on snow days:

" I anticipate that all schools will continue to shift to remote learning in the event of inclement weather. Across our 2,000 square miles, it is definitely possible that some microclimates/regions will be less affected than others, but, for example, given that students are bussed between South Anchorage and Girdwood daily, employees/students are not necessarily housed near their schools, and the number of different neighborhoods we have, it'd be very difficult to definitively assess the safety of holding school in one area when the bulk of snow may fall in another. We receive similar concerns from JBER, which often is very well managed during snow, but students and staff may be traveling in from areas that are not. These decisions are also often made 3-4am, when it's not entirely known how the snow situations will improve or worsen by the start of school".

Hope this helps!

Margo

Margo Bellamy, President
Anchorage School Board
907 742 1107 ext. 7
bellamy_margo@asdk12.org

Description	Location	Developer	Status	Further information	Public comments?	Notes
Hotel & Retail Store	Alyeska Hwy by Brewery	Tim Cabana	Pending ACE Wetlands Fill Permit	http://www.poa.usace.army.mil/Missions/Regulatory/Public-Notices/Article/3437767/poa-2023-00206-glacier-creek-pn/	Via email or mail by July 24, 2023	No Municipal planning application yet
Multifamily houses	Alyeska Hwy by Glacier Creek Bridge	Tim Cabana	Pending ACE Wetlands Fill Permit	https://www.poa.usace.army.mil/Missions/Regulatory/Public-Notices/Article/3437227/poa-2021-00278-glacier-creek-pn/	Via email or mail by July 24, 2023	Active construction under MOA permits 21-005 and 22-001
Holtan Hills	North of Girdwood School	CY Investments	Rejected by Assembly	See GBOS webpage	n/a	Alternative proposals possible before June 2025
Backup gas line - clear ~5000ft of section line easement	Between Ruane Rd & Virgin Creek Drive	Enstar	Pending DNR decision	https://aws.state.ak.us/OnlinePublicNotices/Notices/View.aspx?id=211721	Via mail by July 20, 2023	Clearing ~5000ft x 20ft wide along section line easement
Lodge and associated facilities	Girdwood Airport	Glacier Valley Lodge	Pending DOT lease decision	https://aws.state.ak.us/OnlinePublicNotices/Notices/View.aspx?id=211450	Via mail by July 13, 2023	~11 acres beyond new hangers

Water booster pump station	Vail Drive	AWWU	Awaiting Planning Application	n/a	n/a	Replaces booster pumps on Vail & Timberline and Echo Ridge
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2024 GVSA Grant Cycle

Group	2021 grant	2022 granted	2023 granted	2024 Request
Little Bears Playhouse, Inc	\$9,020	\$ 9,640.00	\$ 9,460.00	\$ 10,000.00
Challenge Alaska	\$8,600	\$ 7,980.00	\$ 7,460.00	\$ 10,000.00
Glacier Valley Transit	\$5,370	\$ 5,700.00	\$ 5,660.00	\$6,000
Girdwood Art Institute	\$5,450	\$ 5,340.00	\$ 6,105.00	\$ 6,625.00
Girdwood Community Club	\$6,560	\$ 6,340.00	\$ 6,315.00	\$ 8,000.00
total	\$35,000	\$ 35,000.00	\$ 35,000.00	\$ 40,625.00
Four Valleys CS	\$25,000	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00

Whittier Police Department – Girdwood Substation improvements

- Separation of Office and living quarters.
- Secure door upstairs that limits non-police personnel from having access to restricted areas without police presence
- Install Secure Storage in the entry area for police equipment.
- Window screens
- Utility sink with a larger countertop to replace the current sink/vanity in the bathroom.

Estimated cost: \$15,000.00

Girdwood Gravel Source & Ex-fill burial locations

Feasibility Study

Scope of Work

1. Background & History

1. Past Gravel Sources for Girdwood
2. Previous ex-fill burial locations in Girdwood

2.0 Purpose of the Study

- 2.1 Explain the need for a reliable gravel source for Girdwood and a dedicated ex-fill burial site in Girdwood and/or Turnagain arm area.
- 2.2 Estimated savings for Girdwood land development using local in-fill and ex-fill resources.

3.0 Locations

3.1 Possible Gravel Quarry and Burial Areas with Feasibility of each site

- A. Glacier Creek
- B. Old Railroad/DOT Excavation Site
- C. Future Opportunities from USFS lands in Portage
- D. Private sources
- E. Airport Land
- F. Others

3.2 Estimated amount of material, or burial of ex-fill, available at feasible locations

3.3 Access to Quarry Sites

3.4 Haul Routes from Different Sites

3.5 Residential/Commercial impact from different sites

3.6 Permitting Requirements for each site.

4.0 Quarry Operations

4.1 Quarry Operations

Who operates the site?

Who has access to the site and material?

4.2 Quarry Operation period for each site

4.3 Safety and Environmental Management

4.4 Site Reclamation & Future Use

5.0 Cost and Funding

5.1 Funding Source for Startup and Operations

5.2 Estimated Revenue needed to sustain operations

6.0 References

7.0 Figures

GIRDWOOD BOARD OF SUPERVISORS RULES & PROCEDURES

**Adopted: September 20, 2004
Revised and approved April 2022**

I. ESTABLISHMENT AND GENERAL POWERS OF GIRDWOOD BOARD OF SUPERVISORS

- A.** The Girdwood Valley Service Area was established by Anchorage Municipal Code (AMC), Chapter 27.20.110 Girdwood Valley Service Area Board of Supervisors, as follows:
 - a.* There is established a board of supervisors for the Girdwood Valley Service Area consisting of five (5) persons elected in accordance with the provision of this chapter. The board shall be constituted and shall function in the manner prescribed in this chapter [AMC, Chapter 27.20] in the exercise of fire prevention and protection, street construction and maintenance, solid waste collection, parks and recreation services, cemetery planning, operations, & maintenance, public safety, and utilities.
- B.** The Girdwood Board of Supervisors (hereafter “GBOS”) shall consult with and advise the Anchorage Assembly (hereafter “Assembly”) and Mayor concerning the administration of the affairs of the service area and the services that are being provided.
- C.** The Mayor shall consult with the GBOS in preparing the annual budget for the service area, and the comments and suggestions of the GBOS concerning the budget shall be transmitted to the Assembly for its consideration.
- D.** AMC 27.10.040 Operation of service areas with boards of supervisors states: In a service area with a board of supervisors, services shall be provided in the service area by the departments, if any, designated by the ordinance establishing the service area and designating the power to be exercised within the service area subject to the advice and recommendations of the board of supervisors established pursuant to AMC Chapter 27.20. AMC 27.10.040 also states that the board of supervisors shall supervise the furnishing of special services in the service area in the manner prescribed by the ordinance establishing the service area and designating the power to be exercised within the service area. Except as otherwise provided by ordinance, the administration of the Municipality of Anchorage (hereafter “MOA”) may prescribe rules, procedures and guidelines to be followed in furnishing services and expending moneys in service areas where boards supervise the furnishing of services (A.O. No. 82-49).
- E.** Assembly Ordinance AO 2003-113 approved August 12, 2003:

The Girdwood Board of Supervisors is designated as the Girdwood Community Council ex-officio by the Anchorage Municipal Assembly. Because of this, Girdwood is not recognized as a Community Council District in Municipal Code 2.40.040.D – Establishment of community council districts. With the adoption of 2.40.035.B on August 12, 2003, the Girdwood Community Association Rules and Bylaws were over-ruled and suspended.

Municipal Code 2.40.035.B Recognition of community councils; special ex officio community council recognition for Girdwood Board of Supervisors, states: “Girdwood recognized; special provision. The municipality recognizes the Girdwood Board of Supervisors as the community council, ex-officio, which serves the Girdwood Community Association/Land Use Committee boundary area depicted on Map 10 located in section 2.40.090.”

- F.** The Girdwood Valley Service Area (GVSA) Administrative Officer (hereafter “Secretary”) will take minutes during all GBOS meetings, type and post agendas and minutes, complete correspondence and other duties as directed by the GBOS Chair or Co-Chair (hereafter “Chair” or “Co-Chair”). The Secretary is not a member of the board and holds no voting rights. The Secretary should not take part in discussions, comment on, or ask questions of any GBOS member (hereafter “Member”) or public during discussions or presentations, except on matters of clarification for the minutes.
- G.** The Secretary shall be responsible for posting all items requiring public notice on the GBOS website and at the Girdwood Branch of the US Post Office, the Girdwood Library, and the Girdwood Community Center per the timeline required for each type of notice.

II. RULES OF PROCEDURE FOR THE GIRDWOOD BOARD OF SUPERVISORS (GBOS).

The following information addresses specific organization of the Girdwood Board of Supervisors. Any items not addressed are to be handled in accordance with Robert’s Rules of Order.

Article 1: MEMBERSHIP.

- A.** The GBOS shall consist of five (5) elected Members.
- B.** The elected Members are elected officials, thus subject to the MOA laws governing removal from office. Generally stated:

Meeting Absences: A Member intending to be absent at a Regular Meeting shall request from the Chair or Co-Chair to be excused in advance of the meeting from which he will be absent.

Recall Procedure: Grounds for recalling a MOA elected official are incompetence, misconduct in office and failure to perform prescribed duties. Those wishing to recall an elected official are to contact the Municipal Clerk.

Declaration of Vacancy: Vacancy of a seat shall occur on the failure of a Member to:

1. Attend three (3) consecutive Regular or Special Meetings or Work Sessions without an excused absence from the Chair or Co-Chair;
2. Attend a two-thirds (2/3) majority of the Regular and Special Meetings, Work Sessions, Executive Sessions and GBOS Public Hearings during any calendar year without an excused absence from the Chair or Co-Chair.

Filling the vacancy will be done in the following manner:

1. Public notice of seat vacancy will be posted as outlined in Section I, G for a minimum of fourteen (14) full days stating specific Seat Vacant, Term, and requesting that a brief resume from those interested in filling the seat be submitted to the GBOS by a specified closing date.
2. Within seven (7) days of the closing date for resumes, the GBOS will meet in Executive Session to make a recommendation to be forwarded to the Mayor, along with all other resumes received.
3. The Mayor will then make an appointment to fill out the term of the seat left vacant.

C. Resignation by a Member will be done in the following manner:

1. Member submits signed letter of resignation to the Chair or Co-Chair and to the Mayor concurrently.
2. Public notice of seat vacancy will be posted as outlined in Section I, G for a minimum of fourteen (14) full days stating specific Seat Vacant, Term, and requesting that a brief resume from those interested in filling the seat be submitted to the GBOS by a specified closing date.
3. Within seven (7) days of closing date for resumes, the GBOS will meet in Executive Session to make a recommendation to be forwarded to the Mayor along with all other resumes received.

D. At the time of a new Member's election or appointment to a GBOS seat, the Secretary shall prepare a notebook for the Member. The notebook shall contain: the current GBOS Rules and Procedures, copies of all GBOS minutes and attachments from the previous six (6) months, a copy of any current/pending correspondence or agenda, a calendar of all scheduled meetings for the next six (6) months, a copy of the Girdwood Area Plan, a copy of the Turnagain Arm Management Plan and anything else that the Chair or Co-Chair may direct the Secretary to insert.

Article 2: COMMITTEES.

The Girdwood Board of Supervisors has established the following Standing Committees:

- A. Land Use Committee:** There shall be a Land Use Committee (hereafter “LUC”) which shall function as an advisory committee to the GBOS on all Girdwood Land Use issues. The LUC shall operate in accordance with the Girdwood Land Use Committee Operating Principles as approved by the LUC and amended as needed.

The LUC is a one-person one-vote organization, whereas GBOS business is voted upon by only the 5 board members. In consort with the ideals of community councils being the voice of the people with one-person one-vote, the LUC is designated by the GBOS to be the public hearing process for the GBOS.

In the event that the voting in LUC and GBOS do not match each other, the rules under **Voting Conclusions**, Article 6, Section E will be followed.

It is intended that, on all matters involving Conditional Use Permits, Vacation Applications and Easement Applications the LUC will “hear” the matter first, and then, in accordance with the GBOS policies for these items, will send forward to the GBOS its recommendations and/or vote on the matter. Once the LUC has sent forward to the GBOS its recommendations on a given matter, that matter may then be put on the next available GBOS agenda for GBOS discussion, vote and action or recommendation to the appropriate MOA department or authority. All effort shall be made for Girdwood land use type issues to be heard before the LUC first and voted upon by members. However, given time constraints with the MOA Planning Department, it may not always be possible for an issue to go before the LUC. In this instance, such issues will be heard before the GBOS and their recommendation will be sent forth to the MOA Planning Department, with the caveat that time did not permit the issue to be heard and voted upon by the LUC.

- B. Trails Committee:** Given the importance of local and regional trails in the Girdwood valley, there shall be a Trails Committee which shall function as an advisory committee to the GBOS on all matters related to trails in the Girdwood valley. The Trails Committee shall operate in accordance with procedures adopted by the Committee, approved by the GBOS and amended as needed.
- C. Public Safety Advisory Committee:** Given the complexity of contracting and liability, and desire to have local control over policing in Girdwood, the Public Safety Advisory Committee was formed. The Public Safety Advisory Committee shall function as an advisory committee to the GBOS in all matters related to policing and public safety in the Girdwood valley. The Public Safety Committee shall operate in accordance with procedures adopted by the Committee, approved by the GBOS and amended as needed.

- D. Cemetery Committee:** The Girdwood Cemetery Committee was created in 2017 after Girdwood Valley Service Area voters approved taxing Girdwood property owners for the purpose of creating, operating, and maintaining a cemetery in Girdwood.

Ad Hoc Committees:

The Girdwood Board of Supervisors may designate Ad Hoc Committees for the purpose of researching plans or projects. Ad Hoc Committees are temporary groups, which will retire once the project is complete or the concept is tabled by GBOS. An Ad Hoc Committee may become a formal Committee of the GBOS if the project becomes part of the Girdwood Tax Service. Ad Hoc Committee meetings are required to follow GBOS posting and public notice as outlined in Section 1, G.

Examples of current and past Ad Hoc Committees of the GBOS include: Girdwood Area Plan Update Committee, Turnagain Arm Service Coalition (TASC), and Girdwood South Townsite Area Plan Update Committee. Ad Hoc Committees are expected to report to GBOS at the monthly regular meeting.

Subcommittees:

The Standing Committees described above may create Ad Hoc Subcommittees for the purpose of working on specific projects of that Committee.

Article 3: MEETINGS.

- A. Regular Meetings:** Regular Meetings will be held on the third Monday of each month unless changed due to unforeseen circumstances or holidays. The meeting will start at the published time and will adjourn at ten (10) p.m. except, the meeting may be extended for up to one hour by a majority vote of the Members present. The meeting will not extend beyond eleven (11) p.m. The first order of business will be to approve the minutes of the previous Regular Meeting, and the minutes of any Special Meetings or Work Sessions, if deemed necessary, held in the monthly interim. Each agenda item is limited to a maximum of sixty (60) minutes of discussion unless the duration is extended by a majority vote of the Members present.
- B. Special Meetings:** Special Meetings may be called by the Chair or Co-Chair or by a quorum of the other Members. A minimum of twenty-four (24) hours' notice of meeting must be given to each Member and the Secretary. The Special Meeting must be posted at the Girdwood Post Office at least twenty-four (24) hours before the time set for meeting.
- C. Work Sessions:** Work Sessions may be called by the Chair or Co-Chair and/or any two Members at any time to discuss problems and plans. All Members and the Secretary must be notified under the same conditions as Special Meetings. No formal transactions may be decided upon at Work Sessions. At the Chair's request, Work Sessions shall be electronically recorded by the Secretary; written

minutes shall not be produced unless the Chair or Co-Chair decides a compelling reason exists for written minutes.

- D. Executive Sessions:** Executive Sessions may be called by a vote of the majority (a quorum) of Members taken at a public meeting. The public and the Secretary are excluded from an Executive Session; however, the session must be recorded, with the Chair or Co-Chair taking possession of the recording. The only subject(s) that may be discussed in an Executive Session are those that are stated in the motion to go to Executive Session, and no matter shall be voted in Executive Session. The following matters may be discussed in an Executive Session: subjects that tend to prejudice the reputation and character of any person, including personnel matters, and matters which by law, or MOA Charter or ordinance, are required to be confidential.
- E. Public Meetings:** All meetings of the GBOS shall be open to the public except for Executive Sessions.
- F. Public Notice:** The Secretary will post the agenda as outlined in Section I, G at specified locations for Regular Meetings seven (7) days in advance. Additional agenda items must be posted forty-eight (48) hours in advance to be considered for action at a meeting.
- G. Open Meetings Act:** The GBOS is subject to the Open Meetings Act: see Article Six of the Administrative Procedures Act; A.S. 44.62.310-312. GBOS will provide twenty-four (24) hours notice by posting as described for Special Meetings, for all events and gatherings where more than two (2) supervisors are reasonably expected to be in attendance.
- H. Quorum:** Three or more GBOS Members attending the meeting, either in person or remotely, shall constitute a quorum.
- I. Agenda Items and Meeting Materials:** There shall be a public comment period during every meeting to allow the public to address items not on the agenda. Individual public comment will be limited to three minutes maximum per person.

 - a. Meeting materials, as practicable, will be assembled and made available to the public at least twenty-four hours before a meeting.
 - b. Items of business other than standing items or reports shall be assigned to a Member. This Member will introduce the item and will work with any petitioner to ensure materials are prepared and available for the meeting. Items referred from a Committee or Subcommittee will be assigned to the Member with that responsibility, otherwise the Chair or Co-Chair(s) will assign the item to a Member.

J. Minutes: The minutes of meetings will be typed and posted within twenty-one (21) days of a meeting. The posted minutes shall state if they are draft or final version.

- a. Minutes from Executive Session meetings will not be typed or posted.
- b. Executive Session meetings will be recorded. The Chair or Co-Chair will take possession of the recording and will ensure that the recording is placed in a dated, sealed envelope with an “Executive Session” label on the outside of the envelope. The Chair or Co-Chair shall deliver the sealed recording to the Secretary for locked storage in the GBOS offices. The Secretary shall also maintain a written log of the existing Executive Session recordings. Only by Resolution of the majority of the Members can a sealed Executive Session recording be opened.

K. Physical and remote attendance:

- a. Meetings may be held in person or virtually, or remotely. An in-person meeting is held in a public setting with a physical location and may also provide for remote attendance. A virtual meeting is one held with no physical location and all persons participate by remote attendance.
- b. Attendance: Remote attendance by telephone, virtually or through any remote means. Physical attendance is defined as a member being physically present at the location where the meeting is noticed as being held in a public setting.
- c. Means of Remote Participation: Remote participation under this section shall include any means through which a member may participate remotely, to include being able to engage in discussion and being audible to all persons participating in the meeting. The member participating remotely must have the ability to obtain the meeting agenda and other pertinent documents to be discussed and/or acted upon.
- d. Public In-Person Participation: If one or more members participates in-person in a public setting, then the public must also be granted reasonable in-person access to the meeting.
- e. In-Person Meeting: The chair or a majority of the members may schedule an in-person meeting.
- f. Public Notice: The public notice of the meeting must indicate whether the meeting is to be held in person, virtually, or remotely. If held in person, the notice shall indicate if remote attendance is available. The public must have an opportunity to participate by similar or alternative means as the board.
- g. Emergency: When the assembly, mayor, governor or federal government has declared an emergency, all boards may provide for remote attendance by members and provide for remote access by the public to the extent reasonable under the circumstances of the emergency.

Article 4: OFFICERS.

A. Chair: A Chair shall be elected to a one (1) year term by the Members every April or at any time membership changes by election or appointment. At the wish of the GBOS, this office may be held by two (2) elected Co-Chairs who will share in the duties enumerated in this Article. The duties of the Chair or Co-Chair are:

1. Preside over all GBOS meetings; and
2. Call Special Meetings; and
3. Notify Members and Secretary of the time, place, and date of all meetings; and
4. Give input and vote; and
5. Solicit from Members agenda items and develop monthly agenda; and
6. Appoint Acting Chair or Co-Chair in his/her absence or conflict of interest; and
7. Be proactive in working with MOA agencies and other Members; and
8. Execute all documents requiring GBOS signature.

Article 5: AREAS OF RESPONSIBILITY.

A. The GBOS' defined Areas of Responsibility are as follows:

- a. Roads Maintenance
- b. Utilities
- c. Land Use
- d. Parks and Recreation
- e. Public Safety
- f. Cemetery
- g. Fire Department

Each of the five (5) individual Members shall "oversee" the Areas of Responsibility as delegated in Executive Session annually.

B. Selection of Areas of Responsibility will be based on seniority on the GBOS and will be chosen or assigned at the same time as election of the Chair or Co-Chair. In the case where seniority of members is equal and a decision cannot be reached, the Chair or Co-Chair may appoint.

C. Members are expected to attend Committee meetings, respond to community requests and report into the record at the Regular Meetings on their area of responsibility. The Supervisor overseeing the Fire Department, or their designee, is required to attend GFRI Board of Directors meetings.

D. Members are expected to advise on the MOA budgets related to their areas of responsibility. Members shall maintain reference information related to their areas of responsibility in an organized fashion and, where appropriate, shall pass this information on to their successor.

- E.** Members are also expected to stay current on and to participate in the day-to-day communications between Members and between Members and GBOS Secretary. It is also expected that the communications between Members and between Members and the GBOS Secretary will be done in a cordial and business-like manner, regardless of an individual Member's position on an issue or an individual Member's affiliations or general beliefs. See also, Section II, Article 1 (B) regarding Recall and Vacancy.

Article 6: VOTING.

- A.** Conflict in Interest: No Member may vote on any question(s) upon which they have a direct or substantial but indirect financial interest. Any Member who has a conflict is to state this publicly and may request to be recused from the vote. Members may not abstain from voting without supplying a reason that is accepted by a majority of the GBOS members.
- B.** Reconsideration of Action: for reconsideration of any action taken by the GBOS, any Member on the prevailing side of a vote may move to reconsider immediately at the meeting in which the vote was taken or within twenty four (24) hours of the original vote. Notice to reconsider must be filed with Secretary; a second from any member must be filed with the Secretary within twenty-four (24) hours. Motions to reconsider take precedence and must be the first order of business at the next meeting of the GBOS. The result of the Motion to Reconsider vote will take precedence over the original vote.
- C.** Motions. All motions must be stated in the positive.
- D.** Tie Votes: Upon a tied vote, the GBOS will take one (1) revote immediately. If the tie vote remains, the motion fails.
- E.** Voting Conclusions: The community's stated objective is to provide unified statements and recommendations from the Girdwood community. (Conditional Use Permit has its own resolution process.) However, three possibilities exist regarding agreement between the Girdwood Board of Supervisors and the Land Use Committee:
 - a. Consensus:**
The Girdwood Board of Supervisors votes in accordance with the Land Use Committee recommendations. In this case, all recommendations of the Girdwood Board of Supervisors shall include the official actions of the Land Use Committee without changes. The Girdwood Board of Supervisors may include additional supporting information and comments when sending forth the actions of both groups.

b. Not in agreement; no time restriction:

The Girdwood Board of Supervisors does not vote in accordance with the Land Use Committee recommendations and the requirement to report forth on the issue is not time restricted. In this case, the Girdwood Board of Supervisors will provide a written explanation of the dissenting GBOS action to the Land Use Committee, and will provide any and all additional and/or new information pertinent to the issue being considered, and request that the Land Use Committee reconsider their action in view of the additional and/or new information. An issue can be sent back to the Land Use Committee one (1) time for reconsideration by the LUC, and the issue in question must appear on the following month's Land Use Committee agenda.

c. Not in agreement; time sensitive:

The Girdwood Board of Supervisors does not vote in accordance with the Land Use Committee recommendations and the requirement to report forth on the issue is time restricted. In this case, the Girdwood Board of Supervisors will provide a written explanation of the dissenting GBOS action to the Land Use Committee, and in sending the recommendations forward, will include the official actions of the Land Use Committee without changes, along with the official actions of the Girdwood Board of Supervisors and any relevant comments.

The Girdwood Board of Supervisors may also request an extension for advisory comments to be made, in which case the issue of dissent may be referred back to the Land Use Committee as described in "b" above.

Article 7: PUBLIC HEARINGS.

- A.** The Chair or Co-Chair is responsible to open the Public Hearing on a specific agenda item and to assign a timekeeper. Usually the timekeeper will be the Secretary.
- B.** All persons offering comment must state their full name and address.
- C.** Public Comment is limited to three (3) minutes per individual on the first round of comments. After all who wish to speak have had an opportunity, members of the public may request an additional one (1) minute to comment.
- D.** A Petitioner is limited to ten (10) minutes. The Petitioner may reserve any portion of that time for rebuttal at the end of the Public Hearing.

- E. Persons wishing to comment in excess of allotted time must make a request to the GBOS for approval.
- F. The Chair or Co-Chair may close the Public Hearing after all who wish to speak have had an opportunity to do so. A majority vote of the GBOS may reopen the Public Hearing.

Article 8: PRESENTATIONS.

- A. All those wishing to give a presentation at a GBOS meeting shall be directed by Members or the Secretary to make a timely request to the Chair or Co-Chair to be placed on the next available GBOS Agenda.
- B. All those making a presentation to the GBOS shall provide the following prior to the presentation:
 - 1. Name of the person giving the presentation, contact numbers and addresses; and
 - 2. Description of issue(s) to be covered in the presentation, including deadlines, if relevant;
 - 3. If requesting GBOS action, provide a sample resolution or letter; and
 - 4. Presenters will need to make their own prior arrangements for video and/or other displays.
- C. **Issues Needing A Vote** – Issues needing a vote (action items) require a minimum of two presentations at two different meetings at least a month apart. At the first meeting the issue will be introduced as new business with as much information as possible and requested. This provides the community with enough time to digest the information and come to the next meeting with an informed opinion prepared for a vote. The second meeting presentation will provide all information necessary to visualize and comprehend the entire nature and scope of the project and any other special requirements. An exception may be an issue of extreme importance of a timely nature beyond the control of the principals and/or representatives, in which case only one meeting is necessary and the rules for second presentation apply. Petitioners requesting relief from the two meeting presentation requirement must be able to provide adequate answers to these questions in writing, prior to the meeting:
 - What is the due date for this action?
 - When did you become aware of the need for this action and the due date?
 - Why do you need relief from the two meeting requirement for action on your item?
- D. **Conclusion of Business and Guidelines for Process** – There are three conclusions that may be used for deciding the outcome of a petitioner's presentation. Land Use, Trails, Cemetery, and Public Safety Advisory Committees can vote to recommend that the GBOS write a:

Letter of Objection:	When the vote is not in favor
Letter of Non-Objection:	When the vote is in favor, with no strong opinion or cause to write a:
Resolution of Support:	Used when the issue is of great concern and importance to the community.

A specific request of either a Letter of Non-Objection (LONO) or Resolution of Support should be provided to the GBOS Secretary by the petitioner, along with draft language to be included in the document. The draft language will be updated to reflect the ideas and outcome of the committee discussions. If a Letter of Objection is to be written, the GBOS Secretary and members of the Land Use, Trails, Cemetery, or Public Safety Advisory Committees will draft the document for GBOS consideration and approval.

Article 9: BUDGET PROCESS.

- A. The Mayor shall consult with the GBOS in preparing the annual budget for the service area, and the comments and suggestions of the GBOS concerning the budget shall be transmitted to the Assembly for its consideration (AMC 27.20.050).
- B. The GBOS shall review and approve the budget using the following procedures and schedule:
 - 1. At the regularly scheduled GBOS meeting in the Third Quarter (no earlier than July 1) of each fiscal year, the GBOS will introduce the proposed Girdwood Service Area operating budget for the coming fiscal year, January 1 through December 31. The proposed budget is developed combining the respective budgets from Fire Department, Parks and Recreation, Cemetery, Public Safety and Road Maintenance divisions. The budget may also contain additional budget items suggested by the GBOS or the community.
 - 2. During a period of at least forty-six (46) days, beginning on the day of the budget introduction, at least two (2) Public Hearings on the proposed Service Area operating budget will be held. Public Hearing dates will be announced during the introductory budget meeting and will be posted as outlined in Section I, G under the same conditions as Special Meetings.
 - 3. After the last Public Hearing the GBOS will vote on and make advisory modifications, if necessary, to the proposed Girdwood Service Area Budget and transmit the budget document to the MOA Office of Management and Budget no later than the beginning of the last full week in the Third Quarter (end of September).

4. The final Girdwood Service Area budget will be presented to the Service Area in the beginning of the Fourth Quarter (October) at which time a final Public Hearing will be held on the final budget document. After the final Public Hearing the GBOS will vote on and make advisory modifications, if necessary, to the final Service Area Budget and return the document to the MOA Office of Management and Budget who will transmit the final Service Area Budget to the Mayor for review and then to the Assembly for approval.

Article 10: POLICY/PROCESS FOR VACATING RIGHTS OF WAY AND EASEMENTS. (Adopted 11/16/1998, revised 5/21/2001)

- A. Pursuant to the requirements of AMC, Title 21.15.130.A, no petition for vacation should be favorably acted upon by the GBOS unless the Petitioner demonstrates to the GBOS that the area to be vacated is of no further use to the MOA and the Girdwood Service Area.
- B. It will be the responsibility of the Petitioner to provide to the GBOS the information required by AMC, Title 21.15.130.B. Sufficient information will be provided to allow the GBOS to evaluate not only the impact on the subject parcel(s), but also all parcels benefiting from the dedication, which is to include adjacent properties. Maps shall be provided as required by AMC, Title 21.15.130.B.2.b, including the location of all known public improvements within the area being vacated.
- C. The burden of proof that the vacation has no adverse effect on the MOA and on the Girdwood Service Area rests with the Petitioner. Should the GBOS recommend approval of a vacation petition, it shall list findings of fact supporting the vacation. The findings of fact will at a minimum:
 - i. Demonstrate the property to be vacated is of no further use to the MOA.
 - ii. Demonstrate that the transfer of the vacated parcel will not adversely affect the maintenance and operation of present and future uses, including utility placement, pedestrian and trail use, snow removal and storage, and drainage.
 - iii. Show that the vacation is in compliance with all adopted and proposed plans affecting the area either directly or indirectly. Such plans will include, but not be limited to the Girdwood Area Plan, the Official Streets and Highways Plan, Subdivision and Land Use Regulations listed in AMC Title 21, the Anchorage Area Wide Trails Plan, The Girdwood Trails Committee Plans, the Girdwood Commercial Area and Transportation Master Plan and other plans deemed appropriate with respect to the area affected.

- iv.* Give consideration to access for public safety officers, emergency medical services, and firefighters. The Girdwood Volunteer Fire & Rescue, Inc. (hereafter “GVF&R”) shall be consulted before right of way or easement vacations are granted. The written opinion of the GVF&R shall be included with all petitions for vacation of rights of way and/or easements.
- D.** The GBOS shall not consider previously vacated Rights of Way as justification for recommending approval of a specific vacation petition. Each petition shall be addressed in its own right.
- E.** This policy is to be utilized when evaluating vacation of Rights of Way or Easements only. A separate policy will be proposed for variance requests. Encroachments in the Rights of Way and Easements will require vacation petitions.

Article 11: CORRESPONDENCE FROM THE GBOS.

- A.** Only the Chair or Co-Chair(s) have the authority to sign letters on behalf of the GBOS unless they delegate the signing authority to the relevant supervisor.
- B.** The individual(s) drafting a letter should send the draft to the Secretary via e-mail. The Secretary may send the draft to the Members via e-mail to collect comments prior to finalization. The Members shall respond back to only the Secretary with any comments they have. The Secretary shall work with Members individually to ensure comments are incorporated correctly. A maximum of two Members may work together on drafting correspondence outside of a public meeting in order to comply with Alaska Open Meetings Act.
- C.** A deadline for comments and/or revisions should be noted in the e-mail message. If possible, at least a week should be allowed for comments. If no comments are received by a Member, it will be assumed that Member has no comment; individual Members will not be contacted or reminded to comment.
- D.** The Secretary shall redistribute the letter, if time permits, for a final review by all Members.
- E.** The topic of the letter must be discussed at two GBOS meetings (under New Business and Old Business) prior to the Members voting on it and the letter being signed. Any substantive changes to the letter must be discussed and finalized at a public meeting prior to voting and signing.

Article 12: EMERGENCY PERMITTING PROCEDURE. (Adopted in 1999)

- A.** In instances where quick action is needed in order to protect the community from flooding the following emergency permitting procedures shall be followed:

1. The Fire Chief or Road Contractor will notify the GBOS Road Supervisor of the need to take protective action.
2. The GBOS Roads Maintenance Supervisor will contact MOA Street Maintenance Division hotline at 343-8277 to inform the MOA of the situation and request their assistance in obtaining a permit.
3. If the GBOS Roads Maintenance Supervisor is not available, the GBOS Chair or Co-Chair shall make this call. If the GBOS Chair or Co-Chair is not available, the GVF&R Fire Chief shall make this call.
4. MOA Street Maintenance shall contact the on-call MOA Street Maintenance foreman who will call the Alaska Department of Fish & Game (ADF&G) regarding the emergency permit.

Article 13: AMENDMENTS TO THE GIRDWOOD BOARD OF SUPERVISORS RULES AND PROCEDURES.

- A. The Rules of Procedure for the GBOS may be amended by a majority of the GBOS. Proposed amendments shall be communicated by the Secretary to each Member and posted as outlined in Section I, G not less than twenty-eight (28) days prior to a regular meeting. The Secretary shall document transmittal and public posting of the proposed amendments.

ATTACHMENT 1

Girdwood Public Meetings Standards of Conduct

The Girdwood Board of Supervisors (GBOS) encourages good faith input from community members at all Board, Committee, and Subcommittee meetings and desires to provide an environment based on respect and civility. In order to do so, the GBOS has established the following Standards of Conduct based on the norms of acceptable and courteous business behavior.

These standards shall apply to Regular, Joint and Special meetings, and to Work Sessions of GBOS. They may be adopted by GBOS Committees and Subcommittees by a vote of that body.

1. Members of the public wishing to address the public body shall first secure the permission of the Chair.
2. When commenting, please be courteous, brief, constructive and nonrepetitive.
3. Members of the public shall direct comments to the Chair and/or board members. Members of the public shall not direct comments to other audience members.
4. Members of the public will refrain from disruptive actions such as hand clapping, stamping of feet, whistling, cheering, yelling or similar demonstrations, which could have an intimidating effect upon members of opposing viewpoints.
5. Persons addressing the public body shall also refrain from slurs against race, color, religion, ethnicity, national origin, gender identity, sexual or affectional orientation, marital status, familial status, age, disability, or status with regard to public assistance.
6. Profanity, slander, false statements, violence, or the threat of violence in any form shall not be tolerated.

Violations of these Standards shall be determined by the opinion of the Chair of the meeting or, absent such opinion, by the opinion of the majority of the Members of the body who are present.

- A. Any person violating these standards shall be called to order by the Chair. If such conduct continues, said person may, at the discretion of the Chair, lose the floor. Said person may be denied further audience for that meeting. The Members may overrule the Chair's decision by majority vote.
- B. If said person refuses to come to order and obey the directives of the Chair, they may be requested to leave the meeting on a majority vote of the Members.

ATTACHMENT 2

Conditional Use Process

The GBOS will consider only those requests for Conditional Use Applications that have been received thirty (30) days in advance of the next scheduled meeting.

Presentation Format:

Presenters will address the LUC and GBOS boards and public from the front of the room at each meeting. Presenters should expect between 10-30 people in attendance.

Electronic copies of materials to be presented are requested to be provided to staff 1 week prior to the meetings at: gbos@muni.org.

Maps and drawings should be printed in a large enough format to be easily viewed by the entire room or provided in electronic format to be displayed on screen.

Handout materials should be copied and provided at the back of the room for public (approximately 20 copies) and for the LUC Officers (3), GBOS members (5), and staff (2).

Presentations should be clear and concise, not lasting longer than 15 minutes. After presentation, the board members will ask questions and will invite the public to ask questions and speak about the project.

Initial Presentation:

Initial presentation is to be scheduled by the petitioner at the LUC and GBOS Regular monthly meetings.

LUC meetings are held the 2nd Monday of every month.

GBOS meetings are held the 3rd Monday of every month.

It is necessary for the petitioner to begin at the LUC, with the GBOS meeting the following week.

How to schedule initial presentation:

Petitioner must schedule the initial presentation at least one week in advance of the LUC Regular Monthly meeting. Exceptions to be approved by the Land Use Committee Chair. Requests are to be made by email: gbos@muni.org or by calling 343-8373. Name of the project, location, and name of the individual(s) who will present are needed. The item will appear on the agenda as New Business at each of these meetings, unless special meetings need to be called due to time sensitivity.

What to bring to the initial LUC and GBOS presentations:

- Preliminary Site Plan
- Floor Plan
- Elevations all around
- Zoning status of that site and lands abutting the site
- Statement of projected positive impacts
- Statement of possible negative impacts
- Road development plans
- Statement of any expected requests for variances from zoning regulations

Second Presentation:

The Second Presentation will be scheduled once the petitioner's Planning and Zoning (P&Z) Department packet is received by Girdwood Municipal Staff. Presentation must occur prior to the petitioner's P&Z hearing.

How to schedule second presentation:

When petitioner's P&Z packet is received by Girdwood Municipal Staff, the petitioner will be notified and the 2nd presentation will be scheduled at the next LUC and GBOS meetings, unless special meetings need to be called due to time sensitivity. The item will appear on the agenda as Old Business at each of these meetings.

What to bring to the Second LUC and GBOS Presentations:

- 35%-65% design plan with drawings, engineering, grading and drainage, watershed report, parking
- Updated versions of all items from the initial presentation
- Specific request for and draft language of Letter of Non-Objection or Resolution of Support

With this information, the public will be able to consider and comment on the project in time for the P&Z hearing.

At the LUC meeting, the petitioner will present their project and make known their request for a LUC recommendation that GBOS to write a Letter of Non-Objection (LONO) or Resolution of Support to P&Z.

The LUC and public will ask questions of the petitioner. LUC will take note of the public's comments regarding the project and will call for a vote of the public in attendance at this meeting regarding the LONO or Resolution of Support. This information and vote tally will be forwarded on to the GBOS.

At the GBOS meeting the following week, the petitioner will present their project, addressing the comments heard at the LUC meeting, and will make a formal request for a LONO or Resolution of Support to be written to P&Z. GBOS and public in attendance will ask questions of the petitioner. After hearing the presentation and public comment, and considering the input provided from LUC, the GBOS will vote on the request for a LONO or Resolution of Support.

Conflict Resolution of Conditional Use Permit Items - In the event that the votes in LUC and GBOS are not in agreement, LUC and GBOS will schedule a separate public meeting with the petitioner to discuss the project. Whether the LUC and GBOS come to agreement or not, the positions of both LUC and GBOS will be forwarded to MOA Community Planning Department within three (3) working days. A copy of the correspondence forwarding the GBOS/LUC votes shall be given to all GBOS/LUC board members for review and comment before being sent to the MOA.

Note: Any changes to the Timeline and Number of Presentations for Conditional Use Permit Presentations in the LUC Operating Principles must be coordinated with the same document in the GBOS Rules and Procedures, and vice-versa.

Girdwood Housing and Economic Committee

Operating Procedures

The Girdwood Housing and Economic Committee (GHEC) is an advisory body with specific responsibility for housing and economic stability to address the housing crisis and its impact on economic stability of the Girdwood Valley Service Area. The GHEC reports to the Girdwood Board of Supervisors (GBOS).

I. Meetings

- Regular meetings are held the last Wednesday of each month at noon, unless a national holiday or other important event conflicts. Meetings that are re-scheduled will be properly noticed at least one week in advance of the meeting date.
- Special Meetings may be called with a minimum of 24 hours advance notice. Special Meetings are open to the public and must be properly noticed 24 hours in advance of the meeting.
- Meetings are public and open to all interested members of the community or other observers.
- A previously published agenda is followed at each meeting. Draft Minutes of the prior Meeting will be posted along with the draft agenda at least one week in advance of the meeting date.
- The chair or designee leads the meeting; staff or designee takes and publishes minutes of the meeting.
- Roles of Chair and co-chair are voted upon in January each year.
- Robert's Rules of Order will be followed when necessary.
- Public Comment will be an agenda item at all Regular and Special meetings.

II. Selection of Voting Membership and Term of Service

- Voting members of the GHEC are selected to serve by a system of application to the Girdwood Board of Supervisors.
- Voting members of the GHEC must be registered to vote in the Girdwood Valley Service

Area.

- Voting members are required to attend 75% of meetings. Members who are not able to meet this commitment will be replaced through a system of application to and selection by the GBOS.

III.Voting Membership

- The GHEC consists of 7 full voting members
- A quorum of at least 4 of the 7 voting members is required in order for the meeting to be held.

IV.Decision Making

- Any member may entertain, propose or second a motion.
- Once seconded, a motion will be discussed by members then the public will be invited to comment on the motion.
- All motions are passed by a majority of the full voting members
- In the event of a tie vote, members may immediately re-vote once. If the re-vote is tied then the motion will fail.

V. Modifications to this document

- Members may modify this document with a majority vote following the decision-making process described above.

Girdwood Housing and Economic Committee
c/o GBOS
PO Box 390
Girdwood, AK 99587

**MUNICIPALITY OF ANCHORAGE
GIRDWOOD ROADS, FACILITIES,
PARKS & RECREATION**



DATE: November 20, 2023
TO: Girdwood Board of Supervisors
FROM: Kyle Kelley, Girdwood Service Area Manager & Margaret Tyler, Parks and Recreation
SUBJECT: Roads, Facility, Cemetery & P & R Monthly Report



Well, that was an abrupt change of season!

Thank you to everyone who has helped friends and neighbors dig out from the huge snowfall last week. From clearing trees, reporting power outages to clearing hydrants, it's wonderful to see the community work together. Hopefully we get a bit of a break and then we'll be delighted to have more snow!

Mutt Mitts, trash and park sweep are handled by year-round staff in winter. We do fall behind when occupied with snowclearing. If you're interested in adopting a trash can or mutt mitt station, reach out to us! If you see anything that needs attention, please contact Kyle kelleykt@muni.org or Margaret tylerms@muni.org

GTC, Friends of Girdwood Trails and Parks and Rec message of the month is to be aware of changing trail conditions. Volunteer groomers are working on clearing trails and packing for grooming efforts.

We encourage all trail users to remain wildlife aware. Make noise and keep a safe distance from wildlife. As always, pick up dog poop and dispose of it properly.

Trails: November meeting business is to determine priority list for future trails work for Alaska Trails to lobby for legislative funding. We are moving forward with trails maps and hope to have a draft to show in early 2024. Goal is to have mapping available in print, on-line and maps that reflect seasonal trails posted at main trailheads.

Trails Plan: Thank you to everyone who came to provide comment on the plan at P&Z. Girdwood Trails Plan passed at the November 6 meeting by a vote of 7-0. Plan goes forward to the Assembly for introduction Jan 9 and hearing on Jan 23. The document is available for review here [Municipal Road Maintenance Service Areas Girdwood Trails Plan](#)

Parks & Amenities: No dogs on the baseball field, playground, tennis courts, and skate park.

- *Campground:* Campground is closed. We will need to evaluate shift in California Creek next spring as it impacted sites at the back of the campground loop.

- *Annual Beautification:* completed for the season.
- *Playground:* Open. Needs wood chips and sand in 2023. Currently unable to get playground quality wood chips for this project.
- *Lions Club Park:* Working on a plan to add a pavilion to the Lions Club Park
- *Disc golf:* Open.
- *Library/Community Center:* Library is open TUE-SAT 10-6 and has a host of programs coming up. Check in with the library for details.
- *Tennis Courts:* Closed for the season.
- *Soccer field:* Nets have been removed.
- *Sladen J Mohl Ball Field:* New sign is up!
- *Skate Park:* Skate park is closed for the season.

GBOS Non-profit Grants: The 2024 grant cycle closed. Review of grants and distributions are pending with funding amounts expected to be finalized at the Nov 20 GBOS meeting.

Other Grants: It's Grant Season!

Rasmuson Foundation: GVSA submitted application for \$250,000 Tier 2 Grant to assist with construction of the suspension bridge to replace the decommissioned hand tram. Application is being reactivated now.

Land and Water Conservation Fund (LWCF) Grant –GVSA applied for LWCF funding for the Lions Club Park Pavilion, match is 1:1, with match funding coming from municipal, Lions Club, and other private sources in honor of John Trautner. LWCF grant request is \$103,737.00 for a project costing \$207,474.00



Recreational Trails Program Grant (RTP): GTC/GVSA applied for RTP funding for the Middle Iditarod National Historic Trail, match is 90:10 with match coming from GTC and MOA funds. RTP grant request is \$179,745.00, match is \$19,970.00 for a project costing \$199,715.00.

KMTA Grant: GTC was awarded KMTA 1:1 matching grant funding for trail crew work in summer 2023. GTC has filed for reimbursement of \$14,536, check is expected to arrive shortly. There is likely not a KMTA Grant round in 2024.

Anchorage Park Foundation: No challenge grants in 2023, next opportunity is spring 2024.

Alaska Community Foundation: Next opportunity is 2024.



Social Media & Websites: GBOS, committee and sub-committee meetings are now available on a calendar view. Go to www.muni.org/gbos/events and see what meetings are coming up!

We are active on Facebook as Girdwood Board of Supervisors

GVSA Websites are:

GBOS: www.muni.org/gbos

LUC: www.muni.org/gluc

GTC: www.muni.org/gtc

PSAC: www.muni.org/gpsac

GHEC:

www.muni.org/gbos-ghec

Cemetery: www.muni.org/gc

Parks and Rec: www.muni.org/gpr.

Girdwood Trails Plan: www.muni.org/gtp

GBOS videos are on line! Follow the link on our website to our YouTube videos or copy this: <https://www.youtube.com/channel/UCOUINInprZEjhbPVPiJOIEA>

Roads

Road Status: We jumped from a mild fall straight into mid-winter conditions. We are successfully tackling the snowstorms and are preparing roads for the next one when it comes. Roads are primarily compacted snow but not frozen underneath. This should help with spring break up, especially in areas well insulated by snow. Cold temperatures will help to set up the road base for the winter. The weather keeps the crew very busy, and managing rest can be challenging.

Major project updates:

Ruane road fish passage culvert replacement. We've located the funding for this project along with AWWU funding for Girdwood improvements being managed by the EPA. We must apply with the EPA to request the funds and coordinate that effort with AWWU. The funding designated for the project is \$1.6 million, and it will require a 20% match.

Expenses and Budget:

Undesignated Fund Balance - Girdwood Service Area: \$390,542.05 as of August 16, 2023.

Roads: Road Expenditures by Month:

<u>Month</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>
January	\$78,859.68	\$81,466.17	\$62,791.19
February	\$41,023.01	\$75,435.50	\$32,793.17
March	\$60,812.38	\$43,523.63*	\$45,857.72
April	\$89,644.88	\$18,723.00	\$31,161.25
May	\$19,589.00	\$68,628.00	\$34,288.75
Remaining Flood Repair		\$112,529.20	
June	\$23,223.00	\$1,682.40	\$20,791.25
July	\$42,976.00	\$1,818.35	\$173,075.00
August	\$11,061.34	\$3,500.00	\$146,100.00
September	\$16,360.00	\$33,872.25	
October	\$203,490.50	\$105,700.00	
November	\$34,908.75	\$35,353.73	
<u>December</u>	<u>\$43,830.00</u>	<u>\$42,085.81</u>	
Total thru December:	\$515,368.95	\$696,269.27	\$546,858.33

Public works operation budget expended for 2023: \$1,095,583.49 of \$1,387,381.00 = 79%
2023 Capital Roads Project fund (406): \$621,005.20

Parks:

2023 Expended Budget: \$315,069.72 of \$414,869.00 = 76%
2023 Capital Park Project (406) Reserve Fund available: \$791,380.54
2023 Winner Creek Trail Suspension Bridge funds = \$205,925.06
2023 Winner Creek Trail Suspension State Grant Funds = \$1,200,000
2023 Community Room Capital Reserve Fund (406): \$47,793.39

Police:

2023 Expended Budget: \$605,215.54 of \$811,323.00 = 75%

Fire:

2023 Expended Budget: \$1,463,536.00 of \$1,590,800.00 = 92%
2023 Fire Undesignated Capital fund (406) = \$66,366.79

Request:

Municipality of Anchorage



P.O. Box 390
Girdwood, Alaska 99587
<http://www.muni.org/gbos>
David Bronson, Mayor

GIRDWOOD VALLEY SERVICE AREA BOARD OF SUPERVISORS
Briana Sullivan & Jennifer Wingard, Co-Chairs
Mike Edgington, Amanda Sassi, Guy Wade

Resolution 2023-23
Of the Girdwood Board of Supervisors
**RESOLUTION OF SUPPORT FOR AMENDMENT OF THE
PROPOSED 2024 GENERAL GOVERNMENT OPERATING BUDGET
TO INCREASE EMS FUNDING FOR THE GIRDWOOD FIRE DEPARTMENT**

WHEREAS, Girdwood Fire Department (GFD) is the only rescue service or emergency medical services (EMS) in the eastern half of the Municipality; and

WHEREAS, GFD is the sole provider of any medical services south of Huffman during weekends and overnight (6pm to 9am) on weekdays; and

WHEREAS, funding allocated to GFD for EMS has not been increased since 2021; and

WHEREAS, while Fire service is funded by a tax levy on property in the Girdwood Valley Service Area (GVSA) which, by code, can't typically be expended outside of GVSA, in contrast EMS and rescue are funded from Areawide taxes as a service across the Municipality; and

WHEREAS, on the recommendation of the Girdwood Board of Supervisors (GBOS) the 2024 proposed government operating budget funds Girdwood Fire services at \$1,387,122, excluding Inter-Governmental Charges (IGCs); and

WHEREAS, the 2024 proposed government operating budget funds Girdwood EMS at \$507,500, flat funded for the fourth year in a row; and

WHEREAS, EMS & rescue service calls represent approximately 70% of all calls to Girdwood Fire Department, but only 27% of the total funding; and

WHEREAS, the 2024 proposed budget allocated to Girdwood EMS does not provide adequate funding for staffing levels recommended by NPFA 1720, thereby increasing risk and decreasing the safety of Girdwood's residents and visitors, and to travelers along the Seward Highway.

THEREFORE, the Girdwood Board of Supervisors resolves support for the proposed "*Johnson & Sulte Amendment #10*" to the 2024 Operating Budget to increase EMS funding for Girdwood Fire Department by \$188,768 on a recurring basis.

Passed and approved by a vote of x to x on this 20th day of November, 2023.

Briana Sullivan
GBOS Co-Chair and Fire Service Supervisor

Attest

Municipality of Anchorage



P.O. Box 390
Girdwood, Alaska 99587
<http://www.muni.org/gbos>
David Bronson, Mayor

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WHEREAS, Girdwood Fire Department (GFD) is the only rescue service or emergency medical services (EMS) in the eastern half of the Municipality; and

WHEREAS, GFD is the sole provider of any medical services south of Potter Marsh 24 hours a day on weekends and 15 hours per day on weekdays; and

WHEREAS, funding allocated to GFD for EMS has not been increased since 2021; and

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THEREFORE, the Girdwood Board of Supervisors resolves support for the proposed "*Johnson & Sulte Amendment #10*" to the 2024 Operating Budget to increase EMS funding for Girdwood Fire Department by \$188,768 on a recurring basis.

Passed and approved by a vote of 5 to 0 on this 20th day of November, 2023.

A handwritten signature in black ink, appearing to be 'B. Sullivan', with a long horizontal flourish extending to the right.

Briana Sullivan
GBOS Co-Chair and Fire Service Supervisor

A handwritten signature in blue ink, appearing to be 'K. J. Kelly', with a long horizontal flourish extending to the right.

Attest

Girdwood Parks and Rec Grant
2023 Awards

	Little Bears	Challenge	Art Camp	KEUL	GVT	Total	Allowed	Remaining
Edgington	\$ 10,000	\$ 6,200	\$ 6,600	\$ 6,200	\$ 6,000	\$ 35,000	35000	\$ -
Sullivan	\$ 9,000	\$ 9,000	\$ 6,625	\$ 4,375	\$ 6,000	\$ 35,000	35000	0
Wade	\$ 9,900	\$ 7,800	\$ 6,500	\$ 6,800	\$ 4,000	\$ 35,000	35000	0
Sassi	\$ 10,000	\$ 9,000	\$ 5,000	\$ 5,500	\$ 5,500	\$ 35,000	35000	0
Wingard	\$ 10,000	\$ 9,000	\$ 5,500	\$ 5,000	\$ 5,500	\$ 35,000	35000	0
Average	\$ 9,780	\$ 8,200	\$ 6,045	\$ 5,575	\$ 5,400	\$ 35,000	35000	0
Less overage	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Revised Average	\$ 9,780	\$ 8,200	\$ 6,045	\$ 5,575	\$ 5,400	\$ 35,000		

% Gross Down	0.00%
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Requested	10000	10000	6975	8000	6500	41475
% of what requested	98%	82%	87%	70%	83%	84%