

Good afternoon, GBOS leaders--

I wanted to follow up on some of the community's questions from last week's meeting and provide links.

- Although there is no exact threshold for lifting ASD's masking requirement, the administration has suggested that lower rates of community transmission would be the impetus for doing so.
 - The big-picture metrics that the administration is monitoring can be found [here](#).
 - The status of Covid incidents at individual schools are monitored [here](#)
 - Current and historic case counts in ASD (staff/students) are monitored [here](#)
- ASD's overall enrollment #s for 21-22 remain in flux and ASD will have a better sense of ongoing enrollment (including ASD virtual) after Labor Day. The official count, however, takes place in October. That said, at our 8/17 Board meeting, the Board learned that
 - ASD expects ~2,600 students who'd pivoted to homeschool/virtual options to return to in-person learning, and (as of the 1st day of school) felt "on track" to hit that projection.
 - Over 1000 students were enrolled in ASD virtual as of 8/17
 - I asked about Kindy enrollment in ASD, specifically, at our Tuesday 8/17 Board meeting, and in follow-up information, the Board was told that although Kindergarten enrollment is up from last year (which had shown a 31% decline from the prior year), this year's kindergarten enrollment (as of day three) was still 14.92 percent below the projected enrollment of 3,474. It should be noted that historical trends suggest that many families enroll students throughout the month of September, and the Administration is confident that the numbers will continue to increase.
 - Class size adjustments are ongoing and take place over the first two weeks as enrollment changes
 - Finally, there is a national teacher shortage, and ASD is seeking University students and retirees to augment its teaching force
- Why doesn't ASD divide students into vaccinated/unvaccinated groups (ie via charter schools)?
 - It's my understanding that the Charter schools are chartered for particular purposes, and ASD can't appropriate them and change their charters, ie so as to separate vaccinated/unvaccinated students.
- Helpful links:
 - [This](#) is the Board's overall access page, where you can find links to watch Board meetings (on YouTube), access policies, meeting agendas, etc.
 - Info about testifying and links to do so telephonically, in person or in writing can be found [here](#)
 - ASD's [New Board Goals & Guardrails](#) can be seen in last week's agenda; I anticipate that they will be posted to this slightly out of date [webpage](#) dedicated to those Gs&Gs soon. (It needs the revised, final pdf and a few minor edits, but contains a good overview of the process.)

Thank you again for the opportunity to bring Board updates with GBOS and for all of the excellent questions that participants shared.

Kelly Lessens

**Municipality
of
Anchorage**



*P.O. Box 390
Girdwood, Alaska 99587
<http://www.muni.org/gbos>*

David Bronson, Mayor

*GIRDWOOD VALLEY SERVICE AREA BOARD OF SUPERVISORS
Mike Edgington & Briana Sullivan, Co-Chairs
Jennifer Wingard, Amanda Sassi, Guy Wade*

Resolution of Gratitude

**THE GIRDWOOD BOARD OF SUPERVISORS HEREBY RESOLVES TO HONOR GIRDWOOD
FIRE AND RESCUE INC. SENIOR CAPTAIN MATTHEW OLSON**

WHEREAS, Senior Captain Matthew Olson joined as an Auxillary Firefighter with Anchorage Fire Department at Station 15 in Girdwood in the Summer of 1997; and,

WHEREAS, Senior Captain Matt Olson has provided fire, rescue, and emergency medical care to Girdwood residents and visitors for 24 years; and

WHEREAS, Senior Captain Olson has excelled as a Firefighter, Fire Service Instructor, Engineer, Advanced Life Support EMT3, Captain and Senior Captain during his tenure at Girdwood Fire and Rescue; and

WHEREAS, Matt Olson has excelled, taught, and inspired generations of Girdwood firefighters; and

THEREFORE BE IT RESOLVED that the Girdwood Board of Supervisors thanks Senior Captain Matt Olson for 24 years of service providing exemplary service to the Girdwood Valley Service area.

PASSED AND APPROVED by the Girdwood Board of Supervisors this 16th day of August, 2021.

Guy Wade

Date

Attest

Submitted by: Chair of the Assembly at the
Request of the Mayor
Prepared by: Planning Department
For reading:

ANCHORAGE, ALASKA
AO NO. 2021-

AN ORDINANCE OF THE ANCHORAGE MUNICIPAL ASSEMBLY AMENDING ANCHORAGE MUNICIPAL CODE SECTION 21.09.040F.3., 21.09.040F.8., AND 21.09.050A.5. TABLE 21.09-2 TO INCLUDE A DISTRICT SPECIFIC STANDARD ALLOWING PROPERTIES THAT HAVE EXISTING FEDERAL PATENTS TO MINERAL ESTATE AND/OR VALID STATE AND FEDERAL MINING CLAIMS TO CONTINUE OPERATIONS UNDER THE EXISTING FEDERAL AND STATE REGULATIONS IN THE GOS (GIRDWOOD OPEN SPACE) AND GDR (GIRDWOOD DEVELOPMENT RESERVE) DISTRICTS WITH AN ADMINISTRATIVE SITE PLAN REVIEW.

WHEREAS, the gR-2A, gl-2, GIP, GCR-3 and GW districts allow for existing federal patents to mineral estate and/or valid state and federal mining claims to continue mining activity under those patents, and

WHEREAS, Chapter 9, subsection .040 does not recognize these patents in the GOS or GDR Districts, and

WHEREAS, adding the following language to the GOS and GDR Districts will provide consistency with other districts in Girdwood, and

WHEREAS, the addition of a requirement for an administrative site plan review will provide Municipal regulation for sensitive scenic highway areas; now therefore,

THE ANCHORAGE ASSEMBLY ORDAINS:

Section 1. Anchorage Municipal Code section 21.09.0040F.3.c. is hereby amended to read as follows (*the remainder of the section is not affected and therefore not set out*):

21.09.040F.3. GOS (Girdwood Open Space) District

*** *** ***

b. Intent

The intent of the open space district is to protect lands left predominantly natural.

c. Federal Patents to Mineral Estate and Valid State and Federal

1 **Mining Claims**

2 Some properties in this district have federal patents to mineral estate
3 and/or valid state and federal mining claims. Mining activity under the
4 auspices of those patents and/or claims shall be subject to an
5 administrative site plan review through the Municipality of Anchorage
6 Planning Department.

7
8 d[C]. ***District-Specific Standards***

9 Development shall be prohibited, except as related to a recreational
10 use listed in table 21.09-2, or if authorized in an approved master
11 plan. Transportation rights of way and utility easements may cross
12 GOS lands.

13 *** *** ***

14
15
16 **Section 2.** Anchorage Municipal Code section 21.09.0040F.8c.c. is hereby amended
17 to read as follows (*the remainder of the section is not affected and therefore not set out*):

18
19 **21.09.040F.8. GDR Development Reserve District**

20 *** *** ***

21
22
23 **b. Intent**

24 The intent of this district is to hold lands in reserve for future
25 development.

26
27 **c. Federal Patents to Mineral Estate and Valid State and Federal**
28 **Mining Claims**

29 Some properties in this district have federal patents to mineral estate
30 and/or valid state and federal mining claims. Mining activity under the
31 auspices of those patents and/or claims shall be subject to an
32 administrative site plan review through the Municipality of Anchorage
33 Planning Department.

34
35 d[C]. ***Prerequisites to Development***

36 Prior to any development in this district, other than the uses permitted
37 in subsection f.[E]., below, this district shall be revised on the
38 Girdwood Area Plan Land Use Plan Map from development reserve
39 to an active classification. In addition, this section shall be amended
40 to either move the land into another district classification, or adopt
41 specific uses and standards for development of the land in this
42 district.

43
44 (*Code revisor – re-letter remaining sections.*)

45
46 (AO 2012-124(S), 2-26-13; AO 2013-117, 12-3-13; AO 2016-30, 3-22-16)

1 **Section 3.** Anchorage Municipal Code section 21.09.0040F.8c.c. is hereby amended to read as follows (*the remainder*
2 *of the section is not affected and therefore not set out*):
3

4 *** *** ***
5

TABLE 21.09-2: TABLE OF ALLOWED USES

*P = Permitted; C = Conditional; S = Administrative Site Plan Review; M = Major Site Plan Review; O (with # inside) = see end of table
For GIP, GCR-1, GCR-2, GCR-3, GDR, and GRR districts, see Section 21.09.040, Zoning Districts*

Use Category	Use Type	Residential						Commercial										Ind.		Resort		Other			Definitions and Use Specific Standards	
		gR 1	gR 2	gR 2 A	gR 3	gR 4	gR 5	gC 1	gC 2	gC 3	gC 4	gC 5	gC 6	gC 7	gC 8	gC 9	gC 10	gl 1	gl 2	gR ST1	gR ST2	G A	G O S	G W		
Manufacturing and Production	Cottage crafts							④	④	①	⑤	⑤	③	①	③	②										21.09.050B.5.a
	Land reclamation	C	C	C	M	C	C	C	C	C	C	M	C	C	C	C	C	C	C	C	C	C	A ²		21.09.050B.5.b.	
	Manufacturing, general																C	P	P						21.09.060B.3.	
	Manufacturing, light																	P							21.05.060B.5.	
	Manufacturing, heavy																	C	P						21.05.060B.4.	
	Natural resource extraction, inorganic and/or organic				M														C				A ²		21.09.050B.5.c.	

*** *** ***

¹ In accordance with subsection 21.05.040K.3.g., a tower or antenna that is not permitted in a district may be requested through the conditional use process.

² NATURAL RESOURCE EXTRACTION OR LAND RECLAMATION PERMITTED FOR AREAS WITH EXISTING FEDERAL PATENTS TO MINERAL ESTATE AND VALID STATE AND FEDERAL MINING CLAIMS ONLY.

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16

Section 4. This ordinance shall become effective immediately upon passage and approval by the Assembly.

PASSED AND APPROVED by the Anchorage Assembly this ____ day of _____, 2019.

Chair

ATTEST:

Municipal Clerk

GBOS Meeting

August 2021 – Library Report

- The Gerrish Library is open Tuesday through Saturday 10am-6pm. We will be closed on September 4th for the holiday.
- Test proctoring is available again, please contact Jamie White at 907-343-4074 if you would like more details.
- The library will have a table at the Into the Woods – Girdwood Farmers Market on August 22nd. Stop by to sign up a for a library card, chat about our resources, or check out some select materials.
- Kids are going back to school soon! The library provides access to databases that can help with homework or projects. Go to anchoragelibrary.org, hover over the Services button, and click on Services for Kids. This page will have a variety of links for you to explore with age categories across the top.
- We are working on planning programs for September while keeping public health and safety in mind. If you have any suggestions feel free to share them with us!

**MUNICIPALITY OF ANCHORAGE
GIRDWOOD ROADS, FACILITIES,
PARKS & RECREATION**



DATE: August 16, 2021
TO: Girdwood Board of Supervisors
FROM: Kyle Kelley, Girdwood Service Area Manager & Margaret Tyler, Parks and Recreation
SUBJECT: Roads, Facility, Cemetery & P & R Monthly Report

Parks

Maintenance such as trash removal and mutt mitt replacement is currently handled by our summer parks and trails staff! Please let us know if something needs attention by calling 343-8373 or emailing: tylerms@muni.org.

Summer Positions: Andrew and Brian are hard at work in the playground, parks and on the trails. Let us know if you find blowdowns or notice other projects that need work.

Hosts Hart and Kelly Schwarz are overseeing the campground and park thru Labor Day.

Parks, Fields, Trails: Ball Field, Soccer Field, Skate Park, Disc Golf, Trails are all open. Sports fields and pavilions available for permits.

Hand Tram: Hand tram is closed pending approval and installation of safety improvements, approval of Management Plan, and pending finding an insured, licensed entity to handle maintenance and inspections. Bridge option is under consideration to connect the trail.

Trails: Girdwood Trails (Master) Plan Subcommittee is at work as is the Girdwood Trails Committee. GTC is planning a trail project work party on the Beaver Pond Trail, date TBA.

Parks & Amenities: No dogs on the baseball field, playground, tennis courts, and skate park. Please clean up after dogs in all locations, mutt mitts and trash cans are strategically located. Rent-a-cans will be added as spring arrives, including a new location at the Arlberg Extension parking area and adjacent to Town Square.

- *Playground:* Open and busy on sunny days!
- *Lions Club Park:* Working on a plan to add a pavilion to the Lions Club Park.
- *Disc golf:* Eagle Scout project is proposed to map and provide updated information on the full disc golf course, installation slated for summer 2022.
- *Library/Community Center:* Library is open TUE-SAT 10-6. Community Center open for reservations.
- *Tennis Courts:* Open.
- *Soccer field:* Field has been re-seeded and aerated.
- *Sladen J Mohl Ball Field:* Open
- *Skate Park:* Open.

GBOS Non-profit Grants: 2021 grant contracts have been sent for processing. 2022 grant cycle is open currently, grant cycle closes mid-September. Non-Profit rec grant presentation meeting is TUE Oct 19 at 7PM in the Girdwood Community Room.

Other Grants:

Land and Water Conservation Fund We have added Lions Club Park Pavilion to potential projects for this grant, no grant cycle has been announced yet.

Alaska Community Foundation Trail Care Fund Grant: Received \$1375 to put toward Lower INHT Ruane connector trail.

Anchorage Park Foundation Challenge Grant: Due to earlier grantees being delayed in their projects last summer, the 2021 grant cycles was postponed to 2022. Grant cycle for this program is every other year.

KMTA 2021 grant GTC was awarded 50/50 matching funds for Stumpy Trail interpretive sign.

KMTA 2020 grant: GTC/GPR was awarded \$7,320 grant with \$8,980 match to work on the Virgin Creek Falls Trail. Project pending and slated for 2021.

2021 RTP Grant: No grant submission for Girdwood projects this grant cycle.

2020 RTP Grant: GTC/GPR awarded \$75,000 in RTP grant for Phase 2 of the Lower INHT.

Trail work complete. GTC volunteers have completed signage for Lower INHT, which are being installed now, closeout of grant soon.



Social Media & Websites: NEW! GBOS, committee and sub-committee meetings are now available on a calendar view! Go to www.muni.org/gbos/events and see what meetings are coming up!

We are active on Facebook as Girdwood Board of Supervisors

GBOS and Girdwood Parks and Recreation. Websites are: www.muni.org/gbos;

www.muni.org/gpr. New Site for Girdwood Trails Plan: www.muni.org/gtp.

GBOS videos are on line! Follow the link on our website to our YouTube videos or copy this: <https://www.youtube.com/channel/UCOUIInprZEjhbpVPiJOIEA>

Road Status: Arlberg road repave, drainage improvements, new inlaid striping and guardrail has been completed. The project went well, and the final product turned out great. Maintenance grading of gravel will continue of over the summer as conditions require and weather allows. There will be limited drainage work this summer as the paving project and last winter snow/ice maintenance used up much of the budget for 2021.

Major project updates:

No update at this time

Expenses and Budget:

Undesignated Fund Balance - Girdwood Service Area: \$298,256.00 as of June 24, 2021.

Roads: Road Expenditures by Month:

<u>Month</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
January	\$45,726.50	\$67,133.76	\$78,859.68*
February	\$47,749.25	\$91,202.76	\$41,023.01
March	\$35,402.11	\$50,309.82	\$60,812.38
April	\$52,605.55	\$50,024.88	\$89,644.88**
May	\$47,284.00	\$36,433.63	\$19,589.00
June	\$54,060.25	\$18,730.00	\$23,223.00
July	\$41,428.71	\$75,448.85	\$42,976.00
August	\$81,497.30	\$32,027.00	
September	\$21,693.35	\$40,394.66	
October	\$25,873.50	\$24,229.72	
November	\$18,289.38	\$44,072.00	
<u>December</u>	<u>\$43,759.25</u>	<u>\$80,346.38</u>	

Total thru December: \$515,368.95 \$610,353.46 \$356,128.45

*Includes the purchase of 250 tons of E-Chips for Winter Traction

**Includes the purchase of 30 supersacks of Calcium Chloride for dust control

Public works operation budget expended for 2021: \$526,915.19 of \$1,190,404.00 = 44%
 2021 Capital Roads Project fund (406): \$326,683.73

Parks:

2021 Expended Budget: \$98,301.06 of \$424,974 = 23%
 2021 Capital Park Project (406) Reserve Fund available: \$586,448.00
 2021 Community Room Capital Reserve Fund (406): \$74,000.00

Police:

2021 Expended Budget: \$344,136.97 of \$691,423.00 = 49%

Fire:

2021 Expended Budget: \$901,627.07 of \$1,173,934.00 = 77%
 2021 Fire Undesignated Capital fund (406) = \$359,691.00

Request:

GIRDWOOD BOARD OF SUPERVISORS RULES & PROCEDURES

Adopted: September 20, 2004

Revised and approved: April 16, 2018

Revised and approved March 16, 2020

Revised and approved July 20, 2020

Revised and approved Jan 18, 2021

I. ESTABLISHMENT AND GENERAL POWERS OF GIRDWOOD BOARD OF SUPERVISORS

- A.** The Girdwood Valley Service Area was established by Anchorage Municipal Code (AMC), Chapter 27.20.110 Girdwood Valley Service Area Board of Supervisors, as follows:
 - a.* There is established a board of supervisors for the Girdwood Valley Service Area consisting of five (5) persons elected in accordance with the provision of this chapter. The board shall be constituted and shall function in the manner prescribed in this chapter [AMC, Chapter 27.20] in the exercise of fire prevention and protection, street construction and maintenance, solid waste collection, parks and recreation services, cemetery planning, operations, & maintenance, public safety, and utilities.
- B.** The Girdwood Board of Supervisors (hereafter “GBOS”) shall consult with and advise the Anchorage Assembly (hereafter “Assembly”) and Mayor concerning the administration of the affairs of the service area and the services that are being provided.
- C.** The Mayor shall consult with the GBOS in preparing the annual budget for the service area, and the comments and suggestions of the GBOS concerning the budget shall be transmitted to the Assembly for its consideration.
- D.** AMC 27.10.040 Operation of service areas with boards of supervisors states: In a service area with a board of supervisors, services shall be provided in the service area by the departments, if any, designated by the ordinance establishing the service area and designating the power to be exercised within the service area subject to the advice and recommendations of the board of supervisors established pursuant to AMC Chapter 27.20. AMC 27.10.040 also states that the board of supervisors shall supervise the furnishing of special services in the service area in the manner prescribed by the ordinance establishing the service area and designating the power to be exercised within the service area. Except as otherwise provided by ordinance, the administration of the Municipality of Anchorage (hereafter “MOA”) may prescribe rules, procedures and guidelines to be followed in furnishing services and expending moneys in service areas where boards supervise the furnishing of services (A.O. No. 82-49).

E. Assembly Ordinance AO 2003-113 approved August 12, 2003:

The Girdwood Board of Supervisors is designated as the Girdwood Community Council ex-officio by the Anchorage Municipal Assembly. Because of this, Girdwood is not recognized as a Community Council District in Municipal Code 2.40.040.D – Establishment of community council districts. With the adoption of 2.40.035.B on August 12, 2003, the Girdwood Community Association Rules and Bylaws were over-ruled and suspended.

Municipal Code 2.40.035.B Recognition of community councils; special ex officio community council recognition for Girdwood Board of Supervisors, states: “Girdwood recognized; special provision. The municipality recognizes the Girdwood Board of Supervisors as the community council, ex-officio, which serves the Girdwood Community Association/Land Use Committee boundary area depicted on Map 10 located in section 2.40.090.”

F. The Girdwood Valley Service Area (GVSA) Administrative Officer (hereafter “Secretary”) will take minutes during all GBOS meetings, type and post agendas and minutes, complete correspondence and other duties as directed by the GBOS Chair or Co-Chair (hereafter “Chair” or “Co-Chair”). The Secretary is not a member of the board and holds no voting rights. The Secretary should not take part in discussions, comment on, or ask questions of any GBOS member (hereafter “Member”) or public during discussions or presentations, except on matters of clarification for the minutes.

G. The Secretary shall be responsible for posting all items requiring public notice on the GBOS website and at the Girdwood Branch of the US Post Office, the Girdwood Library, and the Girdwood Community Center per the timeline required for each type of notice.

II. RULES OF PROCEDURE FOR THE GIRDWOOD BOARD OF SUPERVISORS (GBOS).

The following information addresses specific organization of the Girdwood Board of Supervisors. Any items not addressed are to be handled in accordance with Robert’s Rules of Order.

Article 1: MEMBERSHIP.

A. The GBOS shall consist of five (5) elected Members.

B. The elected Members are elected officials, thus subject to the MOA laws governing removal from office. Generally stated:

Meeting Absences: A Member intending to be absent at a Regular Meeting shall request from the Chair or Co-Chair to be excused in advance of the meeting from which he will be absent.

Recall Procedure: Grounds for recalling a MOA elected official are incompetence, misconduct in office and failure to perform prescribed duties. Those wishing to recall an elected official are to contact the Municipal Clerk.

Declaration of Vacancy: Vacancy of a seat shall occur on the failure of a Member to:

1. Attend three (3) consecutive Regular or Special Meetings or Work Sessions without an excused absence from the Chair or Co-Chair;
2. Attend a two-thirds (2/3) majority of the Regular and Special Meetings, Work Sessions, Executive Sessions and GBOS Public Hearings during any calendar year without an excused absence from the Chair or Co-Chair.

Filling the vacancy will be done in the following manner:

1. Public notice of seat vacancy will be posted as outlined in Section I, G for a minimum of fourteen (14) full days stating specific Seat Vacant, Term, and requesting that a brief resume from those interested in filling the seat be submitted to the GBOS by a specified closing date.
2. Within seven (7) days of the closing date for resumes, the GBOS will meet in Executive Session to make a recommendation to be forwarded to the Mayor, along with all other resumes received.
3. The Mayor will then make an appointment to fill out the term of the seat left vacant.

C. Resignation by a Member will be done in the following manner:

1. Member submits signed letter of resignation to the Chair or Co-Chair and to the Mayor concurrently.
2. Public notice of seat vacancy will be posted as outlined in Section I, G for a minimum of fourteen (14) full days stating specific Seat Vacant, Term, and requesting that a brief resume from those interested in filling the seat be submitted to the GBOS by a specified closing date.
3. Within seven (7) days of closing date for resumes, the GBOS will meet in Executive Session to make a recommendation to be forwarded to the Mayor along with all other resumes received.

D. At the time of a new Member's election or appointment to a GBOS seat, the Secretary shall prepare a notebook for the Member. The notebook shall contain: the current GBOS Rules and Procedures, copies of all GBOS minutes and attachments from the previous six (6) months, a copy of any current/pending correspondence or agenda, a calendar of all scheduled meetings for the next six (6) months, a copy of the Girdwood Area Plan, a copy of the Turnagain Arm Management Plan and anything else that the Chair or Co-Chair may direct the Secretary to insert.

Article 2: COMMITTEES.

The Girdwood Board of Supervisors has established the following Standing Committees:

- A. Land Use Committee:** There shall be a Land Use Committee (hereafter "LUC") which shall function as an advisory committee to the GBOS on all Girdwood Land Use issues. The LUC shall operate in accordance with the Girdwood Land Use Committee Operating Principles as approved by the LUC and amended as needed.

The LUC is a one-person one-vote organization, whereas GBOS business is voted upon by only the 5 board members. In consort with the ideals of community councils being the voice of the people with one-person one-vote, the LUC is designated by the GBOS to be the public hearing process for the GBOS.

In the event that the voting in LUC and GBOS do not match each other, the rules under **Voting Conclusions**, Article 6, Section E will be followed.

It is intended that, on all matters involving Conditional Use Permits, Vacation Applications and Easement Applications the LUC will "hear" the matter first, and then, in accordance with the GBOS policies for these items, will send forward to the GBOS its recommendations and/or vote on the matter. Once the LUC has sent forward to the GBOS its recommendations on a given matter, that matter may then be put on the next available GBOS agenda for GBOS discussion, vote and action or recommendation to the appropriate MOA department or authority. All effort shall be made for Girdwood land use type issues to be heard before the LUC first and voted upon by members. However, given time constraints with the MOA Planning Department, it may not always be possible for an issue to go before the LUC. In this instance, such issues will be heard before the GBOS and their recommendation will be sent forth to the MOA Planning Department, with the caveat that time did not permit the issue to be heard and voted upon by the LUC.

- B. Trails Committee:** Given the importance of local and regional trails in the Girdwood valley, there shall be a Trails Committee which shall function as an advisory committee to the GBOS on all matters related to trails in the Girdwood valley. The Trails Committee shall operate in accordance with procedures adopted by the Committee, approved by the GBOS and amended as needed.
- C. Public Safety Advisory Committee:** Given the complexity of contracting and liability, and desire to have local control over policing in Girdwood, the Public Safety Advisory Committee was formed. The Public Safety Advisory Committee shall function as an advisory committee to the GBOS in all matters related to policing and public safety in the Girdwood valley. The Public Safety Committee shall operate in accordance with procedures adopted by the Committee, approved by the GBOS and amended as needed.

- D. Cemetery Committee:** The Girdwood Cemetery Committee was created in 2017 after Girdwood Valley Service Area voters approved taxing Girdwood property owners for the purpose of creating, operating, and maintaining a cemetery in Girdwood.

Ad Hoc Committees:

The Girdwood Board of Supervisors may designate Ad Hoc Committees for the purpose of researching plans or projects. Ad Hoc Committees are temporary groups, which will retire once the project is complete or the concept is tabled by GBOS. An Ad Hoc Committee may become a formal Committee of the GBOS if the project becomes part of the Girdwood Tax Service. Ad Hoc Committee meetings are required to follow GBOS posting and public notice as outlined in Section 1, G.

Examples of current and past Ad Hoc Committees of the GBOS include: Girdwood Area Plan Update Committee, Turnagain Arm Service Coalition (TASC), and Girdwood South Townsite Area Plan Update Committee. Ad Hoc Committees are expected to report to GBOS at the monthly regular meeting.

Subcommittees:

The Standing Committees described above may create Ad Hoc Subcommittees for the purpose of working on specific projects of that Committee.

Article 3: MEETINGS.

- A. Regular Meetings:** Regular Meetings will be held on the third Monday of each month unless changed due to unforeseen circumstances or holidays. The meeting will start at the published time and will adjourn at ten (10) p.m. except, the meeting may be extended for up to one hour by a majority vote of the Members present. The meeting will not extend beyond eleven (11) p.m. The first order of business will be to approve the minutes of the previous Regular Meeting, and the minutes of any Special Meetings or Work Sessions, if deemed necessary, held in the monthly interim. Each agenda item is limited to a maximum of sixty (60) minutes of discussion unless the duration is extended by a majority vote of the Members present.
- B. Special Meetings:** Special Meetings may be called by the Chair or Co-Chair or by a quorum of the other Members. A minimum of twenty-four (24) hours notice of meeting must be given to each Member and the Secretary. The Special Meeting must be posted at the Girdwood Post Office at least twenty-four (24) hours before the time set for meeting.
- C. Work Sessions:** Work Sessions may be called by the Chair or Co-Chair and/or any two Members at any time to discuss problems and plans. All Members and the Secretary must be notified under the same conditions as Special Meetings. No formal transactions may be decided upon at Work Sessions. At the Chair's

request, Work Sessions shall be electronically recorded by the Secretary; written minutes shall not be produced unless the Chair or Co-Chair decides a compelling reason exists for written minutes.

- D. Executive Sessions:** Executive Sessions may be called by a vote of the majority (a quorum) of Members taken at a public meeting. The public and the Secretary are excluded from an Executive Session; however, the session must be recorded, with the Chair or Co-Chair taking possession of the recording. The only subject(s) that may be discussed in an Executive Session are those that are stated in the motion to go to Executive Session, and no matter shall be voted in Executive Session. The following matters may be discussed in an Executive Session: subjects that tend to prejudice the reputation and character of any person, including personnel matters, and matters which by law, or MOA Charter or ordinance, are required to be confidential.
- E. Public Meetings:** All meetings of the GBOS shall be open to the public except for Executive Sessions.
- F. Public Notice:** The Secretary will post the agenda as outlined in Section I, G at specified locations for Regular Meetings seven (7) days in advance. Additional agenda items must be posted forty-eight (48) hours in advance to be considered for action at a meeting.
- G. Open Meetings Act:** The GBOS is subject to the Open Meetings Act: see Article Six of the Administrative Procedures Act; A.S. 44.62.310-312. GBOS will provide twenty-four (24) hours notice by posting as described for Special Meetings, for all events and gatherings where more than two (2) supervisors are reasonably expected to be in attendance.
- H. Quorum:** A majority of the GBOS attending in person shall constitute a quorum, unless conditions established in Title II, Article 3 (K), are met.
- I. Agenda Items and Meeting Materials:** There shall be a public comment period during every meeting to allow the public to address items not on the agenda. Individual public comment will be limited to three minutes maximum per person.
- a. Meeting materials, as practicable, will be assembled and made available to the public at least twenty-four hours before a meeting.
 - b. Items of business other than standing items or reports shall be assigned to a Member. This Member will introduce the item and will work with any petitioner to ensure materials are prepared and available for the meeting. Items referred from a Committee or Subcommittee will be assigned to the Member with that responsibility, otherwise the Chair or Co-Chair(s) will assign the item to a Member.

J. Minutes: The minutes of meetings will be typed and posted within twenty-one (21) days of a meeting. The posted minutes shall state if they are draft or final version.

- a. Minutes from Executive Session meetings will not be typed or posted. Rather,
- b. Executive Session meetings will be recorded and the Chair or Co-Chair will take possession of the recording and will ensure that the recording is placed in a dated, sealed envelope with an “Executive Session” label on the outside of the envelope. The Chair or Co-Chair shall deliver the sealed recording to the Secretary for locked storage in the GBOS offices. The Secretary shall also maintain a written log of the existing Executive Session recordings. Only by Resolution of the majority of the Members can a sealed Executive Session recording be opened.

K. Special Provisions for Meetings During Public Health Emergencies: In the event that a State of Emergency, ~~or~~ Municipal Proclamation of Emergency, or Federal Public Health Emergency is declared, under which in-person attendance at community meetings is not recommended or feasible, the following temporary provisions shall apply:

- ~~a. recommended or feasible, the following temporary provisions shall apply:~~
- b.a. Upon the initial decision of the Chair, or of the Co-Chairs jointly, or of a majority vote by the Members, meetings may be run as a telephonic or video conference only;
- e.b. Members attending remotely shall be counted when establishing a quorum;
- d.c. Instructions allowing the public to join the conference will be provided under the notice requirements of section F, Public Notice, of this Article;
- e.d. Upon a vote of the Members, the provisions of this section may be extended to one or more specific standing or ad hoc Committees of the Girdwood Board of Supervisors;
- e. The provisions of this section, including application to Committees, shall expire once the Public Health Emergency has ended;
- f. The provisions of this section shall cease to apply if a legal and feasible mechanism for holding in-person meetings is available and a two-thirds majority of the Members vote to return to in-person meetings.

Formatted: Indent: Left: 1.25", No bullets or numbering

Formatted: Font color: Dark Red

Article 4: OFFICERS.

- A. Chair:** A Chair shall be elected to a one (1) year term by the Members every April or at any time membership changes by election or appointment. At the wish of the GBOS, this office may be held by two (2) elected Co-Chairs who will share in the duties enumerated in this Article. The duties of the Chair or Co-Chair are:
1. Preside over all GBOS meetings; and
 2. Call Special Meetings; and
 3. Notify Members and Secretary of the time, place, and date of all meetings; and
 4. Give input and vote; and
 5. Solicit from Members agenda items and develop monthly agenda; and
 6. Appoint Acting Chair or Co-Chair in his/her absence or conflict of interest; and
 7. Be proactive in working with MOA agencies and other Members; and
 8. Execute all documents requiring GBOS signature.

Article 5: AREAS OF RESPONSIBILITY.

- A.** The GBOS' defined Areas of Responsibility are as follows:
- a. Roads Maintenance
 - b. Utilities
 - c. Land Use
 - d. Parks and Recreation
 - e. Public Safety
 - f. Cemetery
 - g. Fire Department

Each of the five (5) individual Members shall "oversee" the Areas of Responsibility as delegated in Executive Session annually.

- B.** Selection of Areas of Responsibility will be based on seniority on the GBOS and will be chosen or assigned at the same time as election of the Chair or Co-Chair. In the case where seniority of members is equal and a decision cannot be reached, the Chair or Co-Chair may appoint.
- C.** Members are expected to attend Committee meetings, respond to community requests and report into the record at the Regular Meetings on their area of responsibility. The Supervisor overseeing the Fire Department, or their designee, is required to attend GFRI Board of Directors meetings.
- D.** Members are expected to advise on the MOA budgets related to their areas of responsibility. Members shall maintain reference information related to their areas of responsibility in an organized fashion and, where appropriate, shall pass this information on to their successor.
- E.** Members are also expected to stay current on and to participate in the day-to-day communications between Members and between Members and GBOS Secretary.

It is also expected that the communications between Members and between Members and the GBOS Secretary will be done in a cordial and business-like manner, regardless of an individual Member's position on an issue or an individual Member's affiliations or general beliefs. See also, Section II, Article 1 (B) regarding Recall and Vacancy.

Article 6: VOTING.

- A. Conflict in Interest:** No Member may vote on any question(s) upon which they have a direct or substantial but indirect financial interest. Any Member who has a conflict is to state this publicly and may request to be recused from the vote. Members may not abstain from voting without supplying a reason that is accepted by a majority of the GBOS members.
- B. Reconsideration of Action:** for reconsideration of any action taken by the GBOS, any Member on the prevailing side of a vote may move to reconsider immediately at the meeting in which the vote was taken or within twenty four (24) hours of the original vote. Notice to reconsider must be filed with Secretary; a second from any member must be filed with the Secretary within twenty-four (24) hours. Motions to reconsider take precedence and must be the first order of business at the next meeting of the GBOS. The result of the Motion to Reconsider vote will take precedence over the original vote.
- C. Motions.** All motions must be stated in the positive.
- D. Tie Votes:** Upon a tied vote, the GBOS will take one (1) revote immediately. If the tie vote remains, the motion fails.
- E. Voting Conclusions:** The community's stated objective is to provide unified statements and recommendations from the Girdwood community. (Conditional Use Permit has its own resolution process.) However, three possibilities exist regarding agreement between the Girdwood Board of Supervisors and the Land Use Committee:
 - a. Consensus:**
The Girdwood Board of Supervisors votes in accordance with the Land Use Committee recommendations. In this case, all recommendations of the Girdwood Board of Supervisors shall include the official actions of the Land Use Committee without changes. The Girdwood Board of Supervisors may include additional supporting information and comments when sending forth the actions of both groups.
 - b. Not in agreement; no time restriction:**

The Girdwood Board of Supervisors does not vote in accordance with the Land Use Committee recommendations and the requirement to report forth on the issue is not time restricted. In this case, the Girdwood Board of Supervisors will provide a written explanation of the dissenting GBOS action to the Land Use Committee, and will provide any and all additional and/or new information pertinent to the issue being considered, and request that the Land Use Committee reconsider their action in view of the additional and/or new information. An issue can be sent back to the Land Use Committee one (1) time for reconsideration by the LUC, and the issue in question must appear on the following month's Land Use Committee agenda.

c. Not in agreement; time sensitive:

The Girdwood Board of Supervisors does not vote in accordance with the Land Use Committee recommendations and the requirement to report forth on the issue is time restricted. In this case, the Girdwood Board of Supervisors will provide a written explanation of the dissenting GBOS action to the Land Use Committee, and in sending the recommendations forward, will include the official actions of the Land Use Committee without changes, along with the official actions of the Girdwood Board of Supervisors and any relevant comments.

The Girdwood Board of Supervisors may also request an extension for advisory comments to be made, in which case the issue of dissent may be referred back to the Land Use Committee as described in "b" above.

- F.** Girdwood Board of Supervisors may attend meetings via telephone, however attendance via telephone is not to be considered in reaching a quorum of members, unless the conditions of Title II, Article 3 (K) are met, in which case, members participating via telephone may vote on items before the board.

Article 7: PUBLIC HEARINGS.

- A.** The Chair or Co-Chair is responsible to open the Public Hearing on a specific agenda item and to assign a timekeeper. Usually the timekeeper will be the Secretary.
- B.** All persons offering comment must state their full name and address.
- C.** Public Comment is limited to three (3) minutes per individual on the first round of comments. After all who wish to speak have had an opportunity, members of the public may request an additional one (1) minute to comment.
- D.** A Petitioner is limited to ten (10) minutes. The Petitioner may reserve any portion of that time for rebuttal at the end of the Public Hearing.

- E. Persons wishing to comment in excess of allotted time must make a request to the GBOS for approval.
- F. The Chair or Co-Chair may close the Public Hearing after all who wish to speak have had an opportunity to do so. A majority vote of the GBOS may reopen the Public Hearing.

Article 8: PRESENTATIONS.

- A. All those wishing to give a presentation at a GBOS meeting shall be directed by Members or the Secretary to make a timely request to the Chair or Co-Chair to be placed on the next available GBOS Agenda.
- B. All those making a presentation to the GBOS shall provide the following prior to the presentation:
 - 1. Name of the person giving the presentation, contact numbers and addresses; and
 - 2. Description of issue(s) to be covered in the presentation, including deadlines, if relevant;
 - 3. If requesting GBOS action, provide a sample resolution or letter; and
 - 4. Presenters will need to make their own prior arrangements for video and/or other displays.
- C. **Issues Needing A Vote** – Issues needing a vote (action items) require a minimum of two presentations at two different meetings at least a month apart. At the first meeting the issue will be introduced as new business with as much information as possible and requested. This provides the community with enough time to digest the information and come to the next meeting with an informed opinion prepared for a vote. The second meeting presentation will provide all information necessary to visualize and comprehend the entire nature and scope of the project and any other special requirements. An exception may be an issue of extreme importance of a timely nature beyond the control of the principals and/or representatives, in which case only one meeting is necessary and the rules for second presentation apply.
- D. **Conclusion of Business and Guidelines for Process** – There are three conclusions that may be used for deciding the outcome of a petitioner’s presentation. Land Use, Trails, Cemetery, and Public Safety Advisory Committees can vote to recommend that the GBOS write a:

Letter of Objection: When the vote is not in favor

Letter of Non-Objection: When the vote is in favor, with no strong opinion or cause to write a:

Resolution of Support: Used when the issue is of great concern and importance to the community.

A specific request of either a Letter of Non-Objection (LONO) or Resolution of Support should be provided to the GBOS Secretary by the petitioner, along with draft language to be included in the document. The draft language will be updated to reflect the ideas and outcome of the committee discussions. If a Letter of Objection is to be written, the GBOS Secretary and members of the Land Use, Trails, Cemetery, or Public Safety Advisory Committees will draft the document for GBOS consideration and approval.

Article 9: BUDGET PROCESS.

- A.** The Mayor shall consult with the GBOS in preparing the annual budget for the service area, and the comments and suggestions of the GBOS concerning the budget shall be transmitted to the Assembly for its consideration (AMC 27.20.050).
- B.** The GBOS shall review and approve the budget using the following procedures and schedule:
1. At the regularly scheduled GBOS meeting in the Third Quarter (no earlier than July 1) of each fiscal year, the GBOS will introduce the proposed Girdwood Service Area operating budget for the coming fiscal year, January 1 through December 31. The proposed budget is developed combining the respective budgets from Fire Department, Parks and Recreation, Cemetery, Public Safety and Road Maintenance divisions. The budget may also contain additional budget items suggested by the GBOS or the community.
 2. During a period of at least forty-six (46) days, beginning on the day of the budget introduction, at least two (2) Public Hearings on the proposed Service Area operating budget will be held. Public Hearing dates will be announced during the introductory budget meeting and will be posted as outlined in Section I, G under the same conditions as Special Meetings.
 3. After the last Public Hearing the GBOS will vote on and make advisory modifications, if necessary, to the proposed Girdwood Service Area Budget and transmit the budget document to the MOA Office of Management and Budget no later than the beginning of the last full week in the Third Quarter (end of September).
 4. The final Girdwood Service Area budget will be presented to the Service Area in the beginning of the Fourth Quarter (October) at which time a final Public Hearing will be held on the final budget document. After the final Public Hearing the GBOS will vote on and

make advisory modifications, if necessary, to the final Service Area Budget and return the document to the MOA Office of Management and Budget who will transmit the final Service Area Budget to the Mayor for review and then to the Assembly for approval.

Article 10: POLICY/PROCESS FOR VACATING RIGHTS OF WAY AND EASEMENTS. (Adopted 11/16/1998, revised 5/21/2001)

- A. Pursuant to the requirements of AMC, Title 21.15.130.A, no petition for vacation should be favorably acted upon by the GBOS unless the Petitioner demonstrates to the GBOS that the area to be vacated is of no further use to the MOA and the Girdwood Service Area.
- B. It will be the responsibility of the Petitioner to provide to the GBOS the information required by AMC, Title 21.15.130.B. Sufficient information will be provided to allow the GBOS to evaluate not only the impact on the subject parcel(s), but also all parcels benefiting from the dedication, which is to include adjacent properties. Maps shall be provided as required by AMC, Title 21.15.130.B.2.b, including the location of all known public improvements within the area being vacated.
- C. The burden of proof that the vacation has no adverse effect on the MOA and on the Girdwood Service Area rests with the Petitioner. Should the GBOS recommend approval of a vacation petition, it shall list findings of fact supporting the vacation. The findings of fact will at a minimum:
 - i. Demonstrate the property to be vacated is of no further use to the MOA.
 - ii. Demonstrate that the transfer of the vacated parcel will not adversely affect the maintenance and operation of present and future uses, including utility placement, pedestrian and trail use, snow removal and storage, and drainage.
 - iii. Show that the vacation is in compliance with all adopted and proposed plans affecting the area either directly or indirectly. Such plans will include, but not be limited to the Girdwood Area Plan, the Official Streets and Highways Plan, Subdivision and Land Use Regulations listed in AMC Title 21, the Anchorage Area Wide Trails Plan, The Girdwood Trails Committee Plans, the Girdwood Commercial Area and Transportation Master Plan and other plans deemed appropriate with respect to the area affected.
 - iv. Give consideration to access for public safety officers, emergency medical services, and firefighters. The Girdwood Volunteer Fire & Rescue, Inc. (hereafter "GVF&R") shall be consulted before right of way or easement vacations are granted. The written opinion of the

GVF&R shall be included with all petitions for vacation of rights of way and/or easements.

- D. The GBOS shall not consider previously vacated Rights of Way as justification for recommending approval of a specific vacation petition. Each petition shall be addressed in its own right.
- E. This policy is to be utilized when evaluating vacation of Rights of Way or Easements only. A separate policy will be proposed for variance requests. Encroachments in the Rights of Way and Easements will require vacation petitions.

Article 11: CORRESPONDENCE FROM THE GBOS.

- A. Only the Chair or Co-Chair(s) have the authority to sign letters on behalf of the GBOS unless they delegate the signing authority to the relevant supervisor.
- B. The individual(s) drafting a letter should send the draft to the Secretary via e-mail. The Secretary may send the draft to the Members via e-mail to collect comments prior to finalization. The Members shall respond back to only the Secretary with any comments they have. The Secretary shall work with Members individually to ensure comments are incorporated correctly. A maximum of two Members may work together on drafting correspondence outside of a public meeting in order to comply with Alaska Open Meetings Act.
- C. A deadline for comments and/or revisions should be noted in the e-mail message. If possible, at least a week should be allowed for comments. If no comments are received by a Member, it will be assumed that Member has no comment; individual Members will not be contacted or reminded to comment.
- D. The Secretary shall redistribute the letter, if time permits, for a final review by all Members.
- E. The topic of the letter must be discussed at two GBOS meetings (under New Business and Old Business) prior to the Members voting on it and the letter being signed. Any substantive changes to the letter must be discussed and finalized at a public meeting prior to voting and signing.

Article 12: EMERGENCY PERMITTING PROCEDURE. (Adopted in 1999)

- A. In instances where quick action is needed in order to protect the community from flooding the following emergency permitting procedures shall be followed:
 - 1. The Fire Chief or Road Contractor will notify the GBOS Road Supervisor of the need to take protective action.
 - 2. The GBOS Roads Maintenance Supervisor will contact MOA Street Maintenance Division hotline at 343-8277 to inform the MOA of the situation and request their assistance in obtaining a permit.

3. If the GBOS Roads Maintenance Supervisor is not available, the GBOS Chair or Co-Chair shall make this call. If the GBOS Chair or Co-Chair is not available, the GVF&R Fire Chief shall make this call.
4. MOA Street Maintenance shall contact the on-call MOA Street Maintenance foreman who will call the Alaska Department of Fish & Game (ADF&G) regarding the emergency permit.

**Article 13: AMENDMENTS TO THE GIRDWOOD BOARD OF SUPERVISORS
RULES AND PROCEDURES.**

- A. The Rules of Procedure for the GBOS may be amended by a majority of the GBOS. Proposed amendments shall be communicated by the Secretary to each Member and posted as outlined in Section I, G not less than twenty-eight (28) days prior to a regular meeting. The Secretary shall document transmittal and public posting of the proposed amendments.

ATTACHMENT 1**Girdwood Public Meetings Standards of Conduct**

The Girdwood Board of Supervisors (GBOS) encourages good faith input from community members at all Board, Committee, and Subcommittee meetings and desires to provide an environment based on respect and civility. In order to do so, the GBOS has established the following Standards of Conduct based on the norms of acceptable and courteous business behavior.

These standards shall apply to Regular, Joint and Special meetings, and to Work Sessions of GBOS. They may be adopted by GBOS Committees and Subcommittees by a vote of that body.

1. Members of the public wishing to address the public body shall first secure the permission of the Chair.
2. When commenting, please be courteous, brief, constructive and nonrepetitive.
3. Members of the public shall direct comments to the Chair and/or board members. Members of the public shall not direct comments to other audience members.
4. Members of the public will refrain from disruptive actions such as hand clapping, stamping of feet, whistling, cheering, yelling or similar demonstrations, which could have an intimidating effect upon members of opposing viewpoints.
5. Persons addressing the public body shall also refrain from slurs against race, color, religion, ethnicity, national origin, gender identity, sexual or affectional orientation, marital status, familial status, age, disability, or status with regard to public assistance.
6. Profanity, slander, false statements, violence, or the threat of violence in any form shall not be tolerated.

Violations of these Standards shall be determined by the opinion of the Chair of the meeting or, absent such opinion, by the opinion of the majority of the Members of the body who are present.

- A. Any person violating these standards shall be called to order by the Chair. If such conduct continues, said person may, at the discretion of the Chair, lose the floor. Said person may be denied further audience for that meeting. The Members may overrule the Chair's decision by majority vote.
- B. If said person refuses to come to order and obey the directives of the Chair, they may be requested to leave the meeting on a majority vote of the Members.

ATTACHMENT 2

Conditional Use Process

The GBOS will consider only those requests for Conditional Use Applications that have been received thirty (30) days in advance of the next scheduled meeting.

Presentation Format:

Presenters will address the LUC and GBOS boards and public from the front of the room at each meeting. Presenters should expect between 10-30 people in attendance.

Electronic copies of materials to be presented are requested to be provided to staff 1 week prior to the meetings at: gbos@muni.org.

Maps and drawings should be printed in a large enough format to be easily viewed by the entire room or provided in electronic format to be displayed on screen.

Handout materials should be copied and provided at the back of the room for public (approximately 20 copies) and for the LUC Officers (3), GBOS members (5), and staff (2).

Presentations should be clear and concise, not lasting longer than 15 minutes. After presentation, the board members will ask questions and will invite the public to ask questions and speak about the project.

Initial Presentation:

Initial presentation is to be scheduled by the petitioner at the LUC and GBOS Regular monthly meetings.

LUC meetings are held the 2nd Monday of every month.

GBOS meetings are held the 3rd Monday of every month.

It is necessary for the petitioner to begin at the LUC, with the GBOS meeting the following week.

How to schedule initial presentation:

Petitioner must schedule the initial presentation at least one week in advance of the LUC Regular Monthly meeting. Exceptions to be approved by the Land Use Committee Chair. Requests are to be made by email: gbos@muni.org or by calling 343-8373. Name of the project, location, and name of the individual(s) who will present are needed. The item will appear on the agenda as New Business at each of these meetings, unless special meetings need to be called due to time sensitivity.

What to bring to the initial LUC and GBOS presentations:

- Preliminary Site Plan
- Floor Plan
- Elevations all around
- Zoning status of that site and lands abutting the site
- Statement of projected positive impacts
- Statement of possible negative impacts
- Road development plans
- Statement of any expected requests for variances from zoning regulations

Second Presentation:

The Second Presentation will be scheduled once the petitioner's Planning and Zoning (P&Z) Department packet is received by Girdwood Municipal Staff. Presentation must occur prior to the petitioner's P&Z hearing.

How to schedule second presentation:

When petitioner's P&Z packet is received by Girdwood Municipal Staff, the petitioner will be notified and the 2nd presentation will be scheduled at the next LUC and GBOS meetings, unless special meetings need to be called due to time sensitivity. The item will appear on the agenda as Old Business at each of these meetings.

What to bring to the Second LUC and GBOS Presentations:

- 35%-65% design plan with drawings, engineering, grading and drainage, watershed report, parking
- Updated versions of all items from the initial presentation
- Specific request for and draft language of Letter of Non-Objection or Resolution of Support

With this information, the public will be able to consider and comment on the project in time for the P&Z hearing.

At the LUC meeting, the petitioner will present their project and make known their request for a LUC recommendation that GBOS to write a Letter of Non-Objection (LONO) or Resolution of Support to P&Z.

The LUC and public will ask questions of the petitioner. LUC will take note of the public's comments regarding the project and will call for a vote of the public in attendance at this meeting regarding the LONO or Resolution of Support. This information and vote tally will be forwarded on to the GBOS.

At the GBOS meeting the following week, the petitioner will present their project, addressing the comments heard at the LUC meeting, and will make a formal request for a LONO or Resolution of Support to be written to P&Z. GBOS and public in attendance will ask questions of the petitioner. After hearing the presentation and public comment, and considering the input provided from LUC, the GBOS will vote on the request for a LONO or Resolution of Support.

Conflict Resolution of Conditional Use Permit Items - In the event that the votes in LUC and GBOS are not in agreement, LUC and GBOS will schedule a separate public meeting with the petitioner to discuss the project. Whether the LUC and GBOS come to agreement or not, the positions of both LUC and GBOS will be forwarded to MOA Community Planning Department within three (3) working days. A copy of the correspondence forwarding the GBOS/LUC votes shall be given to all GBOS/LUC board members for review and comment before being sent to the MOA.

Note: Any changes to the Timeline and Number of Presentations for Conditional Use Permit Presentations in the LUC Operating Principles must be coordinated with the same document in the GBOS Rules and Procedures, and vice-versa.

**Municipality
of
Anchorage**



*P.O. Box 390
Girdwood, Alaska 99587
<http://www.muni.org/gbos>
David Bronson, Mayor*

*GIRDWOOD VALLEY SERVICE AREA BOARD OF SUPERVISORS
Mike Edgington and Briana Sullivan, Co-Chairs
Jennifer Wingard, Amanda Sassi, Guy Wade*

Resolution 2021-18

**RESOLUTION OF SUPPORT
FOR ALLOCATION OF PERCENTAGE OF ATTAINABLE HOUSING IN THE AGREEMENT
FOR DISPOSAL OF HERITAGE LAND BANK (HLB) PARCELS 6-011, 6-016, AND 6-017**

WHEREAS, Girdwood residents and area businesses are struggling to find housing that is affordable within the community while many existing homes here are not owner-occupied and may be used as investment properties for short term (nightly) rental; and

WHEREAS, the community has identified that the need to provide attainable housing for those who live and raise families here and is integral to our community's future; and

WHEREAS, "attainable housing" refers to housing that is attainable for those at 80-120% of annualized Area Median Income (AMI) for Girdwood; and

WHEREAS, Girdwood Land Use Committee and Girdwood Board of Supervisors have heard concerns regarding housing from the community, and responded with implementing the Girdwood Housing Working Group, which was established in 2018 to review the housing situation and seek solutions to make more achievable housing options available in Girdwood; and

WHEREAS, while many of the options identified by the Housing Working Group are reactive in nature, such as code change regarding Accessory Dwelling Units and possible regulation of Short Term Rentals, there are opportunities to be found in proactive effort to provide for this need in new construction projects; and

WHEREAS, recent Request for Proposals for HLB Parcels 6-011, 6-016 and 6-017 has resulted in selection of the entity for the winning proposal as the preferred proposal; and

WHEREAS, potential disposal of this land to the entity for the winning proposal provides an opportunity to include attainable housing targeted to meet the needs of workforce and family housing for the community as a whole as well as employees of Alyeska Resort; and

WHEREAS, the Housing Working Group and the Girdwood Land Use Committee have requested that the Girdwood Board of Supervisors make this request for a percentage of attainable housing in addition to Alyeska Resort employee housing be included in the agreement for disposal of the HLB parcels under consideration; and

WHEREAS, the Girdwood Land Use Committee supported this request by a vote of 15 in favor, 0 opposed and 3 abstaining at their regular meeting on July 12, 2021.

THEREFORE, the Girdwood Board of Supervisors resolves support for HLB to prioritize allocation of a percentage of attainable housing in addition to employee housing to be included in the agreement for HLB Parcels 6-011, 6-016 and 6-017.

PASSED AND APPROVED by a vote of 5 to 0 this 16th day of August, 2021.

Mike Edgington, Girdwood Land Use Committee Chair

Date

Attest

HUDDLE FEE: GTMP - Additional Services

	Hours		Expenses	Notes	Phase Subtotals	Completed	Future
	Principal	Support	Expenses				
	\$135.00	\$100.00					
Additional Tasks							
Worksessions & Special Meetings					\$6,200.00	4960	1240
Additional Worksessions & Special Meetings	30	20	\$150.00	The original scope included one (1) worksession. This fee adds five (5) worksessions or special meetings. We have already completed four (4) additional workseesions/special meetings and are planning for (1) more in the future.		4 complete	1 remaining
Additional GTP Subcommittee Meetings					\$5,460.00	2730	2730
Additional GTP Subcommittee Meetings	16	32	\$100.00	Assumes 4 additional. (May, June, September, October)		2 complete	2 remaining
Additional Draft Review + Revisions w/ Subcommittee					\$3,620.00	3620	
Subcommittee Review Draft Comment Collection + Document Edits	12	20		Comment collection, comment review, and document edits between May 2 and June 1.		Totally complete	
Plan Approval Process							7400
GTC, GBOS, HLBAC, PZC, UDC	40	20			\$7,400.00		not started
Total Hours	98	92	\$250.00			Total Completed	Total Future
Total Fee					\$22,680.00	11310	11370



**2021 Girdwood Property Tax Structure for all Municipal Services
(Tax District 4)**

Based on an example house with a Assessed Value of \$721,500 and receiving no Owner occupy exemption/credit

Tax Type	Percentage of property tax	Mill Rate	Distribution
Area Wide	0.37%	0.05	36.08
Anchorage School District	54.30%	7.38	5324.61
Anchorage School District Bond Reimb	8.03%	1.09	787.31
Girdwood Service Area Services	37.30%	5.07	3657.18
Sub -Total	100.00%	13.59	9805.18
Owner Occup Residential Exemption/Credit			0
Total Girdwood Property Tax			9805.18

2022 Estimated GVSA Mill Rate

Mill rates estimate based on 2021 assessments

Girdwood Service Area Tax Breakdown	Percentage of property tax	Mill Rate	2021 GVSA Distribution
Street Maintenance	33.62%	2.04	1247.42
Fire	35.18%	2.31	1305.29
Police	19.42%	1.11	720.16
Parks and Recreations	11.78%	0.68	437.24
Total	100.00%	6.14	3710.11

* 1 mill = \$100.00 per \$100k property of value
 *Taxes to be Collected in SA _____ x 1,000 = Mill Rate
 Service Area Assessed Value _____

*Program Generated revenues (gained interest) and Final 2021 property valuations can lower the Mill rate

What do Property Tax Pay for?

Area Wide Services	<p align="center">* Emergency Medical Services (EMS), Libraries, Animal Control, Street Signage & Striping, Treasury, Legal, Administration, Seward Highway Policing, Land Use & Right of Way enforcement, Cemetery Operations, Public Bus system (including grant to GVT)</p> <p>* These services are paid by all property tax payers equally & provided throughout the entire Municipality</p> <p>*2020 Other strong revenues (i.e. fuel tax, tobacco tax) produce enough funds that it gave a rebate back to property tax payers</p>
Anchorage School District Services:	<p>*K-12 Primary and Secondary Education and associated services</p> <p>*ASD services are paid by all property tax payers equally and provided throughout the entire Municipality</p>

*Police, Fire, Parks & Rec and Street Maintenance

<p>Girdwood Valley Service Area (GVSA):</p>	<p>*Girdwood Services are paid only by Girdwood Property tax payers and these funds collected are only used for Girdwood Services listed above</p>
--	--

How do we compare?

<p>Girdwood's Tax District 4 as compared to other Muni Tax Districts</p>	<p>*In 2020, Girdwood has the 5th lowest Mill Levy overall when compared to all tax districts.</p> <p>*Girdwood has the lowest Mill levy when compared with other tax districts with similar government services. (Fire, police, parks, & road maintenance)</p> <p>* Reference 2019 approved Mill Levy Chart attached</p>
---	---

GIRDWOOD FIRE DEPARTMENT OPERATIONS BUDGET											
511380	Repair & Maint Supplies		30,000		30,000						
				2021 Fire Service Area	2021 Areawide EMS	2022 Fire Service Area	2022 Areawide EMS				
540640	Contractual Svcs other										
	Labor Cost	Response Staffing	372,975	485,000	402,975	432,750	** includes response wage increase for firefighters \$30,000				
		Training *	51,250	51,250	71,250	51,250	**Includes \$20,000 FF2 training for 35 firefighters				
			424,225	536,250	474,225	484,000					
	Non - Labor Cost										
		Office Supplies	5,000		5,000						
		Operating Expenses	115,000	14,500	115,000	14,500					
		Fuel	10,000	3,000	11,000	4,000	** increase in fuel \$2000				
		Uniforms	5,000	5,000	5,000	5,000					
		Repair and Maintenance	10,000		10,000						
		Professional Services	5,000		40,000		**brings Girdwood into NFPA compliance with firefighter 1 medicals				
		Communications	15,000		15,000						
		Travel Expense	2,500		2,500						
		Insurance	90,000		92,000		** increase in insurance costs to new requirement by MOA Risk Management				
		Total Non-Labor Cost	257,500	22,500	295,500	23,500					
		Total Proposed Operational Cost	681,725	558,750	769,725	507,500					
		Current Budget	793,000	207,500	793,000	207,500					
		Revised Budget Increase Requested	(111,275)	351,250		300,000					
		Revised Budget Increase Anticipated	-	300,000		300,000					
580530	Contributions to Capital Funds		74,121		74,000		** reduced \$121				
	Engine 41 Payment - Year 1 of 7				80,000		** increase for annual payment of new Engine 41				
	Total Capital		74,121		154,000						
	Inter-gov charges										
600740	IGC AFD Operations management		85,353		85,353						
600750	IGC Office of Fire Chief		16,060		16,060						
600770	IGC AFD Finance		11,497		11,497						
600780	IGC AFD Data Systems		24,611		24,611						
600790	IGC AFD Shop		55,629		55,629						
601010	IGC Facilities -Girdwood		38,129		38,129						
601470	IGC PW Communications		14,230		14,230						
601650	IGC Fire Comm Non-911		21,493		21,493						
	Total IGC		267,002		267,002						
	Overall Total		1,194,123	558,750	1,220,727	507,500.00					
	Difference from 2021 to 2022			Operational	89,000						
				Capital	79,859						
	Mill Rate estimate	1.97			168,859						
	Anticipated Revenues										
	Out of Area Responses		8,000		8,000						
	Forestry Deployment		20,600		20,600		**4 of 24 pay periods Chief's wages paid by State of Alaska (Forestry)				

2022 Girdwood Street Maintenance Budget - Draft
Worksession #2

		2020	2021	2022	% of the Budget	2022 comments
1000	Personnel Services					
501010	Straight Time Labor	161,793.00	164,002.00	168,000.00		annual cost of living 1-3% increase
501040	Annual Leave	2,529.00	2,600.00	2,650.00		
501080	Retirement	34,516.00	35,002.00	35,500.00		
501090	Life Insurance	160.00	82.00	125.00		
501100	Medical/Dental	49,932.00	50,976.00	52,000.00		
501105	FICA/Medicare Taxes	12,003.00	12,172.00	12,300.00		
501115	Employee Assistance	48.00	48.00	48.00		
501130	Unemployment Insurance	314.00	319.00	320.00		
501140	Long Term Disability	245.00	248.00	250.00		
1000	Personnel Services Totals	\$261,540.00	\$265,449.00	\$271,193.00	22.43%	
2000	Non-Labor					
511010	Office Supplies	1,400.00	1,400.00	2,000.00		Resupply General Office Supplies
511170	Fuel	2,800.00	2,800.00	2,500.00		MOA Work truck
511380	Repair and Maintenance	66,000.00	66,000.00	66,000.00		Road Maintenance Supplies (i.e. Salt, Sand, culverts, RAP)
530360	Repair and Maintenance Contracted	10,000.00	12,000.00	12,000.00		Street light maintenance
540150	Advertising	2,000.00	0.00	0.00		
540170	Communication	1,000.00	1,000.00	800.00		Phones
540260	Computer SW License	300.00	300.00	300.00		
540300	Fleet Rental	5,976.00	5,976.00	6,772.00		MOA Work Truck
540640	Contractual Svcs	600,000.00	700,000.00	700,000.00		Winter and Summer road contract maintenance
550010	Public Utility Services	40,000.00	40,000.00	40,000.00		CEA - Street lights, electric at Maintenance Yard
2000	Non-Labor Operating Total	\$ 729,476	\$ 829,476	\$ 830,372	70.08%	0% increase
580530	406 Road Improvement Account	\$25,000.00	\$25,000.00	\$125,000.00	2.11%	Add to Capital improvement fund for Roads.
Total Direct Costs		\$754,476.00	\$854,476.00	\$955,372.00		
	Inter Government Charges (IGC)					Department of Management and Budget sets the IGC's
600430	IGC-Rev Mgmt-Cash Receipts		43.00	43.00		
601420	IGC Resource Management Admin	\$55,000.00	\$55,000.00	\$55,000.00		
601880	IGC SAP Captial Recovery	\$2,379.00	\$2,379.00	\$2,379.00		

2022 Girdwood Street Maintenance Budget - Draft
Worksession #2

601890	IGC SAP Support Center	\$5,302.00	\$4,989.00	\$4,989.00		
601900	IGC-OECD GIS Licensing		\$404.00	\$404.00		
605530	General Liability	\$3,064.00	\$976.00	\$976.00		
605540	Workers Compensation	\$5,081.00	\$5,892.00	\$5,892.00		
6000	IGC Total	\$70,826.00	\$69,683.00	\$69,683.00	5.89%	0% increase
	Subtotals	\$ 1,086,842	\$ 1,189,608	\$ 1,296,248		
9000	Revenues	\$ 6,000	\$ 6,000	\$ 6,000		Community Center Rentals income
	Total Cost	\$ 1,080,842	\$ 1,183,608	\$ 1,290,248	100.51%	
	Difference from 2020 to 2021 Budget			\$ 106,640		
	Mill Rate estimate (Based on 2020					
	Assessments)			2.08		

Girdwood Parks and Recreation
2022 Draft Budget
Worksession #2

		2020 Line Item Totals		2021 Detail	2021 Line Item Totals		2022 Detail	2021 comments
	Labor	\$20,944.00	12.21%		\$23,766.10	14.09%		
501010	Seasonal Park Caretaker			\$18,814.00			\$21,636.10	1.5% increase if the current employee returns
501040	Annual Leave			\$589.00			\$589.00	
501105	FICA/Medicare Taxes			\$1,502.00			\$1,502.00	Part-time position, 20 hours a week
501130	Unemployment Insurance			\$39.00			\$39.00	
	Labor Total	\$20,944.00		\$20,944.00			\$23,766.10	
511000	Operating Supplies	\$29,500.00	17.20%		\$38,678.00	22.93%		
	Campground			\$1,000.00			\$2,000.00	Campsite Maintenance
	Maintenance Supplies						\$2,000.00	Trash bags, mutt mitts
	Park Improvements			\$3,000.00			\$5,000.00	Gravel, Paint, Hardware, Power washer
	Skate Park			\$3,000.00			\$3,000.00	rebuild ramps.
	Hand Tram			\$3,000.00			\$500.00	General maintenance to keep terminals safe
	Ball Field			\$5,000.00			\$5,000.00	Infield dirt, Areate and reseed field, general repairs
	Tree Removal			\$4,000.00			\$4,000.00	Migate hazardous trees
	Disc Golf			\$500.00			\$1,000.00	Weed wacking, general maintenace
	Trails- Materials			\$3,000.00			\$5,000.00	Improved signage and materials to build new bridges/drainages/trend
	Trails- Winter grooming equipment			\$2,000.00			\$5,000.00	Grooming Maintenance (parts, tools)
	Maintenance Tools			\$1,000.00			\$1,178.00	Screws, drill set, hand saws, misc. tools and parts
	Soccer Field Reseed			\$4,000.00			\$5,000.00	Areate and reseed 50,750 square feet
511170	Fuel	\$3,000.00	1.75%	\$3,000.00	\$3,000.00	1.78%	\$3,000.00	trails grooming and power maintenance equipment
511380	Repair & Maint Supplies	\$5,500.00	3.21%		\$5,500.00	3.26%		
	Playground improvements			\$5,000.00			\$5,000.00	Estimated repairs following assessment of the playground
	Beautification			\$500.00			\$500.00	Soil, fertizler, stakes, gloves
530360	Repair & Maint Contracted	\$6,600.00	3.85%		\$6,600.00	3.91%		
	Window cleaning Contract			\$600.00			\$600.00	facility windows
	Turf & Trash Contract			\$6,000.00			\$6,000.00	Lawn maintenance, seeding and fertizlier
540060	Participant Support	\$500.00	0.29%	\$500.00	\$500.00	0.30%	\$500.00	Supplies for volunteer efforts
540100	Donation to Non-proftj Org	\$60,000.00	34.99%		\$60,000.00	35.57%		
	FVCS Funding			\$25,000.00			\$25,000.00	Partnership Funding to FVCS to assist in providing recreation programs for the Girdwood service area
	Grants			\$35,000.00			\$35,000.00	Annual amount for Non-profit grants. Total amount requested for 2021 is \$39820.00
	GBOS Grant: KEUL							
	GBOS Grant: Girdwood Art Institute							
	GBOS Grant: Little Bears							
	GBOS Grant: Challenge AK							

Girdwood Parks and Recreation
2022 Draft Budget
Worksession #2

		2020 Line Item Totals		2021 Detail	2021 Line Item Totals		2022 Detail	2021 comments
	GBOS Grant: Glacier Valley Transit							
540150	Advertising	\$1,000.00	0.58%	\$1,000.00	\$1,000.00	0.59%	\$1,000.00	maps, signs, grant ads, Milepost ad etc
540640	Contractual Service to Others	\$45,000.00	26.24%		\$33,000.00	19.56%		
	Invasive Weeds Work			\$5,000.00			\$5,000.00	may be used to leverage RAC grant funding
	Porta Potties			\$8,000.00			\$9,000.00	
	4 Weeks Trail Work with SCA			\$32,000.00			\$19,000.00	Trail only work 2 weeks this year instead for a crew of 6 SCA
550080	Public Utility Services	\$20,000.00	11.66%	\$20,000.00	\$20,000.00	11.86%	\$20,000.00	Enstar, dumpsters, Chugach
560010	Insurance	\$400.00	0.23%	\$400.00	\$400.00	0.24%	\$400.00	Volunteer coverage
	Non-Labor Total	\$171,500.00	40.45%	\$171,500.00	\$168,678.00	42.28%	\$168,678.00	
3900	Contributions to Others							
3901	Girdwood Parks Capital Improvement fund	\$150,000.00	35.38%	\$150,000.00	\$125,000.00	31.33%	\$125,000.00	Add to Parks captial improvement fund
	Total Non-labor Cost	\$321,500.00	75.83%	\$321,500.00	\$293,678.00	73.61%	\$293,678.00	
	Inter Government Charges (IGC)							Department of Management and Budget sets the IGC's
600320	IGC Purchasing services	\$5,925.00		\$5,925.00	\$5,925.00		\$5,925.00	
600360	IGC Payroll	\$0.00		\$0.00	\$0.00		\$0.00	
600370	IGC Accounts Payable	\$1,455.00		\$1,455.00	\$1,455.00		\$1,455.00	
600460	IGC Rev Mgmt-Cash Receipts	\$43.00		\$43.00	\$43.00		\$43.00	
601010	IGC Facilities - Girdwood	\$6,424.00		\$6,424.00	\$6,424.00		\$6,424.00	
601040	IGC Facilities - Areawide	\$53,506.00		\$53,506.00	\$53,506.00		\$53,506.00	
601880	SAP Captial recovery	\$3,289.00		\$3,289.00	\$3,289.00		\$3,289.00	
601890	SAP Support Center IGC	\$6,897.00		\$6,897.00	\$6,897.00		\$6,897.00	
605023	IGC Horticulture	\$3,998.00		\$3,998.00	\$3,998.00		\$3,998.00	
605023	IGC General Liability	\$586.00		\$586.00	\$586.00		\$586.00	
605540	IGC Workers Compensation	\$407.00		\$407.00	\$407.00		\$407.00	
6000	IGC Total	\$82,530.00	19.47%	\$82,530.00	\$82,530.00	20.69%	\$82,530.00	
	Subtotal	\$424,974.00		\$424,974.00	\$399,974.10		\$399,974.10	
9000	Revenues	\$1,000.00		\$1,000.00	\$1,000.00		\$1,000.00	
	Balance	\$423,974.00		\$423,974.00	\$398,974.10		\$398,974.10	
9								
	Difference from 2021 to 2022 Budget	\$		(25,000)				
	Mill Rate estimate (Based on 2020 Assessments)			0.64				

Girdwood Police Budget
2022 - Draft
Work Session #2

		2020	2021	2022	% of the Budget	2022 Comments
	Non-Labor					
530380	Whittier Police contract	675,000.00	675,000.00	675,000.00		
530380	CPI increase					Determine at 1st quarter revisions
540280	Rental of ACS building	6,000.00	6,000.00	6,000.00		Substation rental
540640	Car Towing and misc police items	10,000.00	10,000.00	10,000.00		Towing cars, Wildlife disposal, signs, PSA's
	Non-Labor Operating Total	\$ 691,000	\$ 691,000	\$ 691,000	99.94%	
	IGC's					
	IGC OEO - Contract Compliance	\$ 11	\$ -	\$ -		
	IGC Purchasing Services	\$ 264	\$ 394	\$ 394		
	IGC Accounts Payable	\$ 22	\$ 25	\$ 25		
	IGC's Total	\$ 297	\$ 419	\$ 419	0.06%	
	Direct Cost Grand Total	\$ 691,297	\$ 691,419	\$ 691,419	100.00%	
	2019 to 2020 Difference	\$ -				
	2020 approved to 2020 1st qtr	\$ -				
	Mill Rate estimate (Based on 2019 Assessments)	1.11				

Girdwood Service Area Capital Projects

Division	Project	Estimated Cost	Notes	Status
	Little Bears building replacement	\$2m	The existing facility in great need of replacement. The current location is the most ideal for a day care facility because of the proximity to the playground and the main civic area of Girdwood.	No update Pending No Bonding pending in 2022
	Pedestrian Flasher Cross Walk light	\$150-200K	Design and Construction docs completed Need to figure out strategy on how to bid the project and what the community is willing to spend to complete the entire project or just a portion.	Completed
	Engineered Design/Build package Glacier Creek Bridge At Winner Creek Trail	\$100k to 200k	Provide a year round, sustainable bridge crossing of Glacier Creek at Winner creek trail. Look for funding partnerships with USFS, Grant funders and other to complete the task. Complete Design package with estimates will be the first step.	2020
	Build Glacier Creek Bridge at Winner Creek Trail	\$1m to 1.2m	Build new bridge to provide a year round connection for Winner Creek Trail. Seek funding partnerships with USFS, Grant funders, private donation, fundraising, etc.	Pending -Working with MOA for Grant Funding -Working with USFS to secure Great American Outdoor funding

Parks & Rec

Master Plan for Alyeska Play Field, Parking lot and Conex Storage	\$100k to \$150	The master plan would develop the schematic plan from community and staff feedback to make this work. This would guide the design and eventually construction plans for the new build out.	Recommend funding 2021/22
Master Plan for Girdwood Park (aka Forest Fair Park)	\$100k to \$150 k	A master plan is needed for future development and management of Girdwood Park	Recommend funding after completion of Alyeska Playing Field Park Note: GBOS suggests Combining Master Planning for Alyeska Playing Field and Girdwood Park Together
Redevelopment of the Alyeska Playfield area	\$800k to \$1.5m	Problems to resolve: Poor Field drainage, Make the area useful as year-round recreation facility, pocket playground, improve parking availability and flow	To proceed following Master Plan development
Dog Park/Trailhead parking	unkown	Build a dog park at the end of Kaolius road , which would include parking for the Lower Iditarod trailhead	2022/2023 project Needs more details
Lions Club park -New Pavilion	\$65 to 75k	Girdwood lions club has requested to explore a pavilion for their park. They'd like a simple pavilion that could hold six picnic tables. Grants would be seeked for building and GVSA funds design/cost estimating work.	Recommend funding 2021/22

	Batting Gage	\$25 to \$ 30k	Build a batting gage next adjoining the baseball field by the storage conex	This could be a good challenge grant for 2022 with matching funding from GVSA and fundraising.
<u>Street Maintenance</u>	Fish Passage Culverts on Alyeska Creek at Davos and Mt. Hood and on Moose Meadows creek at Lake Tahoe	\$800 to 900	These culverts are in need fo replacement and if replaced then need to be built to fish passage standards.	Goal is to accomplish these culvert replacemnet through our annual maintneance funding contract with Western
	Power to Girdwood Service Area Lot in Industrial Park	\$20 to 25k	Power is needed at this lot to keep equipment warm in the winter and provide lighting for winter operations. GBOS has approved funding but progress has stalled as the parcel needs to be survery to establish boundary's between leasee's.	HLB working on surverying the parcel to divid it up between current lease holders.
	Storage Garage @ Road Maintenance Lot	\$1m	This would necessary building in the future if the current and only storage location is not usable at Glacier city hall (GCH). GCH is aging out and has very limited use.	Future planning

Repave Arlberg road	Unkown at this time	The road needs to be grinded and repaved. Will work on a cost estimate iin the winter of 2019. The section for repavement is from the Alyeska Highway intersection to the Northface intersection where the extension section begins.	Completed Summer 2021
Covered Sand Storage	\$300k	Install a Coverall domed tent over the sand storage area. This will provide better protection of our the winter traction sand from freezing during the winter when needed most.	Fund in 2022/2023
Build a geneal savings for street & drainage capital needs	\$1m	Girdwood Sevice area should try to maintain a minium of \$1m of available funds to keep up with maintaining its infrastructure needs.	Ongoing
Utility 41 Replacement	\$75k	Replacment of the initial response Suburban vehicle. This vehicle gets the most use and is meeting its end of life in this role	Fund in 2022
Engine 41	\$900k	Engine 41 is at end of life and needs to be replaced. Funding for this would come from the CIP and use of short term loan paid back over 5 to 7 years.	Fund in 2021

<u>Fire</u>	Hose Replacement	\$30k to \$32k	Both GFD and AFD have discovered 30-40% of the hose supply has delaminated during 2021 annual hose testing and has been placed out of service, since delamination is a condemnation criteria per NFPA. GFD additionally annually loses a percentage of hose to annual hose testing failure.	Fund in 2021
<u>Police</u>	No Capital purchaes at this time			

		TOTAL	FIRE 2022	EMS 2022	2022 Comments
	LABOR				
	staff positions	\$ 689,000	\$ 344,500	\$ 344,500	
	paid on call	\$ 312,250	\$ 188,250	\$ 124,000	
	Health Insurance	\$ 79,410	\$ 59,410	\$ 20,000	
	Labor Total	\$ 1,080,660	\$ 592,160	\$ 488,500	
	NON-LABOR				
	Office Supplies	\$ 15,000	\$ 5,000	\$ 10,000	
	Operating Expenses	\$ 35,000	\$ 35,000		
	Fuel	\$ 12,000	\$ 8,000	\$ 4,000	
	Uniforms	\$ 10,000	\$ 5,000	\$ 5,000	
	Repair and Maint	\$ 5,000	\$ 5,000		
	Professional Services	\$ 40,000	\$ 40,000		Adds \$35,000 for FF1 Medicals
	Communications	\$ 15,000	\$ 15,000		
	Travel Expenditures	\$ 2,500	\$ 2,500		
	Insurance	\$ 92,340	\$ 92,340		
	Training	\$ 28,000	\$ 28,000		
	Non-Labor Total	\$ 254,840	\$ 235,840	\$ 19,000	
540640	Total	\$ 1,335,500	\$ 828,000	\$ 507,500	
511380	Vehicle maint	\$ 30,000	\$ 30,000		
580640	Capital Contributions	\$ 74,000	\$ 74,000		Reduced \$121 from 2021
	Engine 41 Capital Loan Payment	80,000	\$ 80,000		Adds \$80,000 for Engine 41 Payment
580010	Bond Principal				
580020	Bond Interest				
580030	Bond Fiscal Agent Fee				
	REVENUES				
	Forestry Deployment, Apparatus rental		\$ 12,000		Could be up to \$20,000
	Out of Area Billing Fire/False Alarm		\$ 1,000		Needs GBOS Appropriation
	Out of Area Billing EPHESA		\$ 8,000		Needs GBOS Appropriation
	Total		\$21,000		
	IGC's				
600740	IGC AFD Operations management	\$ 85,353	\$ 85,353		
600750	IGC Office of Fire Chief	\$ 16,060	\$ 16,060		
600770	IGC AFD Finance	\$ 11,497	\$ 11,497		
600780	IGC AFD Data Systems	\$ 24,611	\$ 24,611		
600790	IGC AFD Shop	\$ 55,629	\$ 55,629		
601010	IGC Facilites -Girdwood	\$ 38,129	\$ 38,129		
601470	IGC PW Communications	\$ 14,230	\$ 14,230		
601650	IGC Fire Comm Non-911	\$ 21,493	\$ 21,493		
	Total for IGC's	\$267,002	\$267,002		
	Overall Total				
	Mill Rate estimate				



August 16, 2021

MEMO

To: Girdwood Board of Supervisors

From: Michelle Weston, Fire Chief

Re: August 2021 Operational Highlights

2021 Calls for Service: 287

July 2021: Fire 4, EMS 31, Service/Good Intent/False Alarm 21

Mutual Aid: AST1, AFD provided service area coverage 3

Next Fire Board of Directors Meeting: October 12, 2021

Status of AFD Contract

I visited with both Chief Doug Schrage and the Municipal Manager Amy Demboski on Wednesday, August 11, 2021 to explain the urgency in signing the updated EMS Contract. No final draft contract has been sent yet by MOA Legal.

Staffing

Senior Captain Matt Olson is retiring after 24 years of service to our Girdwood community. He leaves a huge hole in our hearts and department historical knowledge. We wish him a wonderful new life of adventure, relaxation, and new hobbies.

2021 Capital Expense: Hose: Expected Cost \$27,000 (less than anticipated!)

The Fire Board of Directors approved the following resolution on July 13, 2021:

The Board of Directors recommends to the Girdwood Board of Supervisors, approval of the emergency hose order purchase to replace hose condemned by hose testing failure and delamination from the Girdwood Fire Service Area 406 Capital Account in an amount not to exceed of \$32,000 with shipping.

Both GFD and AFD have discovered 30-40% of the hose supply has delaminated during 2021 annual hose testing and has been placed out of service, since delamination is a condemnation criteria per NFPA. GFD additionally annually loses a percentage of hose to annual hose testing failure.

The recommended service life for hose is 10 years however most of our Girdwood hose supply is 15-20 years old.
