

Hi, Mike and Briana,

Monday nights continue to be a challenge to my schedule due to a recurring conflict. While I will try to tune into tonight's meeting at some point, here are a few items:

1. Homelessness

- The primary focus on homelessness has been on the mass care exit strategy out of the Sullivan Arena through a facilitated process between members of the mayor's team and members of the assembly.
- This group has collectively spent 850 hours working together to implement a solution for housing/sheltering those individuals who are being sheltered at the Sullivan Arena. At the December 7 regular meeting the assembly reappropriated \$6M for the possible purchase of two hotels (Sockeye – medical convalescence for 120 clients and Barratt Inn – workforce and permanent supportive housing for 120 clients) and possible design of a navigation center/homeless shelter (see attached).
- The facilitated process is a successful model for working through complex issues and while it has required a big time and energy commitment from the participants, the group has made excellent progress. (I think we should use this approach for tackling other tough community problems.)

2. Budget

- The general operating budget for 2022 passed unanimously (second one in MOA history) at the meeting of November 23.
- This is largely a continuation budget that maintains services and is balanced with revenues and is under the tax cap.
- The mayor vetoed some of the budget amendments and most were overridden at a special meeting on Friday 12/9.
- The budget is a living document. It gets formally updated after first quarter but it can be changed at any time.
- For example, there is a pending increase to the firefighter's contract that is about \$1M. The contract was still being finalized and wasn't included in the budget.
- That will need to be addressed along with any changes resulting from the reorganization, which was passed at Tuesday's, 12/14 special assembly meeting.
- It's typical for new administrations to make changes to the muni's organizational structure. The changes take the form of an ordinance, which is amendable by the assembly.
- On Tuesday there were four amendments: 1) kept the library as a department, 2) kept the code the same for the chief equity officer (this issue needs to be settled in court), 3) retained several divisions as departments – Development Services, Planning, Maintenance and Operations, Project Management and Engineering, Traffic Engineering, and 4) a requirement to change the budget to conform to the reorg.
- There will be some budget true up that needs to occur. We'll be working with the administration to make those adjustments in the coming weeks.

3. The yearly process to update Title 28 – Elections Code is underway — Annual Review

- The purpose of this review is to streamline the administration of municipal elections and improve efficiency and voter accessibility.
- The Assembly Ethics and Elections Committee discussed the proposed changes in three meetings that occurred on September 22, September 29, and October 13.
- The Anchorage Election Commission met in a public meeting to discuss the proposed changes on September 30 and adopted a resolution recommending a few additional changes and the adoption of the proposed changes.
- The ordinance (AO 2021-110) was introduced on October 27.
- The full Assembly held a work session on the ordinance on December 3.
- The first public hearing was scheduled for 12/7 (held 12/14) and the second public hearing is 12/21 (item 14.A.43).
- There is an S (substitute) version (attached) and one proposed amendment that are available on the Elections webpage at www.muni.org/elections.
- The S version of the Title 28 ordinance was submitted to the addendum on Friday, December 17. The Elections Team incorporated public feedback into this version.
- For more information, please contact the Elections team by emailing elections@anchorageak.gov or calling 907-243-VOTE – 907-243-8683.
- You can email the entire assembly: wwmas@muni.org
- The proposed changes to Title 28 in AO 2021-110 help to clarify the law, address unanticipated issues, and improve election procedures.
- Proposed changes to clarify and improve current election procedures include:
 - A definition is added for the word “tabulate” and several changes are made to provide more clarity regarding the difference between “counting” and “tabulating.”
 - Amendments are made to provide consistency within the code that a runoff ballot does not contain a space for a write-in.
 - Voters in list maintenance (LM) status in the state voter registration database are added to the list of voters who will not be mailed a ballot.
 - The voter assistant oath and requirements are made consistent with the special needs representative oath and requirements.
 - The observer section is revised to set a registration period and to clarify observer requirements, such as training.
 - The Observer Handbook, adopted by reference and included as an attachment to the ordinance, is revised consistent with the changes proposed in this ordinance.
 - One area of interest concerns election observers. Regarding the observer program, the ordinance does not change the number of observers allowed or the times when observers are authorized to observe election activities.
 - How write-in votes are adjudicated is more specifically set forth.
 - Various sections have minor rewording for clarity and accuracy.
 - For example, stating that a run off ballot won’t have a space for a write-in
 - John’s amendment - This amendment requires voters registered in Alaska and Anchorage with out-of-state mailing addresses (except for voters

identified by their address as military or overseas voters) to actively request to be mailed a ballot in an election, rather than having a ballot mailed to them automatically.

4. MOA Reapportionment Process

- The MOA reapportionment process is underway – a committee of four assembly members Christopher Constant (chair), Crystal Kennedy, Pete Petersen, Austin Quinn-Davidson has been formed.
- Malapportionment occurs when data shows that district populations differ significantly in size.
- Census data shows a shift, plus there is the addition of the twelfth assembly member (a second member for District 1) per voter approval of Measure 12 in April 2020.
- The Charter states that within two months of adoption of a final state redistricting plan the assembly must determine if malapportionment exists.
- The state plan was adopted 11/5 and was followed by a Proclamation of Redistricting on 11/10. The assembly passed a resolution (AR 2021-382) on 11/23 declaring malapportionment.
- A fact sheet (attached), draft maps, timeline and comment form are available on the Assembly Reapportionment Committee page: <https://www.muni.org/Departments/Assembly/Pages/Municipality-and-Assembly-Reapportionment-Committee.aspx>.
- The next committee meeting will be January 6, 11am-12:30pm. Town halls are planned for January 12 and 13 and the Committee expects to submit the reapportionment plan for introduction at the February 1 assembly meeting with public hearings on February 15 and March 1.
- The changes to the maps will not be in effect for the April 2022 election.

5. Rules of Procedure AO (attached – also available on muni.org, click on assembly, worksessions at top)

- An AO addressing assembly rules of procedure, AO 2021-117 is set for public hearing for 12/21.
- This AO seeks to codify practices and customs that are not formalized but the assembly follows.
- It also addresses instances where practice differs from Roberts Rules, such as the assembly's laid on the table procedure.
- The intent is to clarify and improve meeting efficiency.

Let me know if you have questions. Happy Holidays!
Suzanne LaFrance

Submitted by: Assembly Member
Petersen, Assembly Chair
LaFrance, Assembly Vice-
Chair Constant
Prepared by: Municipal Clerk's Office
Reviewed by: Assembly Counsel
For reading: December 21, 2021

ANCHORAGE, ALASKA
AO No. 2021-110(S)

1 **AN ORDINANCE OF THE ANCHORAGE MUNICIPAL ASSEMBLY AMENDING**
2 **ANCHORAGE MUNICIPAL CODE TITLE 28, ELECTIONS, TO UPDATE AND**
3 **CLARIFY PROVISIONS OF THE CODE.**
4

5 **WHEREAS**, the Municipal Clerk's Office Elections Team, with the assistance of
6 Assembly Counsel, the Municipal Attorney, the Anchorage Election Commission,
7 and the Assembly Ethics and Elections Committee, conducts a regular review of the
8 election code, Title 28, each year; and
9

10 **WHEREAS**, following the 2021 Regular Election and Runoff Election, provisions of
11 the Anchorage Municipal code could be updated to streamline administration of
12 municipal elections and improve efficiency and voter accessibility; and
13

14 **WHEREAS**, it is wise and desirable to review and update Code governing our local
15 electoral system periodically to maintain integrity and build public confidence; now,
16 therefore,
17

18 **THE ANCHORAGE ASSEMBLY ORDAINS:**
19

20 **Section 1.** Anchorage Municipal Code section 28.10.040 is hereby amended to
21 read as follows (*the remainder of the section is not affected and therefore not set*
22 *out*):
23

24 **28.10.040 Definitions.**
25

26 The following words, terms and phrases, when used in this title, shall have
27 the meanings ascribed to them in this section, except where the context
28 clearly indicates a different meaning:
29

30 *** *** ***

31 *Signature* includes any mark intended as a signature or subscription and
32 authorized by state law, including controlling court decisions.
33

34 *Tabulate* means to tally the votes in a race or measure to produce results.
35

36 *Valid signature* means a signature that has been compared with one or more
37 signatures in the voter's voter registration file or on the voter's government-
38 issued identification and determined to be by the same writer, through
39 evaluation by an election official trained to perform this function using the
40 standards set forth in this title.

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41
42
43
44
45
46
47
48
49
50
51

*** *** ***

(GAAB 7.05.010; AO No. 85-75; AO No. 90-81; AO No. 91-166; AO No. 2002-179(S), § 1, 1-7-03; AO No. 2004-176, § 1, 6-1-05; AO No. 2013-130(S-1), § 2, 1-14-14; AO No. 2016-10(S), § 1, 2-9-16 ; AO No. 2017-29(S), § 1, 6-1-17; AO No. 2018-4(S), § 1, eff. retroactively 12-1-17; AO No. 2020-5(S), § 1, 2-11-20; AO No. 2020-131(S) , § 2, 1-14-21)

Section 2. Anchorage Municipal Code section 28.40.010 is hereby amended to read as follows (*the remainder of the section is not affected and therefore not set out*):

28.40.010 - Form.

*** *** ***

D. Contents of official and sample ballots.

1. The official and sample ballots may consist of one or more pages, printed on one or both sides. The official and sample ballots shall contain:
 - a. The names of all candidates for each office with spaces for write-ins equal to the number of offices to be filled, with the title of the office and "Vote for not more than (the number of offices to be filled)" appearing before the names, except that a runoff ballot shall not have a space for a write-in;
 - b. The title, including the number or letter, and a summary description, including the question, of each proposition to be voted on, and any additional information concerning a proposition that is required by law to appear on the ballot. This information shall be prepared in a fair, true and impartial manner by the municipal attorney, in consultation with the municipal clerk;
 - c. An oval preceding the name of each candidate and each line for writing in the name of a candidate, providing a place for the voter to mark the voter's choice of candidate; and an oval below the title and summary description of each proposition, providing a place for the voter to mark a vote of "yes" or "no";
 - d. On each side of the ballot used, the legend, "To vote: use black or blue ink and completely fill-in the oval of the selection of your choice as shown." The legend shall include a visual representation of a properly filled oval. Also, when both sides of the ballot are used, the legend shall include: "Be sure to vote both sides of the ballot."
 - e. When using scanning equipment, the official ballot shall

be printed and encoded to ensure proper scanning and tabulation by [THROUGH] the election [SCANNING] equipment. Only the official ballot shall bear the serial numbering on the stub, if serial numbering is used.

f. The facsimile signature of the municipal clerk, the date of the election, and the word "official" before the word "ballot".

g. Necessary additional instruction to voters, as determined by the municipal clerk.

*** *** ***

(GAAB 7.05.080; AO No. 85-75; AO No. 89-136; AO No. 96-12, § 1, 1-23-96; AO No. 97-18, § 1, 2-11-97; AO No. 99-113, § 2, 8-10-99; AO No. 2001-43, § 1, 2-27-01; AO No. 2001-166, § 1, 1-2-02; AO No. 2001-181(S), § 1, 1-8-02; AO No. 2002-179(S), § 2, 1-7-03; AO No. 2004-176, § 3, 6-1-05; AO No. 2013-130(S-1), § 3, 1-14-14; AO No. 2016-10(S), § 3, 2-9-16 ; AO No. 2017-29(S), § 8, 6-1-17; AO No. 2018-4(S), § 4, eff. retroactively 12-1-17; AO No. 2020-131(S), § 6, 1-14-21)

Section 3. Anchorage Municipal Code section 28.40.020 is hereby amended to read as follows (*the remainder of the section is not affected and therefore not set out*):

28.40.020 - Preparation and distribution.

*** *** ***

C. Voting by mail. The municipal clerk shall cause an official ballot to be mailed to voters at least 21 days before the regular or special election day and seven days before a runoff election day. The municipal clerk is not required to mail ballots to any voter that does not have a valid residence address, or is in the condition of purge notice (PN), undeliverable (UN), list maintenance (LM), or list maintenance undeliverable (LU), as described in AS 15.07.130.

*** *** ***

(GAAB 7.05.090; CAC 2.68.200; AO No. 85-75; AO No. 2013-130(S-1), § 3, 1-14-14; AO No. 2016-10(S), § 4, 2-9-16 ; AO No. 2017-29(S), § 9, 6-1-17; AO No. 2018-4(S), § 5, eff. retroactively 12-1-17; AO No. 2020-5(S), § 11, 2-11-20; AO No. 2020-131(S), § 6, 1-14-21)

Section 4. Anchorage Municipal Code section 28.50.130 is hereby amended to read as follows (*the remainder of the section is not affected and therefore not set out*):

28.50.130 - Assisting voter at a polling location or vote center.

A. At a polling location or vote center, a[A] qualified voter may request the assistance of an election official or not more than two persons of the voter's choice, except as listed below.

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41
42
43
44
45
46
47
48
49
50
51

1. If the election official is requested, the official shall assist the voter.
2. If any other person is requested, such as a family member, friend, or member of the public, the requested person shall state upon oath or affirmation before the election official that the person will not vote the ballot for the voter, coerce the voter into voting for a specific candidate or issue, or divulge the votes cast by the voter. The oath or affirmation shall be on a form prescribed by the municipal clerk. Violation of the oath or affirmation is misconduct involving confidential information punishable under chapter 28.200 and shall create a private cause of action in the voter.
3. A friend or member of the public may assist the voter, unless the friend or member of the public is:
 - a. The employer of the voter; or
 - b. An agent of the employer of the voter; or
 - c. An officer or agent of the union of the voter; or
 - d. A candidate for office in the election; or
 - e. A paid or unpaid campaign worker of a candidate for office in the election, or a paid or unpaid campaign worker of an organization supporting or opposing a ballot measure.

B. If the election official is assisting the voter to insert the ballot in the scanner at a polling location and the scanner will not accept the ballot on the initial try, the election official may request the voter flip or rotate the ballot and re-insert the ballot into the scanner in an effort to get the scanner to read the ballot. The voter may refuse this request. In all cases the ballot shall be deposited in the scanner or ballot box by the voter **or voter assistant** in the presence of the election official.

(GAAB 7.05.130; CAC 2.68.240.B; AO No. 85-75; AO No. 2013-130(S-1), § 3, 1-14-14; AO No. 2020-5(S), § 2, 2-11-20; AO No. 2020-131(S), § 7, 1-14-21)

Section 5. Anchorage Municipal Code section 28.50.140 is hereby amended to read as follows (*the remainder of the section is not affected and therefore not set out*):

28.50.140 Replacement ballots.

*** *** ***

B. Voting by mail or as special needs. A voter may obtain a replacement

1 ballot if the original ballot is destroyed, spoiled, lost, or not received by
 2 the voter. Requests may be made in person, in writing, by telephone,
 3 or electronically, by the voter, the voter's designated representative
 4 under section 28.60.040, or by a person exercising the right under a
 5 valid power of attorney. A voter requesting a replacement ballot must
 6 provide sufficient information to confirm their identity. Sufficient
 7 information is at least three of the following: residence address, name,
 8 last four digits of the social security number, and birthdate.

- 9
- 10 1. The municipal clerk shall keep a record of each request for a
 11 replacement ballot. Unless the first ballot received has been
 12 voided, it shall be the only ballot counted[TABULATED].
- 13
- 14 2. If the municipal clerk receives additional ballots from a voter, as
 15 indicated by the fact that the voter is already credited with
 16 voting, the additional ballots shall not be counted and shall be
 17 forwarded to the election commission for adjudication. The
 18 municipal clerk may provide the voter's information to law
 19 enforcement under section 28.200.120.

20 *** **

21
 22 (AO No. 2017-29(S), § 21, 6-1-17; AO No. 2018-4(S), § 11, eff. retroactively
 23 12-1-17; AO No. 2020-5(S), § 2, 2-11-20; AO No. 2020-131(S), § 7, 1-14-21)

24
 25 **Section 6.** Anchorage Municipal Code section 28.50.300 is hereby amended to
 26 read as follows (*the remainder of the section is not affected and therefore not set*
 27 *out*):

28
 29 **28.50.300 - Appointment and privileges of observers.**

30
 31 A. A candidate or organization must register their observers with the
 32 municipal clerk for each election, except as specifically noted below.

33
 34 B. After first registering observers with the municipal clerk:

- 35
 36 1. At [EACH CANDIDATE MAY HAVE ONE OBSERVER AT]
 37 each polling location within the boundary area designated for
 38 the seat for which a [THE] candidate is running and [ONE
 39 OBSERVER] at each vote center;

40
 41 [2.] a. Each candidate may have one observer; and

- 42
 43 b. Any organization or organized group that sponsors or
 44 opposes an initiative, referendum, or recall measure
 45 may have one observer, [AT EACH POLLING
 46 LOCATION WITHIN THE BOUNDARY AREA
 47 SUBJECT TO THE MEASURE AND ONE OBSERVER
 48 AT EACH VOTE CENTER; AND]

49
 50 2[3]. Subject to space or regulatory constraints, each[EACH]
 51 candidate, organization, or organized group may have at least

one, but no more than four observers at the designated return location, if the municipal clerk determines **based on good cause [AT THE CLERK'S SOLE DISCRETION]** that the election process can accommodate at least[MORE THAN] one observer per candidate or organization. Otherwise, each candidate or organization is limited to an equal share of the total number of observers designated by the municipal clerk.

C[B]. The municipal clerk shall provide a form for the registration of observers.

~~1. All observer registration forms must be submitted between 62 days and 22 days before a regular election, and between 37 days and 22 days before a special election.~~

~~2. In a runoff election, observers registered in the regular election for a candidate who is in the runoff election may observe in the runoff election. Registration forms for new observers in a runoff election must be submitted between 28 days and 18 days before the runoff election.~~

~~3. In an election recount, observers who are already registered may observe the recount in accordance with section 28.90.040B. New observers must submit registration forms to the municipal clerk at least 24 hours before the start of the recount. Late-filed registration forms may be accepted and processed subject to the availability of staff and resources.]~~

D. A complete submitted **observer registration** form shall contain:

1. Proof of appointment of observers by:
 - a. The organization or organized group, signed by the chairperson of the organization or organized group; or
 - b. The candidate the observer represents, signed by the candidate or [DESIGNATED] campaign manager.
2. An oath or affirmation by the appointing person that each observer has been provided the most current version of the Election Observer's Handbook, incorporated herein by reference, and instructed on their rights and obligations. **The Observer's Handbook may be revised by the Assembly by resolution.**
3. A signed confidentiality agreement for each observer on a form provided by the municipal clerk. In addition to other terms required by the municipal clerk, each agreement shall contain the following:

1 I, (name of observer), swear or affirm that I have read the
 2 applicable guide for observers and I will not disclose
 3 confidential information, including voter identification numbers,
 4 social security numbers or the last four digits of the social
 5 security numbers, dates of birth, Alaska driver's license or state
 6 identification numbers, place of birth, confidential residence
 7 addresses and telephone numbers, and for whom or for what
 8 propositions a person voted. I also swear or affirm I will not use
 9 confidential information for purposes other than determining
 10 whether to challenge a ballot or voter qualification.

11
 12 **4. A signed statement for each observer on a form provided**
 13 **by the municipal clerk where each observer affirms the**
 14 **following statement:**

15
 16 **I, (name of observer), swear or affirm that I completed the**
 17 **training for observers, received the Observer's Handbook,**
 18 **and attended a tour of the designated return location.**

19
 20 **5.** Other information that may be required by the municipal clerk
 21 in order to properly administer open, but secure and efficient,
 22 elections.

23
 24 **E[C].** Observers. Once **credentialed[REGISTERED]**, the observer may be
 25 present **as described in this section** at a position inside the polling
 26 location, vote center, or designated return location that affords a full
 27 view of all action of the election officials.

28
 29 **1.** Observers may be present **each day until certification of the**
 30 **election:**

31
 32 **a.** during set up and tear down;[,]

33
 34 **b.** from the time the polls are opened until the polls are
 35 closed;[,]

36
 37 **c.** **during all processing [THROUGH THE FINAL**
 38 **TABULATION] of ballot envelopes and [THE] ballots**
 39 **[AND CERTIFICATION OF THE ELECTION BY THE**
 40 **ASSEMBLY].**

41
 42 **2[1].** Election officials may require observers to sign in and out of the
 43 polling location, vote center, or designated return location.
 44 Election officials may also require an observer to present
 45 identification and proof of registration prior to allowing the
 46 observer a full view of all action of the election officials. Failure
 47 to show identification or proof of registration is grounds for
 48 removal. The election officials or the municipal clerk may
 49 request the assistance of law enforcement for this purpose.

50
 51 **3[2].** Observers may be required to wear identifying badges at all

1 times while in the polling location, vote center, or designated
 2 return location. Coats and large bags are only allowed in places
 3 designated by the municipal clerk, chair of the polling location
 4 or [ACCESSIBLE] vote center, or other designee. Failure to
 5 wear a required identifying badge at all times is grounds for
 6 removal. Election officials or the municipal clerk may request
 7 the assistance of law enforcement for this purpose.
 8

9 **4[3].** Observers at a polling location or vote center may not sit in the
 10 area behind the table where election officials are working or in
 11 between election officials handling voter registers, and shall
 12 remain a distance away from voting machines, if any, and
 13 voting booths to ensure the privacy of the ballots. The observer
 14 may be in close enough proximity to hear and record the name
 15 of a person who is voting.
 16

17 **5[4].** While in the polling location, vote center, or designated return
 18 location, observers:
 19

20 a. Shall not make or receive phone calls from designated
 21 areas;
 22

23 b. Shall not possess any mechanical or electronic means
 24 of recording images or sound within designated areas;
 25

26 c. Shall not [TAKE A PHOTOGRAPH OF OR
 27 OTHERWISE] record confidential information by any
 28 means or method;
 29

30 d[C]. Are not allowed to handle ballots, registers, other
 31 election materials, or computers;
 32

33 [D. MAY NOT CLOSELY OBSERVE THE SIGNATURES
 34 APPEARING ON THE POLLING LOCATION
 35 REGISTER. HOWEVER, THE OBSERVER MAY SIT
 36 CLOSE ENOUGH TO HEAR THE ELECTION
 37 OFFICIAL SAY THE VOTER'S NAME;]
 38

39 e. May check the voting booths after each voter leaves the
 40 booth to make sure no campaign material has been left
 41 in the booth;
 42

43 f. May not campaign at a polling location, vote center, or
 44 designated return location. Any type of campaigning by
 45 the observer should be reported immediately to the
 46 election officials or the municipal clerk and is grounds for
 47 immediate removal;
 48

49 g. May remain at the polling location, vote center, or
 50 designated return location until election officials have
 51 completed all procedures [ARE COMPLETED]; [AND]

1
2 h. May ask brief questions of the municipal clerk or
3 designee[ELECTION OFFICIALS] regarding processes
4 used by the election officials or about[ON] the ballot
5 envelopes;[. OTHER QUESTIONS SHALL BE
6 DIRECTED TO THE MUNICIPAL CLERK.]

7
8 i. Shall not disturb election officials in the execution of their
9 duties [~~so that the election officials may process the~~
10 ~~election as efficiently as possible~~];

11
12 j. Shall follow instructions of the municipal clerk or
13 designee and on-site security; and

14
15 k. Shall conform to the obligations set forth in the Election
16 Observer's Handbook.

17
18 [D]. An observer may not interfere with the election process. An observer
19 who violates a provision of[THE RESTRICTIONS OR RULES IN]
20 subsection E[C]., [OR] otherwise interferes with the election process,
21 or does not comply with applicable municipal law or the Observer's
22 Handbook, may be removed from the location at the direction of [AN
23 ELECTION OFFICIAL OR] the municipal clerk or designee. The[AN
24 ELECTION OFFICIAL OR THE] municipal clerk or designee may
25 request the assistance of law enforcement for this purpose.

26
27 (AO No. 2013-130(S-1), § 4, 1-14-14; AO No. 2017-29(S) , § 27, 6-1-17; AO
28 No. 2020-5(S) , § 2, 2-11-20; AO No. 2020-131(S) , § 7, 1-14-21)

29
30 **Section 7.** Anchorage Municipal Code section 28.70.010 is hereby amended to
31 read as follows (*the remainder of the section is not affected and therefore not set*
32 *out*):

33
34 **28.70.010 Time for ballot return envelope review.**

35
36 A. The election officials shall review all ballot envelopes to determine
37 each voter's eligibility and the status of the envelope as a valid, eligible
38 return [FOR LATER COUNTING OF ITS ENCLOSED BALLOT]. The
39 review of ballot envelopes may commence upon receipt and shall
40 commence no later than the day after election day. No votes[BALLOT]
41 shall be tabulated[COUNTED] before 8:00 p.m. on election day or the
42 closing of the polls pursuant to subsection 28.150.030B.2.
43 (emergency extension of poll hours), whichever is later.

44
45 B. The review of envelopes shall continue daily until completed. The
46 municipal clerk may designate the hours each day during which the
47 election officials will conduct the review of envelopes.

48
49 (GAAB 7.05.180; CAC 2.68.502; AO No. 80-101; AO No. 83-84(S); AO No.
50 85-75; AO No. 90-119; AO No. 2013-130(S-1), § 7, 1-14-14; AO No. 2017-
51 29(S) , § 33, 6-1-17; AO No. 2020-5(S) , § 4, 2-11-20; AO No. 2020-131(S) ,

1 § 9, 1-14-21)
 2
 3

4 **Section 8.** Anchorage Municipal Code section 28.70.030 is hereby amended to
 5 read as follows (*the remainder of the section is not affected and therefore not set*
 6 *out*):
 7

8 **28.70.030 - Ballot return envelope review standards: Regular.**
 9

10 A. Ballots that shall or shall not be counted based on ballot return
 11 envelope review.
 12

13 *** **

14 2. A vote by mail ballot shall be counted if:
 15

16 a. The voter declaration is signed with a valid signature or,
 17 if the voter is unable to sign the voter's name, the voter
 18 marked the signature line and one other person has
 19 properly witnessed the voter's mark;
 20

21 b. If signed by the voter, the voter's signature has been
 22 verified pursuant to subsection C. on or before the close
 23 of the public session of canvass; and
 24

25 c. The ballot is received in one of the following ways:
 26

27 i. The ballot return envelope is postmarked no later
 28 than the day of the election or the USPS or mail
 29 distributor (e.g. UPS, FedEx) can verify receipt of
 30 the envelope on or before election day, and
 31 received not later than the opening of the public
 32 session of canvass, or, if received from a
 33 MUOCAVA voter, not later than noon on the day
 34 of certification of the election.
 35

36 ii. The ballot return envelope is deposited in a ballot
 37 drop box no later than 8:00 p.m. on election day,
 38 or the ballot return envelope was voted at a vote
 39 center and was properly cast before the closing
 40 of the election.
 41

42 iii. The ballot is received by fax or email no later than
 43 8:00 p.m. on election day.
 44

45 *** **

46 (GAAB 7.05.180; CAC 2.68.502; AO No. 80-101; AO No. 83-84(S); AO No.
 47 85-75; AO No. 94-65, § 1, 4-12-94; AO No. 99-113, § 4, 8-10-99; AO No.
 48 2001-43, § 5, 2-27-01; AO No. 2004-176, § 9, 6-1-05; AO No. 2013-130(S-
 49 1), § 7, 1-14-14; AO No. 2017-29(S), § 35, 6-1-17; AO No. 2018-4(S), § 17,
 50 eff. retroactively 12-1-17; AO No. 2020-5(S), § 4, 2-11-20; AO No. 2020-
 51 131(S), § 9, 1-14-21)

1
2 **Section 9.** Anchorage Municipal Code section 28.80.005 is hereby amended to
3 read as follows (*the remainder of the section is not affected and therefore not set*
4 *out*):

5
6 **28.80.005 Ballot counting procedure.**

7
8 A. Ballot envelopes that are not rejected or challenged based on
9 envelope validity shall be opened and the ballot removed for counting.
10 **[WHEN NECESSARY A BALLOT SHALL BE FACSIMILED AND**
11 **THEN INCLUDED WITH OTHER UNCOUNTED BALLOTS.]**

12
13 B. **Election officials shall prepare facsimiles of all damaged,**
14 **electronically transmitted, or other ballots that cannot be read by**
15 **the election equipment. The facsimile ballots shall be suitable for**
16 **machine scanning and tabulation. Ballot numbers shall be**
17 **recorded in such a fashion to ensure that the accurate**
18 **duplication of ballots can be verified at a later date. The facsimile**
19 **ballots shall be processed in the same manner as other ballots.**
20 **[THE BALLOTS SHALL BE COUNTED ACCORDING TO THE**
21 **RULES FOR DETERMINING PROPERLY MARKED BALLOTS IN**
22 **SECTION 28.80.050, EXCEPT THAT QUESTIONED BALLOTS**
23 **MAY NOT BE COUNTED BY PRECINCT.]**

24
25 C. **When a voter casts a ballot containing races or propositions for**
26 **which the voter is not eligible to vote, only votes cast in those**
27 **races and propositions for which the voter is eligible to vote shall**
28 **be counted. Facsimile ballots shall be created for counting of**
29 **these votes in accordance with this section. [BALLOTS**
30 **REJECTED FOR COUNTING SHALL BE SET ASIDE**
31 **SEPARATELY FROM ALL OTHER BALLOTS AND RETAINED**
32 **FOR A PERIOD OF 30 DAYS AFTER THE DATE OF**
33 **CERTIFICATION OF THE ELECTION.]**

34
35 ~~**D. When a voter casts a ballot containing races or propositions for**~~
36 ~~**which the voter is not eligible to vote, only votes cast in those**~~
37 ~~**races and propositions for which the voter is eligible to vote shall**~~
38 ~~**be counted. Facsimile ballots shall be created for counting of**~~
39 ~~**these votes in accordance with section 28.80.050.]**~~

40
41 (AO No. 2013-130(S-1), § 7, 1-14-14; AO No. 2017-29(S), § 43, 6-1-17; AO
42 No. 2020-5(S), § 5, 2-11-20)

43
44 **Section 10.** Anchorage Municipal Code section 28.80.010 is hereby amended to
45 read as follows (*the remainder of the section is not affected and therefore not set*
46 *out*):

47
48 **28.80.010 Methods of counting.**

49
50 A. Votes shall be counted in accordance with section 28.80.050, **except**
51 **that questioned ballots may not be counted by precinct.**

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41
42
43
44
45
46
47
48
49
50
51

B. Reserved. [IMPROPER OR DAMAGED BALLOTS. WHEN A VOTER CAST A BALLOT CONTAINING RACES OR PROPOSITIONS FOR WHICH THE VOTER IS NOT ELIGIBLE TO VOTE OR WHICH CANNOT BE TABULATED DUE TO DAMAGE OR TECHNICAL DIFFICULTIES, ONLY VOTES CAST IN THOSE RACES AND PROPOSITIONS FOR WHICH THE VOTER IS ELIGIBLE TO VOTE WOULD HAVE VOTED IF USING A PROPER BALLOT SHALL BE COUNTED. FACSIMILE BALLOTS SHALL BE CREATED FOR COUNTING OF THESE VOTES IN ACCORDANCE WITH SECTION 28.80.050.]

C. If an equipment failure occurs, the municipal clerk shall determine where and how the ballots are to be counted. The ballot counting shall be done in accordance with the rules for adjudication of ballots in section 28.80.050.

(GAAB 7.05.160—7.05.170; CAC 2.68.260; AO No. 85-75; AO No. 2001-43, § 4, 2-27-01; AO No. 2013-130(S-1), § 6, 1-14-14; AO No. 2017-29(S) , § 36, 6-1-17; AO No. 2020-5(S) , § 5, 2-11-20)

Section 11. Anchorage Municipal Code section 28.80.015 is hereby amended to read as follows (*the remainder of the section is not affected and therefore not set out*):

28.80.015 Supervision and observation of ballot tabulation[COUNTING].

*** *** ***

(AO No. 2013-130(S-1), § 6, 1-14-14; AO No. 2017-29(S) , § 37, 6-1-17; AO No. 2020-5(S) , § 5, 2-11-20)

Section 12. Anchorage Municipal Code section 28.80.050 is hereby amended to read as follows (*the remainder of the section is not affected and therefore not set out*):

28.80.050 - [PREPARATION AND R]Rules for counting votes[BALLOTS].

A. Reserved. [~~The election officials shall prepare facsimiles of all damaged, electronically transmitted, or other ballots that cannot be read by the election equipment[MACHINES]. The facsimile ballots shall be suitable for machine scanning and tabulation. Ballot numbers shall be recorded in such a fashion to ensure that the accurate duplication of ballots can be verified at a later date. The facsimile ballots shall be processed in the same manner as other ballots.~~]

B. Adjudication of votes[BALLOT ADJUDICATION] shall use the following rules:

*** *** ***

- 1 4. If a voter marks more names than there are persons to be
 2 elected to the office, the votes for candidates to that office shall
 3 not be counted. Marks for both a write-in and a candidate
 4 named on the ballot shall not be counted, unless the write-in
 5 name is the same as the candidate printed on the ballot
 6 marked by the voter [except during a recount in
 7 accordance with section B.12. below][UNLESS
 8 CHALLENGED].

9
 10 *** **

- 11 11. In order to vote for a write-in candidate, the voter
 12 should[must]:
 13
 14 a. Write in the candidate's first and last name in the space
 15 provided;
 16
 17 b. Mark the oval preceding the candidate's name in
 18 accordance with subsection B.1. [A.1.] of this section[
 19 except during a recount in accordance with section
 20 B.12. below]; and
 21
 22 c. Not mark ovals for additional candidates for the same
 23 office in excess of the number of offices available,
 24 except as otherwise provided in this code.
 25

26 [12. In a recount, a vote for a candidate named on the ballot
 27 shall be counted:

28
 29 a. If the voter also wrote in the same candidate's name
 30 on the write-in line and filled in the corresponding
 31 oval; or

32
 33 b. If the voter wrote in the candidate's name on the
 34 write-in line but did not fill in the corresponding
 35 oval.]

36
 37 12[3].[11].A write-in vote shall not be counted for an individual
 38 candidate:

39
 40 a. In a runoff election, because the only qualified
 41 candidates in a runoff are the names printed on the
 42 ballot; no write-in candidate is qualified; [there is no
 43 space for a write-in candidate on a runoff ballot per
 44 section 28.40.010D.;] [OR]

45
 46 b. For a service area supervisory board candidate if the
 47 candidate has not registered as a qualified write-in
 48 pursuant to[DOES NOT MEET THE REQUIREMENTS
 49 OF] section 28.30.020; or

50
 51 c. [UNLESS THERE ARE MORE WRITE-IN VOTES

THAN VOTES FOR ANY CANDIDATE IN THE SAME RACE, E] Except as set forth in paragraph 13.b. above, unless the aggregate of all votes cast for all write-in candidates for the particular office is

i. the highest number of votes received by any candidate for the office; or

ii. the second highest number of votes received by any candidate and within the margin requiring an automatic recount in section 28.90.025C;

in which case the write-in votes will be allocated to the individual candidates in an automatic recount.

13[4][12]. A sticker bearing a candidate's name may not be used on the ballot and the vote shall not be counted for that office.

C. The rules set out in this section are mandatory and there shall be no exceptions to them. A ballot or vote shall not be counted unless marked in compliance with these rules. The rejection of a ballot or vote for counting under these rules is a final determination and only reviewed in an election recount or election contest.

D. A registered observer may challenge the adjudication of a vote under this section by submitting a form to the municipal clerk that sets forth with specificity the rule that has been improperly applied by election officials.

(GAAB 7.05.160—7.05.170; CAC 2.68.260; AO No. 85-75; AO No. 2001-43, § 4, 2-27-01; AO No. 2002-180, §§ 3—5, 3-24-03; AO No. 2013-130(S-1), § 6, 1-14-14; AO No. 2016-12, § 3, 1-26-16; AO No. 2017-29(S), § 40, 6-1-17; AO No. 2018-4(S), § 18, eff. retroactively 12-1-17; AO No. 2020-5(S), § 5, 2-11-20; AO No. 2020-131(S), § 10, 1-14-21)

Section 13. Anchorage Municipal Code section 28.90.025 is hereby amended to read as follows (*the remainder of the section is not affected and therefore not set out*):

28.90.025 - Recount by order of the assembly or municipal clerk; automatic recount.

*** *** ***

C. The municipal clerk shall initiate a recount within seven days of the certification of the election if the results show that:

1. A candidate wins by less than a 0.5% margin;
2. When a runoff election is required between the top two candidates and the second and third place candidates are

1 separated by less than 0.5%; or

- 2
3 3. A proposition or measure passes or fails by less than a 0.5%
4 margin.

5
6 **D. The municipal clerk shall initiate a recount within seven days of**
7 **the certification of the election if the results show that the**
8 **aggregate of all votes cast for a write-in candidate meet the**
9 **requirements of section 28.80.050B.13.c. and must be allocated**
10 **to the individual write-in candidates.**

11
12 (AO No. 2016-68, § 1, 6-21-16 ; AO No. 2020-5(S) , § 7, 2-11-20; AO No.
13 2020-131(S) , § 12, 1-14-21)

14
15 **Section 14.** Anchorage Municipal Code section 28.90.040 is hereby amended to
16 read as follows (*the remainder of the section is not affected and therefore not set*
17 *out*):

18
19 **28.90.040 Procedure.**

20
21 *** **

- 22 C. In conducting the recount, the election officials shall review all ballots
23 to determine which votes are to be counted in the recount and declare
24 which ballots will be recounted. When available, the recount shall be
25 limited to reviewing the electronic version of the ballot images,
26 adjudicating those images, tabulating them, and comparing to the
27 original results[COUNT]. Otherwise:

- 28
29 1. The election officials shall check the number of ballots cast in
30 a precinct:
31
32 a. Against the registers for a poll based election; and
33
34 b. Against the number of properly returned and validated
35 ballot envelopes for a vote by mail election; and
36
37 2. Shall check questioned and absentee ballots voted against
38 questioned and absentee ballots distributed. [THE RULES IN
39 CHAPTER 28.80 SHALL BE FOLLOWED IN THE RECOUNT.]
40

41 **D. The rules regarding adjudication of votes in chapter 28.80 shall be**
42 **followed in the recount.**

43
44 (GAAB 7.05.205, 7.05.220; AO No. 85-75; AO No. 2001-43, § 6, 2-27-01; AO
45 No. 2002-182, § 1, 3-24-03; AO No. 2013-130(S-1), § 8, 1-14-14; AO No.
46 2017-29(S) , § 46, 6-1-17; AO No. 2020-5(S) , § 7, 2-11-20; AO No. 2020-
47 131(S) , § 12, 1-14-21)

48
49 **Section 14.** This ordinance shall be effective immediately upon passage and
50 approval by the Assembly.
51

1
2
3
4
5
6
7
8
9
10
11
12
13

PASSED AND APPROVED by the Anchorage Assembly this _____ day of _____, 2021.

Chair _____

ATTEST:

Municipal Clerk



**MUNICIPALITY OF ANCHORAGE
ASSEMBLY MEMORANDUM**

No. AM 694-2021

Meeting Date: October 27, 2021

1 **From: Assembly Member Petersen**

2
3 **Subject: AO 2021-110 – AN ORDINANCE OF THE ANCHORAGE**
4 **MUNICIPAL ASSEMBLY AMENDING ANCHORAGE MUNICIPAL**
5 **CODE TITLE 28, ELECTIONS, TO UPDATE AND CLARIFY**
6 **PROVISIONS OF THE CODE.**
7

8 Since at least 2012, after each year's election, the Municipal Clerk, assisted by the
9 Assembly Ethics and Election Committee, the Election Commission, Assembly
10 Counsel, and the MOA Election's team, reviews the Election Code (Title 28). The
11 review may result in recommended amendments to the code to clarify the law,
12 address unanticipated issues, and improve election procedures. The Assembly has
13 adopted amendments to Title 28 every year but one since 2012.
14

15 In 2021, the Ethics and Elections Committee held three public meetings on
16 September 22, September 29, and October 13, to discuss the proposed
17 amendments to the code. The Election Commission also held a public meeting on
18 September 30 to discuss the proposed amendments to the code and adopted a
19 resolution recommending several amendments, which were incorporated into the
20 ordinance. Because of the public interest in elections, the Municipal Clerk's Office
21 recommends two public hearings on the ordinance proposing amendments.
22

23 Some changes are proposed to clarify and improve current election procedures
24 include the following:

- 25 • A definition is added for the word "tabulate" and several changes are made
26 to provide more clarity regarding the difference between "counting" and
27 "tabulating."
- 28 • Amendments are made to provide consistency within the code that a runoff
29 ballot does not contain a space for a write-in.
- 30 • Voters in list maintenance (LM) status in the state voter registration database
31 are added to the list of voters who will not be mailed a ballot.
- 32 • The voter assistant oath and requirements are made consistent with the
33 special needs representative oath and requirements.
- 34 • The observer section is revised to set a registration period and to clarify
35 observer requirements.
- 36 • The Observer Handbook, adopted by reference and included as an
37 attachment to the ordinance, is revised consistent with the changes proposed
38 in this ordinance.
- 39 • How write-in votes are adjudicated is more specifically set forth.
- 40 • Various sections have minor rewording for clarity and accuracy.
41

1 A "crosswalk" setting forth section by section changes with additional explanation is
2 attached.

3
4 Respectfully submitted:

5
6 Pete Petersen
7 Assembly Member, District 5 (East Anchorage)



**MUNICIPALITY OF ANCHORAGE
ASSEMBLY MEMORANDUM**

No. AM 824-2021

Meeting Date: December 21, 2021

1 **From: Assembly Member Petersen**

2
3 **Subject: AO 2021-110(S) – AN ORDINANCE OF THE ANCHORAGE**
4 **MUNICIPAL ASSEMBLY AMENDING ANCHORAGE MUNICIPAL**
5 **CODE TITLE 28, ELECTIONS, TO UPDATE AND CLARIFY**
6 **PROVISIONS OF THE CODE.**

7
8 After receiving feedback from the Municipal Attorney, Assembly Members, and the
9 public, the sponsors propose the attached S-version for consideration.

10
11 The S-version contains the following changes:

- 12
- 13 • Instructions to voters, if determined necessary by the municipal clerk, is
- 14 added to items that shall be included on the ballot.
- 15 • Clarification is added that a voter assistant may deposit a ballot in the
- 16 scanner or ballot box, if the voter assistant is assisting a voter.
- 17 • Change is made to require “good cause” instead of “at the clerk’s sole
- 18 discretion” to reduce the number of observers at the designated return
- 19 location.
- 20 • The observer registration deadlines are removed.
- 21 • Clarification added that the Assembly may revise the Observer’s Handbook.
- 22 • For observer registration, a new form is added to the required submittals to
- 23 attest to completion of training and a tour.
- 24 • Clarification of time period that observers may be present at election
- 25 locations.
- 26 • Provisions in 28.80.005, 28.80.010, and 28.80.050 have been moved
- 27 between sections for more logical organization, and redundant provisions
- 28 have been deleted.
- 29 • How write-in votes are adjudicated is more specifically set forth, with clarity
- 30 regarding when write-in votes will be allocated to candidates, if the aggregate
- 31 of all write-in votes is more than the votes cast for any listed candidate.
- 32 • Conforming changes to the recount section regarding counting write-in votes.
- 33

34 A revised section by section summary of the proposed code changes is provided in
35 the attached “crosswalk” document.

36
37 Prepared by: Municipal Clerk’s Office

38
39 Respectfully submitted:

40
41 Pete Petersen
42 Assembly Member, District 5 (East Anchorage)

	Code Section	Title	Change	Notes
Section 1				
1.	28.10.040	Definitions	Adds a definition of “tabulate”	This change is to provide more clarity regarding the difference between the terms “counting” and “tabulating,” clarifying that “tabulating” is the process of adding up votes in order to determine a result in the contest.
Section 2				
2.	28.40.010D.1.a.	Contents of official and sample ballots	Makes clear that in creating the runoff ballots, they do not have a space for a write-in candidate	This clarification makes this section consistent with section 28.20.040B.4. which sets forth that a notice of election shall state “The offices for which candidates are to be elected with the names of candidates which will appear on the ballot for each such office together with a statement to the effect that, <u>except in run-off elections</u> , voters may vote for any person qualified for such offices by writing-in such person's name on the ballot and marking the oval or square preceding such written name;” and section 28.80.050B.11. which specifies that “A write-in vote shall not be counted...in a runoff election...”
3.	28.40.010D.1.e.	Contents of official and sample ballots	Rewords to better express the requirements (e.g., for ballots that will scan and tabulate properly) and better describes the equipment used	
4.	28.40.010D.1.g.	Contents of official and sample ballots	Adds language stating that the clerk shall provide instructions to voters on the ballot, as determined to be necessary	
Section 3				
5.	28.40.020C.	Preparation and distribution	Adds the State of Alaska Division of Elections status “list maintenance (LM)” to the list of voter statuses to whom the clerk does not mail a ballot package	<p>Persons in LM status in the State of Alaska voter registration database have “had no contact [with the SOA Division of Elections], no voter history, and [have] been sent the first notice as part of the [state’s] list maintenance process.” A person in LM status may still vote in person at an AVC or be sent a replacement ballot upon request.</p> <p>Not mailing to LM voters will save the MOA money—in the most recent voter file obtained, there were over 8,000 voters in LM status.</p>

	Code Section	Title	Change	Notes
Section 4				
6.	28.50.130	Assisting voter at a polling location or vote center	<ul style="list-style-type: none"> • Updates the voter assistant oath to add that the voter assistant may not vote for the voter or coerce the voter • Adds specific persons who may <u>not</u> assist a voter: voter's employer (or agent of the employer); officer or agent of the voter's union; a candidate; a paid or unpaid campaign worker of a candidate or organization supporting/opposing a ballot measure 	The revised oath and prohibitions are generally consistent with the oath and prohibitions of the special needs representative in section 28.60.040. Note: A family member is specifically not listed because even if the family member is a voter's employer (etc), the family member is proposed to be allowed to assist a voter.
Section 5				
7.	28.50.140B.	Replacement ballots	Changes "tabulated" to "counted"	"Tabulate" is for use when the action is tallying votes.
Section 6				
8.	28.50.300	Appointment and privileges of observers	<ul style="list-style-type: none"> • Reorganizes section B for better readability without changing any substance • Clarifies that an observer registration is generally valid for a single election • Clarifies that number of observers depends on space or regulatory constraints. For example, in an election for mayor with 13 candidates, election officials may not be able to accommodate 52 (13x4) observers at the Election Center. Requires "good cause" for the Clerk to limit the number of observers. • Adds a form to the registration requirements for an observer to attest to having taken training and a tour • Clarifies when observers may be present at election locations • Clarifies the rules for devices that take photos, or record video or audio; encourages directing observer questions to the Municipal Clerk or designee, following instructions, and following the Observer's Handbook 	<p>The timelines for registering observers ensures that all observers will be able to go through training to support observers' understanding of election processes and to increase their effectiveness, as set forth in the Observer's Handbook.</p> <p>Observer registration deadlines exist in some other jurisdictions such as in Georgia and Louisiana. (Note: a review of standards in <u>all</u> 49 other states and their counties was not performed.)</p> <p>Some of the rules regarding electronic devices exist in some other jurisdictions such as Colorado and Texas. Most jurisdictions reviewed have some limitations on the possession or use of electronic devices.</p>

	Code Section	Title	Change	Notes
Section 7				
9.	28.70.010A.	Time for ballot return envelope review	<ul style="list-style-type: none"> Removes unnecessary and potentially confusing language Clarifies that no votes will be tabulated before 8:00 p.m. on Election Day 	This change is to provide more clarity regarding the difference between the terms “counting” and “tabulating.” While at any certain point prior to Election Day, the number of <u>ballots</u> received that will be counted (because they have been scanned) is known, there is no tallying of <u>votes</u> before 8:00 p.m. on Election Day.
Section 8				
10.	28.70.030A.2.c.i.	Ballot return envelope review standards: Regular	Conforming changes to allow ballot from MUOCAVa voter to be counted if it arrives before certification instead of before public session of canvass	This policy change was added to section A.1. in 2020; the code change in this ordinance is a conforming change.
Section 9				
11.	28.80.005	Ballot counting procedure	<ul style="list-style-type: none"> Relocates language regarding facsimile ballots and “improper” ballots (when a voter votes a ballot containing races for which they are not eligible to vote) Deletes language found in other parts of code 	Section A—deletes unnecessary sentence because facsimile ballots are addressed in section B. Section B—new language is moved from 28.80.050A.; existing language is deleted because it is redundant with 28.80.010A.—last phrase moved there. Section C—new language moved from section D. (previously from 28.80.010B.); existing language deleted because it is redundant with 28.85.010F.
Section 10				
12.	28.80.010B.	Methods of counting	Deletes concepts that are either moved or addressed elsewhere	Language regarding “improper ballots” is moved to section 28.80.005 (see ordinance section 9). Language regarding damaged ballots already exists in section 28.80.050A. (being moved to 28.80.005B.—see ordinance section 9) so is unnecessary here.
Section 11				
13.	28.80.015	Supervision and observation of <u>ballot tabulation</u> [COUNTING]	Changes the title for clarification	This change is to provide more clarity regarding the difference between “counting” and “tabulating.”

	Code Section	Title	Change	Notes
Section 12				
14.	28.80.050	[Preparation and r]Rules for counting <u>votes</u> [BALLOTS]	<ul style="list-style-type: none"> • Changes the title for clarification • Paragraph A: moved to 28.80.005B. • Paragraph B: clarification of topic; correction of numbering error • Paragraph B.4. clarifies that if a voter writes in the name of a candidate printed on the ballot in that race <u>and</u> fills in both ovals, a vote for that candidate is counted • B.11. provides direction on how to vote for a write-in candidate • B.12. states when a write-in vote is counted • Paragraph D: adds language that specifies that adjudication of a vote under the rules of this section may be challenged by a registered observer 	<p>These changes to language regarding “ballots” and “votes” are to provide more clarity—this section is about how a <u>vote</u> in a particular contest may be adjudicated if the voter has improperly marked the ballot.</p> <p>In general, write-in votes are not counted in a regular election, and the exceptions are detailed here – (1) except for votes for qualified write-in candidates for service area supervisory boards; (2) If the total of write-in votes is higher than the number of votes for any other candidate, or (3) is within 2nd place and 0.5% of the highest vote getter, then write-in votes must be counted for individual candidates, which it is also clarified would happen through the recount process.</p> <p>Paragraph D. specifically sets forth that the decision on how to adjudicate a vote may be challenged, if the registered observer believes that the adjudication rules have not been properly applied.</p>
Section 13				
15.	28.90.025	Recount by order of the assembly or municipal clerk; automatic recount	Adds conforming language based on 28.80.050B.12, (section 12) and another reason for an automatic recount: if the total of write-in votes is the most votes in a contest, or the second-most votes in a contest and within 0.5% of the most votes	These changes add a paragraph for the mechanism of how write-in votes are counted if the total of write-in votes is the most votes in the contest
Section 14				
16.	28.90.040	Procedure (for Recount)	Clarifies that adjudication rules apply to all recounts	Moves language from C.2. to new D. to clarify its universal applicability in recounts



MUNICIPALITY OF ANCHORAGE
Assembly Information Memorandum

No. AIM 224-2021

Meeting Date: December 7, 2021

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25

From: ASSEMBLY MEMBER WEDDLETON

Subject: AO 2021-116: AN ORDINANCE OF THE ANCHORAGE MUNICIPAL ASSEMBLY REAPPROPRIATING AN AMOUNT OF SIX MILLION DOLLARS (\$6,000,000.00) AS A CONTRIBUTION FROM THE AREAWIDE GENERAL CAPITAL IMPROVEMENT PROJECTS (CIP) FUND (401800), PREVIOUSLY APPROPRIATED FOR PROPERTY ACQUISITION BY AO 2020-99, AS AMENDED, AND NOW REAPPROPRIATED FOR EXPENDITURES TO IMPLEMENT THE MASS CARE EXIT 6 STRATEGY ADOPTED IN AR 2021-350.

For the Assembly’s consideration; please see the attached “Initial Implementation of the Mass Care Exit Strategy” describing in detail the plans for the funding provided by AO 2021-116.

Prepared by: Assembly Counsel

Respectfully submitted: John Weddleton, Assembly Member
District 6, South Anchorage, Girdwood, and Turnagain Arm

INITIAL IMPLEMENTATION OF THE MASS CARE EXIT STRATEGY - AO 2021-116

AR 2021-350 adopted a mass care exit strategy, which identified a 5-prong approach that includes 1) Medical Convalescence, 2) Workforce Housing and Permanent Supportive Housing, 3) Adult Navigation and Shelter, 4) Special Population Shelter with navigation, and 5) Substance Misuse Treatment.

AO 2021-116 provides an initial investment by the Municipality of \$6 million dollars to be leveraged with philanthropic investments. This secures the public private partnership funding the client community approach to exiting mass care and providing long term services.

These funds come from the roughly \$11 million in the CIP allocation from AO2020-99.

These leveraged funds allow for the following either directly or through coordinated efforts:

Directly funded by AO 2021-116:

1. Purchase of the Sockeye Hotel for a Medical Convalescence Facility for up to 120 clients . (\$2M)

- Services will include personal care assistance (PCA/PCS) to help clients with activities of daily living - toileting, bathing, basic hygiene.
- Assist clients to become Medicaid eligible for PCA/PCS services or assisted living homes.
- Operational dollars are a combination of FEMA during mass care draw down and then alcohol tax/AHD operating dollars, Medicaid and philanthropy.
- Property initially held through agreement with JL Properties.

2. Purchase of the Barrett Hotel for Workforce and Permanent Supportive Housing for up to 120 clients. (\$1.2M)

- Partnership with existing providers of permanent supportive housing, which is a program that will pay for client rent and supportive services.
- Workforce micro units funded by Emergency Rental Assistance set aside for shelter to lease. Lease payments will pay for overall property management and light touch case management.
- Workforce micro units also eligible for housing voucher placements.

3. Funding for the design or design/manufacture of the Single Adult Navigation Center with Shelter for up to 200 clients with a 130 surge capacity at Tudor and Elmore. (\$2.8M)

- Design contract will be awarded via the RFP process. RFP scheduled to be issued December 9, 2021 with responses due by January 17, 2022.
- Design or a design/manufacture contract will require Assembly approval.
- Potential construction capital dollars available through the approximately \$5 million remaining in the CIP fund previously appropriated in AO 2020-99.

Ordinance Highlights

- Medical Convalescence location identified with up to 120 clients and under contract for purchase.

- 93 units of Workforce and Permanent Supportive Housing

- Utilizes a Funders Collaborative to hold funds from all sources

- Leverages other investments in the overall strategy to address homelessness in Anchorage



Unresolved Need:

4. Special Population Shelter Location(s) for up to 200 clients.

- Still need to identify site(s).
- Shelter services for elders, couples and LGBTQIA+ clients.

Complementary Municipal Investment:

5. Recent Appropriation of \$100,000 design funding for Salvation Army Substance Misuse Treatment Facility approved by the Assembly on November 23, 2021.

- Resumes operation of 68 residential beds for substance misuse.
- Expected construction early 2022.
- Approximately 165 clients served per year.
- Leverages state funds for construction costs already obtained by Salvation Army

The number of clients served annually depends on the length of stay at a facility as well as the capacity. The length of stay at a navigation center with shelter averages about 4 weeks. The length of stay for medical convalescence and work force housing is much longer.

<u>Population</u>	<u># Proposed Beds</u>	<u>Average Length of Stay</u>	<u>Utilization Assumption</u>	<u>Clients Served per Year</u>
<u>1) Medical Convalescence</u>	<u>120</u>	<u>144</u>	<u>100%</u>	<u>304</u>
<u>2) Workforce and Supportive Housing</u>	<u>120</u>			
<u>3) Single Adults with Navigation</u>	<u>200</u>	<u>26</u>	<u>100%</u>	<u>2,808</u>
<u>4) Special Population: LGBTQ+, Elders, Women</u>	<u>200</u>	<u>66</u>	<u>100%</u>	<u>1,106</u>
<u>4) Substance Misuse Treatment</u>	<u>68</u>	<u>90</u>	<u>100%</u>	<u>276</u>
<u>Total - Routine Occupancy</u>	<u>708</u>	<u>326</u>	<u>100%</u>	<u>4,494</u>
<u>Surge Capacity in the system</u>	<u>130</u>			
<u>Total - Occupancy at Surge Levels</u>	<u>838</u>			

SPECIAL PROJECTS FUND: PUBLIC PRIVATE PARTNERSHIP

The funds, once appropriated, will be deposited via grant agreement to an entity into a separate fund specifically for the purpose of implementing the mass care exit strategy. The Special Projects Fund will be governed by ordinance appropriating funds and a governance group consisting of the 1) the Mayor or designee; 2) chair of the Assembly's Committee on Housing and Homelessness and 3) Representative from the Rasmuson Foundation on behalf of the philanthropic funders. Notice of approved expenditures from the Special Projects Fund will be provided within 30 days to the respective investors.

WHAT'S NEXT?

- **12/6/2021 Public Hearing**
- **Updates on expenditures from the funders' collaborative**

Submitted by: Assembly Chair LaFrance, Vice
Chair Constant, Member Perez-
Verdia

Prepared by: Assembly Counsel
For reading: November 23, 2021

ANCHORAGE, ALASKA
AO No. 2021-117

1 **AN ORDINANCE OF THE ANCHORAGE ASSEMBLY AMENDING ANCHORAGE**
2 **MUNICIPAL CODE CHAPTER 2.30 RULES OF PROCEDURE FOR ASSEMBLY**
3 **TO CODIFY ADDITIONAL RULES OF PROCEDURE FOR THE ASSEMBLY AND**
4 **PRESIDING OFFICER TO PROMOTE THE EFFICIENT, SAFE AND ORDERLY**
5 **CONDUCT OF ASSEMBLY BUSINESS.**

6
7 **WHEREAS**, Anchorage Municipal Charter section 4.04(c) provides “[t]he assembly
8 by ordinance shall determine its own rules and order of business”;

9
10 **WHEREAS**, Anchorage Municipal Charter section 4.04(a) provides “[t]he assembly
11 shall elect annually from its membership a presiding officer known as ‘chair’”;

12
13 **WHEREAS**, the Anchorage Municipal Assembly has adopted Rules of Procedure
14 codified in Anchorage Municipal Code chapter 2.30 *Rules of Procedure for*
15 *Assembly*;

16
17 **WHEREAS**, Anchorage Municipal Code section 2.30.030I. provides that “In all
18 matters not covered by this chapter, Robert's Rules of Order, Newly Revised, shall
19 govern”;

20
21 **WHEREAS**, some of the Assembly’s customary practices, such as those relating to
22 immediate reconsideration of an item, are addressed only in Robert’s Rules, and
23 not in municipal code;

24
25 **WHEREAS**, some of the rules and nomenclature contained in Robert’s Rules of
26 Order, Newly Revised, depart from traditional Assembly practice (e.g., to “lay [an
27 item] on the table,” in Assembly parlance, has been used to add an item to the
28 agenda, whereas the motion is used in Robert’s Rules to “lay [a] main motion aside
29 temporarily”);

30
31 **WHEREAS**, further codification of the Assembly’s rules of procedure in municipal
32 code can reduce confusion and provide greater clarity to the public;

33
34 **WHEREAS**, this ordinance will not have significant economic effects; now,
35 therefore,

36
37 **THE ANCHORAGE ASSEMBLY ORDAINS:**

38
39 **Section 1.** Anchorage Municipal Code chapter 2.30 is hereby amended to read
40 as follows (*the remainder of the section is not affected and therefore not set out*):

* * * * *

2.30.020 Presiding officer.

- A. The chair of the assembly shall be the presiding officer of the assembly.
- B. The vice-chair of the assembly shall be the presiding officer of the assembly in the case of unavailability of the chair.
- C. The presiding officer shall be addressed as "Chair."
- D. The presiding officer shall be a member of the assembly with all of the power and duties of that office.
- E. The chair shall have the authority to make rulings, subject to being overruled by vote of the assembly, to promote the efficient, safe and orderly conduct of Assembly business. That authority shall include:
1. *Establishment of a seating chart, arrangement of chambers.* The chair shall have the authority to establish a seating chart for individuals participating in an Assembly meeting, and to prescribe how the physical space of a premise used for an assembly meeting may be used.
 2. *Prohibited items.* The chair shall have the authority to prohibit members of the public from bringing dangerous or distracting items to Assembly premises, or to require an item to be removed from Assembly premises if it is being used to create an actual disturbance.
 3. *Removal for actual disturbance.* The chair shall have the right to order a person to be removed from a meeting for creating an actual disturbance to the meeting.
 4. *Direction to security.* The chair shall have the right to direct security guards at Assembly chambers, in furtherance of Assembly meeting purposes.
 5. *Signage.* The chair shall authorize signage posted at Assembly meetings, related to the Assembly meeting.
 6. *Safety rules.* The chair may adopt rules to promote the safety of members and attendees of assembly meetings.
 7. *Dilatory motions, points of order, and requests for information.* The chair shall rule out of order motions, points of order, and requests for information that are dilatory.
 8. *Non-germane requests for information.* The chair shall rule that a request for information is out of order if it is not germane to the pending motion or public hearing.
 9. *Recess.* The chair may temporarily recess a meeting for convenience, to restore order, or to resolve a technical issue.
 10. *Committee assignments.* The chair shall appoint assembly members to subcommittees of the assembly, and appoint a member to chair, or members to co-chair, each subcommittee.
 11. *Office assignments.* The chair shall assign members office space.

1 12. *Direction to municipal clerk.* The chair shall provide direction to
 2 the municipal clerk.

3
 4 (AO No. 13-75; AO No. 78-49; AO No. 2017-53, § 4, 4-11-17)

5 * * * * * * * * *

6
 7
 8 **2.30.035 Meeting agenda.**

9
 10 A. *Order of business.* The order of business at all regular meetings of the
 11 assembly shall be as follows:

- 12 1. Call to order.
 13 2. Roll call.
 14 3. Pledge of allegiance and land acknowledgment.
 15 4. Minutes of previous meetings.
 16 5. Mayor's report.
 17 6. Assembly Chair's report.
 18 7. Committee and liaison reports.
 19 8. Addendum to agenda.
 20 9. Appearance requests and initial audience participation (shall
 21 begin no earlier than 5:15 p.m. and testimony by the last person
 22 for initial audience participation shall begin no later than 6:00
 23 p.m.).
 24 a. Appearance requests shall be in accordance with
 25 section 2.30.040.
 26 b. Following appearance requests, members of the public
 27 may be heard under initial audience participation, in
 28 accordance with subsection 2.30.040G.

- 29 10. Consent agenda.
 30 Routine items requiring assembly action may be placed on the
 31 consent agenda for approval upon a single motion and vote.
 32 Prior to approval, on the request of any member of the
 33 assembly, an item placed on the consent agenda may be pulled
 34 from the consent agenda and considered with a separate vote.
 35 a. Resolutions for action - proclamations and recognitions.
 36 b. Resolutions for action - other.
 37 c. Bid awards.
 38 d. New business.
 39 e. Appropriation items.
 40 f. Information and reports.
 41 g. Ordinances and resolutions for introduction. All
 42 ordinances and those resolutions requiring a public
 43 hearing will be placed on the consent agenda for
 44 introduction and will be set for public hearing at a future
 45 meeting.

- 46 11. Unfinished business and unfinished action on public hearing

- 1 items.
 2
 3 12. Reserved.
 4 13. Continued public hearings (shall begin no earlier than 6:00
 5 p.m., and shall be taken up immediately following completion
 6 of unfinished business and unfinished action on public hearing
 7 items).
 8 14. New public hearings (shall begin no earlier than 6:00 p.m. and
 9 shall be taken up immediately following completion of
 10 continued public hearings).
 11 15. Quasi-Judicial or administrative matters and special orders.
 12 16. Final audience participation.
 13 17. Assembly comments.
 14 18. Executive sessions.
 15 19. Adjournment shall be promptly at 11:00 p.m.; provided,
 16 however, by two-thirds vote of the assembly, adjournment and
 17 business before the assembly may be continued past 11:00
 18 p.m. until 12:00 midnight.
- 19 B. *Laid-on-the-table items.* Upon passage of a motion to amend the
 20 agenda duly made and seconded, any member of the assembly may
 21 request action on items not included in the regular or addendum
 22 agenda. A motion to “lay an item on the table” may be taken as a
 23 motion to amend the agenda.
- 24 1. *Ordinances.* Ordinances for introduction may be laid on the
 25 table at any time, pursuant to Charter Section 10.01.
 26 Ordinances shall be set for a public hearing following
 27 introduction and upon approval of three assembly members.
 28 The required approval may be in the form of a motion by an
 29 assembly member to introduce an ordinance, accompanied by
 30 both a second and a third.
- 31 2. *Resolutions to be set for a public hearing at a future meeting.*
 32 A resolution may introduced and be laid on the table at any time
 33 if the member introducing the resolution moves to set the
 34 resolution for public hearing at a future meeting and the motion
 35 is approved by majority vote.
- 36 3. *All other assembly items, including resolutions not set for a*
 37 *public hearing at a future meeting.* Upon an affirmative vote of
 38 at least eight members, the assembly may take action on these
 39 items only under circumstances that require immediate
 40 assembly action, such as financial necessity, natural disasters,
 41 or when time is of the essence for assembly action on an item.
- 42 C. *Supplemental materials.* Additional materials on an item included on
 43 a properly published and distributed agenda may be added at any
 44 time.
- 45 D. *Public notice of agenda.* The agenda for the regular assembly
 46 meetings shall be published no fewer than 36 hours prior to any
 regular assembly meeting.

- 1 E. Agenda distribution. The agenda for regular assembly meetings shall
- 2 be distributed to each assembly member and the mayor not less than
- 3 72 hours prior to the regular assembly meeting.
- 4 F. Agenda for special meeting. The agenda for a special meeting shall
- 5 include such items as are necessary to accomplish the purpose of the
- 6 meeting, and at least the following:
- 7 1. Call to order.
- 8 2. Roll call.
- 9 3. Pledge of allegiance and land acknowledgment.
- 10 4. Items of business.
- 11 5. Audience participation.
- 12 6. Assembly comments.
- 13 7. Adjournment.
- 14 G. Public hearings at continued and special meetings. Continued and
- 15 new public hearings at special meetings, if any, may be opened or
- 16 resumed at any time during the pendency of the meeting.
- 17 H. Adoption. A published agenda applies to the meeting for which it was
- 18 published, subject to amendment at the meeting, and does not need
- 19 to be formally adopted or approved by vote.

20
21 (AO No. 2017-53 , § 6, 7-1-17; AO No. 2020-30(S) , § 2, 4-28-20)

22 * * * * *

23
24 **2.30.040 Appearance requests and audience participation.**

- 25 A. A person wishing to speak before the assembly under "appearance
- 26 requests" must file an appearance request with the municipal clerk
- 27 specifying the topic on which the person intends to speak.
- 28 B. Appearance requests will be heard by the assembly when placed on
- 29 the agenda by the municipal clerk. A person may only file one
- 30 appearance request per meeting. Each speaker is limited to three
- 31 minutes of testimony. The chair may, at the chair's discretion, extend
- 32 the time for remarks beyond three minutes when the speaker is
- 33 representing a group.
- 34 C. In determining whether or not appearance requests are placed on the
- 35 agenda, the municipal clerk, in conjunction with the assembly chair,
- 36 shall adhere to the following:
- 37 1. If the appearance request has clearly defined administrative
- 38 channels of resolution that have not yet been utilized by the
- 39 person requesting an appearance before the assembly, the
- 40 municipal clerk shall refer the person to the appropriate
- 41 administrative channels of resolution.
- 42 2. Except under special circumstances as determined by the
- 43 chair, appearance requests which involve the following shall
- 44 not be accepted.
- 45 a. Items that have clearly defined administrative channels
- 46 of resolution that have not yet been utilized by the

1 person.

2 b. Items that the assembly or administration has no
3 jurisdiction over and/or responsibility or authority to
4 resolve per the Municipal Charter, Municipal Code, or
5 Municipal Code of Regulations.

6 c. Subjects currently under labor negotiations.

7 d. An item upon which litigation involving the person or the
8 person's representative is currently pending.

9 3. To ensure that sufficient time remains available for the
10 Assembly to conduct its business, not more than three
11 appearance requests will typically be granted for any single
12 meeting.

13 D. Appearance requests accepted by the municipal clerk must be placed
14 before the assembly no later than 14 days after acceptance.

15 E. In lieu of appearance requests, the assembly will accept brief written
16 communications on any subject at the electronic transmission address
17 assigned to assembly members by the Municipality of Anchorage.
18 Other written communications directed to the assembly will be
19 reproduced, if necessary, and distributed to assembly members by the
20 municipal clerk no later than 14 days after receipt.

21 F. Persons who do not wish to speak before the assembly under
22 "appearance requests," persons who had their appearance request
23 denied under subsection C.2 of this section, or persons who do not
24 wish to submit written communications, may be heard under
25 "audience participation."

26 G. If time is available, final audience participation shall be scheduled at
27 each regular meeting. Audience participation is limited to three
28 minutes of testimony per speaker, whether during initial or final
29 scheduled audience participation. A person may testify on any topic;
30 however, a person shall not testify on the speaker's own appearance
31 request at the same meeting.

32 (AO No. 78-49; AO No. 79-137, 10-18-79; AO No. 94-177(S), § 2, 10-27-94;
33 AO No. 2014-2(S), § 1, 2-25-14; AO No. 2017-53 , § 7, 4-11-17; AO No.
34 2020-30(S) , § 4, 4-28-20)

35 * * *

36 * * * * *
37 **2.30.055 Conduct of public hearing.**

38 A. The chair or presiding member of the assembly meeting may request
39 persons testifying at public hearing to give their name, and to identify
40 their neighborhood or community of residence.

41 B. Each individual giving testimony shall be allocated three minutes. The
42 time limit for a designated representative of a community council is
43 five minutes. The time limit for a designated representative of the
44 Native Village of Eklutna is five minutes. The chair may, at the chair's
45 discretion, extend the time for remarks beyond three minutes when
46 the speaker is representing a group. The speaker must focus

1 testimony to the topic of the public hearing. An individual may use a
 2 portion of their allocated time to engage in silent protest, but while
 3 doing so, must not prevent the assembly from receiving other
 4 testimony while the individual's silent protest continues.

5 * * *

6 E. If any time scheduled for public hearing proves inadequate to hear all
 7 persons present to testify, the public hearing shall be continued.

8 1. Continued public hearing may be scheduled for any day of the
 9 week.

10 2. If the date, time, and location of continued public hearing
 11 cannot be announced when the public hearing is continued,
 12 public notice shall be given as soon as practicable.

13 F. If the assembly anticipates public hearing or assembly deliberation will
 14 draw more people than the assembly chambers will accommodate,
 15 additional space with audio or audio and video in the Wilda Marston
 16 Theater or other location will be used, if available, to facilitate seating
 17 for additional members of the public.

18 G. Notwithstanding subsection E. of this section, the assembly may close
 19 a public hearing: [.]

20 1. In order to meet a deadline imposed by law, [OR]

21 2. If necessary to pass an [BUDGET OR APPROPRIATION] item which
 22 is, in the sole discretion of the assembly, time sensitive [.] , or

23 3. If the item for which the public hearing is being conducted is
 24 postponed indefinitely.

25 H. Questions posed by assembly members should be to provide
 26 clarification or additional information on testimony provided. Members
 27 shall not engage in debate with members of the public. Questions
 28 should not be used as an attempt to lengthen or expand the testimony
 29 of an individual. Assembly members shall use restraint and be
 30 considerate of the meeting time of the Assembly in exercising the
 31 option to pose questions. The chair may intervene if a member is
 32 violating the spirit of this subsection, or if questions become so
 33 numerous as to impair expeditious conduct of the public hearing.

34
 35 (AO No. 2014-2(S), § 3, 2-25-14; AO No. 2017-53, § 10, 4-11-17; AO No.
 36 2020-137(S), § 2, 1-14-21)

37
 38 **2.30.060 Public hearings and action on resolutions.**

39 A. The assembly may set public hearings on resolutions at such time and
 40 with such public notice as the assembly may determine.

41 B. Public hearings [AND ACTION] on proposed resolutions shall be
 42 conducted in compliance with section 2.30.055 [THE PROCEDURES FOR
 43 ORDINANCES PURSUANT TO THE CHARTER AND THIS CHAPTER].

44 C. Action on proposed resolutions shall be governed by this chapter.

45
 46 (AO No. 78-49; AO No. 92-162; AO No. 94-176, § 3, 9-27-94; AO No. 95-

1 227, 1-2-96; AO No. 2014-2(S), § 4, 2-25-14; AO No. 2017-53 , § 11, 4-11-
2 17)

3 State Law reference— Permanent file required, AS 29.25.060.

4
5 **2.30.065 Motions.**

6 A. *By a member with the floor.* A motion that is in order may be made at
7 any time by a member who has been granted the floor by the chair.

8 B. *Rules applicable to specific motions.*

9 1. *Motion to postpone indefinitely.* Any main motion may be
10 proposed indefinitely.

11 2. *Motion to lay on the table.* A motion to lay an item on the table
12 may be taken as a motion to amend the current agenda.

13 3. *Motion to change the order of the day.* The assembly may re-
14 order an agenda and take up any item by motion of a member
15 to change the order of the day. A motion to change the order of
16 the day requires a second, and a majority vote.

17 4. *Motion to continue.* A public hearing and action on an item can
18 be continued to any date.

19 5. *Motion to reopen a public hearing.* A motion to reopen a public
20 hearing requires a majority vote.

21 6. *Motion to reconsider.* A motion to reconsider a vote may be
22 made only by a member who voted with the prevailing side and
23 seconded by any other member of the assembly. The motion
24 must be made and seconded during the meeting at which the
25 action to be reconsidered was taken, or by written notification
26 to the municipal clerk within 24 hours of the adjournment of the
27 meeting by the moving party and second. A motion to
28 reconsider may not be made regarding the assembly's action
29 on whether to protest a state liquor license or marijuana license
30 application, or on the assembly's certification of an election.
31 Any member of the assembly may call up a motion to
32 reconsider which has been duly made and seconded at any
33 time during the meeting at which made, or at the next meeting
34 of the assembly.

35 6. *Motion to reconsider and enter upon the minutes.* A motion to
36 reconsider and enter upon the minutes is out of order, except
37 in circumstances:

38 a. *Absent members.* When one or more assembly
39 members is absent from the meeting; and

40 b. *Vote could have changed.* The absent members could
41 have changed the outcome of the vote to be
42 reconsidered, had the absent members been present
43 and voted in the negative.

44 8. *Effect of motion to reconsider.* A proper motion to reconsider,
45 once seconded, suspends implementation and effect of the
46 decision for which reconsideration is sought, until the assembly

- 1 takes action on that motion.
- 2 9. Second motions to reconsider that are not in order. No motion
- 3 or item can be reconsidered twice, unless it was materially
- 4 amended during the first reconsideration. The failure of an
- 5 immediate vote for reconsideration precludes a further motion
- 6 for reconsideration.
- 7 10. Motion for a division of the assembly. A motion for a division of
- 8 the assembly is out of order whenever the outcome of the
- 9 immediately prior assembly vote is clear.
- 10 11. Motion to rescind or amend something previously adopted. A
- 11 motion to rescind or to amend something previously adopted
- 12 may be moved by any member, but must be seconded. An
- 13 ordinance, resolution or memorandum may not be rescinded or
- 14 amended by motion after the effective date of the ordinance,
- 15 resolution, or memorandum. Other actions that cannot be
- 16 rescinded or amended by motion to amend something
- 17 previously adopted are as defined in Robert's Rules of Order,
- 18 Newly Revised.
- 19 a. Approval. A motion to rescind or to amend something
- 20 previously adopted requires the approval of two-thirds of
- 21 the entire assembly unless previous notice of the motion
- 22 has been given at the regular meeting immediately
- 23 preceding that meeting during which the motion is to be
- 24 considered. If previous notice of the motion has been
- 25 given, only a majority of the assembly is required for
- 26 approval.
- 27 b. Further motions if motion fails. Upon failure of a motion
- 28 to rescind for which previous notice has once been
- 29 given, no further motions or notices of intent to rescind
- 30 the same action are in order. Upon failure of a motion to
- 31 amend something previously adopted for which no
- 32 previous notice has been given, no further motions or
- 33 notices of intent to amend the same action, substantially
- 34 similar in substance to the failed motion to amend, are
- 35 in order.
- 36 c. Time limit and suspension. There is no time limit on
- 37 making either a motion to rescind or to amend
- 38 something previously adopted. The making of either
- 39 motion or the notice of intent to do so does not operate
- 40 to suspend the implementation or effect of any prior
- 41 Assembly action, in contrast to a proper motion to
- 42 reconsider, and the effective date of action is not
- 43 delayed.
- 44 C. No Committee Motions. Motions may not be referred to the assembly
- 45 by committee.
- 46 D. Withdrawal. A motion may be withdrawn by the mover at any time

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41
42
43
44
45
46

- 2.70.030B. - motion to remove an elected official (see also Charter at § 7.01(b));
- 3.70.100C.10.- motion to approve decision by arbitrator after impasse;
- 14.20.010. - motion to remove administrative hearing officer prior to expiration of term without cause requires affirmative vote of the mayor and six assembly members or eight members of the assembly;
- 21.10.030.- motion to approve appointment of members of the board of adjustment;
- 21.20.120.- motion to approve zoning map amendment if the amendment is protested by owners in the area under certain specific circumstances;
- 21.20.140. - motion to approve an overlay district zoning map amendment if the overlay district amendment is protected by owners in the area under certain specific circumstances;
- 21.40.240T. - motion to approve a T zone use if the T zone land use determination is protested by the owners in the area under certain specific circumstances;
- 25.20.027E. - motion to approve an ordinance on the limitations on the exercise of eminent domain;
- 25.35.065A. - motion to designate and withdrawal of municipal land to the Anchorage Community Development Authority;
- 31.10.020 - motion to remove member of the board of directors of the Anchorage Waste Water Utility (AWWU) affirmative vote of the mayor and six assembly members or eight members of the assembly;

1 c. Other motions or actions as detailed in the Charter and
2 code.

- 3 • 2.30.080I. - other motions or actions not covered by
4 Chapter 2.30 are governed by Robert's
5 Rules of Order, Newly Revised, shall
6 govern.

7
8 F.[E.] *Numbers of members for determining a majority or supermajority (two-*
9 *thirds).* Whenever this title refers to a vote of a majority or other greater
10 designated portion of the assembly, the vote required shall be the
11 designated portion of the number of members authorized to serve on
12 the assembly (11 members). A majority is not determined by a majority
13 of the members present.

14
15 (AO No. 13-75; AO No. 78-49; AO No. 79-137; AO No. 80-56; AO No. 85-56;
16 AO No. 87-17(S); AO No. 94-191, § 1, 10-25-94; AO No. 2001-58, § 1, 3-20-
17 01; AO No. 2002-61, § 1, 3-19-02; AO No. 2005-79, § 1, 6-28-05; AO No.
18 2006-140(S-1), § 3, 1-1-07; AO No. 2017-53 , § 12, 4-11-17; AO No. 2020-
19 30(S) , § 6, 4-28-20)

20
21 Editor's note— Subsection H. is repealed effective March 20, 2002 unless
22 renewed prior thereto.

23
24 Charter reference—Voting, §§ 4.02(d), 10.03; quorum, § 4.04(e); ordinances,
25 § 10.01.

26
27 Cross reference— Code of ethics, ch. 1.15.

28
29 State Law reference— Requirements for voting, AS 29.20.010.

30
31 **2.30.075 Absences, excused absences, and telephonic**
32 **participation.**

33 A. Unless a member is participating telephonically with advance approval
34 of the chair, a member of the assembly who is physically absent from
35 a regular or special meeting, including an executive session, will be
36 recorded as absent. A member of the assembly who is physically
37 absent from a regular or special meeting, including an executive
38 session, and not approved to participate telephonically, must obtain
39 approval from the chair for the absence to be an excused absence.

40 B. A member of the assembly who is participating telephonically under
41 this section may participate in and vote at the meeting by telephone
42 or other electronic means under the following circumstances:

- 43 1. The meeting is held with a quorum of members physically
44 present, except as expressly provided in subsection D. of this
45 section;
- 46 2. Reasonable technical capabilities are available at the meeting

- 1 location to allow the member to participate, to include being
 2 able to hear and engage in discussion, and being audible to all
 3 persons participating in the meeting;
- 4 3. The member participating telephonically has the ability to
 5 obtain the meeting agenda and other pertinent documents to
 6 be discussed and/or acted upon; and
- 7 4. A member who is participating telephonically will have a voice
 8 vote.
- 9 C. Telephonic participation under this section shall include any means
 10 through which a member may participate remotely, to include being
 11 able to hear and engage in discussion, and being audible to all
 12 persons participating in the meeting.
- 13 D. When the mayor, governor, or federal government has declared an
 14 emergency, or for good cause by ruling of the chair, a quorum of
 15 assembly members may be established with the combined total of
 16 members physically or telephonically present.
 17 (AO No. 2017-53 , § 13, 4-11-17; AO No. 2020-31 , § 1, 3-20-20)

18
 19 **2.30.080 Conduct of debate and discussion; general parliamentary**
 20 **authority.**

- 21 A. Obtaining the floor. The mayor or any assembly member, when
 22 desiring to speak at an assembly meeting, shall respectfully address
 23 the chair as "Chair," and shall refrain from speaking until recognized.
- 24 B. Order of recognition. Debate on any question before the assembly
 25 may be initiated by any member, but the moving party shall be given
 26 first opportunity to do so. When two or more members request
 27 recognition at the same time, the chair shall determine which one shall
 28 speak first. The chair may call on members in the order in which they
 29 indicated their desire to speak, or may attempt to alternate between
 30 those favoring and opposing a motion. No one is entitled to the floor a
 31 second time in debate on the same motion on the same day as long
 32 as any other member who has not spoken on this motion desires the
 33 floor.
- 34 C. Order and decorum; rulings of the chair. The chair shall be charged
 35 with the responsibility of maintaining order and decorum at all times.
 36 The chair shall make such rulings as deemed necessary concerning
 37 points of order or concerning spectators. [THE CHAIR SHALL INSTRUCT
 38 THE MEMBERS OF THE PUBLIC TO BE AS BRIEF AS POSSIBLE AND, WHEN
 39 SPEAKING AS AN INDIVIDUAL OR FOR A GROUP, TO CONTAIN THEIR REMARKS
 40 TO THREE MINUTES. THE CHAIR MAY, AT THE CHAIR'S DISCRETION, EXTEND
 41 THE TIME FOR REMARKS BEYOND THREE MINUTES WHEN THE SPEAKER IS
 42 REPRESENTING A GROUP.]
- 43 D. Overruling a chair's ruling. Any assembly member may challenge a
 44 ruling of the chair by motion to overrule the ruling of the chair.[,] [AND,
 45 IF DULY SECONDED, T]The chair's ruling shall stand unless the motion to
 46 overrule receives a second and is passed[DISAPPROVED] by a majority

1 vote of the assembly.

2 E. Member comments; chair's participation in debate. Every member,
3 while speaking, shall confine the member to the subject under debate,
4 and shall not refer to any other member except in a respectful manner.
5 Members shall generally speak while seated. If the chair of the
6 assembly wishes to speak in debate, the chair shall temporarily
7 relinquish control of the meeting to the vice chair or, in the absence of
8 the vice chair, to any other member present. At the conclusion of the
9 chair's remarks, the chair shall resume control of the meeting.

10 F. Total time for debate. [DEBATE ON ANY QUESTION BEFORE THE ASSEMBLY
11 MAY BE INITIATED BY ANY MEMBER, BUT THE MOVING PARTY SHALL BE GIVEN
12 FIRST OPPORTUNITY TO DO SO.] Total debate on any question before the
13 assembly shall not be permitted to exceed one hour unless such time
14 is extended by a majority vote of the assembly.

15 G. Amendments and preambles. When an ordinance or resolution
16 contains a preamble consisting of one or more statements beginning
17 "whereas," the preamble may be amended before or after amendment
18 of the resolving or ordaining clauses has been completed.

19 H. Previous question. Debate on any pending motion may be ended by
20 motion to call the previous question. A member may make the motion
21 by stating, "I call the question." A motion to call the question on a main
22 motion to adopt a resolution or ordinance with a preamble applies to
23 debate and amendment of a preamble, unless otherwise stated by the
24 member making the motion.

25 [A MOTION TO RECONSIDER A VOTE MAY BE MADE ONLY BY A MEMBER WHO
26 VOTED WITH THE PREVAILING SIDE AND SECONDED BY ANY OTHER MEMBER
27 OF THE ASSEMBLY. THE MOTION MUST BE MADE AND SECONDED DURING THE
28 MEETING AT WHICH THE ACTION TO BE RECONSIDERED WAS TAKEN, OR BY
29 WRITTEN NOTIFICATION TO THE MUNICIPAL CLERK WITHIN 24 HOURS OF THE
30 ADJOURNMENT OF THE MEETING BY THE MOVING PARTY AND SECOND. A
31 MOTION TO RECONSIDER MAY NOT BE MADE REGARDING THE ASSEMBLY'S
32 ACTION ON WHETHER TO PROTEST A STATE LIQUOR LICENSE OR MARIJUANA
33 LICENSE APPLICATION.

34
35 ANY MEMBER OF THE ASSEMBLY MAY CALL UP A MOTION TO RECONSIDER
36 WHICH HAS BEEN DULY MADE AND SECONDED AT ANY TIME DURING THE
37 MEETING AT WHICH MADE, OR AT THE NEXT MEETING OF THE ASSEMBLY; A
38 MOTION TO RECONSIDER AND ENTER ON MINUTES MAY BE CALLED UP ONLY
39 AT THE NEXT MEETING OF THE ASSEMBLY.

40
41 A PROPER MOTION TO RECONSIDER, ONCE SECONDED, SUSPENDS
42 IMPLEMENTATION AND EFFECT OF THE DECISION FOR WHICH
43 RECONSIDERATION IS SOUGHT, UNTIL THE ASSEMBLY TAKES ACTION ON THAT
44 MOTION.

45
46 H. *MOTION TO RESCIND OR AMEND SOMETHING PREVIOUSLY ADOPTED.* A

MOTION TO RESCIND OR TO AMEND SOMETHING PREVIOUSLY ADOPTED MAY BE MOVED BY ANY MEMBER, BUT MUST BE SECONDED. AN ORDINANCE, RESOLUTION OR MEMORANDUM MAY NOT BE RESCINDED OR AMENDED BY MOTION AFTER THE EFFECTIVE DATE OF THE ORDINANCE, RESOLUTION, OR MEMORANDUM. OTHER ACTIONS THAT CANNOT BE RESCINDED OR AMENDED BY MOTION TO AMEND SOMETHING PREVIOUSLY ADOPTED ARE AS DEFINED IN ROBERT'S RULES OF ORDER, NEWLY REVISED.

1. *APPROVAL.* A MOTION TO RESCIND OR TO AMEND SOMETHING PREVIOUSLY ADOPTED REQUIRES THE APPROVAL OF TWO-THIRDS OF THE ENTIRE ASSEMBLY UNLESS PREVIOUS NOTICE OF THE MOTION HAS BEEN GIVEN AT THE REGULAR MEETING IMMEDIATELY PRECEDING THAT MEETING DURING WHICH THE MOTION IS TO BE CONSIDERED. IF PREVIOUS NOTICE OF THE MOTION HAS BEEN GIVEN, ONLY A MAJORITY OF THE ASSEMBLY IS REQUIRED FOR APPROVAL.

2. *FURTHER MOTIONS IF MOTION FAILS.* UPON FAILURE OF A MOTION TO RESCIND FOR WHICH PREVIOUS NOTICE HAS ONCE BEEN GIVEN, NO FURTHER MOTIONS OR NOTICES OF INTENT TO RESCIND THE SAME ACTION ARE IN ORDER. UPON FAILURE OF A MOTION TO AMEND SOMETHING PREVIOUSLY ADOPTED FOR WHICH NO PREVIOUS NOTICE HAS BEEN GIVEN, NO FURTHER MOTIONS OR NOTICES OF INTENT TO AMEND THE SAME ACTION, SUBSTANTIALLY SIMILAR IN SUBSTANCE TO THE FAILED MOTION TO AMEND, ARE IN ORDER.

3. *TIME LIMIT AND SUSPENSION.* THERE IS NO TIME LIMIT ON MAKING EITHER A MOTION TO RESCIND OR TO AMEND SOMETHING PREVIOUSLY ADOPTED. THE MAKING OF EITHER MOTION OR THE NOTICE OF INTENT TO DO SO DOES NOT OPERATE TO SUSPEND THE IMPLEMENTATION OR EFFECT OF ANY PRIOR ASSEMBLY ACTION, IN CONTRAST TO A PROPER MOTION TO RECONSIDER, AND THE EFFECTIVE DATE OF ACTION IS NOT DELAYED.]

I. *General adoption of Robert's Rules.* In all matters not covered by this chapter, Robert's Rules of Order, Newly Revised, shall govern.

J. *Minor deviations.* Minor deviations from the rules and procedures contained in this chapter and incorporated by the adoption of Robert's Rules of Order, Newly Revised, shall not be a basis for invalidating any otherwise valid assembly action.

K. *Non-member participation in debate.* The rules may be suspended to allow a person other than an Assembly member or the mayor to speak in debate, except that:

1. *Counsel.* The municipal attorney and assembly counsel may give an opinion, either written or oral, on legal questions; and

2. *Municipal Staff.* Municipal employees may obtain the floor to respond to a question from an assembly member. As a courtesy to the mayor, when the mayor exercises the mayor's right under the Charter to participate in an assembly meeting to the same extent as an assembly member (except that the mayor may not vote), the mayor also may call upon a municipal

employee to make comments on the mayor's behalf.

(AO No. 13-75; AO No. 78-49; AO No. 91-178(S); AO No. 2017-53 , § 14, 4-11-17; AO No. 2019-84 , § 1, 7-9-19; Ord. No. 2019-97 , § 1, 8-20-19)

*** *** ***

2.20.100 Minutes.

Minutes of assembly meetings shall be prepared by the municipal clerk. The minutes shall be in any form acceptable to the assembly that accurately reflects members' attendance, motions, amendments, and votes.

Section 2. This ordinance shall be effective immediately upon passage and approval by the Assembly.

PASSED AND APPROVED by the Anchorage Assembly this _____ day of _____, 2021.

Chair _____

ATTEST:

Municipal Clerk

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24



FACT SHEET

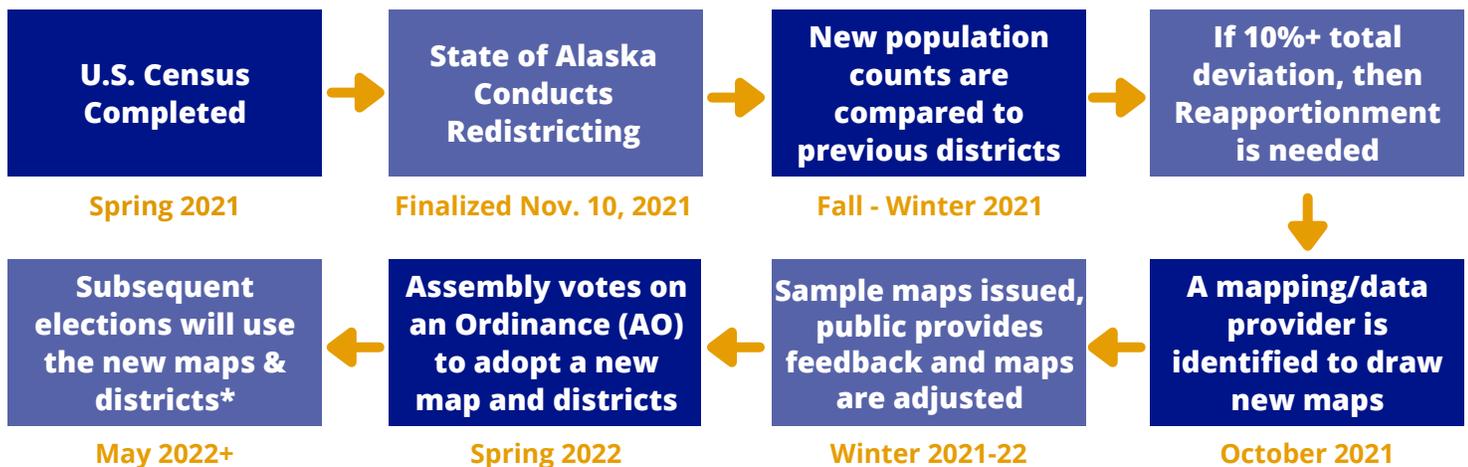
REAPPORTIONMENT

Every ten years after the U.S. Census is complete, governments across the country update their election districts to match the new population data. In Anchorage, the process is called Reapportionment and is led by a Reapportionment Committee, which is charged with reviewing the State final redistricting plan, taking public input, and developing proposed maps for the Anchorage Assembly to consider for adoption to realign the boundaries of the six Assembly Election Districts to ensure fair and equal representation.

When is Assembly Reapportionment needed?

According to the Anchorage Charter § 4.01, the Assembly must conduct Reapportionment whenever it becomes malapportioned. The Charter mandates Assembly review for malapportionment after the state adopts its redistricting plan, which happens every ten years with the completion of the U.S. Census (art. VI, sec. 10, Constitution of the State of Alaska). Within two months of the final state redistricting plan, the Assembly must declare by resolution (AR) whether or not it is malapportioned. If it is malapportioned, it has six months to reapportion itself. In addition to the requirement to conduct an analysis following the state redistricting plan, this Reapportionment is unusual in that it will also take into account the addition of a new 12th Assembly seat that was approved by Municipality of Anchorage voters in 2020.

What does the process look like?



*Some possible, but unusual, consequences of new boundaries:

- If a new district excludes a substantial number of constituents previously represented, or includes numerous new voters, the Assembly may put the seat in the following election, even if that seat is not yet up for re-election.
- Some Assembly Members may no longer live in the district they were elected to represent (and now two existing Members with the same term may live in the same district). If this happens, the Assembly may decide to put that Member's seat up for election, or may let them serve out the remainder of the term.
- If some seats are put up for election before the three-year term for reasons above, the newly elected person only serves the remainder of the term in order to maintain the staggered terms of the Assembly seats.

What determines Assembly Malapportionment?

The size of each Assembly district is determined by a population calculation:

- Total MOA population/# of elected representatives (now 12) = Target population per representative
- From there, the population within each district is compared to the Target population -- the difference is the district's % deviation from the Target population
- If the TOTAL deviation between all districts is more than 10%, the Assembly is malapportioned

MOA	2002 boundaries	2010 Census data		
Section	tapersons	target	Dev	Diff
1	25861	26530	-2.5%	-669
2	54974	53059	3.6%	1915
3	51066	53059	-3.8%	-1993
4	53676	53059	1.2%	617
5	50303	53059	-5.2%	-2756
6	55946	53059	5.4%	2887
	-291791	291826	-0.01	0

For example, in the 2012 Reapportionment table above, when the population from the previous (2002) boundaries was compared to the 2010 census data, there was a 10.6% total deviation (District 5 was 5.2% *under* target and District 6 was 5.4% *over* target), which triggered reapportionment.

How is the new Assembly election district map determined?

The Municipality's Reapportionment contractor designs sample maps using GIS software to meet the requirements of federal, state and local laws. Perfectly equal districts are not always possible, so multiple maps that are close to the ideals are drawn to present different options for the public and Assembly to review. After considering community feedback, the Assembly votes to adopt a final plan and map.

Here are some factors that are considered:

- Districts must be compact, contiguous and a relatively integrated socioeconomic area (Anchorage Charter 4.01).
- The principle of equal protection and "one person, one vote" must be maintained.
- The total deviation in actual population to target population must be less than 10% (federal law).
- A single district with an over 5% deviation must have a compelling reason.
- The new boundaries can't be racially discriminatory (federal law).

How does the federal Voting Rights Act affect the process?

The federal Voting Rights Act (VRA) of 1965, although modified over the years, still prohibits discriminatory voting practices. Although the preclearance requirement of Section 4 of the VRA, which applied to Alaska, was ruled unconstitutional in 2013, the rules for ensuring newly drawn election district boundaries do not impermissibly discriminate against minority groups remain in place. Assembly reapportionment cannot have the effect, in a totality of the circumstances analysis, of causing an inequality in the opportunities for minority voters to elect their preferred representatives.

Additional Resources

Learn more and get involved! Democracy works best when everyone is informed and participates.

- Anchorage Assembly Reapportionment Committee: www.muni.org/Departments/Assembly/Pages/Municipality-and-Assembly-Reapportionmant-Committee.aspx
- State of Alaska Redistricting Board: www.akredistrict.org

Greetings Hillside and Girdwood!

The School Board is meeting this month on Mondays instead of Tuesdays, so I will be in a Board meeting on 12/20. That said, I'm attaching a link to our revamped community update to this letter, in hopes that you can share this with your community council/board of supervisor meetings.

https://www.asdk12.org/cms/lib/AK02207157/Centricity/Domain/1184/Dec2021-Community-Update_Accessible.pdf

[Community Update – December 2021](#)

Similar to the 2020 bond, the 2022 bond proposition is a . two-year bond measure. The 2022 bond is comprehensive . in scope and has projects benefiting all areas within the www.asdk12.org

Notable items include:

- Superintendent search timeline: starting with internal / external input in Dec/Jan and leading to public presentation of 2-3 finalists Mid-march
- Budget discussion to come Jan/Feb
- NO bus closures round 5-6! (<https://www.asdk12.org/buscohort>)
- Changes from vendor who assists with lottery: Lottery will open for parents to submit applications **on February 1** instead of January 1 as in past years.

Thank you all for your service and I'll see you in January.

Kelly



December 18, 2021

MEMO

To: Girdwood Board of Supervisors, Girdwood Fire and Rescue Board

From: Michelle Weston, Fire Chief

Re: December 2021 Operational Highlights

2021 Calls for Service: 424 YTD

November 2021:28: Fire 1, EMS 19, HAZ 1, Service/Good Intent/False Alarm 7

Huge thank you to the community for supporting us during these challenging times.

Santa parade 6pm Wednesday December 22, 2022: See Alyeska Resort website for the route

Recruitment

We like other Alaskan departments; continue to be challenged by staffing needs vs available volunteers. We have not been able to run with the minimum staffing standard of 6 on many shifts, due to lack of member availability. Many Alaskan departments are adding additional paid shifts to try and meet staffing needs to accomplish fire/rescue/ems objectives. The good news is we had 7 new members start in December, with 2 Girdwood residents. 5 members are finishing up Advanced Life Support (EMT3) class.

Current Staffing Configuration

Engine 41 (4 firefighters)/cross staffs Rescue 41 (vehicle extrication)

Fire Captain/EMT3 Coverage: 24 hours daily

Paid Engineer Coverage: 8 hours daily, volunteer coverage for rest of shifts

2 Firefighters: volunteer coverage

Medic 41

Advanced Life Support Medic: 10 hours daily, volunteer coverage for rest of shifts

Firefighter/Driver: 8 hours daily, volunteer coverage for rest of shifts

Fundraising

Utility 41, our primary 14-year-old command vehicle continues to have significant engine issues. We have started a capital campaign (gofundme) to raise funds for a new one. Currently we have raised \$175. Have applied for a federal Fireact grant for replacement command vehicles. Senator Murkowski's staff are assisting Chief Weston in the hunt for grants.

Good Morning GBOS,

In preparation for tonight's GBOS special meeting, I've attached the invoice for the Halloween weekend storm repair work performed by Western Construction and Boutet company. After some back and forth with Western to fine tune the cost, I'm okay with paying the following.

Below is summary of the different cost for the different areas of repair, materials purchased and trucking to bring the materials to Girdwood. The Western invoices provide greater detail.

Keep in mind this represent a majority of the repair work but we still have items next spring that need repair that couldn't be addressed before the snow and can wait. I estimate another \$100k to \$150k in repairs still left to be accomplish in spring/summer 2021, which included but not limited to asphalt repair, complete armoring of the new culverts, new overflow pipe for Ruane, repairs at 5k parking lot, upsize culverts on St. Moritz and Chrystal Mountain, etc.

Halloween Weekend Storm Repair Cost	
Location	Cost
Echo Ridge Road Labor & Equipment	\$76,789.64
Loveland Road Labor & Equipment	\$16,600.61
Ruane Road Labor & Equipment	\$133,339.95
Materials for all areas	\$108,097.96
Trucking for all areas	\$98,498.75
Total	\$433,326.91

Below is the engineering, hydrology and construction support costs GVSA incurred related to the repair work.

Halloween Weekend Storm Repair Engineering and Inspection Cost	
Location	Cost
CRW Survey Post Construction survey of Ruane Road Culverts	\$37,000.00
Boutet Company Project Management @ Ruane Road	\$13,530.00
Total	\$50,530.00

Estimated expenses related to the support the AWWU sewer line and getting a temporary road into the treatment plant during mid-repair.

AWWU Expenses Associated with the Ruane repair that are include in Westerns Ruane invoice	
Setting I-Beam for Sewer Line support	\$1,400.00
Back-Fill , Excavation and Back-Fill for Temporary Road to Treatment plant	\$9240.00
Foam to insulate the Sewer line and labor install	\$5000.00
Magnesium Anodes and labor for install	\$3500.00
Remove I-Beam from project	\$480.00
	\$19,620.00

Overall Total expense due at this time: **\$483,856.91**

Halloween Weekend Storm Repair Funding Sources available	
Location	Cost
GVSA Capital Reserve	\$612,833.00
GVSA Undesignated Fund	\$298,256.00
GVSA Road Capital	\$109,000.00
Bridge and Damn Areawide Fund	\$163,800.00
Total	\$1,183,889.00

I'll work with Public Works Administration today to confirm the funding sources that are recommend to pay the invoices and will share that with you tonight.

The request of tonight's meeting is to approve funding of these items with the exception of the CRW post construction survey which approved at the last GBOS meeting.

If you have any questions then please bring them to tonight's meeting.

Thanks.

WESTERN

CONSTRUCTION & EQUIPMENT LLC

4300 Natrona Ave
Anchorage, AK 99516

Invoice

Date	Invoice #
11/19/2021	13484

Bill To
Municipality of Anchorage 632 West 6th Ave, RM330 P.O. Box 196040 Anchorage, AK 99519-6040

Phone #	Fax #	E-mail	P.O. No.	Terms Net 30	Project
907-345-8400	(907) 677-1991	jwlsnow@gci.net			

Quantity	Description	Rate	Amount
1	Echo Ridge Labor	34,598.79	34,598.79
1	Equipment	42,190.85	42,190.85

3% credit card payment fee	Total	\$76,789.64
----------------------------	--------------	-------------

Payments/Credits	\$0.00
-------------------------	--------

Balance Due	\$76,789.64
--------------------	-------------

Girdwood Emergency Repair
Echo Ridge Summary

Labor	Straight Time (Hrs)	Straight Time Rate	Over Time (Hrs)	Overtime Rate (30%)	Total Cost
Project Manager	9.00	\$ 95.00	0.00	\$ 95.00	\$ 855.00
Superintendent/Operator	20.00	\$ 85.00	16.00	\$ 110.50	\$ 3,468.00
Forman/Operator	24.00	\$ 83.00	12.00	\$ 107.90	\$ 3,286.80
Equipment Operator	199.25	\$ 78.00	51.75	\$ 101.40	\$ 20,788.95
Laborer	0.00	\$ 70.00	2.25	\$ 91.00	\$ 204.75
Subtotal					\$ 28,603.50
Overhead					\$ 2,288.28
Markup					\$ 3,707.01
Total					\$ 34,598.79

Equipment	Quantity (Hrs)	Rate	Total Cost
Excavator - 80 Class	60.00	\$ 75.00	\$ 4,500.00
Excavator - 135 Class	60.00	\$ 95.00	\$ 5,700.00
Excavator - 200 Class	16.00	\$ 120.00	\$ 1,920.00
Loader - L90	60.00	\$ 85.00	\$ 5,100.00
Grader - CAT 14H	70.00	\$ 80.00	\$ 5,600.00
Dozer - D5 Class	30.00	\$ 80.00	\$ 2,400.00
Compactor - 66" Wide	20.00	\$ 40.00	\$ 800.00
Compactor - 84" Wide	50.00	\$ 65.00	\$ 3,250.00
Skid Steer	6.00	\$ 35.00	\$ 210.00
Pipe Van	36.00	\$ 75.00	\$ 2,700.00
Pickup Truck - 3/4 Ton	170.00	\$ 10.00	\$ 1,700.00
24" CPEP - 30' Long	1.00	\$ 500.00	\$ 500.00
Traffic Control	1.00	\$ 500.00	\$ 500.00
Subtotal			\$ 34,880.00
Overhead			\$ 2,790.40
Markup			\$ 4,520.45
Total			\$ 42,190.85

Materials = Cost plus 15%
Standard Overhead = 8%
Standard Profit = 12%

Echo Ridge

			Straight	Overtime		
31-Oct	MOA Girdwood			3.00	Dozer-Back Fill Echo Ridge	Jeremy Mayer
31-Oct	MOA Girdwood			2.00	Roller	Jeremy Mayer
31-Oct	MOA Girdwood			6.00	Foreman - Echo Ridge	Paul Light
31-Oct	MOA Girdwood			2.25	Labor-Take devices and set up	Monica Tovsen
31-Oct	MOA Girdwood			5.00	Grader	Jerry Thompson
31-Oct	MOA Girdwood			5.00	Loader-Flood repair	Trevor Kelley
31-Oct	MOA Girdwood			5.00	Foreman	Russ Siepert
1-Nov	MOA Girdwood			1.00	Roller	Brian Traut
1-Nov	MOA Girdwood		4.00	0.75	Loader	Trevor Kelley
1-Nov	MOA Girdwood		4.00	1.50	Grader	Jerry Thompson
1-Nov	MOA Girdwood		8.00	1.00	Loader/Excavator	Joseph Madrid
1-Nov	MOA Girdwood		4.00	1.00	Operator-Repair ditches and roads	Mark Hoerauf
1-Nov	MOA Girdwood		7.75		Dozer	Edgar Madrid
1-Nov	MOA Girdwood		4.00	1.00	Foreman	Paul Light
1-Nov	MOA Girdwood		4.00	1.00	Foreman	Russ Siepert
1-Nov	MOA Girdwood		5.00		Project Manager	Dwight Johnson
2-Nov	MOA Girdwood		8.00	2.00	Loader	Trevor Kelley
2-Nov	MOA Girdwood		8.00	3.00	Grader	Jerry Thompson
2-Nov	MOA Girdwood		8.00	2.25	Roller	Joseph Madrid
2-Nov	MOA Girdwood		8.00		Operator-Rock armor ditches, remove rocks, set I Beam across road	Mark Hoerauf
2-Nov	MOA Girdwood		9.00	1.00	Dozer & Labor	Edgar Madrid
2-Nov	MOA Girdwood		8.00	2.00	Foreman	Paul Light
2-Nov	MOA Girdwood		8.00	2.00	Foreman	Russ Siepert
2-Nov	MOA Girdwood		4.00		Project Manager	Dwight Johnson
3-Nov	MOA Girdwood		8.00	1.50	Loader	Trevor Kelley
3-Nov	MOA Girdwood		8.00	2.50	Excavator	Joseph Madrid
3-Nov	MOA Girdwood		8.00	2.00	Operator-Instal culverts, remove culverts	Mark Hoerauf
3-Nov	MOA Girdwood		8.00	1.25	Dozer, roller & labor	Edgar Madrid
3-Nov	MOA Girdwood		8.00	2.00	Foreman	Paul Light
3-Nov	MOA Girdwood		8.00	2.00	Foreman	Russ Siepert
4-Nov	MOA Girdwood		8.00		Loader	Trevor Kelley
4-Nov	MOA Girdwood		8.00	3.00	Grader	Jerry Thompson
4-Nov	MOA Girdwood		8.00	0.50	Labor/Compactor	Silipa Iloilo
4-Nov	MOA Girdwood		4.00	2.00	Operator-Rock armor ditches, remove rocks, set I Beam across road	Mark Hoerauf
4-Nov	MOA Girdwood		8.00	1.75	Excavator	Joseph Madrid
4-Nov	MOA Girdwood		4.00	1.25	Dozer & Labor	Edgar Madrid
4-Nov	MOA Girdwood			5.00	Foreman	Paul Light
4-Nov	MOA Girdwood		4.00	2.00	Foreman	Russ Siepert
5-Nov	MOA Girdwood		8.00	1.00	Grader	Jerry Thompson
5-Nov	MOA Girdwood		7.50		Labor/Compactor	Silipa Iloilo
5-Nov	MOA Girdwood		4.00	1.00	Loader	Trevor Kelley

5-Nov	MOA Girdwood		8.00		Excavator-EchoRidge	Joseph Madrid
6-Nov	MOA Girdwood		8.00	2.00	Grader	Jerry Thompson
6-Nov	MOA Girdwood		8.00	3.50	loader	Trevor Kelley
8-Nov	MOA Girdwood		8.00		Grader	Jerry Thompson
10-Nov	MOA Girdwood		7.00		Grader	Jerry Thompson

252.25 82.00

WESTERN

CONSTRUCTION & EQUIPMENT LLC

4300 Natrona Ave
Anchorage, AK 99516

Invoice

Date	Invoice #
11/19/2021	13486

Bill To
Municipality of Anchorage 632 West 6th Ave, RM330 P.O. Box 196040 Anchorage, AK 99519-6040

Phone #	Fax #	E-mail	P.O. No.	Terms Net 30	Project
907-345-8400	(907) 677-1991	jwlsnow@gci.net			

Quantity	Description	Rate	Amount
	Loveland		
1	Labor	8,656.56	8,656.56
1	Equipment	7,944.05	7,944.05

3% credit card payment fee	Total	\$16,600.61
	Payments/Credits	\$0.00
	Balance Due	\$16,600.61

Girdwood Emergency Repair
Loveland Summary

Labor	Straight Time (Hrs)	Straight Time Rate	Over Time (Hrs)	Overtime Rate (30%)	Total Cost
Project Manager	7.00	\$ 95.00	0.00	\$ 95.00	\$ 665.00
Superintendent/Operator	4.00	\$ 85.00	7.00	\$ 110.50	\$ 1,113.50
Forman/Operator	10.00	\$ 83.00	1.00	\$ 107.90	\$ 937.90
Equipment Operator	27.00	\$ 78.00	21.00	\$ 101.40	\$ 4,235.40
Laborer	0.00	\$ 70.00	2.25	\$ 91.00	\$ 204.75
				Subtotal	\$ 7,156.55
				Overhead	\$ 572.52
				Markup	\$ 927.49
				Total	\$ 8,656.56

Equipment	Quantity (Hrs)	Rate	Total Cost
Excavator - 80 Class	10.00	\$ 75.00	\$ 750.00
Excavator - 135 Class	10.00	\$ 95.00	\$ 950.00
Excavator - 200 Class	0.00	\$ 120.00	\$ -
Loader - L90	14.50	\$ 85.00	\$ 1,232.50
Grader - CAT 14H	12.00	\$ 80.00	\$ 960.00
Dozer - D5 Class	0.00	\$ 80.00	\$ -
Compactor - 66" Wide	0.00	\$ 40.00	\$ -
Compactor - 84" Wide	12.00	\$ 65.00	\$ 780.00
Skid Steer	7.00	\$ 35.00	\$ 245.00
Pipe Van	10.00	\$ 75.00	\$ 750.00
Pickup Truck - 3/4 Ton	40.00	\$ 10.00	\$ 400.00
Traffic Control	1.00	\$ 500.00	\$ 500.00
			Subtotal
			\$ 6,567.50
			Overhead
			\$ 525.40
			Markup
			\$ 851.15
			Total
			\$ 7,944.05

Materials = Cost plus 15%
Standard Overhead = 8%
Standard Profit = 12%

Loveland

		Straight		Overtime			
31-Oct	MOA Girdwood			6.00		Foreman - Loveland	Paul Light
31-Oct	MOA Girdwood			2.25		Labor-Take devices and set up	Monica Tovsen
31-Oct	MOA Girdwood			5.00		Grader	Jerry Thompson
31-Oct	MOA Girdwood			5.00		Loader-Flood repair	Trevor Kelley
31-Oct	MOA Girdwood			5.00		Foreman	Russ Siepert
1-Nov	MOA Girdwood		4.00	1.00		Loader	Trevor Kelley
1-Nov	MOA Girdwood		4.00	1.50		Grader	Jerry Thompson
1-Nov	MOA Girdwood		4.00	1.00		Operator-Repair ditches and roads	Mark Hoerauf
1-Nov	MOA Girdwood		4.00	1.00		Foreman	Paul Light
1-Nov	MOA Girdwood		4.00	1.00		Foreman	Russ Siepert
1-Nov	MOA Girdwood		5.00			Project Manager	Dwight Johnson
5-Nov	MOA Girdwood		4.00	0.50		Loader	Trevor Kelley
5-Nov	MOA Girdwood			2.00		Excavator-Lovelyn	Joseph Madrid
5-Nov	MOA Girdwood		6.00			Operator-install/remove culverts	Mark Hoerauf
5-Nov	MOA Girdwood		6.00			Foreman	Russ Siepert
5-Nov	MOA Girdwood		5.00	1.00		Labor, Excavator, roller & skidsteer	Edgar Madrid
5-Nov	MOA Girdwood			2.00		Grader	Jerry Thompson
5-Nov	MOA Girdwood		2.00			Project Manager	Dwight Johnson
5-Nov	MOA Girdwood			2.00		Labor/Compactor	Silipa Iloilo
		48.00		36.25			

WESTERN

CONSTRUCTION & EQUIPMENT LLC

4300 Natrona Ave
Anchorage, AK 99516

Invoice

Date	Invoice #
11/19/2021	13485

Bill To
Municipality of Anchorage 632 West 6th Ave, RM330 P.O. Box 196040 Anchorage, AK 99519-6040

Phone #	Fax #	E-mail	P.O. No.	Terms Net 30	Project
907-345-8400	(907) 677-1991	jwlsnow@gci.net			

Quantity	Description	Rate	Amount
1	Ruane Labor	63,757.71	63,757.71
1	Equipment	69,582.24	69,582.24

3% credit card payment fee	Total	\$133,339.95
----------------------------	--------------	--------------

Payments/Credits	\$0.00
-------------------------	--------

Balance Due	\$133,339.95
--------------------	--------------

Girdwood Emergency Repair
Ruane Summary

Labor	Straight Time (Hrs)	Straight Time Rate	Over Time (Hrs)	Overtime Rate (30%)	Total Cost
Project Manager	20.00	\$ 95.00	0.00	\$ 95.00	\$ 1,900.00
Superintendent/Operator	40.00	\$ 85.00	58.00	\$ 110.50	\$ 9,809.00
Forman/Operator	62.00	\$ 83.00	62.00	\$ 107.90	\$ 11,835.80
Equipment Operator	151.50	\$ 78.00	138.00	\$ 101.40	\$ 25,810.20
Laborer	22.25	\$ 70.00	19.75	\$ 91.00	\$ 3,354.75
				Subtotal	\$ 52,709.75
				Overhead	\$ 4,216.78
				Markup	\$ 6,831.18
				Total	\$ 63,757.71

Equipment	Quantity (Hrs)	Rate	Total Cost
Excavator - 80 Class	40.00	\$ 75.00	\$ 3,000.00
Excavator - 135 Class	70.00	\$ 95.00	\$ 6,650.00
Excavator - 200 Class	120.00	\$ 120.00	\$ 14,400.00
Loader - L90	240.00	\$ 85.00	\$ 20,400.00
Grader - CAT 14H		\$ 80.00	\$ -
Dozer - D5 Class		\$ 80.00	\$ -
Compactor - 66" Wide	15.00	\$ 40.00	\$ 600.00
Compactor - 84" Wide		\$ 65.00	\$ -
Skid Steer	15.00	\$ 35.00	\$ 525.00
Pipe Van	100.00	\$ 75.00	\$ 7,500.00
Pickup Truck - 3/4 Ton	320.00	\$ 10.00	\$ 3,200.00
Traffic Control	1.00	\$ 500.00	\$ 500.00
Light Plant - Day	10.00	\$ 75.00	\$ 750.00
		Subtotal	\$ 57,525.00
		Overhead	\$ 4,602.00
		Markup	\$ 7,455.24
		Total	\$ 69,582.24

Materials = Cost plus 15%
Standard Overhead = 8%
Standard Profit = 12%

Ruane

			Straight	Overtime		
1-Nov	MOA Girdwood			2.00	Foreman	Paul Light
1-Nov	MOA Girdwood			2.00	Foreman	Russ Siepert
1-Nov	MOA Girdwood			2.00	Operator-Repair ditches and roads	Mark Hoerauf
2-Nov	MOA Girdwood			2.00	Operator-Rock armor ditches, remove rocks, set I Beam across road	Mark Hoerauf
2-Nov	MOA Girdwood			2.00	Foreman	Paul Light
2-Nov	MOA Girdwood			2.00	Foreman	Russ Siepert
2-Nov	MOA Girdwood		4.00		Project Manager	Dwight Johnson
3-Nov	MOA Girdwood			5.00	Foreman	Paul Light
4-Nov	MOA Girdwood			2.00	Loader	Trevor Kelley
4-Nov	MOA Girdwood		4.00		Operator-Rock armor ditches, remove rocks, set I Beam across road	Mark Hoerauf
4-Nov	MOA Girdwood			4.00	Dozer & Labor	Edgar Madrid
4-Nov	MOA Girdwood		8.00	2.00	Foreman	Paul Light
4-Nov	MOA Girdwood		4.00		Foreman	Russ Siepert
5-Nov	MOA Girdwood			1.00	Excavator-Ruane	Joseph Madrid
5-Nov	MOA Girdwood		4.00	1.50	Operator-install/remove culverts	Mark Hoerauf
5-Nov	MOA Girdwood		4.00	0.50	Labor, Excavator, roller & skidsteer	Edgar Madrid
5-Nov	MOA Girdwood		8.00	4.00	Foreman	Paul Light
5-Nov	MOA Girdwood		2.00	4.00	Foreman	Russ Siepert
5-Nov	MOA Girdwood		8.00		Project Manager	Dwight Johnson
6-Nov	MOA Girdwood			12.00	Excavator-Ruane	Joseph Madrid
6-Nov	MOA Girdwood			12.00	Operator-Dig and install culvert	Mark Hoerauf
6-Nov	MOA Girdwood			11.50	Labor & Loader set pipe	Edgar Madrid
6-Nov	MOA Girdwood			12.00	Foreman	Paul Light
6-Nov	MOA Girdwood			9.00	Labor	Silipa Iloilo
6-Nov	MOA Girdwood			12.00	Foreman	Russ Siepert
7-Nov	MOA Girdwood			2.00	Loader	Jeremy Mayer
7-Nov	MOA Girdwood			2.00	Labor	Trevor Kelley
7-Nov	MOA Girdwood			7.50	Loader	Trevor Kelley
7-Nov	MOA Girdwood			9.00	Operator-Backfill culverts	Mark Hoerauf
7-Nov	MOA Girdwood			9.00	Labor/Excavator/Loader/Roller	Edgar Madrid
7-Nov	MOA Girdwood			10.00	Foreman	Russ Siepert

7-Nov	MOA Girdwood			12.00	Foreman	Paul Light
7-Nov	MOA Girdwood			11.00	Excavator-Ruane	Joseph Madrid
8-Nov	MOA Girdwood		6.00		Labor	Silipa Iloilo
8-Nov	MOA Girdwood		8.00	2.00	Labor/Excavator/Loader/Roller	Edgar Madrid
8-Nov	MOA Girdwood		8.00	1.50	JD Hoe-repair culvert	Mark Hoerauf
8-Nov	MOA Girdwood		8.00	2.00	Foreman	Russ Siepert
8-Nov	MOA Girdwood		8.00	4.00	Foreman	Paul Light
8-Nov	MOA Girdwood		8.00		Project Manager	Dwight Johnson
8-Nov	MOA Girdwood			8.00	Excavator-Ruane	Joseph Madrid
8-Nov	MOA Girdwood			2.00	labor-Ruane	Joseph Madrid
9-Nov	MOA Girdwood		3.00		Loader	Jeremy Mayer
9-Nov	MOA Girdwood		0.50	2.25	Loader	Jeremy Mayer
9-Nov	MOA Girdwood		8.00	2.00	Labor-Flood repair	Trevor Kelley
9-Nov	MOA Girdwood		8.00	3.00	Labor/Loader	Edgar Madrid
9-Nov	MOA Girdwood		8.00	3.00	JD Hoe-repair culvert	Mark Hoerauf
9-Nov	MOA Girdwood		8.00	4.00	Foreman	Russ Siepert
9-Nov	MOA Girdwood		8.00	4.00	Foreman	Paul Light
9-Nov	MOA Girdwood		8.00	1.00	Excavator-Ruane	Joseph Madrid
9-Nov	MOA Girdwood			2.00	labor-Ruane	Joseph Madrid
10-Nov	MOA Girdwood		7.50		Loader	Jeremy Mayer
10-Nov	MOA Girdwood		5.00		Labor-Pick up devices	Monica Tovsen
10-Nov	MOA Girdwood		0.50		Loader-Ruane	Edgar Madrid
10-Nov	MOA Girdwood		7.00		Labor/Excavator-Ruane	Edgar Madrid
10-Nov	MOA Girdwood		8.00	2.00	JD Hoe-repair culvert	Mark Hoerauf
10-Nov	MOA Girdwood		8.00	2.00	Foreman	Russ Siepert
10-Nov	MOA Girdwood		8.00	4.00	Foreman	Paul Light
10-Nov	MOA Girdwood		7.50		Excavator-Ruane	Joseph Madrid
10-Nov	MOA Girdwood		0.50	1.50	labor-Ruane	Joseph Madrid
11-Nov	MOA Girdwood			9.50	JD Hoe-repair culvert	Mark Hoerauf
11-Nov	MOA Girdwood			10.00	Foreman	Russ Siepert
11-Nov	MOA Girdwood		3.00		Excavator-Ruane	Joseph Madrid
11-Nov	MOA Girdwood		1.75		labor-Ruane	Joseph Madrid
11-Nov	MOA Girdwood			2.00	Foreman	Paul Light
12-Nov	MOA Girdwood		7.50		JD Hoe-repair culvert	Mark Hoerauf
12-Nov	MOA Girdwood		8.00		Foreman	Russ Siepert
12-Nov	MOA Girdwood		7.00		Excavator-Ruane	Joseph Madrid
12-Nov	MOA Girdwood		1.00	1.25	labor-Ruane	Joseph Madrid
12-Nov	MOA Girdwood			2.00	Foreman	Paul Light
13-Nov	MOA Girdwood			8.00	Foreman	Russ Siepert
13-Nov	MOA Girdwood			6.75	Excavator-Ruane	Joseph Madrid
13-Nov	MOA Girdwood			3.00	Foreman	Paul Light
14-Nov	MOA Girdwood		8.00	2.00	Foreman	Russ Siepert
14-Nov	MOA Girdwood		8.00	2.00	Excavator	Joseph Madrid
14-Nov	MOA Girdwood		8.00	2.00	Operator	Edgar Madrid

15-Nov	MOA Girdwood		8.00	2.00	Foreman	Russ Siepert
15-Nov	MOA Girdwood		8.00	2.00	Operator	Joseph Madrid
15-Nov	MOA Girdwood		8.00	2.00	Operator	Edgar Madrid
16-Nov	MOA Girdwood		8.00	2.00	Foreman	Russ Siepert
16-Nov	MOA Girdwood		8.00	2.00	Excavator-Ruane	Joseph Madrid
16-Nov	MOA Girdwood		8.00	2.00	Operator	Edgar Madrid

295.75 277.75

WESTERN

CONSTRUCTION & EQUIPMENT LLC

4300 Natrona Ave
Anchorage, AK 99516

Invoice

Date	Invoice #
11/19/2021	13482

Bill To
Municipality of Anchorage 632 West 6th Ave, RM330 P.O. Box 196040 Anchorage, AK 99519-6040

Phone #	Fax #	E-mail	P.O. No.	Terms Net 30	Project
907-345-8400	(907) 677-1991	jwlsnow@gci.net			

Quantity	Description	Rate	Amount
1	Materials for emergency Girdwood flood repair	108,097.96	108,097.96

3% credit card payment fee	Total	\$108,097.96
	Payments/Credits	\$0.00
	Balance Due	\$108,097.96

Material	Quantity	Rate	Cost	15% Mark-up	Total Cost
AS&G - Type IIA	2,249.16	\$ 10.45	\$ 23,503.72	\$ 3,525.56	\$ 27,029.28
AS&G - E Chips	77.13	\$ 20.00	\$ 1,542.60	\$ 231.39	\$ 1,773.99
AS&G - RAP	1,211.86	\$ 17.00	\$ 20,601.62	\$ 3,090.24	\$ 23,691.86
Skookum - Ditch Lining	315.35	\$ 31.00	\$ 9,775.85	\$ 1,466.38	\$ 11,242.23
Skookum - Class I	111.21	\$ 41.00	\$ 4,559.61	\$ 683.94	\$ 5,243.55
Skookum - Class II	175.36	\$ 46.00	\$ 8,066.56	\$ 1,209.98	\$ 9,276.54
Skookum - Class III	103.69	\$ 51.00	\$ 5,288.19	\$ 793.23	\$ 6,081.42
Skookum - Class IV	25.49	\$ 61.00	\$ 1,554.89	\$ 233.23	\$ 1,788.12
Skookum - Type A	50.27	\$ 9.00	\$ 452.43	\$ 67.86	\$ 520.29
Skookum - Type IIA	96.29	\$ 9.50	\$ 914.76	\$ 137.21	\$ 1,051.97
Polar Supply - 24" CPEP	1	\$ 11,163.00	\$ 11,163.00	\$ 1,674.45	\$ 12,837.45
Polar Supply - Insulation Board	1	\$ 4,455.50	\$ 4,455.50	\$ 668.33	\$ 5,123.83
Magnesium Anodes	4	\$ 514.25	\$ 2,057.00	\$ 308.55	\$ 2,365.55
Contech - Bolts	1	\$ 62.50	\$ 62.50	\$ 9.38	\$ 71.88
					\$ 108,097.96



SKOOKUM ROCK, LLC

6321 A St.
 Anchorage, AK 99518
 Scale house (907) 622-7625
 Business office (907) 677-1990

Date	Invoice #
11/12/2021	947

Bill To
Western Construction & Equipment 6321 A St. Anchorage, AK 99518

P.O. No.	Terms	Project
MOA Girdwood	Net 10	

Quantity	Description	Rate	Amount
22.38	1 load Ditch Lining, 10/31/21	31.00	693.78
25.98	1 load Class I - Rip Rap (9-14), 10/31/21	41.00	1,065.18
25.08	1 load Class II - Rip Rap (15-23), 10/31/21	46.00	1,153.68
50.27	2 loads 8" Minus, 10/31/21	9.00	452.43
96.29	4 loads Type II A 3" Minus, 10/31/21	9.50	914.76
146.98	6 loads Ditch Lining, 11/1/21	31.00	4,556.38
51.52	2 loads Class II - Rip Rap (15-23), 11/1/21	46.00	2,369.92
24.6	1 load Class III - Rip Rap (24-36), 11/1/21	51.00	1,254.60
145.99	6 loads Ditch Lining, 11/2/21	31.00	4,525.69
85.23	4 loads Class I - Rip Rap (9-14), 11/6/21	41.00	3,494.43
98.76	4 loads Class II - Rip Rap (15-23), 11/6/21	46.00	4,542.96
79.09	3 loads Class III - Rip Rap (24-36), 11/6/21	51.00	4,033.59
25.49	1 load Class IV - Rip Rap (37-60), 11/6/21	61.00	1,554.89
Credit Card Payments will incur a 3% processing fee as of 3/1/2021			
		Total	\$30,612.29

HISTORY TICKET INQUIRY (SUMMARY) - *By Product*

BEGIN DATE 11/1/2021
 END DATE 11/18/2021
 SELL/BUY/TR/ ALL
 SHIP/RECEIVE ALL

CUSTOMER 350942

<u>PRODUCT</u>	<u>Description</u>	<u>Tickets</u>	<u>Qty</u>	<u>Unit</u>	<u>TicketType</u>	<u>Price</u>
132140	PITRUN GRAVEL TYPE II	95	2,249.16	TON	S	23,503.74
132230	CHIPS E	3	77.13	TON	S	1,542.60
138025	1"MINUS RCYC ASPHALT PVMN	60	1,219.86	TON	S	20,737.62
		158.00	3,546.15			45,783.96

HISTORY TICKET INQUIRY (SUMMARY) - *By Date*

BEGIN DATE 11/1/2021
 END DATE 11/18/2021
 SELL/BUY/TR/ ALL
 SHIP/RECEIVE ALL

CUSTOMER 350942

<u>DATE</u>	<u>Tickets</u>	<u>Qty</u>	<u>Unit</u>	<u>Ticket Type</u>	<u>Price</u>
11/01/2021	10	266.69	TON	S	2,786.92
11/02/2021	31	691.56	TON	S	7,515.00
11/03/2021	32	762.62	TON	S	12,172.26
11/04/2021	33	778.06	TON	S	8,130.74
11/05/2021	35	817.65	TON	S	11,276.35
11/08/2021	4	74.35	TON	S	1,263.95
11/09/2021	10	102.93	TON	S	1,749.81
11/10/2021	3	52.29	TON	S	888.93
	158.00	3,546.15			45,783.96

HISTORY TICKET INQUIRY Detail

BEGIN DATE 11/1/2021
 END DATE 11/18/2021
 SELL/BUY/TRANS ALL
 SHIP/RECEIVE ALL

CUSTOMER 350942

Ticket	Loc	Date	Time	Customer	Order	Product	Carrier	Vehicle	Qty	Unit	Price
1089565	1331	11/5/2021	3:52:08PM	WESTERN C	21-6125	CHIPS E	ALASKA OU	W540-0540	25.35	Ton	507.00
1089567	1331	11/5/2021	4:13:27PM	WESTERN C	21-6125	CHIPS E	ALASKA OU	W540-0540	25.74	Ton	514.80
1089568	1331	11/5/2021	4:30:21PM	WESTERN C	21-6125	CHIPS E	ALASKA OU	W540-0540	26.04	Ton	520.80
3079599	1322	11/1/2021	3:14:40AM	WESTERN C	21-6125	PITRUN GRA	ALASKA OU	W512-0512	28.21	Ton	294.79
3079600	1322	11/1/2021	3:16:29AM	WESTERN C	21-6125	PITRUN GRA	ALASKA OU	W506-0506	26.97	Ton	281.84
3079602	1322	11/1/2021	3:22:58AM	WESTERN C	21-6125	PITRUN GRA	ALASKA OU	KGE562	26.57	Ton	277.66
3079604	1322	11/1/2021	3:38:02AM	WESTERN C	21-6125	PITRUN GRA	ALASKA OU	W527-0527	27.05	Ton	282.67
3079605	1322	11/1/2021	3:39:34AM	WESTERN C	21-6125	PITRUN GRA	ALASKA OU	W540-0540	26.49	Ton	276.82
3079621	1322	11/1/2021	1:58:55AM	WESTERN C	21-6125	PITRUN GRA	ALASKA OU	W506-0506	27.85	Ton	291.03
3079624	1322	11/1/2021	2:26:30PM	WESTERN C	21-6125	PITRUN GRA	ALASKA OU	KGE562	25.64	Ton	267.94
3079635	1322	11/1/2021	2:43:57PM	WESTERN C	21-6125	PITRUN GRA	ALASKA OU	W506-0506	26.39	Ton	275.78
3079639	1322	11/1/2021	4:30:26PM	WESTERN C	21-6125	PITRUN GRA	ALASKA OU	W512-0512	25.95	Ton	271.18
3079641	1322	11/1/2021	5:02:01PM	WESTERN C	21-6125	PITRUN GRA	ALASKA OU	W531-0531	25.57	Ton	267.21
3079642	1322	11/2/2021	9:15:11AM	WESTERN C	21-6125	PITRUN GRA	ALASKA OU	W531-0531	0.00	Ton	0.00
3079644	1322	11/2/2021	3:22:39AM	WESTERN C	21-6125	PITRUN GRA	ALASKA OU	W531-0531	26.37	Ton	275.57
3079645	1322	11/2/2021	3:36:46AM	WESTERN C	21-6125	PITRUN GRA	ALASKA OU	W506-0506	27.12	Ton	283.40
3079648	1322	11/2/2021	3:08:56AM	WESTERN C	21-6125	PITRUN GRA	ALASKA OU	W512-0512	28.43	Ton	297.09
3079651	1322	11/2/2021	3:38:04AM	WESTERN C	21-6125	PITRUN GRA	ALASKA OU	W536	13.45	Ton	140.55
3079653	1322	11/2/2021	3:57:23AM	WESTERN C	21-6125	PITRUN GRA	ALASKA OU	W527-0527	25.95	Ton	271.18
3079654	1322	11/2/2021	3:58:14AM	WESTERN C	21-6125	PITRUN GRA	ALASKA OU	W540-0540	25.24	Ton	263.76
3079655	1322	11/2/2021	1:19:16AM	WESTERN C	21-6125	PITRUN GRA	ALASKA OU	W506-0506	26.44	Ton	276.30
3079656	1322	11/2/2021	1:22:24AM	WESTERN C	21-6125	PITRUN GRA	ALASKA OU	W531-0531	26.39	Ton	275.78
3079657	1322	11/2/2021	1:30:24AM	WESTERN C	21-6125	PITRUN GRA	ALASKA OU	KGE562	25.43	Ton	265.74
3079659	1322	11/2/2021	1:54:39AM	WESTERN C	21-6125	PITRUN GRA	ALASKA OU	W512-0512	27.27	Ton	284.97
3079663	1322	11/2/2021	2:42:20PM	WESTERN C	21-6125	PITRUN GRA	ALASKA OU	W527-0527	26.82	Ton	280.27
3079664	1322	11/2/2021	2:44:07PM	WESTERN C	21-6125	PITRUN GRA	ALASKA OU	W540-0540	26.93	Ton	281.42
3079665	1322	11/2/2021	1:00:51PM	WESTERN C	21-6125	PITRUN GRA	ALASKA OU	W536	12.86	Ton	134.39
3079666	1322	11/2/2021	1:17:35PM	WESTERN C	21-6125	PITRUN GRA	ALASKA OU	W531-0531	27.60	Ton	288.42
3079667	1322	11/2/2021	1:31:07PM	WESTERN C	21-6125	PITRUN GRA	ALASKA OU	KGE562	25.27	Ton	264.07
3079668	1322	11/2/2021	1:32:36PM	WESTERN C	21-6125	PITRUN GRA	ALASKA OU	W506-0506	26.16	Ton	273.37
3079669	1322	11/2/2021	1:33:30PM	WESTERN C	21-6125	PITRUN GRA	ALASKA OU	KFV657	13.07	Ton	136.58
3079672	1322	11/2/2021	1:38:43PM	WESTERN C	21-6125	PITRUN GRA	ALASKA OU	W512-0512	27.49	Ton	287.27
3079675	1322	11/2/2021	2:26:20PM	WESTERN C	21-6125	PITRUN GRA	ALASKA OU	W527-0527	25.47	Ton	266.16
3079676	1322	11/2/2021	2:27:14PM	WESTERN C	21-6125	PITRUN GRA	ALASKA OU	W540-0540	25.10	Ton	262.30
3079677	1322	11/2/2021	2:43:22PM	WESTERN C	21-6125	PITRUN GRA	ALASKA OU	W536	12.86	Ton	134.39
3079679	1322	11/2/2021	2:56:35PM	WESTERN C	21-6125	PITRUN GRA	ALASKA OU	W531-0531	26.82	Ton	280.27
3079680	1322	11/2/2021	3:25:35PM	WESTERN C	21-6125	PITRUN GRA	ALASKA OU	KGE562	26.36	Ton	275.46
3079681	1322	11/2/2021	3:26:38PM	WESTERN C	21-6125	PITRUN GRA	ALASKA OU	W506-0506	26.91	Ton	281.21
3079683	1322	11/2/2021	3:29:38PM	WESTERN C	21-6125	PITRUN GRA	ALASKA OU	W512-0512	26.43	Ton	276.19
3079685	1322	11/2/2021	4:17:24PM	WESTERN C	21-6125	PITRUN GRA	ALASKA OU	W536	12.87	Ton	134.49
3079687	1322	11/2/2021	4:41:24PM	WESTERN C	21-6125	PITRUN GRA	ALASKA OU	W531-0531	26.45	Ton	276.40
3079697	1322	11/3/2021	2:48:53PM	WESTERN C	21-6125	PITRUN GRA	ALASKA OU	W536	13.19	Ton	137.84
3079698	1322	11/3/2021	3:24:40PM	WESTERN C	21-6125	PITRUN GRA	ALASKA OU	W512-0512	27.58	Ton	288.21
3079699	1322	11/3/2021	3:25:35PM	WESTERN C	21-6125	PITRUN GRA	ALASKA OU	W527-0527	26.84	Ton	280.48
3079700	1322	11/3/2021	3:36:57PM	WESTERN C	21-6125	PITRUN GRA	ALASKA OU	W506-0506	26.10	Ton	272.75
3079702	1322	11/3/2021	4:46:29PM	WESTERN C	21-6125	PITRUN GRA	ALASKA OU	W531-0531	27.25	Ton	284.76
3079703	1322	11/4/2021	3:06:13AM	WESTERN C	21-6125	PITRUN GRA	ALASKA OU	W531-0531	17.69	Ton	184.86
3079704	1322	11/4/2021	3:07:51AM	WESTERN C	21-6125	PITRUN GRA	ALASKA OU	W512-0512	27.82	Ton	290.72
3079705	1322	11/4/2021	3:20:02AM	WESTERN C	21-6125	PITRUN GRA	ALASKA OU	W527-0527	26.27	Ton	274.52
3079706	1322	11/4/2021	3:21:57AM	WESTERN C	21-6125	PITRUN GRA	ALASKA OU	W506-0506	26.50	Ton	276.93
3079709	1322	11/4/2021	3:50:36AM	WESTERN C	21-6125	PITRUN GRA	ALASKA OU	W544	14.90	Ton	155.71
3079711	1322	11/4/2021	3:58:13AM	WESTERN C	21-6125	PITRUN GRA	ALASKA OU	KGE562	26.57	Ton	277.66
3079712	1322	11/4/2021	3:03:09AM	WESTERN C	21-6125	PITRUN GRA	ALASKA OU	W536	14.51	Ton	151.63
3079714	1322	11/4/2021	3:38:20AM	WESTERN C	21-6125	PITRUN GRA	ALASKA OU	W531-0531	26.27	Ton	274.52
3079715	1322	11/4/2021	3:57:51AM	WESTERN C	21-6125	PITRUN GRA	ALASKA OU	W512-0512	28.88	Ton	301.80
3079719	1322	11/4/2021	3:13:37AM	WESTERN C	21-6125	PITRUN GRA	ALASKA OU	W527-0527	25.31	Ton	264.49
3079720	1322	11/4/2021	3:15:17AM	WESTERN C	21-6125	PITRUN GRA	ALASKA OU	W541-541	25.06	Ton	261.88
3079721	1322	11/4/2021	3:16:03AM	WESTERN C	21-6125	PITRUN GRA	ALASKA OU	W506-0506	25.81	Ton	269.71
3079725	1322	11/4/2021	3:37:38AM	WESTERN C	21-6125	PITRUN GRA	ALASKA OU	KGE562	25.90	Ton	270.66
3079730	1322	11/4/2021	1:14:43AM	WESTERN C	21-6125	PITRUN GRA	ALASKA OU	W531-0531	25.17	Ton	263.03

HISTORY TICKET INQUIRY

BEGIN DATE 11/1/2021
 END DATE 11/18/2021
 SELL/BUY/TRANS ALL
 SHIP/RECEIVE ALL

CUSTOMER 350942

Ticket	Loc	Date	Time	Customer	Order	Product	Carrier	Vehicle	Qty	Unit	Price
3079732	1322	11/4/2021	1:41:08AM	WESTERN C	21-6125	PITRUN GR	ALASKA OU	W512-0512	0.00	Ton	0.00
3079734	1322	11/4/2021	1:50:04AM	WESTERN C	21-6125	PITRUN GR	ALASKA OU	W512-0512	29.05	Ton	303.57
3079736	1322	11/4/2021	1:56:07AM	WESTERN C	21-6125	PITRUN GR	ALASKA OU	W527-0527	27.43	Ton	286.64
3079737	1322	11/4/2021	1:57:43AM	WESTERN C	21-6125	PITRUN GR	ALASKA OU	W506-0506	26.27	Ton	274.52
3079738	1322	11/4/2021	2:00:34PM	WESTERN C	21-6125	PITRUN GR	ALASKA OU	W541-541	26.36	Ton	275.46
3079739	1322	11/4/2021	2:06:23PM	WESTERN C	21-6125	PITRUN GR	ALASKA OU	W541-541	26.23	Ton	274.10
3079740	1322	11/4/2021	2:09:10PM	WESTERN C	21-6125	PITRUN GR	ALASKA OU	W536	14.23	Ton	148.70
3079752	1322	11/4/2021	1:20:17PM	WESTERN C	21-6125	PITRUN GR	ALASKA OU	W531-0531	26.21	Ton	273.89
3079755	1322	11/4/2021	1:31:12PM	WESTERN C	21-6125	PITRUN GR	ALASKA OU	W512-0512	27.20	Ton	284.24
3079760	1322	11/4/2021	1:40:40PM	WESTERN C	21-6125	PITRUN GR	ALASKA OU	W541-541	26.19	Ton	273.69
3079762	1322	11/4/2021	1:50:56PM	WESTERN C	21-6125	PITRUN GR	ALASKA OU	W527-0527	26.98	Ton	281.94
3079770	1322	11/4/2021	2:25:13PM	WESTERN C	21-6125	PITRUN GR	ALASKA OU	W506-0506	25.48	Ton	266.27
3079778	1322	11/4/2021	3:03:27PM	WESTERN C	21-6125	PITRUN GR	ALASKA OU	W531-0531	27.18	Ton	284.03
3079779	1322	11/4/2021	3:05:00PM	WESTERN C	21-6125	PITRUN GR	ALASKA OU	KGE562	26.06	Ton	272.33
3079783	1322	11/4/2021	3:25:09PM	WESTERN C	21-6125	PITRUN GR	ALASKA OU	W512-0512	27.03	Ton	282.46
3079785	1322	11/4/2021	3:36:26PM	WESTERN C	21-6125	PITRUN GR	ALASKA OU	W527-0527	26.90	Ton	281.11
3079796	1322	11/4/2021	4:52:32PM	WESTERN C	21-6125	PITRUN GR	ALASKA OU	W531-0531	26.47	Ton	276.61
3079797	1322	11/4/2021	4:53:23PM	WESTERN C	21-6125	PITRUN GR	ALASKA OU	KGE562	26.13	Ton	273.06
3079800	1322	11/5/2021	3:06:11AM	WESTERN C	21-6125	PITRUN GR	ALASKA OU	W531-0531	27.05	Ton	282.67
3079801	1322	11/5/2021	3:08:11AM	WESTERN C	21-6125	PITRUN GR	ALASKA OU	W512-0512	27.73	Ton	289.78
3079807	1322	11/5/2021	3:35:38AM	WESTERN C	21-6125	PITRUN GR	ALASKA OU	W540-0540	24.73	Ton	258.43
3079808	1322	11/5/2021	3:37:11AM	WESTERN C	21-6125	PITRUN GR	ALASKA OU	W541-541	25.44	Ton	265.85
3079810	1322	11/5/2021	3:48:36AM	WESTERN C	21-6125	PITRUN GR	ALASKA OU	W536	0.00	Ton	0.00
3079812	1322	11/5/2021	3:52:14AM	WESTERN C	21-6125	PITRUN GR	ALASKA OU	KGE562	25.77	Ton	269.30
3079813	1322	11/5/2021	3:53:25AM	WESTERN C	21-6125	PITRUN GR	ALASKA OU	536	11.84	Ton	123.73
3079814	1322	11/5/2021	3:56:01AM	WESTERN C	21-6125	PITRUN GR	ALASKA OU	W544	13.07	Ton	136.58
3079821	1322	11/5/2021	3:33:40AM	WESTERN C	21-6125	PITRUN GR	ALASKA OU	W527-0527	0.00	Ton	0.00
3079822	1322	11/5/2021	3:33:58AM	WESTERN C	21-6125	PITRUN GR	ALASKA OU	W527-0527	25.20	Ton	263.34
3079825	1322	11/5/2021	3:44:22AM	WESTERN C	21-6125	PITRUN GR	ALASKA OU	W531-0531	26.61	Ton	278.07
3079829	1322	11/5/2021	3:51:52AM	WESTERN C	21-6125	PITRUN GR	ALASKA OU	W512-0512	26.40	Ton	275.88
3079836	1322	11/5/2021	3:22:14AM	WESTERN C	21-6125	PITRUN GR	ALASKA OU	W540-0540	25.21	Ton	263.44
3079837	1322	11/5/2021	3:23:36AM	WESTERN C	21-6125	PITRUN GR	ALASKA OU	W541-541	25.64	Ton	267.94
3079842	1322	11/5/2021	3:42:01AM	WESTERN C	21-6125	PITRUN GR	ALASKA OU	KGE562	25.21	Ton	263.44
3079848	1322	11/5/2021	1:15:52AM	WESTERN C	21-6125	PITRUN GR	ALASKA OU	W527-0527	24.64	Ton	257.49
3079853	1322	11/5/2021	1:36:11AM	WESTERN C	21-6125	PITRUN GR	ALASKA OU	W512-0512	26.52	Ton	277.13
3079862	1322	11/5/2021	2:13:21PM	WESTERN C	21-6125	PITRUN GR	ALASKA OU	W540-0540	24.35	Ton	254.46
3079869	1322	11/5/2021	2:35:52PM	WESTERN C	21-6125	PITRUN GR	ALASKA OU	W541-541	25.05	Ton	261.77
3079871	1322	11/5/2021	2:40:45PM	WESTERN C	21-6125	PITRUN GR	ALASKA OU	W559-0559	25.43	Ton	265.74
4010577	1333	11/2/2021	3:39:49AM	WESTERN C	21-6125	1"MINUS RC	ALASKA OU	W547	14.67	Ton	249.39
4010578	1333	11/2/2021	3:08:33AM	WESTERN C	21-6125	1"MINUS RC	ALASKA OU	W547	14.31	Ton	243.27
4010579	1333	11/2/2021	3:26:56AM	WESTERN C	21-6125	1"MINUS RC	ALASKA OU	W547	15.02	Ton	255.34
4010590	1333	11/3/2021	3:04:25AM	WESTERN C	21-6125	1"MINUS RC	ALASKA OU	W531-0531	26.40	Ton	448.80
4010591	1333	11/3/2021	3:06:03AM	WESTERN C	21-6125	1"MINUS RC	ALASKA OU	W536	13.24	Ton	225.08
4010592	1333	11/3/2021	3:18:33AM	WESTERN C	21-6125	1"MINUS RC	ALASKA OU	W540-0540	24.72	Ton	420.24
4010593	1333	11/3/2021	3:21:35AM	WESTERN C	21-6125	1"MINUS RC	ALASKA OU	W506-0506	25.75	Ton	437.75
4010594	1333	11/3/2021	3:23:26AM	WESTERN C	21-6125	1"MINUS RC	ALASKA OU	W512-0512	28.03	Ton	476.51
4010595	1333	11/3/2021	3:25:22AM	WESTERN C	21-6125	1"MINUS RC	ALASKA OU	W527-0527	27.15	Ton	461.55
4010596	1333	11/3/2021	3:47:27AM	WESTERN C	21-6125	1"MINUS RC	ALASKA OU	W544	13.76	Ton	233.92
4010597	1333	11/3/2021	3:12:25AM	WESTERN C	21-6125	1"MINUS RC	ALASKA OU	KGE562	24.69	Ton	419.73
4010598	1333	11/3/2021	3:45:55AM	WESTERN C	21-6125	1"MINUS RC	ALASKA OU	W531-0531	27.21	Ton	462.57
4010599	1333	11/3/2021	3:47:14AM	WESTERN C	21-6125	1"MINUS RC	ALASKA OU	W536	13.36	Ton	227.12
4010600	1333	11/3/2021	3:07:56AM	WESTERN C	21-6125	1"MINUS RC	ALASKA OU	W506-0506	27.05	Ton	459.85
4010601	1333	11/3/2021	3:09:41AM	WESTERN C	21-6125	1"MINUS RC	ALASKA OU	W512-0512	27.54	Ton	468.18
4010602	1333	11/3/2021	3:12:03AM	WESTERN C	21-6125	1"MINUS RC	ALASKA OU	W527-0527	26.83	Ton	456.11
4010605	1333	11/3/2021	1:09:05AM	WESTERN C	21-6125	1"MINUS RC	ALASKA OU	KGE562	24.93	Ton	423.81
4010606	1333	11/3/2021	1:13:34AM	WESTERN C	21-6125	1"MINUS RC	ALASKA OU	W541-541	24.67	Ton	419.39
4010609	1333	11/3/2021	1:53:22AM	WESTERN C	21-6125	1"MINUS RC	ALASKA OU	W506-0506	25.31	Ton	430.27
4010610	1333	11/3/2021	1:55:32AM	WESTERN C	21-6125	1"MINUS RC	ALASKA OU	W527-0527	26.73	Ton	454.41
4010611	1333	11/3/2021	1:57:20AM	WESTERN C	21-6125	1"MINUS RC	ALASKA OU	W512-0512	27.24	Ton	463.08
4010615	1333	11/3/2021	1:02:30PM	WESTERN C	21-6125	1"MINUS RC	ALASKA OU	W541-541	24.90	Ton	423.30

HISTORY TICKET INQUIRY

BEGIN DATE 11/1/2021
 END DATE 11/18/2021
 SELL/BUY/TRANS ALL
 SHIP/RECEIVE ALL

CUSTOMER 350942

<u>Ticket</u>	<u>Loc</u>	<u>Date</u>	<u>Time</u>	<u>Customer</u>	<u>Order</u>	<u>Product</u>	<u>Carrier</u>	<u>Vehicle</u>	<u>Qty</u>	<u>Unit</u>	<u>Price</u>
4010616	1333	11/3/2021	1:03:25PM	WESTERN C	21-6125	1"MINUS RC	ALASKA OU	W536	12.91	Ton	219.47
4010619	1333	11/3/2021	1:07:30PM	WESTERN C	21-6125	1"MINUS RC	ALASKA OU	KGE562	24.57	Ton	417.69
4010620	1333	11/3/2021	1:21:10PM	WESTERN C	21-6125	1"MINUS RC	ALASKA OU	W544	12.84	Ton	218.28
4010621	1333	11/3/2021	1:42:32PM	WESTERN C	21-6125	1"MINUS RC	ALASKA OU	W527-0527	26.38	Ton	448.46
4010622	1333	11/3/2021	1:45:04PM	WESTERN C	21-6125	1"MINUS RC	ALASKA OU	W512-0512	27.57	Ton	468.69
4010623	1333	11/3/2021	1:46:59PM	WESTERN C	21-6125	1"MINUS RC	ALASKA OU	W506-0506	26.75	Ton	454.75
4010625	1333	11/3/2021	2:58:12PM	WESTERN C	21-6125	1"MINUS RC	ALASKA OU	W541-541	26.05	Ton	442.85
4010626	1333	11/3/2021	3:00:22PM	WESTERN C	21-6125	1"MINUS RC	ALASKA OU	KGE562	25.08	Ton	426.36
4010636	1333	11/4/2021	3:25:04AM	WESTERN C	21-6125	1"MINUS RC	ALASKA OU	W541-541	0.00	Ton	0.00
4010637	1333	11/5/2021	2:57:29PM	WESTERN C	21-6125	1"MINUS RC	ALASKA OU	KGE562	24.49	Ton	416.33
4010638	1333	11/5/2021	2:00:55PM	WESTERN C	21-6125	1"MINUS RC	ALASKA OU	W512-0512	26.54	Ton	451.18
4010639	1333	11/5/2021	2:22:50PM	WESTERN C	21-6125	1"MINUS RC	ALASKA OU	W540-0540	25.90	Ton	440.30
4010640	1333	11/5/2021	2:25:07PM	WESTERN C	21-6125	1"MINUS RC	ALASKA OU	W541-541	25.48	Ton	433.16
4010641	1333	11/5/2021	2:50:20PM	WESTERN C	21-6125	1"MINUS RC	ALASKA OU	W559-0559	25.69	Ton	436.73
4010642	1333	11/5/2021	3:10:18PM	WESTERN C	21-6125	1"MINUS RC	ALASKA OU	KGE562	24.06	Ton	409.02
4010643	1333	11/5/2021	3:10:18PM	WESTERN C	21-6125	1"MINUS RC	ALASKA OU	W527-0527	25.86	Ton	439.62
4010643	1333	11/5/2021	3:46:30PM	WESTERN C	21-6125	1"MINUS RC	ALASKA OU	W512-0512	28.69	Ton	487.73
4010645	1333	11/5/2021	4:26:40PM	WESTERN C	21-6125	1"MINUS RC	ALASKA OU	W541-541	21.64	Ton	367.88
4010647	1333	11/5/2021	4:42:01PM	WESTERN C	21-6125	1"MINUS RC	ALASKA OU	KGE562	24.60	Ton	418.20
4010648	1333	11/5/2021	4:44:02PM	WESTERN C	21-6125	1"MINUS RC	ALASKA OU	W559-0559	25.68	Ton	436.56
4010649	1333	11/5/2021	4:45:57PM	WESTERN C	21-6125	1"MINUS RC	ALASKA OU	W527-0527	26.00	Ton	442.00
4010650	1333	11/8/2021	3:20:49AM	WESTERN C	21-6125	1"MINUS RC	ALASKA OU	W536	12.14	Ton	206.38
4010652	1333	11/8/2021	3:37:20AM	WESTERN C	21-6125	1"MINUS RC	ALASKA OU	W523-0523	24.53	Ton	417.01
4010653	1333	11/8/2021	3:33:20AM	WESTERN C	21-6125	1"MINUS RC	ALASKA OU	W544	12.40	Ton	210.80
4010654	1333	11/8/2021	1:49:48PM	WESTERN C	21-6125	1"MINUS RC	ALASKA OU	W523-0523	25.28	Ton	429.76
4010655	1333	11/9/2021	3:13:19AM	WESTERN C	21-6125	1"MINUS RC	ALASKA OU	W544	11.99	Ton	203.83
4010656	1333	11/9/2021	3:13:21AM	WESTERN C	21-6125	1"MINUS RC	ALASKA OU	W544	0.00	Ton	0.00
4010657	1333	11/9/2021	3:15:17AM	WESTERN C	21-6125	1"MINUS RC	ALASKA OU	W536	12.92	Ton	219.64
4010664	1333	11/9/2021	2:00:36PM	WESTERN C	21-6125	1"MINUS RC	ALASKA OU	W536	0.00	Ton	0.00
4010665	1333	11/9/2021	2:01:43PM	WESTERN C	21-6125	1"MINUS RC	ALASKA OU	W544	13.76	Ton	233.92
4010666	1333	11/9/2021	2:01:55PM	WESTERN C	21-6125	1"MINUS RC	ALASKA OU	W544	0.00	Ton	0.00
4010667	1333	11/9/2021	2:02:29PM	WESTERN C	21-6125	1"MINUS RC	ALASKA OU	W536	13.57	Ton	230.69
4010668	1333	11/9/2021	3:38:21PM	WESTERN C	21-6125	1"MINUS RC	ALASKA OU	W523-0523	24.61	Ton	418.37
4010669	1333	11/9/2021	3:47:42PM	WESTERN C	21-6125	1"MINUS RC	ALASKA OU	W536	13.05	Ton	221.85
4010670	1333	11/9/2021	3:49:35PM	WESTERN C	21-6125	1"MINUS RC	ALASKA OU	W544	13.03	Ton	221.51
4010671	1333	11/10/2021	3:38:58AM	WESTERN C	21-6125	1"MINUS RC	ALASKA OU	W544	11.96	Ton	203.32
4010672	1333	11/10/2021	11:12:01AM	WESTERN C	21-6125	1"MINUS RC	ALASKA OU	W536	12.84	Ton	218.28
4010673	1333	11/10/2021	11:00:03AM	WESTERN C	21-6125	1"MINUS RC	ALASKA OU	W512-0512	27.49	Ton	467.33

Tickets 158

3,546.15 45,783.96



POLAR SUPPLY COMPANY
A Division of Spenard Builders Supply

Please Remit To:
PO BOX 99060
ANCHORAGE AK 99509-9060

DATE	INVOICE NO.
11-02-21	55651506

907-261-9160 **INVOICE** ***REPRINT*** **INVOICE** PG 1

S 605740
O L WESTERN CONSTRUCTION &EQUIPMEN
D
T 4300 NATRONA AVE
O ANCHORAGE, AK 99516-3650

S 605740
H I WESTERN CONSTRUCTION &EQUIPMEN
P 4300 NATRONA AVE
GENERAL ACCOUNT
T
O ANCHORAGE, AK 99516-3650

(HEREINAFTER REFERRED TO AS CUSTOMER)

JOB NO.	CUST. ORDER NO.	COST CODE	DATE SHIPPED	SALES ORDER #	TERMS
GENERALACCOU.001	GIRDWOODEMERGREP		11-02-21	57560181	N10TH

ORDERED	SHIPPED	B/O	ITEM NO.	DESCRIPTION	U/M	UNIT PRICE	EXTENSION
300	300		PPP2420SDWBSLF	GIRDWOOD EMERGENCY REPAIR 24"X20' TYPE S DW B&S CPEP PACIFIC PLASTIC PIPE	LF	37.21	11,163.00 T

MUNICIPALITY OF ANCHORAGE/AK0%

AK0101	ANCPAKYD	11,163.00	.00	.00	CMT306U	11,163.00
TAX CODE	SHIPPED FROM	SALES AMOUNT	SALES TAX	SHIPPING CHARGE	MISCELLANEOUS	AMOUNT DUE

TERMS & CONDITIONS can be found at www.bldr.com/terms

P014127 STEVEN T HICKMAN
BUYER: DWIGHT JOHNSON
ENT BY: Steve Hickman
CPU

DUE DATE 12-10-21





POLAR SUPPLY COMPANY
A Division of Spenard Builders Supply

Please Remit To:
PO BOX 99060
ANCHORAGE AK 99509-9060

DATE	INVOICE NO.
11-09-21	55780336

907-261-9160 **INVOICE** ***REPRINT*** **INVOICE** PG 1

S 605740
O L WESTERN CONSTRUCTION & EQUIPMEN
D
T 4300 NATRONA AVE
O ANCHORAGE, AK 99516-3650

S 605740
H I WESTERN CONSTRUCTION & EQUIPMEN
P 4300 NATRONA AVE
T GENERAL ACCOUNT
O ANCHORAGE, AK 99516-3650

(HEREINAFTER REFERRED TO AS CUSTOMER)

JOB NO.	CUST. ORDER NO.	COST CODE	DATE SHIPPED	SALES ORDER #	TERMS
GENERALACCOU.001	GIRDWOOD		11-09-21	57692807	N10TH

ORDERED	SHIPPED	B/O	ITEM NO.	DESCRIPTION	U/M	UNIT PRICE	EXTENSION
70	70		248HI60XPS	WILL CALL THIS AFTERNOON. DWIGHT 350-3901 2" 4X8 STYROFOAM HI 60 XPS	EA	63.65	4,455.50 T

MUNICIPALITY OF ANCHORAGE/AK0%

AK0101	ANCPAKYD	4,455.50	.00	.00	CMT313U	4,455.50
TAX CODE	SHIPPED FROM	SALES AMOUNT	SALES TAX	SHIPPING CHARGE	MISCELLANEOUS	AMOUNT DUE

TERMS & CONDITIONS can be found at www.bldr.com/terms

P717682 CARL STRID
BUYER: DWIGHT JOHNSON
ENT BY: Carl Strid
CPU

DUE DATE 12-10-21



INVOICE

INVOICE N
2389744



REMIT TO
CONTECH ENGINEERED SOLUTIONS, LLC
 PO Box 936362
 Atlanta, GA 31193-6362

BY EFF
 ABA: 121000248 (Wells Fa)
 ACCOUNT: 2052700385107
 SWIFT: WFBUS6S CHIPS 0407
 REMIT INFO: ach@quikrete.com

BILL TO
 446284

 20211108082739-690
 WESTERN CONSTRUCTION & EQUIP.
 4300 NATRONA AVE
 ANCHORAGE AK 99516-3650

SHIP TO
 446284
 WESTERN CONSTRUCTION & EQUIP.
 4300 NATRONA AVENUE
 ANCHORAGE AK 99516

CUSTOMER P.O.NUMBER	ORDER DATE	REF NO.	DATE DUE	DUNS NUM
Girdwood	11/05/21		12/05/21	

INVOICE SHIP DATE	SHIP VIA	TERMS	TAX ID
11/05/21	Pickup	.5% 10, Net 30	EXEMPT

ORDERED	SHIPPED	PIECES	SO #	ITEM NO.	DESCRIPTION	PRICE	U/M	AMOUNT
25			19855402	BAFAB 128	BA FASTNR STEEL BOLT 1/2 X 8 Proj.#: SB #: 00419114	2.000	EA	50.00
25			19855402	BAFAN 120	BA FASTNR STEEL NUT 1/2 Proj.#: SB #: 00419114	.500	EA	12.50

ENTERED
 NOV 15 2021
 BY: *in S.S.*

THIS MATERIAL SHIPPED FROM PLANT NUMBER: 5020	SUB-TOTAL ▶	6
All sales are subject to applicable taxes - to be paid by buyer - unless the law provides a specific exemption from tax and buyer provides a valid tax exemption certificate.	INVOICE TOTAL ▶	62
All sales are subject to Contech's terms and conditions of sale available at: http://www.conteches.com/cos (effective as of sales date). A late charge of 1.5% monthly or the maximum allowed by law, if less, will be imposed on all past due amounts.	USD DOLLARS	PLEASE PAY THIS INVOICE

This invoice is issued by Contech Engineered Solutions LLC for itself and/or on behalf of one or more of its subsidiaries, including but not limited to, Keystone Retaining Wall Systems LLC.

in Date: 11/19/21

Quote



Customer # 169854
 Order # P992040
 Date Ordered 11/19/21
 Job #
 Job Name
 Purchase Order #
 Method of Shipment PICKUP
 Contract Order # 0000000
 Ordered By
 Ship Via

Sold To:
 WESTERN CONST & EQUIP
 4200 NATRONA AVE
 ANCHORAGE, AK 99516-

Ship To:
 WESTERN CONST & EQUIP
 Branch - 585
 440 W 40th Ave
 Anchorage, AK 99503

Branch:
 ANCHORAGE AK
 Branch - 585
 440 W 40th Ave
 Anchorage, AK 99503
 Phone: 907-563-3315

Bid Seq#	Product Code	Description	Qty Ordered	Qty Shipped	Qty B/O	Net Price	UOM	Ext Price
	80NT20MAG	NORTHTOW 20# MAGNESIUM ANODE W /#10 WIRE LEAD CP-A-M 20#-10-10HMMW	4			514.25000	EA	2057.00

Terms in accordance with shipping manifest.

Special Instructions/Comments:

Total Ordered: 2057.00
 Tax Amount: .00
 Other Charges: .00
 Total: 2057.00

The Boutet Company, Inc.
 Fee Proposal to Provide Professional Services

Ruane Road at California Creek Emergency Culvert Repair
 Provide 2018-2022 Professional Project Management and Consulting Services

November 5, 2021

	Principal/Project Manager	Project Engineer/Surveyor	Project Administrator	Project Inspector	Survey (2-man crew)	Expenses	Totals
<i>Hourly Rate</i>	\$145	\$135	\$120	\$110	\$250		
<i>Activity</i>							
Surveying					3		\$750
Project Management	8						\$1,160
Temporary Repair Design	4						\$580
Permitting	8						\$1,160
Construction Support	16		8	60			\$9,880
TOTAL:	\$5,220		\$960	\$6,600	\$750	\$0	\$13,530



Notes:

1. Vehicle mileage (incidental project travel) included in hourly rates above
2. Full-time inspection vehicle included in hourly rates above
3. Mobile phones included in hourly rates above
4. Third-party or pass-thru expenses are cost plus 0% mark-up
5. All costs Time & Materials

WESTERN

CONSTRUCTION & EQUIPMENT LLC

4300 Natrona Ave
Anchorage, AK 99516

Invoice

Date	Invoice #
11/19/2021	13483

Bill To
Municipality of Anchorage 632 West 6th Ave, RM330 P.O. Box 196040 Anchorage, AK 99519-6040

Phone #	Fax #	E-mail	P.O. No.	Terms Net 30	Project
907-345-8400	(907) 677-1991	jwlsnow@gci.net			

Quantity	Description	Rate	Amount
1	Trucking for Girdwood emergency flood repair	98,498.75	98,498.75

3% credit card payment fee	Total	\$98,498.75
	Payments/Credits	\$0.00
	Balance Due	\$98,498.75

Girdwood Emergency Repair
Trucking Summary

Material	Quantity	Rate	Total Cost
Dump Truck - Straight Time	111.50	\$ 130.00	\$ 14,495.00
Dump Truck - Over Time	75.50	\$ 162.50	\$ 12,268.75
Belly Dump - Straight Time	55.75	\$ 135.00	\$ 7,526.25
Belly Dump - Over Time	22.25	\$ 168.75	\$ 3,754.69
Semi End Dump - Straight Time	20.25	\$ 145.00	\$ 2,936.25
Semi End Dump - Over Time	24.00	\$ 181.25	\$ 4,350.00
EDP - Straight Time	32.00	\$ 145.00	\$ 4,640.00
EDP - Over Time	26.00	\$ 181.25	\$ 4,712.50
Side Dump - Straight Time	159.25	\$ 145.00	\$ 23,091.25
Side Dump - Over Time	74.00	\$ 181.25	\$ 13,412.50
Semi w/ Trailer - Straight Time	9.00	\$ 165.00	\$ 1,485.00
Semi w/ Trailer - Over Time	28.25	\$ 206.25	\$ 5,826.56
			\$ -
			\$ -
			\$ -
	637.75		\$ 98,498.75

Date	Location	Hours - Straight	Rate - Straight	Hours - Overtime	Rate - Overtime	Total	Description	Who
31-Oct	MOA Girdwood		\$ 135.00	6.50	168.75	\$ 1,096.88	Bellydump-Haul 2 loads for Echo Rd	Monte Shorten
31-Oct	MOA Girdwood		\$ 145.00	9.75	181.25	\$ 1,767.19	Dumptruck W/Pup-Haul 2 loads	Lolly Symbol
31-Oct	MOA Girdwood		\$ 130.00	12.75	162.50	\$ 2,071.88	Dumptruck-Haul equip to Girdwood & Haul 4 loads PitRun	Tino Mareko
31-Oct	MOA Girdwood		\$ 165.00	7.00	206.25	\$ 1,443.75	Mobe equip for Girdwood	Jeremy Mayer
31-Oct	MOA Girdwood		\$ 145.00	10.50	181.25	\$ 1,903.13	Semi W/Dumptruck-Haul 1 load Class II, 1 load 3-8", 1 load Type IIA	Bill Holt
31-Oct	MOA Girdwood		\$ 145.00	7.00	181.25	\$ 1,268.75	Sidedump-Haul 2 loads to Echo road	Sean Toohey
1-Nov	MOA Girdwood	8.00	\$ 145.00	4.00	181.25	\$ 1,885.00	Dumptruck W/Pup-Haul 4 loads	Lolly Symbol
1-Nov	MOA Girdwood	3.25	\$ 130.00		162.50	\$ 422.50	Dumptruck-Haul 5 loads RipRap	Tino Mareko
1-Nov	MOA Girdwood	8.00	\$ 135.00	1.50	168.75	\$ 1,333.13	Bellydump-Haul 1 load 3-8" rock, 2 loads Pitrun, 7 loads RAP	Brian Traut
1-Nov	MOA Girdwood	8.00	\$ 145.00	4.00	181.25	\$ 1,885.00	Sidedump-Haul 1 load 3-8" rock, 1 load Type IIA, 1 load Class II Rap, 1 load Pitrun, 1 load broken asphalt	Bill Holt
1-Nov	MOA Girdwood	7.50	\$ 145.00		181.25	\$ 1,087.50	Sidedump-Haul 1 load filter rock, 1 load pitrun, 1 load Type IIA	Sean Toohey
1-Nov	MOA Girdwood	8.00	\$ 145.00	3.00	181.25	\$ 1,703.75	Sidedump-Haul 1 load Filter rock, 1 load PitRun	Jeremy Mayer
1-Nov	MOA Girdwood	8.00	\$ 145.00	1.00	181.25	\$ 1,341.25	Sidedump-Haul 3 loads from Skookum, 1 load from AS&G	Monte Shorten
2-Nov	MOA Girdwood	8.00	\$ 135.00	3.00	168.75	\$ 1,586.25	Bellydump-Haul 1 load filter rock, 3 loads Pitrun	Brian Traut
2-Nov	MOA Girdwood	8.00	\$ 145.00	4.75	181.25	\$ 2,020.94	Dumptruck W/Pup-Haul 5 loads PitRun	Lolly Symbol
2-Nov	MOA Girdwood	8.00	\$ 130.00	3.00	162.50	\$ 1,527.50	Dumptruck-4 loads PitRun	Ryan Sisti
2-Nov	MOA Girdwood	4.50	\$ 130.00		162.50	\$ 585.00	Dumptruck-Deliver 4 loads	Tino Mareko
2-Nov	MOA Girdwood	0.50	\$ 130.00	1.00	162.50	\$ 227.50	Dumptruck-Go to anchorage to pick up materials for Girdwood	Tino Mareko
2-Nov	MOA Girdwood	1.25	\$ 130.00		162.50	\$ 162.50	Dumptruck-Haul culverts to Girdwood	Tino Mareko
2-Nov	MOA Girdwood	1.25	\$ 130.00		162.50	\$ 162.50	Dumptruck-Offload culverts, haul 2 loads Rip Rap	Tino Mareko
2-Nov	MOA Girdwood	8.00	\$ 145.00	3.00	181.25	\$ 1,703.75	Sidedump-Haul 1 load Ditch lining, 4 loads Pitrun	Bill Holt
2-Nov	MOA Girdwood	8.00	\$ 145.00	3.00	181.25	\$ 1,703.75	Sidedump-Haul 5 loads PitRun, 1 load Filter rock	Jeremy Mayer
2-Nov	MOA Girdwood	8.00	\$ 145.00	0.50	181.25	\$ 1,250.63	Sidedump-Haul filter rock, 31 loads PitRun	Sean Toohey
2-Nov	MOA Girdwood	8.00	\$ 145.00	1.50	181.25	\$ 1,431.88	Sidedump-Haul for girdwood *no load count*	Monte Shorten
3-Nov	MOA Girdwood	8.00	\$ 135.00	1.00	168.75	\$ 1,248.75	Bellydump-Haul 4 loads RAP	Brian Traut
3-Nov	MOA Girdwood	8.00	\$ 145.00	3.75	181.25	\$ 1,839.69	Dumptruck W/Pup-Haul 4 loads RAP, 1 load PitRun	Lolly Symbol
3-Nov	MOA Girdwood	8.00	\$ 130.00	0.50	162.50	\$ 1,121.25	Dumptruck-Haul 4 loads Pit Run	Tino Mareko
3-Nov	MOA Girdwood	8.00	\$ 130.00	3.00	162.50	\$ 1,527.50	Dumptruck-No Load count	Ryan Sisti
3-Nov	MOA Girdwood		\$ 130.00	0.50	162.50	\$ 81.25	Dumptruck-Pick up Rip Rap from AS&G for Girdwood	Tino Mareko
3-Nov	MOA Girdwood		\$ 130.00	1.25	162.50	\$ 203.13	Dumptruck-Take RIP RAP to girdwood	Tino Mareko
3-Nov	MOA Girdwood	8.00	\$ 145.00	2.00	181.25	\$ 1,522.50	Sidedump-Haul 2 loads RAP, 1 load PitRun, and culverts	Jeremy Mayer
3-Nov	MOA Girdwood	8.00	\$ 145.00	0.50	181.25	\$ 1,250.63	Sidedump-Haul 4 loads	Monte Shorten
3-Nov	MOA Girdwood	8.00	\$ 145.00	1.00	181.25	\$ 1,341.25	Sidedump-Haul 4 loads RAP, 1 load PitRun	Sean Toohey
3-Nov	MOA Girdwood	8.00	\$ 145.00	2.50	181.25	\$ 1,613.13	Sidedump-Haul 4 loads RAP, 1 load type IIA	Bill Holt
4-Nov	MOA Girdwood	7.75	\$ 135.00		168.75	\$ 1,046.25	Bellydump-Haul 4 loads Barrow	Monte Shorten
4-Nov	MOA Girdwood	8.00	\$ 135.00	3.00	168.75	\$ 1,586.25	Bellydump-Haul 4 loads PitRun, Haul RAP onsite	Brian Traut
4-Nov	MOA Girdwood	8.00	\$ 145.00	3.75	181.25	\$ 1,839.69	Dumptruck W/Pup-Haul 4 loads PitRun	Lolly Symbol
4-Nov	MOA Girdwood	8.00	\$ 130.00	3.00	162.50	\$ 1,527.50	Dumptruck- 2 loads PitRun	Ryan Sisti
4-Nov	MOA Girdwood	7.25	\$ 130.00		162.50	\$ 942.50	Dumptruck-5 loads Rip Rap, 2 loads PitRun, 5 loads Ditch lining	Tino Mareko
4-Nov	MOA Girdwood	0.75	\$ 130.00		162.50	\$ 97.50	Dumptruck-Pick up PitRun from AS&G	Tino Mareko
4-Nov	MOA Girdwood	0.00	\$ 130.00	2.00	162.50	\$ 325.00	Dumptruck-Take PitRun to Girdwood	Tino Mareko
4-Nov	MOA Girdwood	8.00	\$ 145.00	2.00	181.25	\$ 1,522.50	Sidedump-6 loads PitRun	Jeremy Mayer
4-Nov	MOA Girdwood	8.00	\$ 145.00	3.00	181.25	\$ 1,703.75	Sidedump-Haul 3 loads PitRun	Bill Holt
4-Nov	MOA Girdwood	8.00	\$ 145.00	1.00	181.25	\$ 1,341.25	Sidedump-Haul 5 loads Pitrun	Sean Toohey
5-Nov	MOA Girdwood	8.00	\$ 135.00	2.25	168.75	\$ 1,459.69	Bellydump-Haul 3 loads RAP, 2 loads PitRun	Brian Traut

5-Nov	MOA Girdwood	8.00	\$ 135.00	5.00	168.75	\$ 1,923.75	Bellydump-Haul 4 loads Borrow, 1 load RAP	Lolly Symbol
5-Nov	MOA Girdwood	8.00	\$ 130.00	4.75	162.50	\$ 1,811.88	Dumptruck-3 loads PitRun	Tino Mareko
5-Nov	MOA Girdwood	8.00	\$ 130.00	4.00	162.50	\$ 1,690.00	Dumptruck-No Load count	Ryan Sisti
5-Nov	MOA Girdwood	8.00	\$ 145.00	2.00	181.25	\$ 1,522.50	Sidedump-Haul 3 loads PitRun, 2 loads RAP	Jeremy Mayer
5-Nov	MOA Girdwood	8.00	\$ 145.00	2.00	181.25	\$ 1,522.50	Sidedump-Haul 3 loads Type IIA, 2 loads RAP	Bill Holt
5-Nov	MOA Girdwood	7.75	\$ 145.00		181.25	\$ 1,123.75	Sidedump-Haul 4 loads Borrow	Monte Shorten
5-Nov	MOA Girdwood	8.00	\$ 145.00	0.50	181.25	\$ 1,250.63	Sidedump-Haul 4 loads PitRun	Sean Toohey
6-Nov	MOA Girdwood		\$ 130.00	10.75	162.50	\$ 1,746.88	Dumptruck-Haul 10 loads RAP, 7 loads PitRun	Tino Mareko
6-Nov	MOA Girdwood		\$ 130.00	11.50	162.50	\$ 1,868.75	Dumptruck-No Load count	Ryan Sisti
6-Nov	MOA Girdwood		\$ 145.00	11.50	181.25	\$ 2,084.38	Semi W/Dumptruck-Haul 1 load Class II, 1 load Chips	Jeremy Mayer
6-Nov	MOA Girdwood		\$ 145.00	5.50	181.25	\$ 996.88	Sidedump-1 load Class I, 1 load Class II	Sean Toohey
6-Nov	MOA Girdwood		\$ 145.00	11.25	181.25	\$ 2,039.06	Sidedump-Haul 1 load Class I, 1 load Class II, 1 load Class III	Brian Traut
6-Nov	MOA Girdwood		\$ 145.00	6.00	181.25	\$ 1,087.50	Sidedump-Haul 2 loads Class I	Monte Shorten
6-Nov	MOA Girdwood		\$ 145.00	11.25	181.25	\$ 2,039.06	Sidedump-Haul Class I 1 load Class III, 1 load Class IV	Bill Holt
7-Nov	MOA Girdwood		\$ 130.00	7.75	162.50	\$ 1,259.38	Dumptruck-haul 14 loads PitRun	Tino Mareko
7-Nov	MOA Girdwood		\$ 165.00	3.50	206.25	\$ 721.88	Semi W/Trailer-Haul Culvert and PitRun	Jeremy Mayer
7-Nov	MOA Girdwood		\$ 165.00	4.00	206.25	\$ 825.00	Semi W/Trailer-Haul Culvert and PitRun	Jeremy Mayer
8-Nov	MOA Girdwood	7.00	\$ 130.00		162.50	\$ 910.00	Dumptruck-Haul 1 load RAP, 12 loads Pit, 3 loads Rocks	Tino Mareko
8-Nov	MOA Girdwood	8.00	\$ 130.00	2.50	162.50	\$ 1,446.25	Dumptruck-No Load count	Ryan Sisti
9-Nov	MOA Girdwood	8.00	\$ 130.00	2.50	162.50	\$ 1,446.25	Dumptruck-*No Load count, material type*	Ryan Sisti
9-Nov	MOA Girdwood	5.75	\$ 130.00		162.50	\$ 747.50	Dumptruck-Haul 3 loads RAP	Tino Mareko
9-Nov	MOA Girdwood	3.50	\$ 145.00		181.25	\$ 507.50	Semi W/Dumptruck-Haul Chips and RAP *No load count*	Jeremy Mayer
9-Nov	MOA Girdwood	1.00	\$ 145.00		181.25	\$ 145.00	Semi W/Dumptruck-Haul Chips and RAP *No load count*	Jeremy Mayer
10-Nov	MOA Girdwood	8.00	\$ 130.00	1.50	162.50	\$ 1,283.75	Dumptruck-*No Load count, material type*	Ryan Sisti
10-Nov	MOA Girdwood		\$ 130.00	1.25	162.50	\$ 203.13	Dumptruck-Bring load to Girdwood	Tino Mareko
10-Nov	MOA Girdwood	8.00	\$ 130.00	0.75	162.50	\$ 1,161.88	Dumptruck-Haul 1 load RAP, 1 load Chips, 2 loads Pit	Tino Mareko
10-Nov	MOA Girdwood		\$ 130.00	1.25	162.50	\$ 203.13	Dumptruck-Pick up RAP from AS&G	Tino Mareko
10-Nov	MOA Girdwood	2.00	\$ 145.00		181.25	\$ 290.00	Semi W/Dumptruck-Haul Chips and Filter rock *No Load count*	Jeremy Mayer
10-Nov	MOA Girdwood	8.00	\$ 145.00	0.50	181.25	\$ 1,250.63	Sidedump-Haul 1 load RAP, 5 loads Type IIA, 1 load Class 1, 2 loads Class III	Bill Holt
13-Nov	MOA Girdwood		\$ 165.00	4.00	206.25	\$ 825.00	Mobe equip to snow removal job	Jeremy Mayer
13-Nov	MOA Girdwood		\$ 165.00	7.00	206.25	\$ 1,443.75	Demob equip off washout job	Jeremy Mayer
15-Nov	MOA Girdwood	5.75	\$ 145.00		181.25	\$ 833.75	Semi W/Dumptruck-Haul	Jeremy Mayer
15-Nov	MOA Girdwood	2.25	\$ 165.00	2.75	206.25	\$ 938.44	Demob equip off washout job	Jeremy Mayer
16-Nov	MOA Girdwood	8.00	\$ 145.00	2.00	181.25	\$ 1,522.50	Semi W/Dumptruck-Haul	Jeremy Mayer
17-Nov	MOA Girdwood	6.75	\$ 165.00		206.25	\$ 1,113.75	Demob equip off washout job	Jeremy Mayer
		387.75		250.00		\$ 94,090.31		

Hybrid meeting equipment for In-person and Online meetings		
Equipment		Price
Logitech GROUP HD Video Conferencing System Bundle with Expansion Mics		\$1,349.00
Lenovo ThinkCentre M90q - tiny - Core i5 10500 3.1 GHz - vPro - 8 GB - SSD		\$990.51
Logitech 10m Extender Cable for Meetup Expansion Microphone		\$200.00
IOGEAR Long Range 2.4GHz Wireless Keyboard and Mouse Combo		\$28.92
New LCD Display		\$3,000.00
Total		\$5,568.43

GIRDWOOD BOARD OF SUPERVISORS RULES & PROCEDURES

Adopted: September 20, 2004

~~**Revised and approved: April 16, 2018**~~

~~**Revised and approved March 16, 2020**~~

~~**Revised and approved July 20, 2020**~~

~~**Revised and approved Jan 18, 2021**~~

Revised and approved January 2022 ~~Sept 20, 2021~~

I. ESTABLISHMENT AND GENERAL POWERS OF GIRDWOOD BOARD OF SUPERVISORS

- A.** The Girdwood Valley Service Area was established by Anchorage Municipal Code (AMC), Chapter 27.20.110 Girdwood Valley Service Area Board of Supervisors, as follows:
 - a.* There is established a board of supervisors for the Girdwood Valley Service Area consisting of five (5) persons elected in accordance with the provision of this chapter. The board shall be constituted and shall function in the manner prescribed in this chapter [AMC, Chapter 27.20] in the exercise of fire prevention and protection, street construction and maintenance, solid waste collection, parks and recreation services, cemetery planning, operations, & maintenance, public safety, and utilities.
- B.** The Girdwood Board of Supervisors (hereafter “GBOS”) shall consult with and advise the Anchorage Assembly (hereafter “Assembly”) and Mayor concerning the administration of the affairs of the service area and the services that are being provided.
- C.** The Mayor shall consult with the GBOS in preparing the annual budget for the service area, and the comments and suggestions of the GBOS concerning the budget shall be transmitted to the Assembly for its consideration.
- D.** AMC 27.10.040 Operation of service areas with boards of supervisors states: In a service area with a board of supervisors, services shall be provided in the service area by the departments, if any, designated by the ordinance establishing the service area and designating the power to be exercised within the service area subject to the advice and recommendations of the board of supervisors established pursuant to AMC Chapter 27.20. AMC 27.10.040 also states that the board of supervisors shall supervise the furnishing of special services in the service area in the manner prescribed by the ordinance establishing the service area and designating the power to be exercised within the service area. Except as otherwise provided by ordinance, the administration of the Municipality of Anchorage (hereafter “MOA”) may prescribe rules, procedures and guidelines to

be followed in furnishing services and expending moneys in service areas where boards supervise the furnishing of services (A.O. No. 82-49).

- E.** Assembly Ordinance AO 2003-113 approved August 12, 2003:
The Girdwood Board of Supervisors is designated as the Girdwood Community Council ex-officio by the Anchorage Municipal Assembly. Because of this, Girdwood is not recognized as a Community Council District in Municipal Code 2.40.040.D – Establishment of community council districts. With the adoption of 2.40.035.B on August 12, 2003, the Girdwood Community Association Rules and Bylaws were over-ruled and suspended.

Municipal Code 2.40.035.B Recognition of community councils; special ex officio community council recognition for Girdwood Board of Supervisors, states: “Girdwood recognized; special provision. The municipality recognizes the Girdwood Board of Supervisors as the community council, ex-officio, which serves the Girdwood Community Association/Land Use Committee boundary area depicted on Map 10 located in section 2.40.090.”

- F.** The Girdwood Valley Service Area (GVSA) Administrative Officer (hereafter “Secretary”) will take minutes during all GBOS meetings, type and post agendas and minutes, complete correspondence and other duties as directed by the GBOS Chair or Co-Chair (hereafter “Chair” or “Co-Chair”). The Secretary is not a member of the board and holds no voting rights. The Secretary should not take part in discussions, comment on, or ask questions of any GBOS member (hereafter “Member”) or public during discussions or presentations, except on matters of clarification for the minutes.
- G.** The Secretary shall be responsible for posting all items requiring public notice on the GBOS website and at the Girdwood Branch of the US Post Office, the Girdwood Library, and the Girdwood Community Center per the timeline required for each type of notice.

II. RULES OF PROCEDURE FOR THE GIRDWOOD BOARD OF SUPERVISORS (GBOS).

The following information addresses specific organization of the Girdwood Board of Supervisors. Any items not addressed are to be handled in accordance with Robert’s Rules of Order.

Article 1: MEMBERSHIP.

- A.** The GBOS shall consist of five (5) elected Members.
- B.** The elected Members are elected officials, thus subject to the MOA laws governing removal from office. Generally stated:

Meeting Absences: A Member intending to be absent at a Regular Meeting shall request from the Chair or Co-Chair to be excused in advance of the meeting from which he will be absent.

Recall Procedure: Grounds for recalling a MOA elected official are incompetence, misconduct in office and failure to perform prescribed duties. Those wishing to recall an elected official are to contact the Municipal Clerk.

Declaration of Vacancy: Vacancy of a seat shall occur on the failure of a Member to:

1. Attend three (3) consecutive Regular or Special Meetings or Work Sessions without an excused absence from the Chair or Co-Chair;
2. Attend a two-thirds (2/3) majority of the Regular and Special Meetings, Work Sessions, Executive Sessions and GBOS Public Hearings during any calendar year without an excused absence from the Chair or Co-Chair.

Filling the vacancy will be done in the following manner:

1. Public notice of seat vacancy will be posted as outlined in Section I, G for a minimum of fourteen (14) full days stating specific Seat Vacant, Term, and requesting that a brief resume from those interested in filling the seat be submitted to the GBOS by a specified closing date.
2. Within seven (7) days of the closing date for resumes, the GBOS will meet in Executive Session to make a recommendation to be forwarded to the Mayor, along with all other resumes received.
3. The Mayor will then make an appointment to fill out the term of the seat left vacant.

C. Resignation by a Member will be done in the following manner:

1. Member submits signed letter of resignation to the Chair or Co-Chair and to the Mayor concurrently.
2. Public notice of seat vacancy will be posted as outlined in Section I, G for a minimum of fourteen (14) full days stating specific Seat Vacant, Term, and requesting that a brief resume from those interested in filling the seat be submitted to the GBOS by a specified closing date.
3. Within seven (7) days of closing date for resumes, the GBOS will meet in Executive Session to make a recommendation to be forwarded to the Mayor along with all other resumes received.

D. At the time of a new Member's election or appointment to a GBOS seat, the Secretary shall prepare a notebook for the Member. The notebook shall contain: the current GBOS Rules and Procedures, copies of all GBOS minutes and attachments from the previous six (6) months, a copy of any current/pending correspondence or agenda, a calendar of all scheduled meetings for the next six (6) months, a copy of the Girdwood Area Plan, a copy of the Turnagain Arm

Management Plan and anything else that the Chair or Co-Chair may direct the Secretary to insert.

Article 2: COMMITTEES.

The Girdwood Board of Supervisors has established the following Standing Committees:

- A. Land Use Committee:** There shall be a Land Use Committee (hereafter “LUC”) which shall function as an advisory committee to the GBOS on all Girdwood Land Use issues. The LUC shall operate in accordance with the Girdwood Land Use Committee Operating Principles as approved by the LUC and amended as needed.

The LUC is a one-person one-vote organization, whereas GBOS business is voted upon by only the 5 board members. In consort with the ideals of community councils being the voice of the people with one-person one-vote, the LUC is designated by the GBOS to be the public hearing process for the GBOS. In the event that the voting in LUC and GBOS do not match each other, the rules under **Voting Conclusions**, Article 6, Section E will be followed.

It is intended that, on all matters involving Conditional Use Permits, Vacation Applications and Easement Applications the LUC will “hear” the matter first, and then, in accordance with the GBOS policies for these items, will send forward to the GBOS its recommendations and/or vote on the matter. Once the LUC has sent forward to the GBOS its recommendations on a given matter, that matter may then be put on the next available GBOS agenda for GBOS discussion, vote and action or recommendation to the appropriate MOA department or authority. All effort shall be made for Girdwood land use type issues to be heard before the LUC first and voted upon by members. However, given time constraints with the MOA Planning Department, it may not always be possible for an issue to go before the LUC. In this instance, such issues will be heard before the GBOS and their recommendation will be sent forth to the MOA Planning Department, with the caveat that time did not permit the issue to be heard and voted upon by the LUC.

- B. Trails Committee:** Given the importance of local and regional trails in the Girdwood valley, there shall be a Trails Committee which shall function as an advisory committee to the GBOS on all matters related to trails in the Girdwood valley. The Trails Committee shall operate in accordance with procedures adopted by the Committee, approved by the GBOS and amended as needed.
- C. Public Safety Advisory Committee:** Given the complexity of contracting and liability, and desire to have local control over policing in Girdwood, the Public Safety Advisory Committee was formed. The Public Safety Advisory Committee

shall function as an advisory committee to the GBOS in all matters related to policing and public safety in the Girdwood valley. The Public Safety Committee shall operate in accordance with procedures adopted by the Committee, approved by the GBOS and amended as needed.

- D. Cemetery Committee:** The Girdwood Cemetery Committee was created in 2017 after Girdwood Valley Service Area voters approved taxing Girdwood property owners for the purpose of creating, operating, and maintaining a cemetery in Girdwood.

Ad Hoc Committees:

The Girdwood Board of Supervisors may designate Ad Hoc Committees for the purpose of researching plans or projects. Ad Hoc Committees are temporary groups, which will retire once the project is complete or the concept is tabled by GBOS. An Ad Hoc Committee may become a formal Committee of the GBOS if the project becomes part of the Girdwood Tax Service. Ad Hoc Committee meetings are required to follow GBOS posting and public notice as outlined in Section 1, G.

Examples of current and past Ad Hoc Committees of the GBOS include: Girdwood Area Plan Update Committee, Turnagain Arm Service Coalition (TASC), and Girdwood South Townsite Area Plan Update Committee. Ad Hoc Committees are expected to report to GBOS at the monthly regular meeting.

Subcommittees:

The Standing Committees described above may create Ad Hoc Subcommittees for the purpose of working on specific projects of that Committee.

Article 3: MEETINGS.

- A. Regular Meetings:** Regular Meetings will be held on the third Monday of each month unless changed due to unforeseen circumstances or holidays. The meeting will start at the published time and will adjourn at ten (10) p.m. except, the meeting may be extended for up to one hour by a majority vote of the Members present. The meeting will not extend beyond eleven (11) p.m. The first order of business will be to approve the minutes of the previous Regular Meeting, and the minutes of any Special Meetings or Work Sessions, if deemed necessary, held in the monthly interim. Each agenda item is limited to a maximum of sixty (60) minutes of discussion unless the duration is extended by a majority vote of the Members present.
- B. Special Meetings:** Special Meetings may be called by the Chair or Co-Chair or by a quorum of the other Members. A minimum of twenty-four (24) hours notice of meeting must be given to each Member and the Secretary. The Special Meeting must be posted at the Girdwood Post Office at least twenty-four (24) hours before the time set for meeting.

- C. Work Sessions:** Work Sessions may be called by the Chair or Co-Chair and/or any two Members at any time to discuss problems and plans. All Members and the Secretary must be notified under the same conditions as Special Meetings. No formal transactions may be decided upon at Work Sessions. At the Chair's request, Work Sessions shall be electronically recorded by the Secretary; written minutes shall not be produced unless the Chair or Co-Chair decides a compelling reason exists for written minutes.
- D. Executive Sessions:** Executive Sessions may be called by a vote of the majority (a quorum) of Members taken at a public meeting. The public and the Secretary are excluded from an Executive Session; however, the session must be recorded, with the Chair or Co-Chair taking possession of the recording. The only subject(s) that may be discussed in an Executive Session are those that are stated in the motion to go to Executive Session, and no matter shall be voted in Executive Session. The following matters may be discussed in an Executive Session: subjects that tend to prejudice the reputation and character of any person, including personnel matters, and matters which by law, or MOA Charter or ordinance, are required to be confidential.
- E. Public Meetings:** All meetings of the GBOS shall be open to the public except for Executive Sessions.
- F. Public Notice:** The Secretary will post the agenda as outlined in Section I, G at specified locations for Regular Meetings seven (7) days in advance. Additional agenda items must be posted forty-eight (48) hours in advance to be considered for action at a meeting.
- G. Open Meetings Act:** The GBOS is subject to the Open Meetings Act: see Article Six of the Administrative Procedures Act; A.S. 44.62.310-312. GBOS will provide twenty-four (24) hours notice by posting as described for Special Meetings, for all events and gatherings where more than two (2) supervisors are reasonably expected to be in attendance.
- H. Quorum:** Three or more GBOS Members attending the meeting, either in person or remotely, shall constitute a quorum.~~A majority of the GBOS attending in person shall constitute a quorum, unless conditions established in Title II, Article 3 (K), are met.~~
- I. Agenda Items and Meeting Materials:** There shall be a public comment period during every meeting to allow the public to address items not on the agenda. Individual public comment will be limited to three minutes maximum per person.
- a. Meeting materials, as practicable, will be assembled and made available to the public at least twenty-four hours before a meeting.

- b. Items of business other than standing items or reports shall be assigned to a Member. This Member will introduce the item and will work with any petitioner to ensure materials are prepared and available for the meeting. Items referred from a Committee or Subcommittee will be assigned to the Member with that responsibility, otherwise the Chair or Co-Chair(s) will assign the item to a Member.

J. Minutes: The minutes of meetings will be typed and posted within twenty-one (21) days of a meeting. The posted minutes shall state if they are draft or final version.

- a. Minutes from Executive Session meetings will not be typed or posted. ~~Rather,~~
 b. Executive Session meetings will be recorded. ~~The and the~~ Chair or Co-Chair will take possession of the recording and will ensure that the recording is placed in a dated, sealed envelope with an "Executive Session" label on the outside of the envelope. The Chair or Co-Chair shall deliver the sealed recording to the Secretary for locked storage in the GBOS offices. The Secretary shall also maintain a written log of the existing Executive Session recordings. Only by Resolution of the majority of the Members can a sealed Executive Session recording be opened.

Formatted: Left

K. Physical and remote attendance:

- a. ~~Meetings may be held in person or virtually, or remotely. An in-person meeting is held in a public setting with a physical location and may also provide for remote attendance. A virtual meeting is one held with no physical location and all persons participate by remote attendance.~~
 b. ~~Attendance: Remote attendance by telephone, virtually or through any remote means. Physical attendance is defined as a member being physically present at the location where the meeting is noticed as being held in a public setting.~~
 c. ~~Means of Remote Participation: Remote participation under this section shall include any means through which a member may participate remotely, to include being able to engage in discussion and being audible to all persons participating in the meeting. The member participating remotely must have the ability to obtain the meeting agenda and other pertinent documents to be discussed and/or acted upon.~~
 d. ~~Public In-Person Participation: If one or more members participates in-person in a public setting, then the public must also be granted reasonable in-person access to the meeting.~~
 e. ~~In-Person Meeting: The chair or a majority of the members may schedule an in-person meeting.~~
 f. ~~Public Notice: The public notice of the meeting must indicate whether the meeting is to be held in person, virtually, or remotely. If held in person, the notice shall indicate if remote attendance is available. The public must have an opportunity to participate by similar or alternative means as the board.~~
 g. ~~Emergency: When the assembly, mayor, governor or federal government has declared an emergency, all boards may provide for remote attendance by members and provide for~~

Commented [TMS1]: JW recommends removal

remote access by the public to the extent reasonable under the circumstances of the emergency.

~~**K. Special Provisions for Meetings During Public Health Emergencies:** In the event that a State of Emergency, Municipal Proclamation of Emergency, or Federal Public Health Emergency is declared, under which in-person attendance at community meetings is not recommended or feasible, the following temporary provisions shall apply:~~

- ~~a. Upon the initial decision of the Chair, or of the Co-Chairs jointly, or of a majority vote by the Members, meetings may be run as a telephonic or video conference only;~~
- ~~b. Members attending remotely shall be counted when establishing a quorum;~~
- ~~c. Instructions allowing the public to join the conference will be provided under the notice requirements of this Article;~~
- ~~d. Upon a vote of the Members, the provisions of this section may be extended to one or more specific standing or ad hoc Committees of the Girdwood Board of Supervisors;~~
- ~~e. The provisions of this section, including application to Committees, shall expire once the Public Health Emergency has ended;~~
- ~~f. The provisions of this section shall cease to apply if a legal and feasible mechanism for holding in-person meetings is available and a two thirds majority of the Members vote to return to in-person meetings.~~

Article 4: OFFICERS.

A. Chair: A Chair shall be elected to a one (1) year term by the Members every April or at any time membership changes by election or appointment. At the wish of the GBOS, this office may be held by two (2) elected Co-Chairs who will share in the duties enumerated in this Article. The duties of the Chair or Co-Chair are:

1. Preside over all GBOS meetings; and
2. Call Special Meetings; and
3. Notify Members and Secretary of the time, place, and date of all meetings; and
4. Give input and vote; and
5. Solicit from Members agenda items and develop monthly agenda; and
6. Appoint Acting Chair or Co-Chair in his/her absence or conflict of interest; and
7. Be proactive in working with MOA agencies and other Members; and
8. Execute all documents requiring GBOS signature.

Article 5: AREAS OF RESPONSIBILITY.

A. The GBOS' defined Areas of Responsibility are as follows:

- a. Roads Maintenance
- b. Utilities
- c. Land Use
- d. Parks and Recreation

- e. Public Safety
- f. Cemetery
- g. Fire Department

Each of the five (5) individual Members shall “oversee” the Areas of Responsibility as delegated in Executive Session annually.

- B.** Selection of Areas of Responsibility will be based on seniority on the GBOS and will be chosen or assigned at the same time as election of the Chair or Co-Chair. In the case where seniority of members is equal and a decision cannot be reached, the Chair or Co-Chair may appoint.
- C.** Members are expected to attend Committee meetings, respond to community requests and report into the record at the Regular Meetings on their area of responsibility. The Supervisor overseeing the Fire Department, or their designee, is required to attend GFRI Board of Directors meetings.
- D.** Members are expected to advise on the MOA budgets related to their areas of responsibility. Members shall maintain reference information related to their areas of responsibility in an organized fashion and, where appropriate, shall pass this information on to their successor.
- E.** Members are also expected to stay current on and to participate in the day-to-day communications between Members and between Members and GBOS Secretary. It is also expected that the communications between Members and between Members and the GBOS Secretary will be done in a cordial and business-like manner, regardless of an individual Member’s position on an issue or an individual Member’s affiliations or general beliefs. See also, Section II, Article 1 (B) regarding Recall and Vacancy.

Article 6: VOTING.

- A.** Conflict in Interest: No Member may vote on any question(s) upon which they have a direct or substantial but indirect financial interest. Any Member who has a conflict is to state this publicly and may request to be recused from the vote. Members may not abstain from voting without supplying a reason that is accepted by a majority of the GBOS members.
- B.** Reconsideration of Action: for reconsideration of any action taken by the GBOS, any Member on the prevailing side of a vote may move to reconsider immediately at the meeting in which the vote was taken or within twenty four (24) hours of the original vote. Notice to reconsider must be filed with Secretary; a second from any member must be filed with the Secretary within twenty-four (24) hours.

Motions to reconsider take precedence and must be the first order of business at the next meeting of the GBOS. The result of the Motion to Reconsider vote will take precedence over the original vote.

- C. Motions. All motions must be stated in the positive.
- D. Tie Votes: Upon a tied vote, the GBOS will take one (1) revote immediately. If the tie vote remains, the motion fails.
- E. Voting Conclusions: The community's stated objective is to provide unified statements and recommendations from the Girdwood community. (Conditional Use Permit has its own resolution process.) However, three possibilities exist regarding agreement between the Girdwood Board of Supervisors and the Land Use Committee:

- a. **Consensus:**

The Girdwood Board of Supervisors votes in accordance with the Land Use Committee recommendations. In this case, all recommendations of the Girdwood Board of Supervisors shall include the official actions of the Land Use Committee without changes. The Girdwood Board of Supervisors may include additional supporting information and comments when sending forth the actions of both groups.

- b. **Not in agreement; no time restriction:**

The Girdwood Board of Supervisors does not vote in accordance with the Land Use Committee recommendations and the requirement to report forth on the issue is not time restricted. In this case, the Girdwood Board of Supervisors will provide a written explanation of the dissenting GBOS action to the Land Use Committee, and will provide any and all additional and/or new information pertinent to the issue being considered, and request that the Land Use Committee reconsider their action in view of the additional and/or new information. An issue can be sent back to the Land Use Committee one (1) time for reconsideration by the LUC, and the issue in question must appear on the following month's Land Use Committee agenda.

- c. **Not in agreement; time sensitive:**

The Girdwood Board of Supervisors does not vote in accordance with the Land Use Committee recommendations and the requirement to report forth on the issue is time restricted. In this case, the Girdwood Board of Supervisors will provide a written explanation of the dissenting GBOS action to the Land Use Committee, and in sending the recommendations forward, will include the official actions of the Land Use Committee without changes, along with the official actions of the Girdwood Board of Supervisors and any relevant comments.

The Girdwood Board of Supervisors may also request an extension for advisory comments to be made, in which case the issue of dissent may be referred back to the Land Use Committee as described in “b” above.

~~F. Girdwood Board of Supervisors may attend meetings via telephone, however attendance via telephone is not to be considered in reaching a quorum of members, unless the conditions of Title II, Article 3 (K) are met, in which case, members participating via telephone may vote on items before the board.~~

Formatted: Highlight

Article 7: PUBLIC HEARINGS.

- A. The Chair or Co-Chair is responsible to open the Public Hearing on a specific agenda item and to assign a timekeeper. Usually the timekeeper will be the Secretary.
- B. All persons offering comment must state their full name and address.
- C. Public Comment is limited to three (3) minutes per individual on the first round of comments. After all who wish to speak have had an opportunity, members of the public may request an additional one (1) minute to comment.
- D. A Petitioner is limited to ten (10) minutes. The Petitioner may reserve any portion of that time for rebuttal at the end of the Public Hearing.
- E. Persons wishing to comment in excess of allotted time must make a request to the GBOS for approval.
- F. The Chair or Co-Chair may close the Public Hearing after all who wish to speak have had an opportunity to do so. A majority vote of the GBOS may reopen the Public Hearing.

Article 8: PRESENTATIONS.

- A. All those wishing to give a presentation at a GBOS meeting shall be directed by Members or the Secretary to make a timely request to the Chair or Co-Chair to be placed on the next available GBOS Agenda.
- B. All those making a presentation to the GBOS shall provide the following prior to the presentation:
 - 1. Name of the person giving the presentation, contact numbers and addresses; and
 - 2. Description of issue(s) to be covered in the presentation, including deadlines, if relevant;

3. If requesting GBOS action, provide a sample resolution or letter; and
4. Presenters will need to make their own prior arrangements for video and/or other displays.

C. Issues Needing A Vote – Issues needing a vote (action items) require a minimum of two presentations at two different meetings at least a month apart. At the first meeting the issue will be introduced as new business with as much information as possible and requested. This provides the community with enough time to digest the information and come to the next meeting with an informed opinion prepared for a vote. The second meeting presentation will provide all information necessary to visualize and comprehend the entire nature and scope of the project and any other special requirements. An exception may be an issue of extreme importance of a timely nature beyond the control of the principals and/or representatives, in which case only one meeting is necessary and the rules for second presentation apply.

D. Conclusion of Business and Guidelines for Process – There are three conclusions that may be used for deciding the outcome of a petitioner's presentation. Land Use, Trails, Cemetery, and Public Safety Advisory Committees can vote to recommend that the GBOS write a:

- | | |
|---------------------------------|--|
| Letter of Objection: | When the vote is not in favor |
| Letter of Non-Objection: | When the vote is in favor, with no strong opinion or cause to write a: |
| Resolution of Support: | Used when the issue is of great concern and importance to the community. |

A specific request of either a Letter of Non-Objection (LONO) or Resolution of Support should be provided to the GBOS Secretary by the petitioner, along with draft language to be included in the document. The draft language will be updated to reflect the ideas and outcome of the committee discussions. If a Letter of Objection is to be written, the GBOS Secretary and members of the Land Use, Trails, Cemetery, or Public Safety Advisory Committees will draft the document for GBOS consideration and approval.

Article 9: BUDGET PROCESS.

- A. The Mayor shall consult with the GBOS in preparing the annual budget for the service area, and the comments and suggestions of the GBOS concerning the budget shall be transmitted to the Assembly for its consideration (AMC 27.20.050).
- B. The GBOS shall review and approve the budget using the following procedures and schedule:

1. At the regularly scheduled GBOS meeting in the Third Quarter (no earlier than July 1) of each fiscal year, the GBOS will introduce the proposed Girdwood Service Area operating budget for the coming fiscal year, January 1 through December 31. The proposed budget is developed combining the respective budgets from Fire Department, Parks and Recreation, Cemetery, Public Safety and Road Maintenance divisions. The budget may also contain additional budget items suggested by the GBOS or the community.
2. During a period of at least forty-six (46) days, beginning on the day of the budget introduction, at least two (2) Public Hearings on the proposed Service Area operating budget will be held. Public Hearing dates will be announced during the introductory budget meeting and will be posted as outlined in Section I, G under the same conditions as Special Meetings.
3. After the last Public Hearing the GBOS will vote on and make advisory modifications, if necessary, to the proposed Girdwood Service Area Budget and transmit the budget document to the MOA Office of Management and Budget no later than the beginning of the last full week in the Third Quarter (end of September).
4. The final Girdwood Service Area budget will be presented to the Service Area in the beginning of the Fourth Quarter (October) at which time a final Public Hearing will be held on the final budget document. After the final Public Hearing the GBOS will vote on and make advisory modifications, if necessary, to the final Service Area Budget and return the document to the MOA Office of Management and Budget who will transmit the final Service Area Budget to the Mayor for review and then to the Assembly for approval.

Article 10: POLICY/PROCESS FOR VACATING RIGHTS OF WAY AND EASEMENTS. (Adopted 11/16/1998, revised 5/21/2001)

- A. Pursuant to the requirements of AMC, Title 21.15.130.A, no petition for vacation should be favorably acted upon by the GBOS unless the Petitioner demonstrates to the GBOS that the area to be vacated is of no further use to the MOA and the Girdwood Service Area.
- B. It will be the responsibility of the Petitioner to provide to the GBOS the information required by AMC, Title 21.15.130.B. Sufficient information will be provided to allow the GBOS to evaluate not only the impact on the subject parcel(s), but also all parcels benefiting from the dedication, which is to include adjacent properties. Maps shall be provided as required by AMC, Title

21.15.130.B.2.b, including the location of all known public improvements within the area being vacated.

- C. The burden of proof that the vacation has no adverse effect on the MOA and on the Girdwood Service Area rests with the Petitioner. Should the GBOS recommend approval of a vacation petition, it shall list findings of fact supporting the vacation. The findings of fact will at a minimum:
- i. Demonstrate the property to be vacated is of no further use to the MOA.
 - ii. Demonstrate that the transfer of the vacated parcel will not adversely affect the maintenance and operation of present and future uses, including utility placement, pedestrian and trail use, snow removal and storage, and drainage.
 - iii. Show that the vacation is in compliance with all adopted and proposed plans affecting the area either directly or indirectly. Such plans will include, but not be limited to the Girdwood Area Plan, the Official Streets and Highways Plan, Subdivision and Land Use Regulations listed in AMC Title 21, the Anchorage Area Wide Trails Plan, The Girdwood Trails Committee Plans, the Girdwood Commercial Area and Transportation Master Plan and other plans deemed appropriate with respect to the area affected.
 - iv. Give consideration to access for public safety officers, emergency medical services, and firefighters. The Girdwood Volunteer Fire & Rescue, Inc. (hereafter "GVF&R") shall be consulted before right of way or easement vacations are granted. The written opinion of the GVF&R shall be included with all petitions for vacation of rights of way and/or easements.
- D. The GBOS shall not consider previously vacated Rights of Way as justification for recommending approval of a specific vacation petition. Each petition shall be addressed in its own right.
- E. This policy is to be utilized when evaluating vacation of Rights of Way or Easements only. A separate policy will be proposed for variance requests. Encroachments in the Rights of Way and Easements will require vacation petitions.

Article 11: CORRESPONDENCE FROM THE GBOS.

- A. Only the Chair or Co-Chair(s) have the authority to sign letters on behalf of the GBOS unless they delegate the signing authority to the relevant supervisor.
- B. The individual(s) drafting a letter should send the draft to the Secretary via e-mail. The Secretary may send the draft to the Members via e-mail to collect comments

prior to finalization. The Members shall respond back to only the Secretary with any comments they have. The Secretary shall work with Members individually to ensure comments are incorporated correctly. A maximum of two Members may work together on drafting correspondence outside of a public meeting in order to comply with Alaska Open Meetings Act.

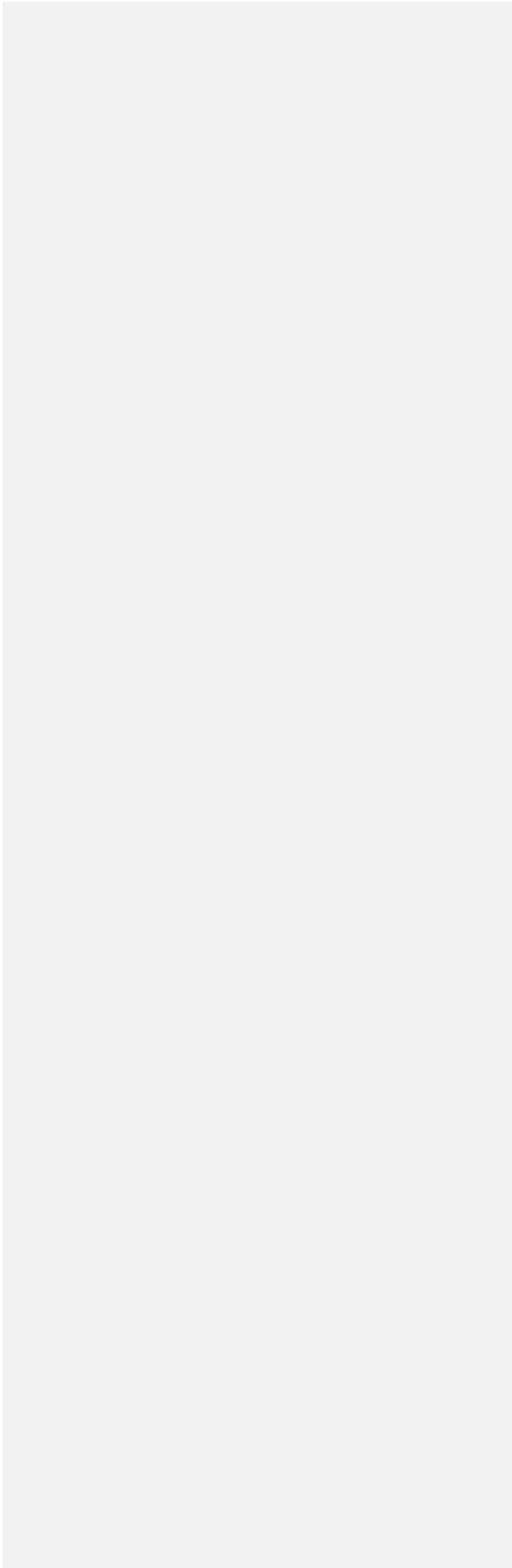
- C. A deadline for comments and/or revisions should be noted in the e-mail message. If possible, at least a week should be allowed for comments. If no comments are received by a Member, it will be assumed that Member has no comment; individual Members will not be contacted or reminded to comment.
- D. The Secretary shall redistribute the letter, if time permits, for a final review by all Members.
- E. The topic of the letter must be discussed at two GBOS meetings (under New Business and Old Business) prior to the Members voting on it and the letter being signed. Any substantive changes to the letter must be discussed and finalized at a public meeting prior to voting and signing.

Article 12: EMERGENCY PERMITTING PROCEDURE. (Adopted in 1999)

- A. In instances where quick action is needed in order to protect the community from flooding the following emergency permitting procedures shall be followed:
 - 1. The Fire Chief or Road Contractor will notify the GBOS Road Supervisor of the need to take protective action.
 - 2. The GBOS Roads Maintenance Supervisor will contact MOA Street Maintenance Division hotline at 343-8277 to inform the MOA of the situation and request their assistance in obtaining a permit.
 - 3. If the GBOS Roads Maintenance Supervisor is not available, the GBOS Chair or Co-Chair shall make this call. If the GBOS Chair or Co-Chair is not available, the GVF&R Fire Chief shall make this call.
 - 4. MOA Street Maintenance shall contact the on-call MOA Street Maintenance foreman who will call the Alaska Department of Fish & Game (ADF&G) regarding the emergency permit.

Article 13: AMENDMENTS TO THE GIRLWOOD BOARD OF SUPERVISORS RULES AND PROCEDURES.

- A. The Rules of Procedure for the GBOS may be amended by a majority of the GBOS. Proposed amendments shall be communicated by the Secretary to each Member and posted as outlined in Section I, G not less than twenty-eight (28) days prior to a regular meeting. The Secretary shall document transmittal and public posting of the proposed amendments.



ATTACHMENT 1**Girdwood Public Meetings Standards of Conduct**

The Girdwood Board of Supervisors (GBOS) encourages good faith input from community members at all Board, Committee, and Subcommittee meetings and desires to provide an environment based on respect and civility. In order to do so, the GBOS has established the following Standards of Conduct based on the norms of acceptable and courteous business behavior.

These standards shall apply to Regular, Joint and Special meetings, and to Work Sessions of GBOS. They may be adopted by GBOS Committees and Subcommittees by a vote of that body.

1. Members of the public wishing to address the public body shall first secure the permission of the Chair.
2. When commenting, please be courteous, brief, constructive and nonrepetitive.
3. Members of the public shall direct comments to the Chair and/or board members. Members of the public shall not direct comments to other audience members.
4. Members of the public will refrain from disruptive actions such as hand clapping, stamping of feet, whistling, cheering, yelling or similar demonstrations, which could have an intimidating effect upon members of opposing viewpoints.
5. Persons addressing the public body shall also refrain from slurs against race, color, religion, ethnicity, national origin, gender identity, sexual or affectional orientation, marital status, familial status, age, disability, or status with regard to public assistance.
6. Profanity, slander, false statements, violence, or the threat of violence in any form shall not be tolerated.

Violations of these Standards shall be determined by the opinion of the Chair of the meeting or, absent such opinion, by the opinion of the majority of the Members of the body who are present.

- A. Any person violating these standards shall be called to order by the Chair. If such conduct continues, said person may, at the discretion of the Chair, lose the floor. Said person may be denied further audience for that meeting. The Members may overrule the Chair's decision by majority vote.
- B. If said person refuses to come to order and obey the directives of the Chair, they may be requested to leave the meeting on a majority vote of the Members.

ATTACHMENT 2

Conditional Use Process

The GBOS will consider only those requests for Conditional Use Applications that have been received thirty (30) days in advance of the next scheduled meeting.

Presentation Format:

Presenters will address the LUC and GBOS boards and public from the front of the room at each meeting. Presenters should expect between 10-30 people in attendance.

Electronic copies of materials to be presented are requested to be provided to staff 1 week prior to the meetings at: gbos@muni.org.

Maps and drawings should be printed in a large enough format to be easily viewed by the entire room or provided in electronic format to be displayed on screen.

Handout materials should be copied and provided at the back of the room for public (approximately 20 copies) and for the LUC Officers (3), GBOS members (5), and staff (2).

Presentations should be clear and concise, not lasting longer than 15 minutes. After presentation, the board members will ask questions and will invite the public to ask questions and speak about the project.

Initial Presentation:

Initial presentation is to be scheduled by the petitioner at the LUC and GBOS Regular monthly meetings.

LUC meetings are held the 2nd Monday of every month.

GBOS meetings are held the 3rd Monday of every month.

It is necessary for the petitioner to begin at the LUC, with the GBOS meeting the following week.

How to schedule initial presentation:

Petitioner must schedule the initial presentation at least one week in advance of the LUC Regular Monthly meeting. Exceptions to be approved by the Land Use Committee Chair. Requests are to be made by email: gbos@muni.org or by calling 343-8373. Name of the project, location, and name of the individual(s) who will present are needed. The item will appear on the agenda as New Business at each of these meetings, unless special meetings need to be called due to time sensitivity.

What to bring to the initial LUC and GBOS presentations:

- Preliminary Site Plan
- Floor Plan
- Elevations all around
- Zoning status of that site and lands abutting the site
- Statement of projected positive impacts
- Statement of possible negative impacts
- Road development plans
- Statement of any expected requests for variances from zoning regulations

Second Presentation:

The Second Presentation will be scheduled once the petitioner's Planning and Zoning (P&Z) Department packet is received by Girdwood Municipal Staff. Presentation must occur prior to the petitioner's P&Z hearing.

How to schedule second presentation:

When petitioner's P&Z packet is received by Girdwood Municipal Staff, the petitioner will be notified and the 2nd presentation will be scheduled at the next LUC and GBOS meetings, unless special meetings need to be called due to time sensitivity. The item will appear on the agenda as Old Business at each of these meetings.

What to bring to the Second LUC and GBOS Presentations:

- 35%-65% design plan with drawings, engineering, grading and drainage, watershed report, parking
- Updated versions of all items from the initial presentation
- Specific request for and draft language of Letter of Non-Objection or Resolution of Support

With this information, the public will be able to consider and comment on the project in time for the P&Z hearing.

At the LUC meeting, the petitioner will present their project and make known their request for a LUC recommendation that GBOS to write a Letter of Non-Objection (LONO) or Resolution of Support to P&Z.

The LUC and public will ask questions of the petitioner. LUC will take note of the public's comments regarding the project and will call for a vote of the public in attendance at this meeting regarding the LONO or Resolution of Support. This information and vote tally will be forwarded on to the GBOS.

At the GBOS meeting the following week, the petitioner will present their project, addressing the comments heard at the LUC meeting, and will make a formal request for a LONO or Resolution of Support to be written to P&Z. GBOS and public in attendance will ask questions of the petitioner. After hearing the presentation and public comment, and considering the input provided from LUC, the GBOS will vote on the request for a LONO or Resolution of Support.

Conflict Resolution of Conditional Use Permit Items - In the event that the votes in LUC and GBOS are not in agreement, LUC and GBOS will schedule a separate public meeting with the petitioner to discuss the project. Whether the LUC and GBOS come to agreement or not, the positions of both LUC and GBOS will be forwarded to MOA Community Planning Department within three (3) working days. A copy of the correspondence forwarding the GBOS/LUC votes shall be given to all GBOS/LUC board members for review and comment before being sent to the MOA.

Note: Any changes to the Timeline and Number of Presentations for Conditional Use Permit Presentations in the LUC Operating Principles must be coordinated with the same document in the GBOS Rules and Procedures, and vice-versa.

Municipality of Anchorage



*P.O. Box 390
Girdwood, Alaska 99587
<http://www.muni.org/gbos>
David Bronson, Mayor*

*GIRDWOOD VALLEY SERVICE AREA BOARD OF SUPERVISORS
Mike Edgington and Briana Sullivan, Co-Chairs
Jennifer Wingard, Amanda Sassi, Guy Wade*

Resolution 2021-XX

Of the Girdwood Board of Supervisors **RESOLUTION OF SUPPORT FOR HLB SALE OF LAND TO UNITED STATES DEPT OF AGRICULTURE UNITED STATES FOREST SERVICE**

Whereas, the US Forest Service Glacier Ranger District has occupied and leased a portion of HLB parcel 6-043 a lot approximately 8.053 acres in size site since 1988; which includes office space for 22 and seasonal housing for 12, and,

Whereas, the location in Girdwood for the last 30 years has many proven advantages in meeting the USFS public service mission, including:

Providing visitor services including avalanche information, interpretive programs, trails and recreation facilities, fish and wildlife resource opportunities as well as information and services in the Girdwood Valley

Providing forest stewardship through professional partners who maintain, enhance and restore forest resources, including ecologists, fisheries and wildlife biologists who engage with guides, fishermen and subsistence users in the area.

Providing support to local businesses that operate on National Forest lands for recreation events, guided tours, business operations and land use authorizations.

Providing community investment through public-private partnerships that support projects including the Whistle Stop program with the Alaska Railroad, trail planning with the Iditarod National Historic Trail; and land management that support numerous partners dependent upon use of National Forest lands,

Whereas, the USFS is interested in purchase of the property at fair market value in order to secure a long-term presence in the community, which will expand the existing benefits of the Girdwood-based location in the following ways:

Capital investments on the site that will better serve the public and provide better workspace for employees, such as increased office space for additional USFS seasonal and full-time staff and parking for lower valley trails.

Investment in housing for seasonal and year-round USFS staff in Girdwood, which will make Glacier Ranger District a desirable worksite for staff and will relieve competition for housing within the community.

Investment in and local oversight of trail and recreation projects that may come to the Glacier Ranger District through federal infrastructure funding including the Great American Outdoors Act.

Community involvement creating an understanding of the priorities and needs so that the USFS is able to address community needs.

Whereas, the community benefits from having USFS employees as involved residents who recreate in the area, support local businesses, raise families, coach teams, and participate in community events; and

Whereas, the purchase of the property is supported by the Heritage Land Bank, and proceeds from the sale could be used by HLB on other projects within the community; and

Whereas, the purchase is supported by the Girdwood Land Use Committee, which voted to recommend this Resolution of Support by a vote of 35 in favor, 0 opposed and 5 abstaining at their regular meeting on December 13, 2021.

THEREFORE, the Girdwood Board of Supervisors supports the sale of 8.05 acres of HLB land currently leased by the USFS for the Glacier Ranger District.

PASSED AND APPROVED by a vote of X to X this 20th day of December 2021.

Mike Edgington, Land Use Supervisor, GBOS

Date

Attest



Glacier Ranger District Capital Investment Proposals

Summary

The Glacier Ranger Station has not been able to compete for capital investment dollars to address critical deferred maintenance, improve accessibility, and expand storage and office capacity. A particular concern is the current lack of adequate seasonal housing and affordable housing for year round employees. The last significant investment at the Ranger Station site was construction of a warehouse facility. This occurred in 2002, at a time with over 20 years remaining on the existing lease. Capital investment proposals since this time have been unsuccessful. It will be easier to compete and a greater likelihood for funding with site ownership.

Capital Investment Needs

The following capital investment have been proposed

- Employee Housing – Design - \$175,000, Construction - \$1 million (assuming similar to existing bunkhouse size)
- Secure vehicle storage – Design - \$30,000, Construction - \$200,000
- Accessibility improvements to office (elevator) and entrances – Design - \$85,000, Construction - \$600,000
- Office addition (moving people out of basement into an office addition to the north) – Design - \$225,000, Construction - \$1.1 million (assuming an expansion similar in size to existing basement ~3,600 square feet)
- Warehouse completion - \$500,000 (assuming addition of approximately 1500 square feet)
- Parking lot resurfacing - \$125,000



Glacier Ranger District Site Acquisition

Summary

Securing a permanent presence in the community of Girdwood is a priority for the US Forest Service. Our location in Girdwood allows many advantages in meeting our public service mission. The Ranger Station site allows us to provide public visitors with information about the Forest and the community, it is centrally located to the many small business and partner organizations that make their livelihood from the Forest, and it is home to both our full time and seasonal employees who maintain our trails and other recreation sites and manage our wildlife and fisheries resources.

Currently, the Forest Service leases the 8 acres site from the Municipality of Anchorage, managed through the Heritage Land Bank (HLB), please see attached maps. The current lease expires in 2023, and HLB has expressed a desire to sell the property to the Forest Service at appraised market rates. The Forest Service would like to purchase the property to secure a long-term presence in the community.



Background

The Chugach National Forest was established over 100 years ago, in 1907. Prior to that we were a Forest Reserve selected to preserve Alaska's 'pink gold' – our salmon. Today our mission is still focused on salmon and sustaining their natural habitat, but also on recreation, specifically opportunities that support local businesses and the growing demand for trails and public recreation. These goals are captured in our overarching mission which is "Caring for the Land and Serving People".

Until 1988, the resources and programs of the Glacier Ranger District were managed out of Anchorage. At that time, based on support from the community, we determined that we could better manage the forest resources by being part of the forest community we serve and moved to Girdwood.

Glacier District Programs

Since 1988 our forest programs have grown along with our investment in the community. Our programs include:

Visitor Services

The Glacier Ranger Station along with the Begich Boggs Visitor Information Center in Portage Valley provide information about the Girdwood community and the forest to over 250,000 visitors per year. Our avalanche information center, interpretive programs, trails, and recreation facilities serve both members of the community and are destinations for out-of-town visitors.

Forest Stewardship

Our district resource professionals help maintain, enhance, and restore our forest resources. Our ecologists partner with local cooperative organizations to maintain native plant communities and prevent invasive species. Our fisheries and wildlife biologists manage the habitat that supports the fish and wildlife populations that are important not just for the recreating public, but also for our outfitter guides, the commercial fishing fleet, and our subsistence users. Our wilderness professionals also maintain the special wilderness character that provides a world class setting in Western Prince William Sound.

Support to Local Businesses

A key role of the Glacier Ranger District is to support local business opportunities dependent upon National Forest lands. These uses include a wide variety of forest uses, such as recreation events, guided tours, business operations and land use authorizations. Notable local businesses supported through the special use program include Alpine Air, Chugach Adventures, Ascending Path, Alaska Guide

Collective, Alaska Wild Guides, Glacier City Snowmobile Tours, Chugach Powder Guides and Alaska Wildland Adventures. In total, the district supports over 50 area businesses and partner organizations through its special use program.

Community Investment

Another key mission of the Forest Service is to partner with organizations that share strategic conservation and recreation goals, often supporting these objectives with capital investment and other forest resources. Examples of this public-private partnership include the development of the Whistle Stop program with the Alaska Railroad, support of trail planning and development of the Iditarod National Historic Trail within the Girdwood Valley, land authorizations to achieve conservation objectives at the Alaska Wildlife Conservation Center, and funding to support transportation objectives with the Alaska Department of Transportation.

Proposed Site Acquisition

To be clear, the Forest Service Ranger Station is not going away. Although our current lease expires in 2023, we do have an option to renew the lease for an additional 20 years. However, we believe that purchasing the property will help us ***better serve*** the community and manage the forest resources for the following reasons:

- Purchasing the site would allow the Forest Service to move forward with several capital investment projects that will better serve the public and provide better workspace for our employees. These projects include an office addition, warehouse completion, parking lot resurfacing, and accessibility improvements. We are better able to make these investments in the site when we know we will be there for the long term. Some of these investments may not be possible if the site is rented or leased.
- A particular need is additional bunkhouse space for our seasonal workers. We are currently missing some project and program opportunities because we do not have enough seasonal workers. Some employees are able to secure the few available rental opportunities, but for others the cost of housing in Girdwood is simply too high, resulting in job offers turned down specifically due to lack of housing. Investment in additional bunkhouse space will allow us to support more staff, decrease demand on local housing, and increase the opportunity for employees of organizations and businesses within Girdwood to find housing.
- A long-term stable presence in the community is not only good for Forest employees making decisions about where to work and live, but this stability is good for local businesses. Knowing the Forest Service is committed to the community allows businesses, especially those dependent on the forest, to make more informed investment decisions about their own operations.
- A more secure long term presence helps the Forest Service be more responsive to the priorities and needs of the local community. When Forest Service employees live in the community, we are more engaged with some of the closest and most passionate users of the forest. This helps us

align forest programs and resources with the needs of the community. It also helps us understand how the community wants the forest to be managed.

- Purchase of the property would ensure public access for the Gird to Bird Trail as well as potential development of a trailhead for the lower Iditarod Trail. The Ranger Station is uniquely located adjacent to both the Gird to Bird trail and the Iditarod National Historic Trail. The parking area at the Ranger Station could serve as a trailhead for both of these important trails. Although the Alaska Railroad allows parking, this area is their private property. The Forest Service acquiring this land could increase dedicated public parking and access in the lower valley. This development and permanent public access would not be possible under our current lease situation.
- The purchase is supported by the Heritage Land Bank. The purchase price would be set at appraised market rates. Funds generated could be used for investment in other community priorities managed by the HLB, including trailhead, hand tram and or other infrastructure investment.

Public Participation

At the November 19th, 2021 meeting, the Heritage Land Bank Commissioners recommended the sale of the property to the Forest Service. This recommendation will now be considered by the Anchorage Assembly. For the proposal to be received favorably, the Assembly will look to the Girdwood Land use Committee and Girdwood Board of Supervisors for recommendations.

Public comment will be accepted at the Land Use Committee on Monday December 13th at 7:00 pm. This meeting will take place virtually via Microsoft Teams. A link to the agenda and instructions on how to join the meeting can be found here:

<https://www.muni.org/Departments/operations/streets/Service/Land%20Use%20Committee/LUC%20December%2013%20agenda%20draft.pdf> Local residents will also be able to vote on the resolution.

Public comment will also be accepted at the Girdwood Board of Supervisors (GBOS) meeting on Monday December 20th at 7:00 pm. This meeting will also take place via Microsoft Teams: [Click here to join the meeting](#) Or call in (audio only) [+1 907-519-0237](tel:+19075190237) Phone Conference ID: 877 682 532#

If you cannot attend either meeting, an email may also be sent to gbos@muni.org. Please address the note as Dear Girdwood Land Use Committee/Girdwood Board of Supervisors. You may also email Margaret Tyler, Girdwood Administrative Officer at tylerms@muni.org

Letters or emails can also be submitted to the US Forest Service. We will collect all responses and present at the Anchorage Assembly meeting. Please email District Ranger Tim Charnon at timothy.charnon@usda.gov or mail a hardcopy letter to US Forest Service P.O. Box 129, Girdwood, AK 99587

Figure 1. Plat of Forest Service Ranger Station site, HLB parcel 6-043

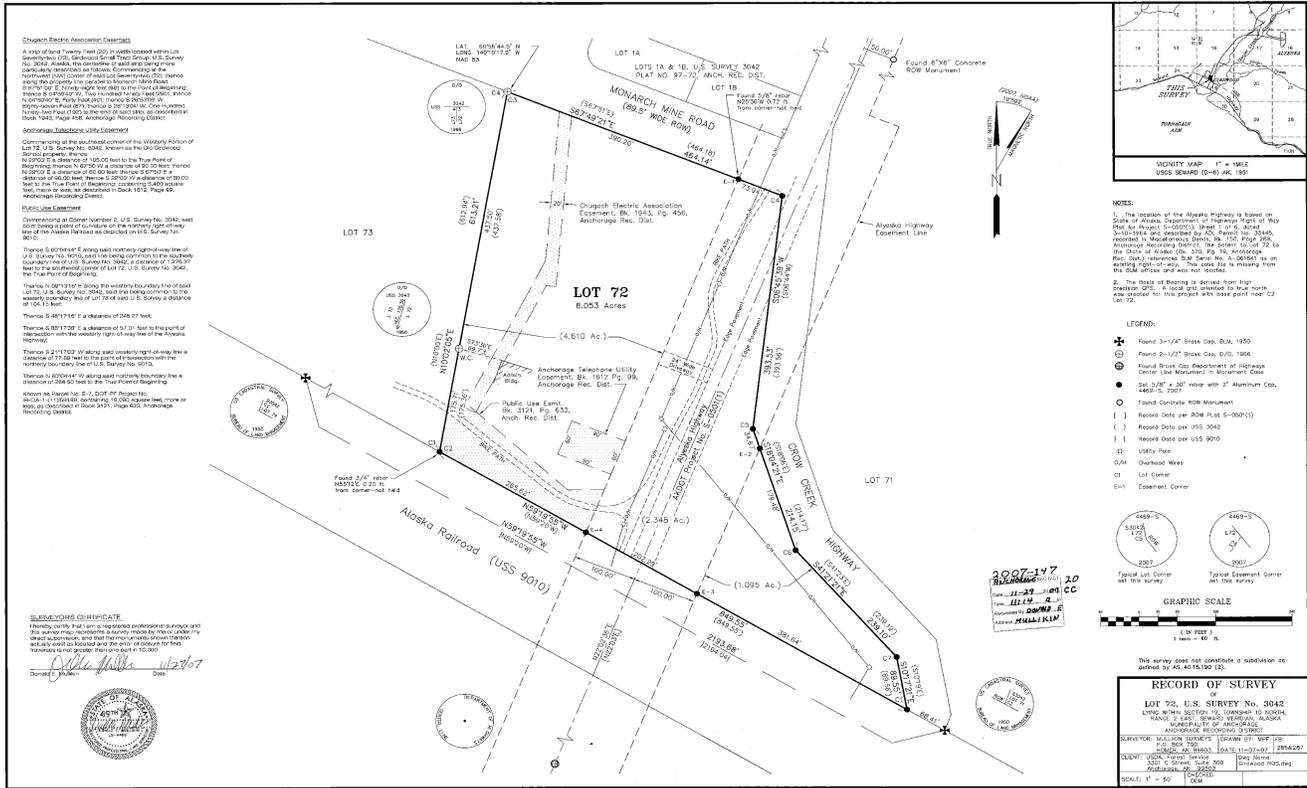
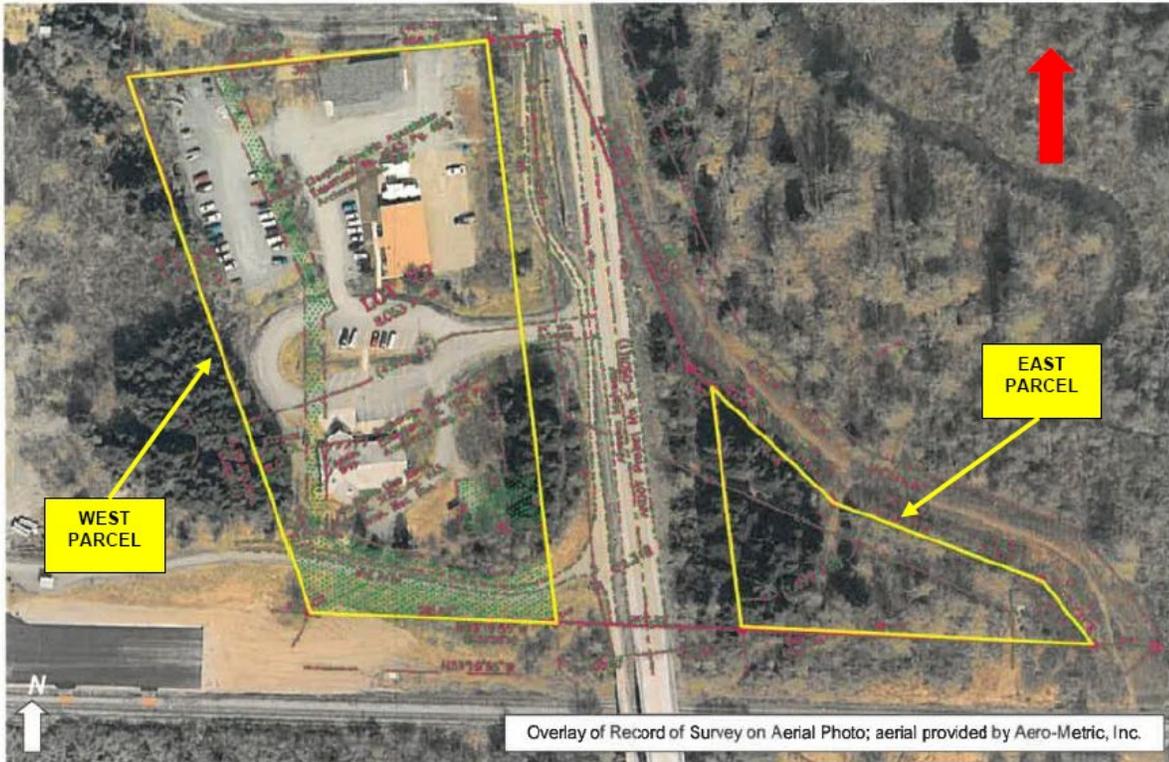


Figure 2. Aerial View of Forest Service Ranger Station site, HLB parcel 6-043



HLB Parcel 6-043
Tax ID: 07513286000
Acres: 8.050





Lot 72, U. S. Survey 3042 consists of an 8.053 AC parcel located on the Alyeska Highway on the north side of the Alaska Railroad ROW $\frac{1}{4}$ ± mile north of the Seward Highway (see Record of Survey on the following page). The lot is bisected by the Alyeska Highway which effectively creates two parcels. The highway ROW is allocated at 2.348 AC.

- West Parcel: 4.610 AC (gross); 4.048 AC (useable)
- East Parcel: 1.095 AC

Total Usable Acreage: 5.143 AC

**Easements/
Encumbrances:** The following easements are noted on the Record of Survey Plat (Map No. 2007-147):

20-foot wide Chugach Electric Association easement, north-south direction in the western area;

19,090 SF public use easement along the southern border.

5,400 SF Anchorage Telephone utility easement near the southeast corner.

The public use and Anchorage Telephone utility easements reduce the useable area of the parcel. The existing improvements are evident that the Chugach Electric easement can be incorporated into a functional development plan.

**Zoning/
Public
Restrictions:** The west parcel is zoned GIP (Girdwood Institutions and Parks District). This district is “intended to include areas of public and quasi-public institutional uses and activities.” The GIP district “consists of lands in public use, or projects to be in public use, during the duration of the Girdwood Area Plan. Among other uses, the Girdwood School, the U. S. Forest Service ranger station and visitor center, State of Alaska highway maintenance yard, and municipal sewage treatment plant, along with both dedicated and undedicated existing and future parks, are located in this district.”

HIGHEST AND BEST USE “AS-VACANT”

Possible Uses

The parcel is located on the Alyeska Highway, just northerly of the Seward Highway and contains a useable area of 4.048 AC (176,322 SF). It is mostly level and cleared with the perimeter being wooded. It is situated slightly above the Alyeska Highway with a steep bluff along the southern lot line. Natural gas, electricity and telephone are available. Public sewer is stubbed on-site from Monarch Mine Road. Public water is not available. There are two septic tanks and an on-site water well. Access is good and the base soils appear to be adequate for improved uses. Given these characteristics, the subject is well suited for permitted uses.

Legally Permissible Use

Legal restrictions, as they apply to the subject, include public restrictions (zoning), private restrictions (conditions, covenants, & restrictions [CCR’s]), plat notes, and easements.

The parcel is zoned GIP (Girdwood Institutions and Parks District). This district is “intended to include areas of public and quasi-public institutional uses and activities.” There is no market for properties limited to institutional uses. The demand of institutional users are typically met by commercial and multi-family sites/parcels. In other words, institutions compete with economic users for suitable sites.

The parcel is separated by the Alaska Railroad ROW from the commercial district at the Seward Highway. It is adjacent to a low-density residential (zoned gR-1 [fronts the Alyeska Highway] and gR-2 [set back from the Alyeska Highway]). Nearby residents are likely to oppose a rezone to a commercial use and the Municipality discourages ‘spot zoning.’ With frontage on the Alyeska Highway, the subject exhibits the characteristics of the corridor zoned gR-1 (Alyeska Highway Mixed Residential District).

For the purpose of analysis, we recognize the most probable zoning classification as gR-1 which is intended “to continue the existing pattern of development as dwelling units are constructed on the remaining undeveloped lots, and to permit development of hostels, inns and multiple-family housing.”

Maximally Productive Use

The market for suitable sites is driven by a number of uses with a variety of requirements. As such, the maximally productive use cannot be determined. In summary, the highest and best use 'as vacant' is for speculation with residential development when feasible.

Most Probable Buyer

The most probable buyer is a developer.

Re: Lot 72, U. S. Survey No. 3042 (Plat No. 2007-147)
Girdwood, Alaska

Dear Ms. Ward:

We are submitting an *appraisal report* for the property referenced above. This is an appraisal of the land 'as vacant.' Our opinion of the as-is *market value* of the fee-simple and leased fee interest, as of March 5, 2021 (the date of inspection) are:

East Parcel	\$122,000 (fee simple)
West Parcel	\$1,500,000 (fee simple)
West Parcel	\$1,260,000 (leased fee)

Net Present Value Scenarios – Sale at Appraised Value of \$1,622,000 vs 20-Year Rental Scenarios Below

Scenario	Discount Rate	Rent	NPV	Gain/Loss with Lease
A	5%	\$129,500 with no increases	\$ 1,613,856	\$ (8,144)
B	7.5%	\$129,500 with no increases	\$ 1,320,187	\$ (301,813)
C	9%	\$129,500 with no increases	\$ 1,182,147	\$ (439,853)
D	5%	\$129,500+3% every 5 years	\$ 1,673,005	\$ 51,005
E	7.5%	\$129,500+3% every 5 years	\$ 1,363,037	\$ (258,963)
F	9%	\$129,500+3% every 5 years	\$ 1,217,749	\$ (404,251)

Chugach Electric Association Easement

A strip of land Twenty Feet (20) in width located within Lot Seventy-two (72), Girdwood Small Tract Group, U.S. Survey No. 3042, Alaska, the centerline of said strip being more particularly described as follows: Commencing at the Northwest (NW) corner of said Lot Seventy-two (72); thence along the property line parallel to Monarch Mine Road S 67°51'00" E, Ninety-eight feet (98) to the Point of Beginning; thence S 04°59'40" W, Two Hundred Ninety Feet (290), thence N 04°59'40" E, Forty Feet (40); thence S 26°53'06" W, Eighty-seven Feet (87); thence S 26°13'04" W, One Hundred Ninety-two Feet (192) to the end of said strip; as described in Book 1943, Page 456, Anchorage Recording District.

Anchorage Telephone Utility Easement

Commencing at the southeast corner of the Westerly Portion of Lot 72, U.S. Survey No. 3042, known as the Old Girdwood School property, thence N 22°03' E a distance of 105.00 feet to the True Point of Beginning; thence N 67°50' W a distance of 90.00 feet; thence N 22°03' E a distance of 60.00 feet; thence S 67°50' E a distance of 90.00 feet; thence S 22°03' W a distance of 60.00 feet to the True Point of Beginning; containing 5,400 square feet, more or less; as described in Book 1612, Page 99, Anchorage Recording District.

Public Use Easement

Commencing at Corner Number 2, U.S. Survey No. 3042, said point being a point of curvature on the northerly right-of-way line of the Alaska Railroad as depicted on U.S. Survey No. 9010;

Thence S 60°04'44" E along said northerly right-of-way line of U.S. Survey No. 9010, said line being common to the southerly boundary line of U.S. Survey No. 3042, a distance of 1,278.37 feet to the southwest corner of Lot 72, U.S. Survey No. 3042, the True Point of Beginning;

Thence N 09°13'15" E along the westerly boundary line of said Lot 72, U.S. Survey No. 3042, said line being common to the easterly boundary line of Lot 73 of said U.S. Survey a distance of 104.15 feet;

Thence S 48°17'16" E a distance of 246.27 feet;

Thence S 88°17'38" E a distance of 57.01 feet to the point of intersection with the westerly right-of-way line of the Alyeska Highway;

Thence S 21°17'03" W along said westerly right-of-way line a distance of 77.88 feet to the point of intersection with the northerly boundary line of U.S. Survey No. 9010;

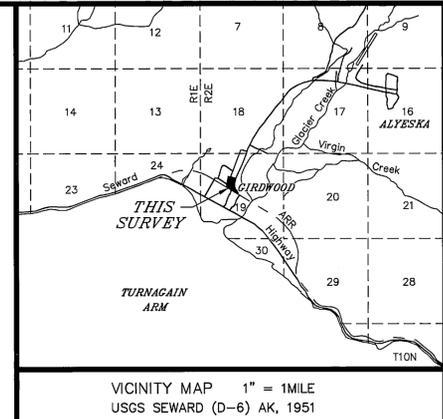
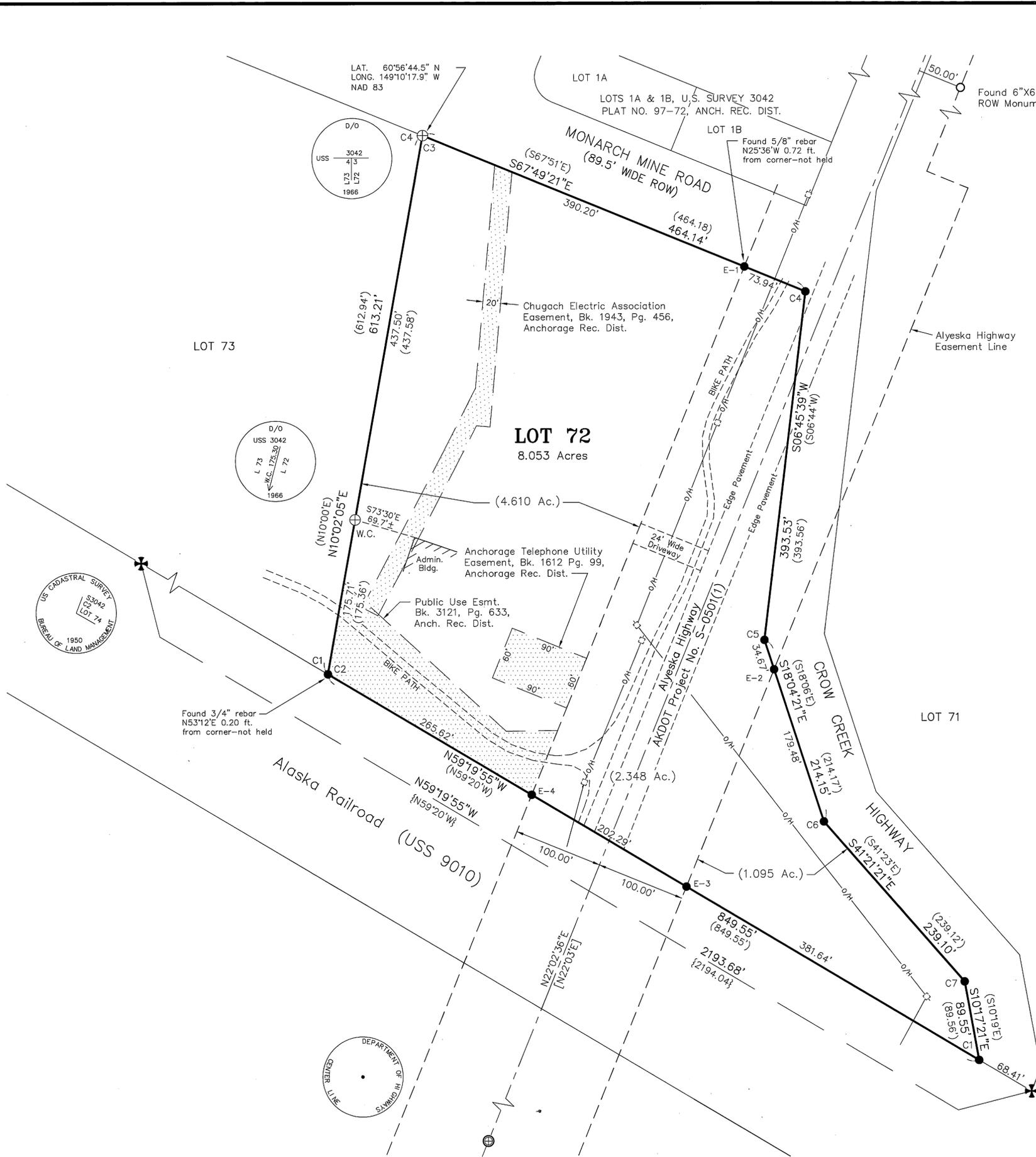
Thence N 60°04'44" W along said northerly boundary line a distance of 264.50 feet to the True Point of Beginning.

Known as Parcel No. E-7, DOT-PF Project No. IR-OA-1-(11)/59189, containing 19,090 square feet, more or less; as described in Book 3121, Page 633, Anchorage Recording District.

SURVEYOR'S CERTIFICATE

I hereby certify that I am a registered professional surveyor and this survey map represents a survey made by me or under my direct supervision, and that the monuments shown thereon actually exist as located and the error of closure for field traverses is not greater than one part in 10,000.

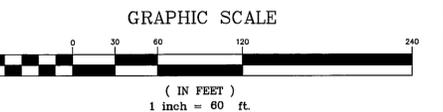
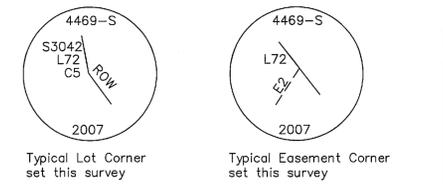
Donald E. Mullikin *Donald E. Mullikin* 11/27/07
Date



NOTES:

- The location of the Alyeska Highway is based on State of Alaska, Department of Highways Right of Way Plat for Project S-0501(1), Sheet 1 of 6, dated 3-10-1964 and described by ADL Permit No. 33445, recorded in Miscellaneous Deeds, Bk. 150, Page 289, Anchorage Recording District. The patent to Lot 72 to the State of Alaska (Bk. 370, Pg. 19, Anchorage Rec. Dist.) references BLM Serial No. A-061641 as an existing right-of-way. This case file is missing from the BLM offices and was not located.
- The Basis of Bearing is derived from high precision GPS. A local grid oriented to true north was created for this project with base point near C2 Lot 72.

- LEGEND:**
- ⊕ Found 3-1/4" Brass Cap, BLM, 1950
 - ⊕ Found 2-1/2" Brass Cap, D/O, 1966
 - ⊕ Found Brass Cap Department of Highways Center Line Monument in Monument Case
 - Set 5/8" x 30" rebar with 2" Aluminum Cap, 4469-S, 2007
 - Found Concrete ROW Monument
 - [] Record Data per ROW Plat S-0501(1)
 - () Record Data per USS 3042
 - { } Record Data per USS 9010
 - | Utility Pole
 - O/H Overhead Wires
 - C1 Lot Corner
 - E-1 Easement Corner



This survey does not constitute a subdivision as defined by AS 40.15.190 (2).

RECORD OF SURVEY		
OF		
LOT 72, U.S. SURVEY No. 3042		
LYING WITHIN SECTION 19, TOWNSHIP 10 NORTH, RANGE 2 EAST, SEWARD MERIDIAN, ALASKA		
MUNICIPALITY OF ANCHORAGE		
ANCHORAGE RECORDING DISTRICT		
SURVEYOR: MULLIKIN SURVEYS P.O. BOX 790 HOMER, AK 99603	DRAWN BY: MPF DATE: 11-07-07	FB: 285&287
CLIENT: USDA, Forest Service 3301 C Street, Suite 300 Anchorage, AK 99503	Dwg Name: Girdwood ROS.dwg	
SCALE: 1" = 60'	CHECKED DEM	

2007-147
ANCHORAGE REC DIST
Date 11-29-09
Time 11:14 a.m.
Requested By DONALD E
Address MULLIKIN

Date: December 12, 2021

Re: Glacier Ranger District Site Acquisition

Dear Girdwood Land Use Committee / Girdwood Board of Supervisors:

Alaska Trails, a statewide nonprofit, requests your support for the **proposed sale of the currently leased Heritage Land Bank site to the US Forest Service.**

A move from a lease to ownership will be beneficial to the community of Girdwood and the broader region for several reasons, from the standpoint of our organization:

- Alaska Trails and partners (Alaska Long Trail Coalition) are spearheading the concept of the [Alaska Long Trail](#) - a 500+ mile trail a portion of which will go through Girdwood Valley and Glacier Ranger District. This idea has been receiving bipartisan support from statewide communities, municipalities, organizations, state and federal agencies, the Governor and state legislature. Particularly, the US Forest Service has been a key partner in the process of conceptualizing and planning the Long Trail segments. Stable and rooted placement of the Glacier District Ranger Station will allow the Forest Service additional capacity to be involved in the Long Trail efforts.
- Purchase of the property would ensure public access for the Gird to Bird Trail as well as potential development of a trailhead for the Lower Iditarod Trail. The Ranger Station is uniquely located adjacent to both the Gird to Bird trail and the Iditarod National Historic Trail - both of these segments will be part of the envisioned Alaska Long Trail. The parking area at the Ranger Station could serve as a trailhead for these important trails. With gaining popularity of the Long Trail in the future, this parking area would be a great asset. Although the Alaska Railroad allows parking, this area is their private property. The Forest Service acquiring this land could increase dedicated public parking and access in the lower valley.
- With the Long Trail gaining momentum and the likely near-future influx of funding for the Trail construction, more trail crews will be needed. The Ranger Station does not have adequate amount of housing for seasonal employees as it is. Investment in additional bunkhouse space will allow the Forest Service to support more staff and therefore complete more trail projects. The purchase of the land site will allow for such investment commitment.

A bottom line: a long-term stability is not only good for the Forest Service and Girdwood, but for Alaska as a whole.

Thank you for considering these comments.

Sincerely,

Mariyam Medovaya for Alaska Trails and the Alaska Long Trail Coalition



Mariyam Medovaya

Program Staff, Alaska Trails Initiative

mariyam.medovaya@alaska-trails.org | 907.360.9950

[Alaska Trails Initiative](#) | [Alaska Trail Stewards](#)

Building Partnerships, Building Trails

December 13, 2021

Dear GBOS, HLB, and Assembly Members,

I am writing to voice my support for the US Forest Service purchasing the land from HLB that the Glacier Ranger District office currently sits on in Girdwood.

Full disclosure, I have been employed by the Forest Service based out of the Anchorage office for the past three years as a Facility Engineer (but am writing as a community member, not as a representative of the Forest Service). Prior to that I worked as an engineer in private industry on the North Slope of Alaska for many years. I have been a Girdwood resident for 20 years, and while they have only recently become my employer, I have always considered the Forest Service office here as a valuable resource to our community.

I have enjoyed participating in many events over the years put on by the Forest Service, or by employees of the Forest Service, such as: Fireside Chats, Avalanche education, Fungus Fairs, and trail volunteer work parties. I also enjoy hiking on our beautiful trails that receive ongoing planning, trail work, and maintenance by the Forest Service.

Yes, there is the option for the Forest Service to renew the lease with HLB. However, inhabiting a leased property will make it very difficult for the Forest Service to compete nationally for capital funding to improve and expand the facilities in Girdwood. As part of my job, I am involved with putting these project justifications together for national consideration, and I know investment in an owned property is going to rank above a leased property. It's like being a homeowner versus a home renter. It makes financial sense to invest in and improve something you own.

Planned improvements to Girdwood facilities include expansion and improvement of bunkhouse space, warehouse completion, parking lot resurfacing, and accessibility improvements. The bunkhouse expansion is a key project for continuing to attract talented staff to our community and also to take pressure off the extremely limited long-term rental market in Girdwood. The cost of housing in Girdwood is too high and has caused people to turn down jobs here, with the Forest Service and other employers. Any little bit of additional affordable housing that can be provided in this community will benefit the community as a whole.

Last but most importantly, a long-term stable presence in the community will allow the Forest Service to keep and attract the amazing and talented people who want to live and work here, also known as our neighbors. The variety of jobs provided by the Forest Service in Girdwood results in a variety of people who add to the uniqueness of our small ski town. Living in and being a part of the community, they can hear directly from the users of the forest and are more in-tune with local priorities. The nature of their work gives them a tendency toward public servitude, which is a huge asset to our community.

I hope you will join me in supporting the Forest Service purchase of this HLB parcel. Thanks for your time and consideration.

Sincerely,

Eryn Boone
Girdwood Community Member and former GBOS Member

Cirque Property L.C.

*10011 South Centennial Parkway, Suite 275
Sandy, UT 84070
Phone (801) 304-9300
Fax (801) 304-9304*

December 13, 2021

Margaret Tyler
Girdwood Parks and Recreation
PO Box 390
Girdwood, AK 99587

RE: Glacier Ranger District Site Acquisition

Dear Girdwood Land Use Committee/Girdwood Board of Supervisors:

I am writing today in support of the proposed sale of the existing Glacier Ranger District headquarters in Girdwood Alaska to the United States Forest Service. The Forest Service presence in Girdwood over the years has led to many positive developments and created a strong mutually beneficial relationship between the USFS and the greater Girdwood Community. In fact it is possible to say that the Forest Service has become inextricably woven into the fabric of the community.

The existing location provides an excellent base of operations for the Forest Service from which to provide important visitor information for the large number of tourists who come to The Glacier Valley on a year-round basis.

Perhaps more importantly the station location is instrumental in establishing and maintaining close working relationships with the various elements of our town who are the backcountry partner organizations, outfitters and guide services. A significant amount of Girdwood's growth in employment has its roots in these relationships.

From Alyeska Resort's point of view having Tim Charron and his crew right there, in town to lend a hand with wildlife management, avalanche control, and general policy advise has worked exceedingly well. Over the years, and often as a direct result of our close proximity, during my ownership the resort also partnered on a number of events with the Forest Service including our great summer event Fungus Fair, avalanche education events, as well as maintenance and management of The Winner Creek Trail.

Actions taken today by your office to secure a permanent home in Girdwood for the Forest Service will pay dividends for many years to come to the MOA, to Girdwood, and to countless visitors over the years ahead.

Sincerely,

John Byrne
President of Cirque Property L.C.
Former Owner/Operator of Alyeska Resort



THE CITY OF WHITTIER

Gateway to Western Prince William Sound

P.O. Box 608 • Whittier, Alaska 99693 • (907) 472-2327 • Fax (907) 472-2404

12/13/2021

Margaret Tyler-Girdwood Administrative Officer
C/O District Ranger Tim Charnon
P. O. Box 129
Girdwood, AK 99587

Dear Girdwood Land Use Committee/Girdwood Board of Supervisors,

The City of Whittier is supportive of the Forest Service effort to purchase the Ranger Station site in Girdwood. Like Girdwood, the City of Whittier is surrounded by Forest Service lands. Many community businesses depend on lands in the Chugach National Forest and several community priorities are also dependent on Forest Service lands. Our partnership with the Forest Service will be strengthened by having a secure Ranger Station office in close proximity to Whittier.

A more secure long-term presence is needed so that the Forest Service can continue to be responsive to the priorities and needs of forest dependent communities such as ours. We have worked successfully with the Forest Service to secure federal funding for Shotgun Cove and the Portage Pass trailhead improvements. Close coordination with the Forest Service is needed for the successful implementation of these projects. Close coordination with Forest Service is also needed for future planning efforts in Whittier. To continue to be successful, we need accessible, supportive, engaged Forest Service managers, and the best way to do that is with a permanent ranger station office near Whittier.

We recognize the social, economic, ecological importance of a permanent Ranger Station and support the site acquisition. Having a permanent Ranger Station in Girdwood is good for many of our local businesses as well. Many of our community outfitters, transporters and tour operators are dependent upon Forest Service permits. It is important for these businesses continue to have nearby, accessible Forest Service managers. Knowing the Forest Service is committed to the community for the long term will also allow our businesses to make more informed investment decisions about their own operations.

Please do not hesitate to contact me with any questions concerning our support.

Sincerely,

Jim Hunt, City Manager
City of Whittier, AK
PO Box 608, Whittier AK, 996693
citymanager@whittieralaska.gov



December 13, 2021

Re: Girdwood Site Acquisition

I am writing on behalf of Friends of the Chugach Avalanche Center. We strongly recommend the Girdwood site acquisition to ensure our partnership with the Forest Service.

Friends of the Chugach Avalanche Center is an organization dedicated to avalanche forecasting and avalanche safety in Southcentral Alaska. Part of our mission is to support and fund avalanche forecasters who work for the Chugach National Forest. Specifically, we work in partnership with the Forest Service and their employees located at the Glacier Ranger Station in Girdwood, Alaska. The avalanche forecasters who work at the Glacier Ranger Station are responsible for avalanche forecasts that are closely followed by ski and snowmachine enthusiasts in Southcentral and, in the case of guided tours and snow tourists, winter outdoor enthusiasts from other states and countries.

A permanent presence of the Forest Service in Girdwood is important to Friends of the Chugach Avalanche Center because it represents a commitment to avalanche safety for the most populous mountains in Alaska. The current Glacier Ranger Station site is ideally situated for avalanche forecasters. From this site the forecasters are able to both access the backcountry to evaluate avalanche dangers and remain close to the outdoor users to for urban, indoor avalanche safety talks. The Girdwood location also gives our organization open access to the Forest Service so we can partner to serve the outdoor recreational community.

Jon Cobb
Vice-President of the Board
Friends of the Chugach Avalanche Center

Friends of the Chugach Avalanche Center
PO Box 242482 ; Anchorage, AK 99524-2482
a 501(c)(3) organization since 2003
Fed Tax ID: 68-0578518
chugachavyfriends@gmail.com
www.cnfaic.org/friends



To Whom It May Concern:

I'm writing to express my support for United States Forest Service efforts to secure a permanent presence in Girdwood for the Glacier Ranger District. As a local business partner and as a community member, the GRD has benefitted my employees, my family, and my community in countless ways. The GRD's staff and mission deserves a secure site so that they may continue to benefit and invest in our community.

As the General Manager of Chugach Powder Guides, I have relied on GRD staff for administrating our operating permit with the Chugach National Forest. This permit has provided access to the National Forest, supported our local economy, and minimized user conflicts and environmental concerns for 25 years. CPG also gets significant utility from the Chugach National Forest Avalanche Information Center, which posts avalanche forecasts, weather and snowpack observations, and offers helps regional avalanche professionals collaborate. The staff of the CNFAIC are tireless in their work on behalf of the public. The USFS is a significant player in the local economy and will be able to contribute more with the security of a permanent presence.

As a community member, I'm pleased to find out that the GRD may have the opportunity to establish permanent roots at their existing site. Seasonal workers are critical to maintaining the quality of life we have here in Girdwood, and any efforts to make capital investments in Girdwood to expand community housing are worth serious consideration. This is the kind of disposal that makes the most sense for the HLB. This opportunity represents a win-win for Anchorage Real Estate Department, Girdwood, and the USFS.

I hope that voting members will favor this proposition, and that it goes to the Assembly with strong support from the Girdwood community.

Sincerely,

A handwritten signature in black ink, appearing to read "Henry Munter".

Henry Munter

General Manager

Chugach Powder Guides

CHUGACH POWDER GUIDES



To: The Anchorage Assembly
The Girdwood Board of Supervisors
The Girdwood Land Use Committee

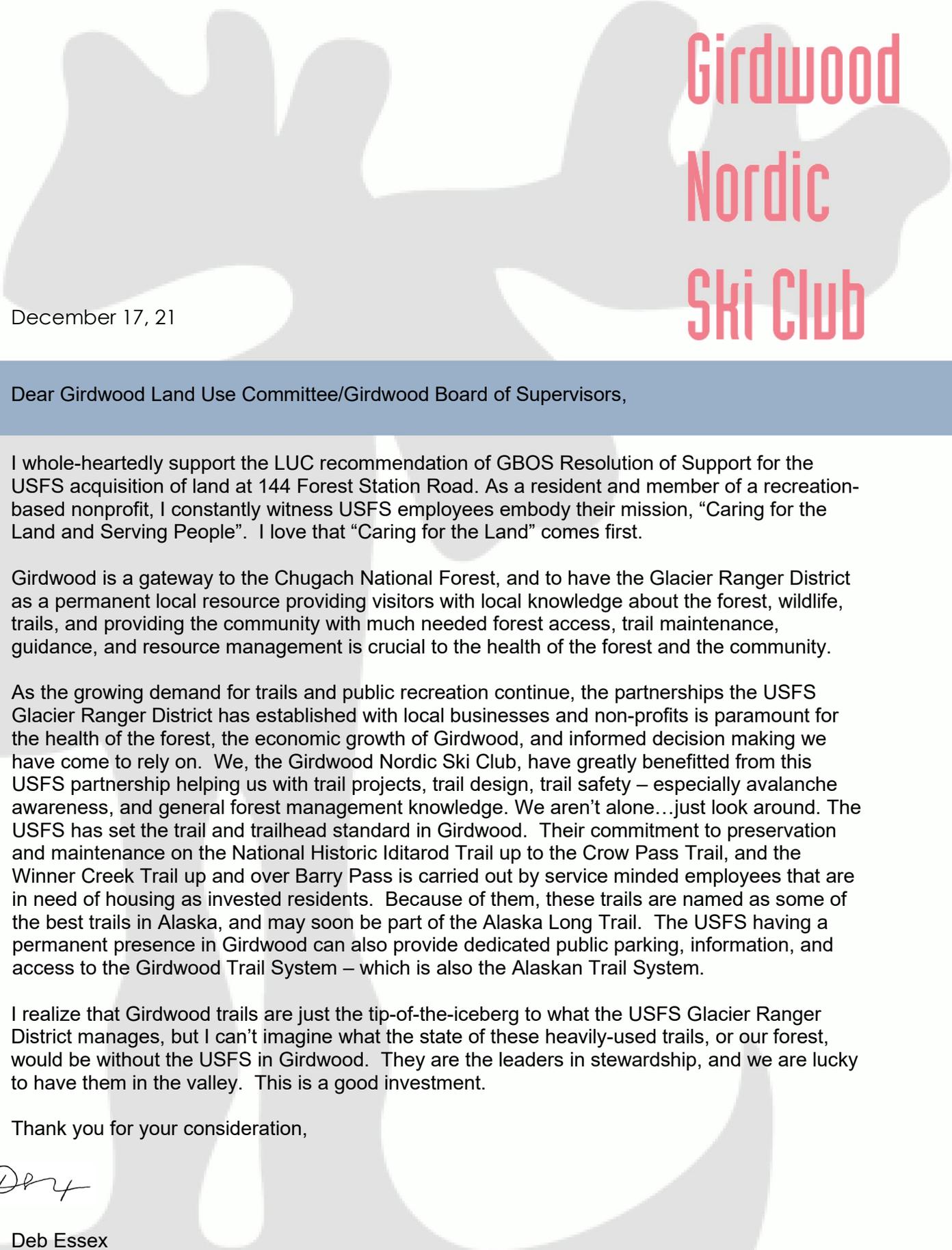
Girdwood is mostly known as a ski town, but it is also a thriving fishing village. There are many fishers that live here, my family included. A good portion of us work in the Prince William Sound. The Chugach Forest, Glacier Ranger District manages most of the land in the Western Sound that produces the wild salmon resources we need. As good neighbors they have done a great job in maintaining and enhancing the pristine habitat salmon enjoy in this area. The forest also leases land to the Prince William Sound Aquaculture Corporation that operates two very successful hatchery sites that produce salmon for all user groups.

The folks at the Glacier Ranger District do more than just benefit me and my kind. They are active in community affairs, support local businesses, provide employment opportunities, and are a thorough resource for visitors to the area.

I support this site acquisition, and look forward to the Glacier Ranger District offices becoming a permanent fixture in the local community.

Sincerely,

Mike Durtschi



Girdwood Nordic Ski Club

December 17, 21

Dear Girdwood Land Use Committee/Girdwood Board of Supervisors,

I whole-heartedly support the LUC recommendation of GBOS Resolution of Support for the USFS acquisition of land at 144 Forest Station Road. As a resident and member of a recreation-based nonprofit, I constantly witness USFS employees embody their mission, “Caring for the Land and Serving People”. I love that “Caring for the Land” comes first.

Girdwood is a gateway to the Chugach National Forest, and to have the Glacier Ranger District as a permanent local resource providing visitors with local knowledge about the forest, wildlife, trails, and providing the community with much needed forest access, trail maintenance, guidance, and resource management is crucial to the health of the forest and the community.

As the growing demand for trails and public recreation continue, the partnerships the USFS Glacier Ranger District has established with local businesses and non-profits is paramount for the health of the forest, the economic growth of Girdwood, and informed decision making we have come to rely on. We, the Girdwood Nordic Ski Club, have greatly benefitted from this USFS partnership helping us with trail projects, trail design, trail safety – especially avalanche awareness, and general forest management knowledge. We aren’t alone...just look around. The USFS has set the trail and trailhead standard in Girdwood. Their commitment to preservation and maintenance on the National Historic Iditarod Trail up to the Crow Pass Trail, and the Winner Creek Trail up and over Barry Pass is carried out by service minded employees that are in need of housing as invested residents. Because of them, these trails are named as some of the best trails in Alaska, and may soon be part of the Alaska Long Trail. The USFS having a permanent presence in Girdwood can also provide dedicated public parking, information, and access to the Girdwood Trail System – which is also the Alaskan Trail System.

I realize that Girdwood trails are just the tip-of-the-iceberg to what the USFS Glacier Ranger District manages, but I can’t imagine what the state of these heavily-used trails, or our forest, would be without the USFS in Girdwood. They are the leaders in stewardship, and we are lucky to have them in the valley. This is a good investment.

Thank you for your consideration,



Deb Essex

Girdwood Nordic Ski Club, President

Girdwood Nordic Ski Club

Hi Margaret,

I would like to add my enthusiastic support to the USFS and HLB agreement to purchase the tract for the USFS.

The purchase would permit the USFS to upgrade their facilities in order to better serve Forest users. Please feel free to discuss this with me should the need arise.

Thank you,

John Gallup

Dec. 12, 2021

Kyle and Margaret,

We are submitting written comments as part of the public record regarding the upcoming 12/13/21 LUC agenda item:

USDA USFS request for LUC recommendation of GBOS Resolution of Support for the USDA USFS acquisition of 8.05 acres of land at 144 Forest Station Road, which is currently leased from HLB

We fully support the USFS request. The forest service is an integral part of our community, and we wish for it to remain a presence in the valley, in the current location. Having worked in the tourism industry, we recognize the value of necessary and varied infrastructure in place that supports “gateway communities,” of which Girdwood is one. Girdwood, like other gateway communities, serves as a jumping off spot and introduction to nearby outstanding and valuable tourism opportunities. Visitors drive by and/or come directly to the easily locatable USFS building to obtain information about the forest and about recreating in and around the area.

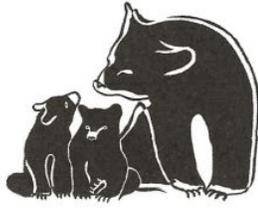
The highly capable and professional individuals who work in the Chugach Ranger District office are wonderful community members! The work they do enhances our enjoyment of surrounding USFS public land. The Chugach National Forest Avalanche Information Center is indispensable. We backcountry ski often and are grateful for the CNFAIC staff who are working out of the Girdwood USFS office to forecast avalanche advisories, especially for Girdwood and Turnagain Pass.

Our son worked for the USFS for two summers in his early working career, and it was a valuable step as he furthered his career as an outdoor professional.

For all of these reasons, there is economic incentive and intrinsic community value to the USFS having land with adequate space for its offices and associated buildings, in Girdwood for the long term. Therefore we support a LUC recommendation of GBOS Resolution of Support.

Sincerely,

Mark and Julie Jonas
PO Box 772
Girdwood, AK 99587



LITTLE BEARS PLAYHOUSE, INC

"A community non-profit learning center"

P O Box 350 130 Egloff

Girdwood, AK 99587

Phone: 907-783-2116 Fax: 907-783-2118

littlebearsplayhouse@gmail.com

To Whom It May Concern:

This is a letter written in support of the US Forest Service Glacier Ranger District Site Acquisition.

As a fellow Girdwood community service provider, we are very supportive of this land purchase by the USFS and making sure the Glacier Ranger station becomes a permanent fixture in this special town. The USFS is the second largest employer in Girdwood, and buying this land would not only keep those employees here but also give them an opportunity to have reliable and reasonably priced living accommodations. This is something that would benefit all of Girdwood, as housing for local business employees is often impossible/difficult to find.

Here at Little Bears, we spend the entire month of July discussing Outdoor Safety. This topic includes plant safety, fire safety, and animal safety. We often partner with the USFS for correct information and guidelines to use as educational lessons to provide the children in this community with knowledge to be as safe and aware as possible. Having this District Site here in Girdwood permanently would mean a continued partnership to teach the next generation all about this unique area that we call home and how to take care of it as best we can.

As mentioned before, the USFS is the second largest employer in this town. Many of those employees are choosing to put down roots and raise children here, and that contributes to our enrollment and the overall success of our program. Should this site acquisition be a success, that opportunity would remain for USFS employees to stay in Girdwood and send their children to Little Bears Playhouse.

In conclusion, Little Bears Playhouse firmly believes that this land purchase would not only benefit the USFS, but as well as the community of Girdwood as a whole, and we are fully supportive of it.

Thank you!

Little Bears Playhouse

Prince William Sound Stewardship Foundation
PO Box 963
Girdwood, AK 99587
info@princewilliamsound.org

December 9, 2021

Girdwood Land Use Committee/Girdwood Board of Supervisors
PO Box 390
Girdwood, AK 99587

Dear Girdwood Land Use Committee/Girdwood Board of Supervisors,

The Prince William Sound Stewardship Foundation is in full support of the US Forest Service purchasing its current property in Girdwood. As a local 501c3 with a mission of keeping Prince William Sound healthy, clean and wild, our organization is primarily focused on serving the western Prince William Sound, of which about two million acres is designated as a Wilderness Study Area managed by the Forest Service; 80% of the WSA is in the Glacier Ranger District's jurisdiction. We see many benefits to the USFS acquiring its current property located at the gateway to Girdwood:

- **Providing Education:** The Glacier Ranger District is a hub for providing education to both locals and visitors about forest health, safety, regulations and community happenings, including providing important information about PWS. Furthermore, the station is a location at which visitors can conveniently pick up bear-resistant food canisters, an invaluable service for folks visiting Prince William Sound (and other areas of our forest) to keep wildlife non-habituated.
- **Providing housing and employment to locals:** As Girdwood's 2nd largest employer, the Forest Service has a bunkhouse that can accommodate up to twelve employees in affordable housing, a critical need for this community. Should the Forest Service be able to purchase their current lands, the accommodations may be able to be expanded to provide even more housing to locals.
- **Improved infrastructure:** With the current lease, the USFS is limited to improving its current infrastructure. By purchasing the property, the agency could make much needed energy-saving improvements as long-term investments. This could include a solar power infrastructure to generate electricity for the facilities, a strong conservation model for the public, and furthering their motto of "Caring for the Land".
- **Food stability:** The Prince William Sound Stewardship Foundation recently partnered with the Forest Service to build raised beds at the Glacier Ranger District to grow potatoes that were tended by community members over the course of five months this year. In the fall, the bounty was then donated to the local Girdwood Food Pantry. This idea of building community partnership to produce food for our community could be expanded to provide food security for those in need.

The Prince William Sound Stewardship Foundation believes that by purchasing the current property, the Forest Service will better serve our community.

Sincerely,



Paul Twardock
Board Chair, Prince William Sound Stewardship Foundation



Dear Girdwood Land Use Committee / Girdwood Board of Supervisors

I have read the letter explaining the reasons that the Forest Service wants to buy the land they are on instead of leasing it. I now understand that this will help them get around Federal financial restrictions.

The Forest Service has always been a good neighbor in Girdwood. Their proposal will help them serve Girdwood and the greater public.

I say, someone make a motion to accept.

Tommy O'Malley
Box 598
Girdwood, Ak. 99587

December 10, 2021

To: Margaret Tyler, Girdwood Administrative Officer
CC: Tim Channon, District Ranger

I am writing in support of the proposed sale of HLB parcel 6-043 to the U.S. Forest Service. Securing the long term presence of the Glacier Ranger District station and support facilities in such an ideal location provides incredible benefits to our community. People live in and visit Girdwood because we are a gateway to amazing lands, forests, and waters. This sale would allow for the permanent integration of U.S. Forest Service personnel into our community, which benefits local businesses, nonprofits, visitors, and the community as a whole.

In addition to the large community benefits, my attention is drawn to two of the smaller goals that this sale would enable.

The first is the Forest Service's intention to build housing for seasonal workers. Girdwood's extreme lack of affordable housing options is well known and documented. The Forest Service building housing even just for their seasonal employees helps to alleviate the strain on our community's limited housing options. This is a benefit to all of our residents.

The second goal the Forest Service hopes to work on is even smaller but personally very important. Securing ownership of their facilities allows the Forest Service to make investments including in accessibility. Both my father and father-in-law are physically disabled, and also love exploring the outdoors. The U.S. Forest Service does an amazing job of ensuring accessibility for everyone to our public lands. For that I am incredibly grateful.

This proposed sale is an incredible long term benefit for our community, and again, I wholeheartedly support it.

Rev. Nico Reijns
Pastor, Girdwood Chapel
and Girdwood resident

Dear Girdwood Land Use Committee/Girdwood Board of Supervisors,

I am writing this letter in support of the purchase of the property the Forest Service currently leases by the Forest Service from HLB. Their partnership with many of the small businesses in Girdwood is an important part of our community. They have been excellent stewards of the land that we live in and enjoy.

Sincerely,
Terry Sherwood

Matthew & Katra Wedeking
103 Jewel Mine Road
Girdwood, Alaska
99587

Dear Girdwood Land Use Committee/Girdwood Board of Supervisors,

We are writing in support of the US Forest Service (USFS) purchasing the 8.05 acres it currently leases from the Municipality of Anchorage. We urge the Girdwood Land Use Committee and the Girdwood Board of Supervisors to support this effort. This purchase will allow the USFS to have a permanent home in Girdwood, so they are able to make the investments needed to provide important visitor services, affordable staff housing, and infrastructure needed for current and new recreational opportunities.

The Glacier Ranger District USFS office is a cornerstone of the Glacier Valley. Visitors and residents alike utilize the office for information and public access. Residents of Girdwood are also employees of the USFS which aids in supporting the local economy. The Glacier Ranger District also partners regularly with Chugach State Park to ensure the recreational opportunities that surround Girdwood are world class.

The Girdwood Valley needs a USFS local presence. The valley has continually benefited from its location here in Girdwood rather than Anchorage. Local knowledge has supported trail development, trailhead development, and the Chugach National Forest Avalanche Information Center. The USFS is a strong supporter of local business, commercial use of the national forest, and consistently follows its motto of caring for the land and serving the people.

As a very close neighbor to the USFS we are supportive of this purchase. The mine roads are a quiet neighborhood and having this agency nearby our house is something we'd like to see as a fixed permanent presence.

Thank you for supporting this purchase.

Matthew and Katra Wedeking

Dear Girdwood Community leaders,

I have worked with the US Forest Service for many years including at the Alyeska Ski area, the Winner Creek trail development and also at the Alaska Wildlife Conservation Center.

I always found the representatives of the USFS including the District Ranger Tim Charnon very cooperative on the many important projects in the Chugach National Forest.

Besides the MOA the USFS is one of the most important Government agencies in our community of Girdwood.

For many years the USFS has been leasing the District Ranger Station from the HLB. The Forest Service is interested to purchase the Station and continue to operate and upgrade this head quarter for the Glacier Ranger District.

I would greatly appreciate your support for allowing the USFS to purchase the Ranger Station from the HLB.

Thank you for your kind cooperation,

Chris von Imhof,
Long time resident (since 1967) of Girdwood



December 17, 2021

Girdwood Board of Supervisors
P.O. Box 390
Girdwood, AK 99587

Dear Girdwood Board of Supervisors,

I am writing this letter on behalf of the Turnagain Arm Mycological Society (TAMS) in support of the United States Forest Service Glacier Ranger District (Glacier Ranger District) Girdwood site land acquisition. TAMS is the only active mushroom club in the state of Alaska with a mission to foster the advancement of mycological knowledge of the area. Since its inception in 2017, TAMS has participated in the collaborative effort to bring the annual Girdwood Fungus Fair to the valley. Along with contributions from Girdwood Parks and Recreation, Girdwood, Inc., Girdwood Brewing Company, and Alyeska Resort the Glacier Ranger District has been a key player in putting on this fair since the inaugural event in 2008.

The Girdwood Fungus Fair provides a community forum to learn about local mushrooms, increases awareness and appreciation of this abundant and sustainable natural resource in Girdwood and beyond, and provides fair related income to our local community. Held in late summer, the between 800 – 1000 visitors come to our valley to participate in fair activities and they stay in local accommodations, visit local shops, and eat at local restaurants.

The Glacier Ranger District partnership is critical for this local Girdwood event. They provide key support including staffing pre and post event (planning, set-up, breakdown), access to Forest Service specialists and mycologists, use of year round storage for event materials (signage, displays, educational materials, collateral), bunkhouse accommodations for visiting mycologists and speakers, and even an event site. This direct support decreases the cost of the fair allowing many of the featured activities to be free including talks by experts, all fungal identification and explanation of use, and the mushroom displays.

TAMS is grateful for this partnership with the Glacier Ranger District and believes the aforementioned site acquisition will allow them to enhance their local facilities which will directly impact their ability to continue contributing to this much loved and beneficial local event.

Sincerely,

Sharon Samuels
Director of Mycophagy
Turnagain Arm Mycological Society
www.fungusfair.com

Turnagain Arm Mycological Society
c/o Girdwood, Inc.
P.O. Box 1102, Girdwood, AK 99587

To Whom It May Concern,

As a fifteen year resident of Girdwood, I would like to voice my support for the the US Forest Service's purchase of the eight acres they are currently leashing from the Municipality of Anchorage. The Forest Service has been a good neighbor and a true asset to the Girdwood Community. Many of the employees that work there are long time Girdwood residents and active community members. With the purchase of the property, as opposed to leashing, the Forest Service will be able to expand their services and support their employees to a greater degree. This acquisition makes sense for the long term benefit of our Girdwood community.

With Warm Regards,
Dale Goodwin

Girdwood Land Use Committee /Girdwood Board of Supervisors,

As a 40-year resident of Girdwood I would like to encourage the sale of lot 72 HLB-parcel 6-043 to the USFS. I believe that this sale will allow the USFS to make the long-term investments needed, such as employee housing along with other critical improvements and infrastructure needs to better manage our National Forests. This central location not only allows for better management of our forest, but it also benefits many local businesses.

The avalanche center provides vital information allowing winter backcountry users to make informed decisions. As a long time avalanche worker/forecaster, I can attest to the professionalism and dedication of the folks at the avalanche center.

I support this sale and see it as big benefit for the community by allowing the USFS to make Girdwood a permanent home for the Glacier Ranger station.

Thank you,
Jim Kennedy
907-440-7414
PO BOX 186
Girdwood, Alaska 99587

Dear Girdwood Board of Supervisors:

Latitude 61: Friends of Girdwood Trails enthusiastically supports Chugach National Forest Glacier District's desire to purchase the eight acres of land that they currently lease from the Heritage Land Bank (HLB).

HLB is willing to sell the property at market price, and its commission has voted in favor of the sale. Glacier District employees have realistic plans for improvement of the property that can only happen if they purchase it. These improvements are sure to increase the district's ability to further its mission.

Among other reasons to support this sale are: 1) Glacier District's priorities are integral to the protection and management of trails and land in our valley; 2) the building's visibility is a great help for visitors' questions about the use of the area; and 3) the purchase of this property will enable Girdwood Trails Committee to work with the Glacier District to build essential trailheads near the property.

Therefore, Friends of Girdwood Trails asks for your support of the Glacier District's desire to purchase this property.

Kate Sandberg, Secretary

Latitude 61: Friends of Girdwood Trails

Dear Girdwood Board of Supervisors,

The Rotary Club of Girdwood supports the Chugach Glacier District's request to secure a permanent location in the Girdwood valley.

Girdwood is the gateway community for Chugach National Forest and a year-round premier tourist community. With the Glacier District campus sitting at the entrance to the valley they are able to provide information about the Girdwood community and the Chugach Forest to more than 250,000 visitors per year. The community's access to resource managers and knowledgeable forest stewards provides education and support to our Girdwood Trails Committee and other trail partners. The professionals working in the Glacier District office are residents of Girdwood, neighbors, who also personally invest in the Girdwood valley by volunteering for local non-profit and community service groups.

For these reasons and more, the Rotary Club of Girdwood enthusiastically supports the Chugach Glacier District's site acquisition.

Kalie Harrison, VP
Rotary Club of Girdwood

December 20, 2021

Girdwood Land Use Committee/Girdwood Board of Supervisors
PO Box 390
Girdwood, AK 99587

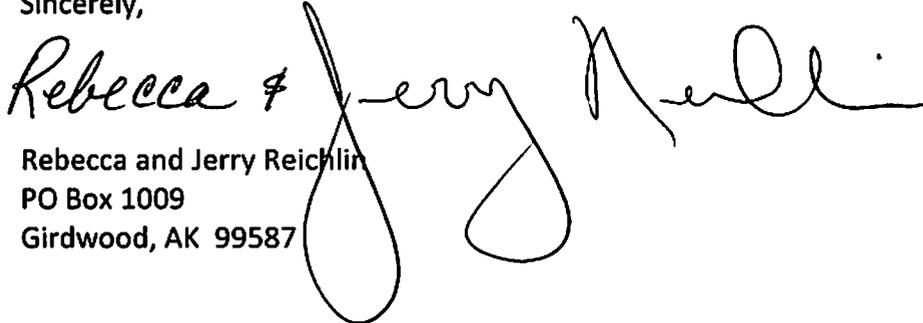
Dear Girdwood Land Use Committee/Girdwood Board of Supervisors:

This letter is to express our support for the Chugach Ranger District office of the Forest Service to purchase the eight acres that they are currently leasing and where their office is located now in Girdwood, Alaska and to ask you to support this land purchase as well.

Since 1988 we have seen the positive impact the Forest Service has had to our community and support its continued presence in Girdwood. It has partnered with and donated to many of our local non-profits. As a former Four Valleys Community School (FVCS) Coordinator I saw first-hand the benefits of the Chugach Ranger District office partnership with FVCS to teach youth about wilderness stewardship in Western Prince William Sound. Our family and out of state family members have used the visitor services on multiple occasions. In fact it is at this local office that I purchased my National Parks and Federal Recreational Forest Senior Pass. They are a fantastic de facto information center for Girdwood with approximately 2500 visitors in the office each year. Finally, many of the local employees are community members, friends and neighbors who enrich our community through volunteering and service.

We whole heartedly support the eight acre land acquisition by the Chugach Ranger District office of the Forest Service under current consideration.

Sincerely,


Rebecca and Jerry Reichlin
PO Box 1009
Girdwood, AK 99587

**Letter of Support
For Acquisition of HLB Land in Girdwood by U.S. Forest Service
December 15, 2021**

Margaret Tyler
Municipality of Anchorage
Girdwood, AK

Dear Ms. Tyler:

This letter is written in strong support of the Municipality of Anchorage, through the Heritage Land Bank, selling the currently leased land on which the Glacier Ranger District resides to the U.S. Forest Service. There are not many initiatives in Girdwood that are more important.

My tenure in Girdwood goes back to my arrival in 1977. Since that time I have had an almost continual dialogue and interaction with officials based at the Glacier Ranger District. At first this was because of their role in avalanche work on Alyeska through their snow ranger program. Later it was based on permitting required for avalanche mitigation work for the Alaska Railroad, and even later for the permitting for Chugach Powder Guides.

It's fair to say that without the Forest Services community involvement, i.e. if they were based somewhere else, they may not have been as involved in these important decisions. Given their role as stewards of an important public resource, these interactions didn't always go as I planned them. However, they always ended up settling on reasonable solutions that considered the community values.

Girdwood serves an important role in the tourism markets of Alaska. It has unique offerings and opportunities to expand. The Forest Service through the Glacier Ranger District truly considers themselves to be "partners in recreation". For this reason and many others, it is important that they are able to have a stable base of operations in Girdwood. This is something that is not available to them without the ability to buy the MOA land they currently sit on. I hope that the public process for this acquisition is able to recognize this.

Sincerely,

David Hamre



KENAI MOUNTAINS-TURNAGAIN ARM NATIONAL HERITAGE AREA

December 19, 2021

Girdwood Land Use Committee/ Girdwood Board of Supervisors
Box 390
Girdwood, AK 99587

Dear GLUC/ GBOS Members:

The Kenai Mountains-Turnagain Arm National Heritage Area (KMTA) is writing in support of the Chugach National Forest (CNF), Glacier Ranger District (GRD) purchase of Heritage Land Bank (HLB) land they are currently leasing. For a multitude of reasons, this is worth supporting.

Forest Service employees are a vital part of the community of Girdwood for their professional and personal contributions to events, non-profits, communications, land issues, and recreational access. In a town as small as this, there are a few key organizations that we identify as the heart and soul of the community, and GRD staff form part of that nucleus. This would remain the case whether the space remains leased or they can make the purchase.

The peripheral effects of purchasing the land would allow for many stabilizing improvements for the GRD as well as Girdwood, including a couple of which immediately come to mind.

GRD has the opportunity to make several capital improvement investments to their facility, starting with increased bunkhouse space. In Girdwood, where housing costs are high and availability limited, especially for seasonal workers beginning their careers, the current bunkhouse offers the Forest Service room to house up to 12 people. If GRD can invest in another bunkhouse and potentially double their bed space, they relieve some pressure from the short supply in town while offering a valuable benefit to draw more talent into the community. Many of the long-time GRD staff have found their way into rentals and then purchasing homes in Girdwood, becoming part of the fabric of the community along the way. Increased bunkhouse space will relieve pressure on the whole rental market, while also removing a barrier for entry-level Forest Service staff to choose positions at GRD.

Girdwood is in the midst of revising and updating its comprehensive trails plan for the valley. Another benefit of GRD's land purchase would be increased development of trailhead assets in the lower end of the valley. Trail improvements on the Lower Iditarod Trail in recent years, and winter grooming on the same trail as well as the Bird to Gird Trail, have increased year-round access to recreation opportunities. A better-established GRD on land they own would allow for more permanent trailhead development creating a recreation base for a key part of the valley.

The HLB supports the GRD purchase of the land currently in lease. With fair market value being paid to HLB, the land transfer will better establish and benefit the Forest Service while still demonstrating responsible stewardship of Muni land resources through the sale.

KMTA has a mission to recognize, interpret, and preserve the resources of the corridor we live in, a mission that aligns with the work of the Chugach National Forest. When we work in concert, good things follow for residents and visitors of the region, from the events we host to the grants we give in support of projects on the CNF. If GRD can move forward with the purchase of the land the office currently occupies, certainty and opportunity will follow, and with that comes deeper relationships between staff and residents as well as non-profits and other organizations.

Thank you for your consideration of this issue. Please don't hesitate to contact KMTA with any questions you may have.

Sincerely,

Rachel Blakeslee

Rachel Blakeslee
Executive Director, KMTA NHA



Jeff Samuels
Board President, KMTA NHA

Winner Creek Trail Bridge at Glacier Creek

Concept Design

December 2021



The conceptual bridge design is meant to balance cost, function and aesthetics to provide Girdwood residents and its visitors with a long lasting replacement for the crossing over Glacier Creek formerly served by the hand tram. The proposed solution is a pedestrian suspension bridge with a 5' wide walking surface. As conceived, the suspension bridge will be of galvanized steel. This material will provide superior life span and reflects a design vernacular seen elsewhere in Girdwood, primarily associated with ski lifts and other elements at the Alyeska Resort. Other considerations are fall protection on the bridge as well as at the approaches to the bridge.

The following pages provide conceptual design ideas for the bridge, fall protection on the bridge, and its approaches.

An interpretive display highlighting the historic hand tram is also conceived as a covered structure using materials salvaged from the tram, to include cable supports and basket.

Schedule:

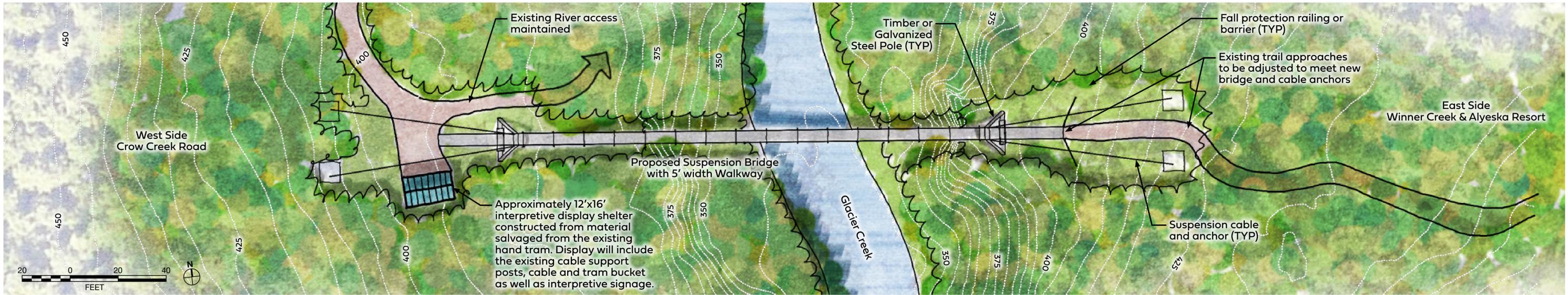
It is intended that design for construction take place over the 2021/2022 winter. Bidding would follow in late winter of 2022 for a summer 2022 construction.

Conceptual Costs:

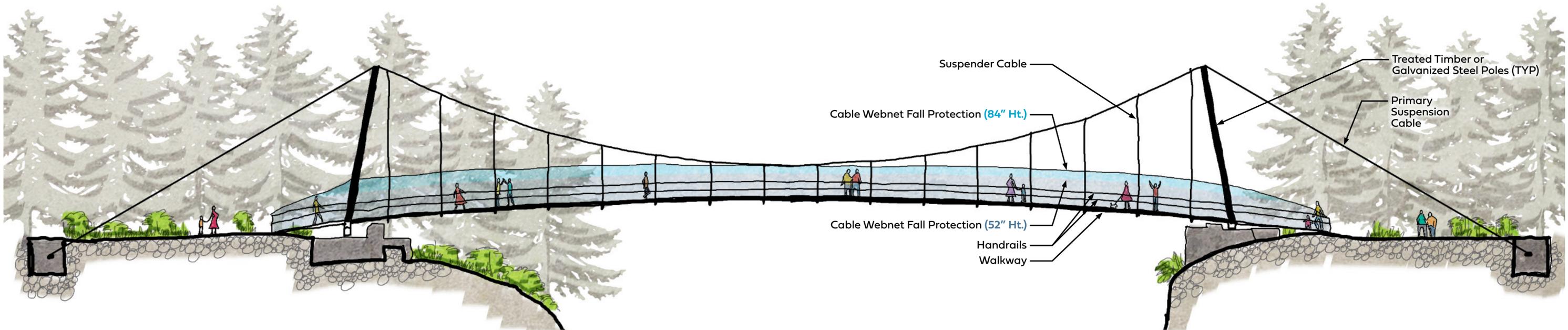
Suspension Bridge Construction - \$1.2 million

Interpretive Shelter - \$50,000





Conceptual Site Plan



Conceptual Bridge Section

Fall protection cable webnet height (52 inches or 4 feet - 4 inches); top of hand rail; With option to include a double height (84 inch or 7 feet) cable webnet for additional fall protection.

See page 4 of 4 for an example of cable webnet.



Galvanized Steel (example image)

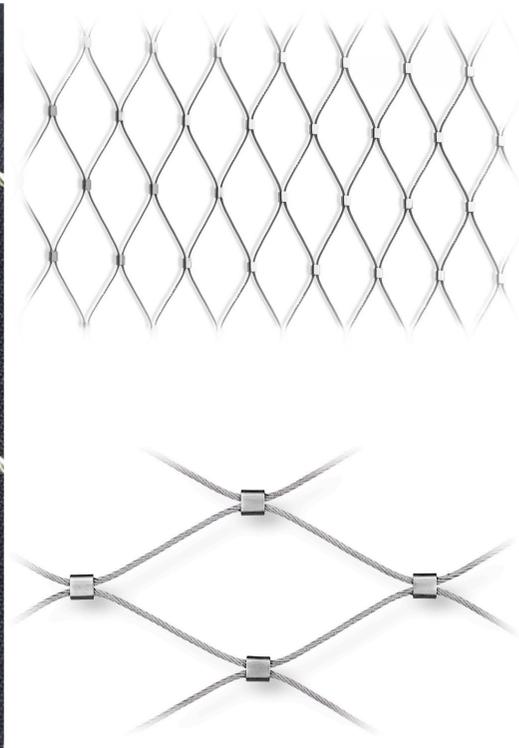


Treated Timber (example image)

Bridge Main Support Pole Material Options



Stainless Steel Cable Webnet Bridge Fall Protection



Black Powder Coated Steel and Wire Mesh Examples in Other Girdwood Locations

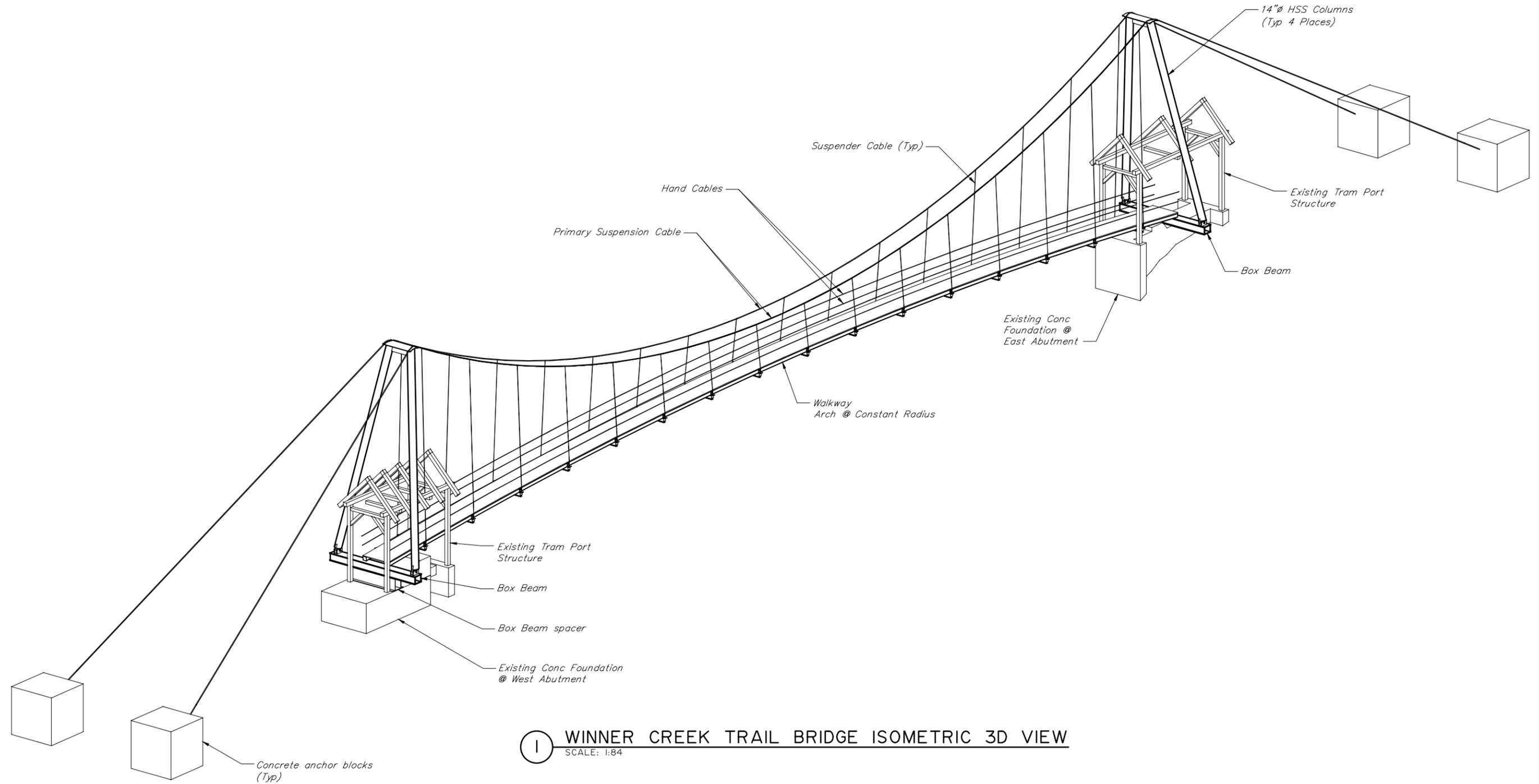


Reuse Existing Hand Tram Wire Mesh Panels

Bridge Approach Fall Protection Material Options

File Location: C:\PROJECTS\WINNER CREEK\Drawings\S1.dwg

Plot Date: 11/22/2021 2:58 PM

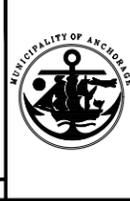


1 WINNER CREEK TRAIL BRIDGE ISOMETRIC 3D VIEW
SCALE: 1:84

FIELD BOOKS	BM NO.	LOCATION	ELEV.	DATA	DRAWN BY	CHECKED BY	DATA	DRAWN BY	CHECKED BY	REV	DATE	DESCRIPTION	BY	REV	DATE	DESCRIPTION	BY
DESIGN		-	-	BASE	R&M		TELEPHONE										
DRAWN				TOPOGRAPHY	R&M		ELECTRIC										
STAKING				PROFILE	R&M		CABLE TV										
				SANITARY SEWER			DESIGN										
ASBUILT				STORM SEWER			QUANTITIES										
CONTRACTOR				WATER			MUN. FINAL CHK.										
INSPECTOR				GAS													
CONSTRUCTION RECORD		VERTICAL DATUM					PLAN CHECK								REVISIONS		

9101 Vanguard Drive
Anchorage, Alaska 99507
rmconsult.com • email@rmconsult.com
phone: 907.522.1707 • fax: 907.522.3403

SEAL

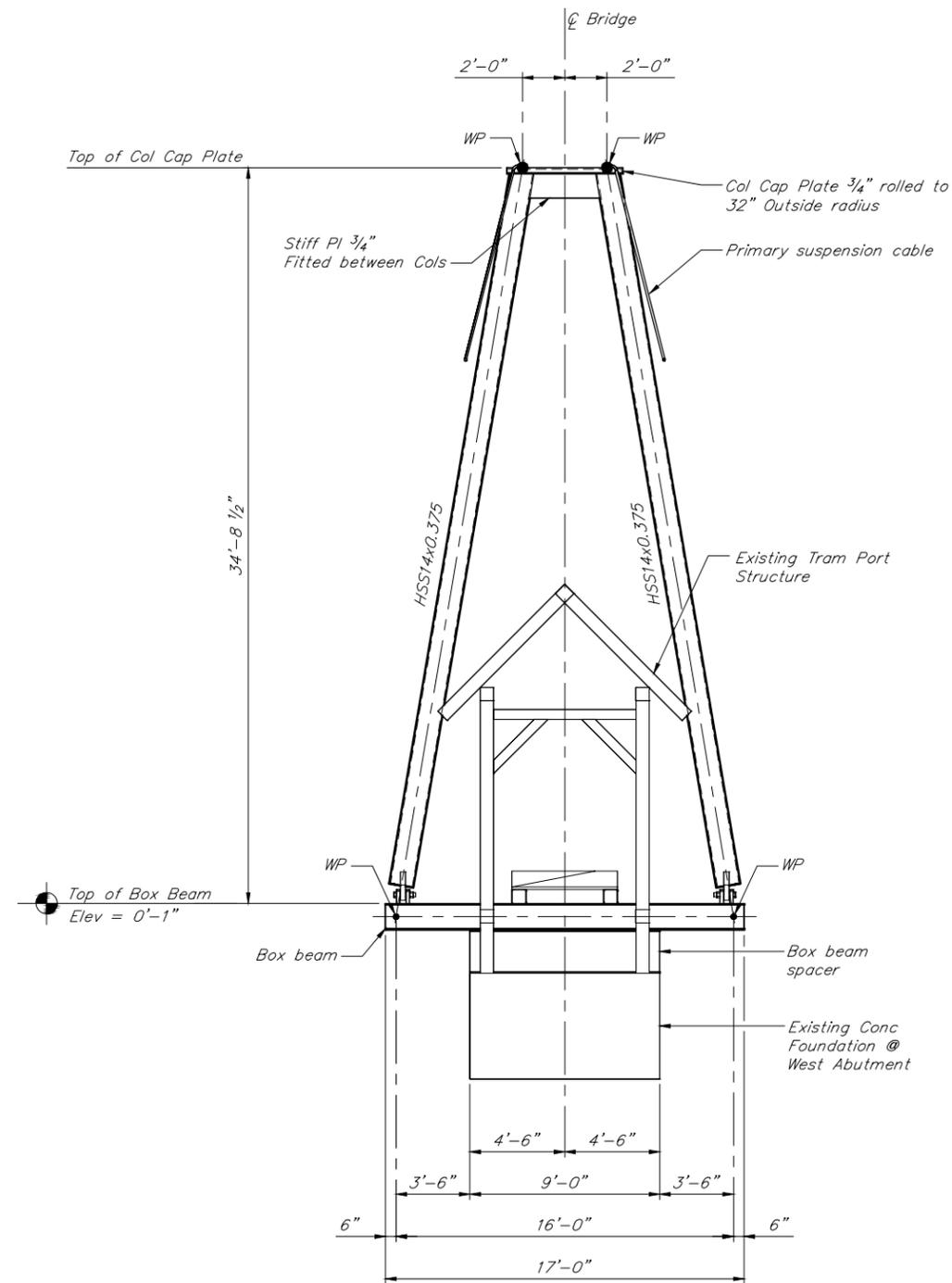


PARKS AND RECREATION DEPARTMENT

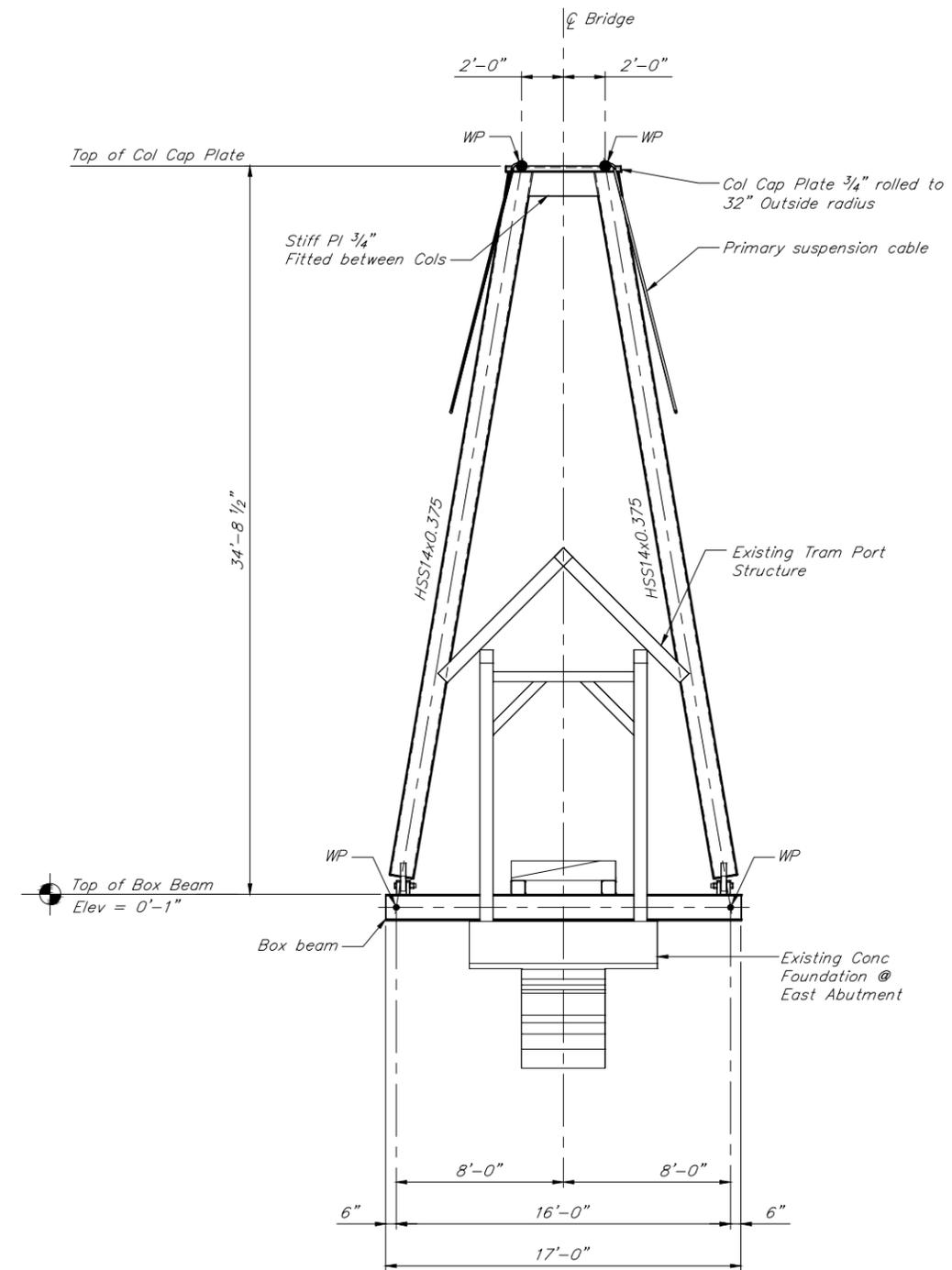
WINNER CREEK BRIDGE

3D ISOMETRIC VIEW

SCALE: - DATE 10/6/2021 GRID: - SHEET S1 of -



1 WEST ABUTMENT ELEVATION LOOKING EAST
SCALE: 1/4" = 1'-0"



2 EAST ABUTMENT ELEVATION LOOKING WEST
SCALE: 1/4" = 1'-0"

File Location: C:\PROJECTS\WINNER CREEK\Drawings\S3.dwg

Plotted: 11/22/2021 3:02 PM

FIELD BOOKS	BM NO.	LOCATION	ELEV.	DATA	DRAWN BY	CHECKED BY	DATA	DRAWN BY	CHECKED BY	REV	DATE	DESCRIPTION	BY	REV	DATE	DESCRIPTION	BY
DESIGN	-	-	-	BASE	R&M		TELEPHONE										
DRAWN				TOPOGRAPHY	R&M		ELECTRIC										
STAKING				PROFILE	R&M		CABLE TV										
ASBUILT				SANITARY SEWER			DESIGN										
CONTRACTOR				STORM SEWER			QUANTITIES										
INSPECTOR				WATER			MUN. FINAL CHK.										
				GAS													
CONSTRUCTION RECORD		VERTICAL DATUM		PLAN CHECK													

9101 Vanguard Drive
Anchorage, Alaska 99507
r&mconsult.com • email@r&mconsult.com
phone: 907.522.1707 • fax: 907.522.3403



PARKS AND RECREATION DEPARTMENT
WINNER CREEK BRIDGE
EAST AND WEST ABUTMENT ELEVATIONS

SCALE: - DATE 10/6/2021 GRID: - SHEET S3 of -
ACCT. NO.

Girdwood Trails Committee: Minutes are available here: www.muni.org/gtc

Cemetery Committee: No report. Minutes are available here: www.muni.org/gc

Land Use Committee: The Girdwood Land Use Committee met on Monday, Dec 13 via Microsoft Teams. Draft minutes are available: www.muni.org/gluc

Housing Working Group (HWG): HWG December meeting canceled, Imagine!Girdwood meeting Dec 15 instead. Next meeting is slated for Jan 12. Minutes available here: www.muni.org/gluc

Imagine! Girdwood Imagine! Girdwood meeting Dec 15. Imagine! Girdwood will continue to meet virtually through the end of 2021. Group is focused on technical analysis and next steps. Funds are needed to continue the effort. Visit imaginegirdwood.org

Girdwood Board of Supervisors: Minutes are available on GBOS website: www.muni.org/gbos

HLBAC Report: The HLB Advisory Commission met FRI Nov 19 November meeting and both Girdwood agenda items were approved:

The proposed Sale of the Glacier Ranger Station to the Forest Service

Potential of the industrial park lease holders to purchase their lots per lease agreements.

These items will now head to the assembly for approval. The next meeting is scheduled for Jan 20; 6 new commissioners should be in place. Topics are below:

Case 2021-15 Work Session (2022 Work Program & 2023-2027 5-Year Plan)

Case 2021-16 Public Hearing (HLB Parcels 6-011, 6-016 & 6-017 Disposal)

Case 2022-01 (Direct Sale Code Change)

Case 2022-02 (Girdwood Parks & Rec Transfers)

Case 2022-03 (Transfers for USACE Compliance)

Case 2022-04 (Disposal of 3-010 by Sealed Bid at FMV)

Public Safety Advisory Committee: PSAC met December 6. See meeting minutes at www.muni.org/gpsac

NOTICE OF COMMUNITY MEETING:

December 22, 2021 at 6:30 pm.

There will be a presentation regarding the proposed residential Planned Unit Development including a Conditional Use Permit and Area Master Plan of HLB property located north of Girdwood Elementary, commonly known as Holtan Hills (Tax IDs 075-031-32-000, 075-041-31-000, & 075-311-04-000, portions of HLB Parcels 6-011, 6-016 & 6-017 west of Glacier Creek). This meeting will take place virtually on the TEAMS platform:

[Click here to join the meeting](#)

Or call in (audio only) +1 907-519-0237, 571179940#

Phone Conference ID: 571 179 940

The GBOS website has been updated to add separate pages for the committee areas. This should make it easier to navigate and find information.

The main page: www.muni.org/gbos now has buttons at the top of the page that link to the committees. In addition, GBOS committee pages are set up with their own quick links, as follows:

Girdwood Public Safety Advisory Committee: www.muni.org/gpsac

Girdwood Land Use Committee: www.muni.org/gluc

Girdwood Trails Committee: www.muni.org/gtc

Girdwood Cemetery Committee: www.muni.org/gc

December 2021 – Gerrish Library Report

- News
 - Donate \$100 or more to the Friends of the Library or Anchorage Library Foundation by Dec. 31 and get a special Library Champion library card with artwork by Rejoy Armamento. <https://bit.ly/3qotBHo>



- Jocelyn Bohlken, Library Assistant II, will be leaving the Gerrish Library to pursue further training and education. Her last day will be December 22nd.
 - The hiring freeze is still in effect for the Municipality, but we will be requesting an exception to hire for this position.
- Stay up to date with Gerrish Branch news by liking us on Facebook @aplgerrish
- Outreach
 - Branch Manager, Jamie, held an outreach event at Alyeska for their staff to sign up for library cards and learn more about library services.
 - Have an idea for an outreach location? Please contact Jamie at jamie.white@anchorageak.gov.
- Events
 - The library has been increasing in-person programming in December. Look for brand new programs coming in January! Our calendar of events is attached.
 - We are continuing to offer scavenger hunts and Programs to Go.
 - *Letter Scavenger Hunts for Prereaders and Catalog Scavenger Hunts for Readers. Complete the Scavenger Hunt while in the library and get a sticker!*
 - *Program to Go – While supplies last. A take home activity for school age children. No materials need to be returned to the library.*

- Closures: All Anchorage Public Library locations will be closed
 - December 24 & 25
 - December 31 & January 1
- Services Highlight
 - Working on your house? Can't get someone out to Girdwood to fix something and want to try it yourself? Good thing you have access to the online database, Home Improvement Reference Center, with your Anchorage Public Library card! <https://bit.ly/3pQobD2>
- Materials Highlight
 - Did you know the Anchorage Public Library has large type books? These items have text with a larger font size. This can help many different groups of library patrons, especially those with vision impairments, brain injuries, or dyslexia. Check out a selection of current titles at <https://bit.ly/APLLargeTypePicks> and use the Large Print filter when searching the catalog.

Jamie White

She/Her

Scott & Wesley Gerrish Library Manager

Anchorage Public Library - Girdwood

907-343-4074

www.anchoragelibrary.org

DECEMBER 2021

Scott & Wesley Gerrish Library

250 Egloff Dr. | (907) 343-4024

HOURS OF OPERATION

Tuesday: 10:00am—6:00pm

Wednesday: 10:00am—6:00pm

Thursday: 10:00am—6:00pm

Friday: 10:00am—6:00pm

Saturday: 10:00am—6:00pm

Sunday: CLOSED

Monday: CLOSED

LIBRARY NEWS

LIBRARY CLOSURES:

-Dec. 24 & 25: Christmas

-Dec. 31 & Jan. 1: New Years



ANCHORAGE
PUBLIC LIBRARY

anchoragelibrary.org

TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	1 11 AM: Family Storytime	2	3 Take and Make Craft available: Book Tree	4 11 AM: Home-school Meetup
7	8 11 AM: Family Storytime 3:30 PM: Card Making	9	10	11 4:30 PM: Gerrish Book Club
14	15 11 AM: Family Storytime 3:30 PM: Game Night	16	17	18 2 PM: Build-It Afternoon
21	22 11 AM: Family Storytime	23	24 25 All APL locations closed in observance of Christmas	
28	29 11 AM: Family Storytime	30 3:30 PM: Leap Into Science: Light and Shadow	31 All APL locations closed in observance of New Year's Eve	

WEEKLY STORYTIMES

FAMILY STORYTIME

Wednesdays at 11 AM

Stories, songs, and more to build early literacy skills; a blend of fun and education for children birth through kindergarten & their caregivers.

5 & UNDER

PRE-READER SCAVENGER HUNT

Ongoing

Go on a letter and picture hunt around the library! New themes every two weeks.

AGES 6-12

BUILD-IT AFTERNOON

Saturday, Dec. 18, 2-4PM

Come challenge your engineering and artistic talents with a variety of building materials.

LEAP INTO SCIENCE: LIGHT AND SHADOW

Thursday, Dec. 30, 3:30-4:30PM

Explore scientific thinking and concepts of light and shadow with this program for families. We will connect science concepts to literature and to our daily life.

TEEN/ADULT

TAKE AND MAKE CRAFT

Starting December 3

Stop by to get a kit with supplies to make a tree out of a book, while supplies last.

GERRISH BOOK CLUB

Saturday, Dec. 11, 4:30-5:30PM

Join us for the Gerrish Book Club discussion. December's title is *The Little Old Lady Who Broke All the Rules* by Catharina Ingelman-Sundberg. Checkout a copy at the front desk.

ALL AGES

HOMESCHOOL MEETUP

Saturday, Dec. 4, 11AM-12PM

Meet up with other homeschoolers! We'll have self-directed activities and STEM Kits available for checkout.

CARD MAKING

Wednesday, Dec. 8, 3:30-5:30PM

Come use our supplies to make a holiday or greeting card.

GAME NIGHT

Wednesday, Dec. 15, 3:30-5:45PM

Use our wide variety of board, dice, or card games.

EVENTS ACROSS APL—

CHUGIAK-EAGLE RIVER

12001 Business Blvd., #176
(907) 343-1530

LEAP INTO SCIENCE: LIGHTS AND SHADOW

Enjoy a book before leaping into scientific activities to learn more about how lights and shadows are around us every day.

Wednesday, Dec. 29, 3-5PM

MOUNTAIN VIEW

120 Bragaw St.
(907) 343-2818

LEAP INTO SCIENCE: LIGHTS AND SHADOW

Enjoy a book before leaping into scientific activities to learn more about how lights and shadows are around us every day.

Wednesday, Dec. 29th, 2-4PM

MULDOON

1251 Muldoon Rd., #158
(907) 343-4032

COMMUNITY RESOURCES PARTY

Drop in to meet our Community Resources Team, and find out how you can get connected to food, housing, volunteer opportunities, and more.

Friday, Dec. 10, 2-5PM

Z. J. LOUSSAC

3600 Denali St.
(907) 343-2841

WINTER WONDERLAND

Bring your family to the library for some winter wonderland fun! Make a craft, have a cup of cocoa and listen to a classic story!

Wednesday, Dec. 29, 3:30-5:30PM

JANUARY 2022

Scott & Wesley Gerrish Library

250 Egloff Dr. | (907) 343-4024

TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
				1 All APL locations closed
4 3:30PM: Art Lab	5	6	7 11AM: Baby Time	8 12PM: Family Storytime 4:30PM: Book Club
11 4PM: Elephant, Piggie, & Friends Storytime	12 10:30AM: Homeschool Meetup	13 3:30PM: STEM Time	14 11AM: Baby Time	15 Gerrish Library closed
18	19	20	21 11AM: Baby Time	22 12PM: Family Storytime
25 3PM: Knot Just Knitters	26 3:30PM: Leap Into Science: Wind	27	28 11AM: Baby Time 3:30PM Youth Graphic Novel Book Club	29 12PM: Family Storytime 2PM: Build-It Afternoon

HOURS OF OPERATION

Tuesday: 10:00am—6:00pm
Wednesday: 10:00am—6:00pm
Thursday: 10:00am—6:00pm
Friday: 10:00am—6:00pm
Saturday: 10:00am—6:00pm
Sunday: CLOSED
Monday: CLOSED

LIBRARY NEWS

GERRISH LIBRARY CLOSURES

January 1: New Year's Day
January 15: In observance of Martin Luther King Jr. Day



ANCHORAGE
PUBLIC LIBRARY
anchoragelibrary.org

WEEKLY STORYTIMES

BABY TIME

Fridays at 11AM

Twenty minutes of nursery rhymes, songs, fingerplays and action for infants, birth to 18 months, and their caregivers.

FAMILY STORYTIME

Saturdays at 12PM

A half hour of stories, songs and movement for children ages 6 and under and families.

5 & UNDER

ELEPHANT, PIGGIE, & FRIENDS STORYTIME

Tuesday, Jan. 11, 4PM

Join us for a special storytime with books about these much loved Mo Willems' characters.

AGES 6-12

YOUTH GRAPHIC NOVEL BOOK CLUB

Friday, Jan. 28, 3:30PM-4:30PM

Join our graphic novel book club for 8-12 year-olds! Each month we'll talk about a different graphic novel. Stop by the desk for a copy.

LEAP INTO SCIENCE: WIND

*Wednesday, Jan. 26,
3:30PM-4:30PM*

Enjoy a book before leaping into scientific activities to learn more about how wind is around us every day.

AGES 6-12 CONT.

ART LAB

Tuesday, Jan. 4, 3:30PM-5PM

Try out a new art project or join us to free draw/color.

STEM TIME

Thursday, Jan. 13, 3:30PM-5PM

Join us for a hands-on activity that focuses on science, technology, engineering, or math.

BUILD-IT AFTERNOON

Saturday, Jan. 29, 2-4PM

Come challenge your engineering and artistic talents with a variety of building materials.

TEEN/ADULT

GERRISH BOOK CLUB

Saturday, Jan. 8, 4:30-5:30PM

Join us for the January Gerrish Book Club discussion about *The Raven's Gift* by Don Rearden.

ALL AGES

HOMESCHOOL MEETUP

Wednesday, Jan. 12, 10:30AM

An opportunity to meetup with other homeschooling families in the area.

KNOT JUST KNITTERS

Tuesday, Jan. 25, 3PM-5PM

Looking for company while your hands are busy with yarn or textiles? Join us for this informal crafting group.

EVENTS ACROSS APL—

CHUGIAK-EAGLE RIVER

12001 Business Blvd., #176
(907) 343-1530

LEAP INTO SCIENCE

An encore presentation of our family-friendly science exploration of lights and shadows.

Friday, Jan. 21, 3-5PM

MOUNTAIN VIEW

120 Bragaw St.
(907) 343-2818

WINTER CRAFT SPREE

Come warm your crafting hands by cutting some snowflakes, painting a snowman, beading a bracelet, and so much more! Supplies provided.

Thursday, Jan. 6, 3-5PM

MULDOON

1251 Muldoon Rd., #158
(907) 343-4032

SENIOR SATURDAY

Time just for seniors to receive one-on-one help with technology and other library questions.

Saturday, Jan. 22, 29, 11AM-1PM

Z. J. LOUSSAC

3600 Denali St.
(907) 343-2841

SCHOOL FAIR

Explore multiple schooling options for your child! Come meet representatives from Anchorage School District programs, charter schools, homeschool alternatives, private schools and more!

Saturday, Jan. 29, 1-4PM

**MUNICIPALITY OF ANCHORAGE
GIRDWOOD ROADS, FACILITIES,
PARKS & RECREATION**



DATE: December 20, 2021
TO: Girdwood Board of Supervisors
FROM: Kyle Kelley, Girdwood Service Area Manager & Margaret Tyler, Parks and Recreation
SUBJECT: **Roads, Facility, Cemetery & P & R Monthly Report**

Events of interest:

We are collecting donations for the Girdwood Food Pantry at the Community Center lobby. Drop your unexpired, unopened non-perishable items in the box and we will make sure it gets to the pantry.

Capstone Clinic is providing Rapid COVID tests biweekly on TUE from 4-8 and SAT from 12-4. Service is drive-up at the ballfield side of the Girdwood Community Center. Service is planned to end on Dec 28, we have asked for continuation in 2022 and will advise.

Parks

Maintenance such as trash removal and mutt mitt replacement is currently handled by year-round staff. Please let us know if something needs attention by calling 343-8373 or emailing: tylerms@muni.org.

Campground is closed for the season, expected to open mid-May 2022.

Parks, Fields, Trails: Thank you to our snow machine and snow dog groomers! Please clean up after dogs in all locations. Mutt mitts and trash cans are strategically located.

Hand Tram: Hand tram is closed. Bridge option is under consideration to connect the trail.

Trails: Girdwood Trails (Master) Plan Subcommittee work is complete. GTC has begun review of the Trails Master Plan. Special meetings are being scheduled to work through trail plan recommendations and revisions.

Parks & Amenities: No dogs on the baseball field, playground, tennis courts, and skate park.

- *Playground:* Open and busy on sunny days!
- *Lions Club Park:* Working on a plan to add a pavilion to the Lions Club Park.
- *Disc golf:* Eagle Scout project is proposed to map and provide updated information on the full disc golf course, installation slated for summer 2022.
- *Library/Community Center:* Library is open TUE-SAT 10-6. Community Center open for reservations.
- *Tennis Courts:* Closed. Little Bears will use as a play area throughout the winter.
- *Soccer field:*

- *Sladen J Mohl Ball Field*: Comemorative sign to be installed in the spring.
- *Skate Park*: Open as weather permits

GBOS Non-profit Grants: 2021 year end reports have been sent to grantees. Year end reports and revision forms are required before contracting.

Other Grants:

2022 RTP Grant: Grant was announced Sept 27, application deadline is December 31. Only applications for motorized and Safety and Education projects are under consideration in this round. Parks and Rec plans to sit this round out.



American Rescue Plan Act grants – GVSA likely to apply for funds for Girdwood Park master plan effort.

Land and Water Conservation Fund We have added Lions Club Park Pavilion to potential projects for this grant, no grant cycle has been announced yet.

Alaska Community Foundation Trail Care Fund Grant: Possible funding for small project/partnership in 2022.

Anchorage Park Foundation Challenge Grant: Due to earlier grantees being delayed in their projects last summer, the 2021 grant cycles was postponed to 2022. Grant cycle for this program is every other year. GVSA should consider APF Challenge Grant project for 2022/23.

KMTA 2021 grant GTC was awarded 50/50 matching funds for Stumpy Trail interpretive sign. Project on-going.

KMTA 2020 grant: GTC/GPR was awarded \$7,320 grant with \$8,980 match to work on the Virgin Creek Falls Trail. Project active currently and likely to file reimbursement and final reporting soon.

2020 RTP Grant: GTC/GPR awarded \$75,000 in RTP grant for Phase 2 of the Lower INHT. Trail work complete. GTC volunteers have completed signage for Lower INHT, which are being installed now, closeout of grant has been initiated.

Social Media & Websites: GBOS, committee and sub-committee meetings are now available on a calendar view. Go to www.muni.org/gbos/events and see what meetings are coming up!

We are active on Facebook as Girdwood Board of Supervisors

GVSA Websites are:

GBOS: www.muni.org/gbos

LUC: www.muni.org/gluc

GTC: www.muni.org/gtc

PSAC: www.muni.org/gpsac

Cemetery: www.muni.org/gc

Parks and Rec: www.muni.org/gpr.

Site for Girdwood Trails Plan: www.muni.org/gtp.

GBOS videos are on line! Follow the link on our website to our YouTube videos or copy this: <https://www.youtube.com/channel/UCOUINInprZEjhbpVPiJOIEA>

Roads

Road Status: Winter conditions exist, which means plowing and sanding as conditions call for.

Major project updates:

No major update

Expenses and Budget:

Undesignated Fund Balance - Girdwood Service Area: \$298,256.00 as of June 24, 2021.

Roads: Road Expenditures by Month:

Month	2019	2020	2021
January	\$45,726.50	\$67,133.76	\$78,859.68*
February	\$47,749.25	\$91,202.76	\$41,023.01
March	\$35,402.11	\$50,309.82	\$60,812.38
April	\$52,605.55	\$50,024.88	\$89,644.88**
May	\$47,284.00	\$36,433.63	\$19,589.00
June	\$54,060.25	\$18,730.00	\$23,223.00
July	\$41,428.71	\$75,448.85	\$42,976.00
August	\$81,497.30	\$32,027.00	\$11,061.34
September	\$21,693.35	\$40,394.66	\$16,360.00
October	\$25,873.50	\$24,229.72	\$203,490.50
November	\$18,289.38	\$44,072.00	\$34,908.75
December	\$43,759.25	\$80,346.38	
Total thru December: \$515,368.95 \$610,353.46 \$614,945.04			

*Includes the purchase of 250 tons of E-Chips for Winter Traction

**Includes the purchase of 30 supersacks of Calcium Chloride for dust control

Public works operation budget expended for 2021: \$1,001,353.73 of \$1,190,404.00 = 84%

2021 Capital Roads Project fund (406): \$99,077.21

Parks:

2021 Expended Budget: \$381,243.43 of \$424,974 = 90%

2021 Capital Park Project (406) Reserve Fund available: \$640,142.57

2021 Community Room Capital Reserve Fund (406): \$74,000.00

Police:

2021 Expended Budget: \$571,566.45 of \$691,423.00 = 83%

Fire:

2021 Expended Budget: \$1,009,071.97 of \$1,144,123.00 88%

2021 Fire Undesignated Capital fund (406) = \$331,369.38

Request: