

Chugiak-Birchwood-Eagle River Rural Road Service Area, Board of Supervisors
 Work Session and Road Board Meeting
 April 25, 2022

WORK SESSION

Vice Chair Blake Merrifield called the Work Session to order at 6:35 p.m.

The below was read into the minutes.

1. Foreman's Reports:
Maintenance Financial and Work Program Reports


Mr. Mark Littlefield read the Foreman's Report –
Maintenance and Operations Update:

- One full plow out
- Sweeping began April 18, 2022.
 - Mains swept first, then Eagle River Valley, South Fork Valley, Birchwood, Chugiak and then to Eagle River proper

Capital Improvement Program (CIP):

- 90% of the materials for the CIP projects are on order. The plans for Breckenridge/Tandy drainage project are not finalized at this time. Once plans are finalized materials will be ordered.

Below documents submitted into the minutes:

 MUNICIPALITY OF ANCHORAGE Public Works Department / Maintenance and Operations Eagle River Street Maintenance		
MEMORANDUM		
Date:	April 25, 2022	
To:	Jason Hemphill, Chair, Chugiak-Birchwood-Eagle River Rural Road Service Area, Board of Supervisors	
From:	Mark Littlefield, General Foreman	
Subject:	Maintenance Financial Information Update	
2022 Budget - Contractual Services, 540640 as of 04/20/2022	Current:	Mar-22
Eklutna Inc. - Material Rock - Discounts	\$ (17.22)	\$ (17.22)
Airport Equipment Rental - Snow Dump Dozer Rental	\$ 28,200.00	\$ 28,200.00
Napoliellos LLC	\$ 40,000.00	\$ 40,000.00
TOTAL ENCUMBERANCES	\$ 68,182.78	\$ 68,182.78
2022 Budget - Contractual Services, 540640	2,803,078.00	2,803,078.00
2022 Expenses	-1,291,381.60	-705,918.90
Balance	1,511,696.40	2,097,159.10
Less Encumbrances as of 04/20/2022	-68,182.78	-68,182.78
Balance	<u>1,443,513.62</u>	<u>2,028,976.32</u>
TOTAL AVAILABE BALANCE:	1,443,513.62	2,028,976.32
Fund Balance:		
Audited Fund Balance as of 12/31/2020 before set asides	\$ 1,591,789.00	\$ 1,591,789.00
Less 8.25% Bond Rating Designation	\$ (319,779.00)	\$ (319,779.00)
Less Board of Supervisors Emergency Operating Designation	\$ (100,000.00)	\$ (100,000.00)
UNAUDITED Fund Balance After Set Asides	\$ 1,172,010.00	\$ 1,172,010.00
Appropriations		
Available Unaudited Fund Balance after set aside designations	\$ 1,172,010.00	\$ 1,172,010.00

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MUNICIPALITY OF ANCHORAGE
Public Works Department / Maintenance and Operations
Eagle River Street Maintenance

MEMORANDUM

Date: April 25, 2022
To: Jason Hemphill, Chair, Chugiak-Birchwood-Eagle River
Rural Road Service Area,
Board of Supervisors
From: Mark Littlefield, General Foreman
Subject: Capital Financial Information Update as of 04/20/2022

<u>CBERRRSA Mill Lev</u>		
419800 - Non-Grant Funding - CIP Projects	\$	543,250.13
TOTAL AVAILABLE MILL LEVY BALANCE:	\$	543,250.13

<u>CBERRRSA State Grants/Other Contributions 41990</u>			Grant Amt	Balance
PW11016 Eagle River Traffic Mitigation	\$	6,000,000.00	\$	5,129,085.74
PW13044 Chugiak Ped Bill Stephens	\$	220,000.00	\$	4,503.94
TOTAL AVAILABLE CBERRRSA STATE GRANTS BALANCE:	\$	6,220,000.00	\$	5,133,589.68

TOTAL \$ 5,676,839.81

2. General Discussion and Calendaring:

The cost for the Hiland Avalanche for time and labor for the Eagle River Street Maintenance Department was \$810,000.00.

Mr. Littlefield informed the board the community meeting room is unavailable for the October 24, 2022, meeting due to elections. The board agreed to move the October meeting from October 24, 2022, to October 17, 2022.

ROAD BOARD MEETING

Vice Chair Merrifield called the CBERRRSA Road Board meeting to order at 6:38 p.m.

A. ROLL CALL

Board Members Present: Chuck Homan, Blake Merrifield, Joe Wright, Matt Cruickshank, Arlene Rasic

Board Member(s) Absent: Jason Hemphill, James McCurtain

MOA Staff Present:

Maury Robinson, Manager, Public Works, Administration
Mark Littlefield, Foreman, Public Works, Maintenance and Operations, Eagle River Street Maintenance
Heather Reed, Admin, Public Works, Maintenance and Operations, Eagle River Street Maintenance

B. MINUTES FROM PREVIOUS MEETING –

A MOTION was made by Mr. Matt Cruickshank to approve February 28, 2022, minutes.
Mr. Joe Wright - SECONDED. The MOTION – PASSED unanimously.

C. SPECIAL PRESENTATIONS: None

D. PUBLIC HEARINGS (Non-Agenda Items): None

E. OLD BUSINESS:

1. Starner Bridge Update:

Mr. Mark Littlefield has been talking with Representative Merrick and her aide regarding funds for Starner Bridge. The question was asked if CBERRRSA would be willing to pay the difference if the cost of bridge replacement is more than the grant.

MOTION to approve the spending up to one million dollars (\$1,000,000) from the fund balance for additional or matching funding should the legislative funding fall short of the costs for the replacement of Starnier Bridge.

The AYES have it and the motion passes

Mr. Chuck Homan asked how long the state funding would be available. Mr. Robinson believes it would be available for five years. Mr. Cruickshank informed the board that the Birchwood Community Council is in support of the replacement of Starnier Bridge. Mr. Joe Wright has concerns on the cost of the bridge for a road that is closed. Mr. Littlefield explained the city must provide health and safety to the four houses on the other side of the bridge.

2. Hillcrest/S. Birchwood Traffic Study:

The board requested Rodney P. Kinney Associates, Inc (RPKA) do a presentation May 23, 2022. Mr. Littlefield will ask RPKA do a presentation on the Hillcrest/S. Birchwood Traffic Study.

3. CBERRRSA Wash Bay Building:

Mr. Littlefield presented the Eagle River (Hiland) Material Site Vehicle Wash/Storage Building concept design. This project is being placed on hold until Item 1 – Starnier Bridge is resolved.

4. Hauling of Cul-De-Sacs:

Mr. Littlefield informed the board the costs and benefits of hauling cul-de-sacs in the amount of \$40,632.00. The board would need to change policy for hauling of cul-de-sacs to go forward this fall. The graders the contractor is currently using are more efficient. CBERRRSA had to haul this year due to the amount of snow this year.

MOTION was made by Mr. Wright approve the hauling of snow in the cul-de-sacs for the 2022/2023 Season and re-evaluate in the spring of 2023.

The AYES have the vote.

5. Birchwood/Chugiak Back Route Upgrade:

Mr. Littlefield would like to widen the roads and upgrade the drainage to prevent flooding. Mr. Cruickshank requested Mr. Littlefield attend the May Birchwood Community Council meeting to answer any questions the Birchwood community may have.

F. NEW BUSINESS

1. Work Session – Immediate Action (If Any):

Mountain Road is going to be surveyed to determine cost for connectability.

MOTION was made by Mr. Wright to approve Line Items 26: Mailbox Relocation in the amount of \$5,000.00 and Line 27: Material Acquisition in the amount of \$45,000.00 of the CBERRRSA CIP Program.

Mr. Cruickshank - SECONDED. The MOTION – PASSED unanimously.

Mr. Cruickshank asked for approval of a Resolution Requesting for Transportation Improvement Plan to have equitable funding for Municipality of Anchorage District 2.
Resolution was ADOPTED.

Mr. Cruickshank read into the minutes the following:

A resolution Requesting for Transportation Improvement Plan to have equitable funding for Municipality of Anchorage District 2

Whereas assembly district 2 has a population of 47,069

Whereas the municipality of anchorage has a population of 291,247

Whereas Assembly District 2 makes up 16% of the Municipality of Anchorage

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Whereas Roadway Improvements and Non-Motorized Improvement for the 2023-2026 totals to \$61,211,000

Whereas Assembly District 2 has only 1 project: Eagle River Road Rehabilitation in Roadway Improvements and Non-Motorized Improvement for the 2023-2026 TIP.

Whereas all project funding for Assembly District 2 is equal to 4% of total Roadway Improvements and Non-Motorized Improvement for the 2023-2026 TIP

Therefore, Chugiak-Birchwood Eagle River Rural Road Service Area (CBERRRSA) resolves to request the Policy Committee to adjust Roadway Improvements and Non-Motorized Improvement for the 2023-2026 TIP to better represent assembly District 2.

G. FUTURE AGENDA ITEMS:

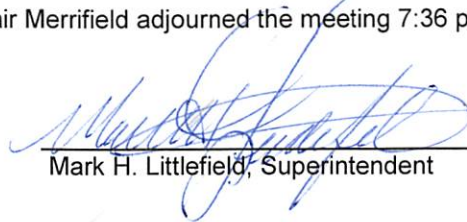
1. Suspension of Summer Meetings

H. ADJOURNMENT

With no further business before the Board, Vice Chair Merrifield adjourned the meeting 7:36 p.m.



Blake Merrifield, Vice Chair



Mark H. Littlefield, Superintendent

Minutes approved May 23, 2022.