



MUNICIPAL AIRPORTS AVIATION ADVISORY COMMISSION
MEETING MINUTES

Thursday, July 2, 2025

Anchorage Fire Training Center, 1140 Airport Heights Rd., Bldg. C, Rm 9
Anchorage, Alaska

The Purpose of the MAAAC is to advise and make recommendations to the Assembly and the Administration regarding the Airport budget and operations.

1. Call to Order / Roll Call

Stormy Jarvis called the meeting to order at 12:02 PM.

COMMISSION MEMBERS PRESENT

Stormy Jarvis, Chair
Dan Owen, *Vice Chair*
Karl Kisser
Ransom Jones
Marty Edwards

Quorum met

COMMISSION MEMBERS ABSENT

AIRPORT STAFF PRESENT

Earl Malpass, Airport Manager
Julie Hixenbaugh, Commission Secretary
Amy Garcia, Assistant Airport Manager

2. Review & Approval – Meeting Agenda

MOTION

Karl Kisser moved to approve July 2, 2026 agenda.
Marty Edwards seconded the motion.
The board voted unanimously to approve.

3. Review & Approval - of the Minutes

MOTION

Karl Kisser moved to approve June 4, 2026 minutes.
Marty Edwards seconded the motion.
The board voted unanimously to approve.

4. Informational Reports

A. Chair

- Master Plan kick off and discussions startup.

B. Airport Management PowerPoint (Exhibit A)

- Earl's FYI

- Community Relations
- MRI Budget Status
- Upcoming Events

Follow up discussions on Earl's power point presentation:

- MRI has implemented annual rate increases based on the CPI, after adjusting for previous periods without increases due to COVID-related interruptions and lease relief provided to all tenants.
- Currently updating and maintaining the aircraft parking aprons to ensure compliance with the SWPPP program and revising tiedown permits accordingly.
- MRI is collaborating with the Municipality and FAA to develop Policy and Procedures (P & P) guidelines for MRI.

5. Organization Reports

A. MRI ATCT-None

B. AOPA-None

C. AACA-None

D. Anchorage Community Councils – None

E. Alaska Regional Hospital (ARH)- Sarah Ransom, Director of EMS Outreach

- Medivac operations for 2025 totaled 507 arrivals, 2026 is already at 350 and expecting that number to be over 700.
- ARH is on track to become a certified LEVEL 3 Trauma Care Facility with neurological services by January 2027.
- Collaborating with Woolpert on the stories for the human side for the Master Plan.
- Starting an ECMO program (provides specialized care using Extracorporeal Membrane Oxygenation to support patients with severe heart or lung failure) in conjunction with Medivac participation.
- ARH Emergency Management will be conducting training exercises and drills for mass casualty incidents, with participation from the Municipality and external agencies (such as JBER). Merrill Field Airport may be utilized for large-scale patient transport.
- ARH is the only for-profit hospital in Alaska. ARH contributes to the community significantly through donations and property tax payments.

6. Old Business – None

7. New Business Items –

A. Master Plan-WOOLPERT ENGINEERING

Greg Sanders (Project Manager)

Greg Dyer (Airspace Service Director)

Hilary Fletcher (Public Engagement)

Jim Miklas (Planner)

Woolpert Engineering Power Point Presentation - Greg Dyer (Airspace Service Director) & Greg Sanders (Project Manager) (Exhibit B)

- Introductions
- Process Overview
- Schedule
- Meetings

- Next Steps

Follow up discussions on Woolpert's Power Point Presentation:

- Master Plans are required by the FAA and are good for a period of 7 years, everything in it must be reviewed and approved by FAA.
- The Master plan drives grant funding for airport projects.
- ARH is highly interested in how it impacts the hospital's growth.
- The age and location of the tower will be researched to understand how it impacts MRI functionality.
- The updated airspace configuration is scheduled to take effect in 2027.

8. Public Comments- None

9. Commission Comments- None

10. Next Meeting Date

- ➔ MAAAC Meeting: Thursday, August 6, 2026 12 PM
Anchorage Fire Department Training Center
1140 Airport Heights Road, Building C, Room 9

**11. Adjournment -
MOTION**

Dan Owen moved to adjourn
Karl Kisser seconded the motion.
No objections were made, meeting adjourned at 1:10PM

EXHIBIT A

Merrill Field Airport Operations Report **July 2, 2026**



June's Operations Activity

Earl's FYI's –

- MRI ATCT Hours – ATCT able to expand hours; Schedule sent out to users.
 - Tentative plan to return to normal times – August 1st
- Runway 8/26 Rehab (MRI's role)
 - Working a warranty issue, no erosion, expecting re-paint RW.
- Runway 16/34 – Number change this month (17/35)
- FAA selected MRI (1 of 3 in AK) for Surface Awareness Initiative.
 - Engineering in July; Implementation in August – FAA funded
- MRI will roll out the 2026 SWPPP program July 2026



June's Operations Report

Earl's FYI's - Continued

- Landfill Gas Mitigation:
 - SWS and SCS – Begin the scheduled 4-week project after 7460 approval.
 - No known exceedance in any facilities this winter reported to date.
- MRI Master Plan Status.
 - Phase 1. in progress: Ground Survey complete.
- Angel Aviation Hangar Construction: Numerous delays.
 - FAA Required historical, cultural, environmental, and line of site studies.
- MRI Mx performing lots of trimming, facility maintenance (USGS lighting)
- CEA completing burying cable – July 6



June's Operations Report

Community Relations

- Master Plan: Woolpert Engineering will present Public engagement schedule.
- Pole Banners and Air Force Memorial flags freshened up.

MRI Budget Status:

- MRI YTD operating budget as expected 42% through the year
- MRI management requests meeting w/MAAAC in mid-July. MRI recommends week of 27th.
- Per Assembly briefing, expectations are land lease & vehicle parking increase
- Reminder: K2 & TAT use portion of Q: Ramp Fee



May's Operations Report

Upcoming Events:

- Airport Gate & Security Grant ; Environmental: In progress (August)
- Airport Gate & Security Grant; Design & Bid – To begin after environmental
- Airport Master Plan – Phase 1: In Progress
- Airport Master Plan – Phase 2 grant programmed– July 2026

"Never forget, aviation is a passion before it's a profession, and family before its an industry."



Merrill Field Airport Master Plan Municipal Airports Aviation Advisory Commission

July 2, 2026

EXHIBIT B

Agenda

01 Introductions

02 Process Overview

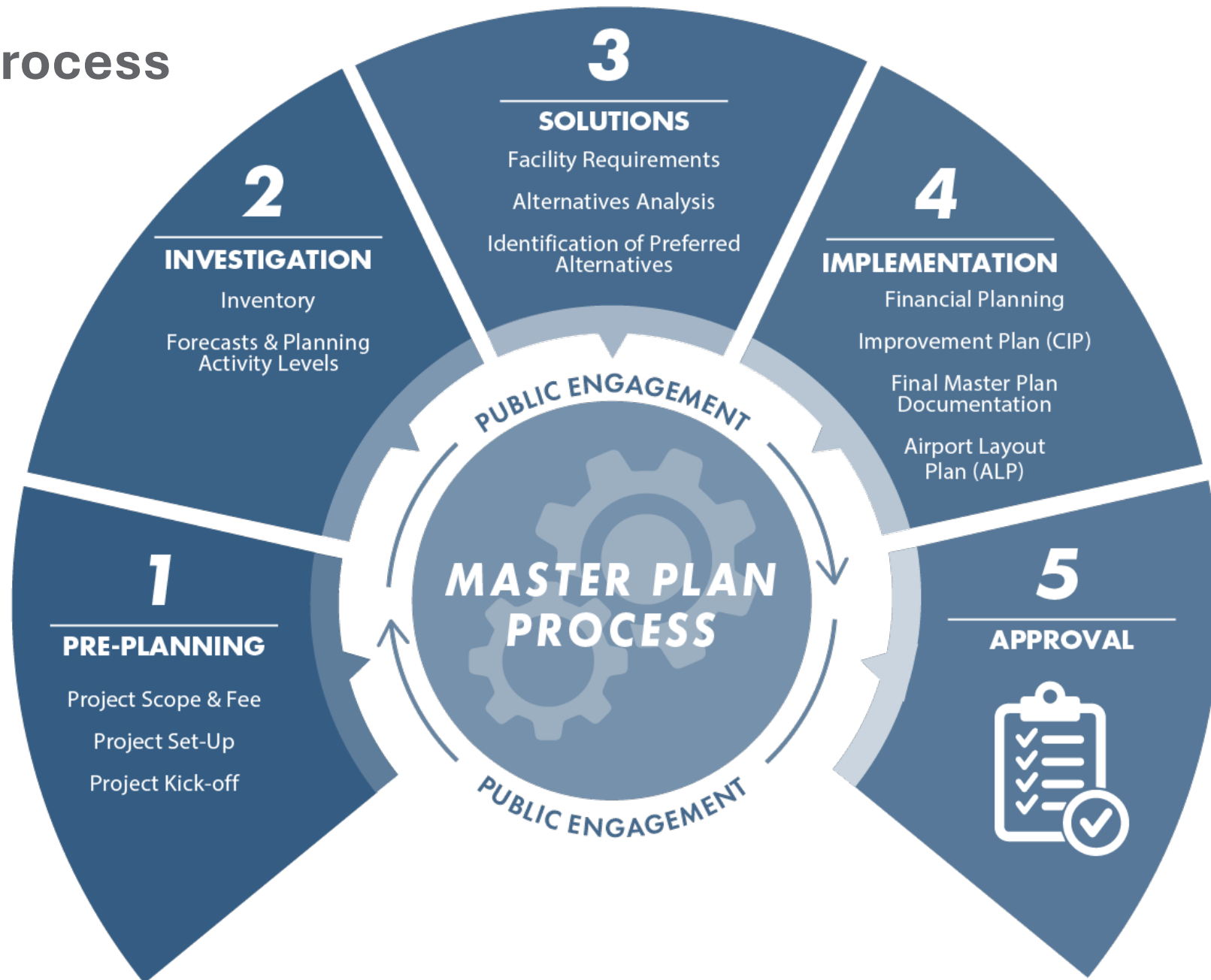
03 Schedule

04 Meetings

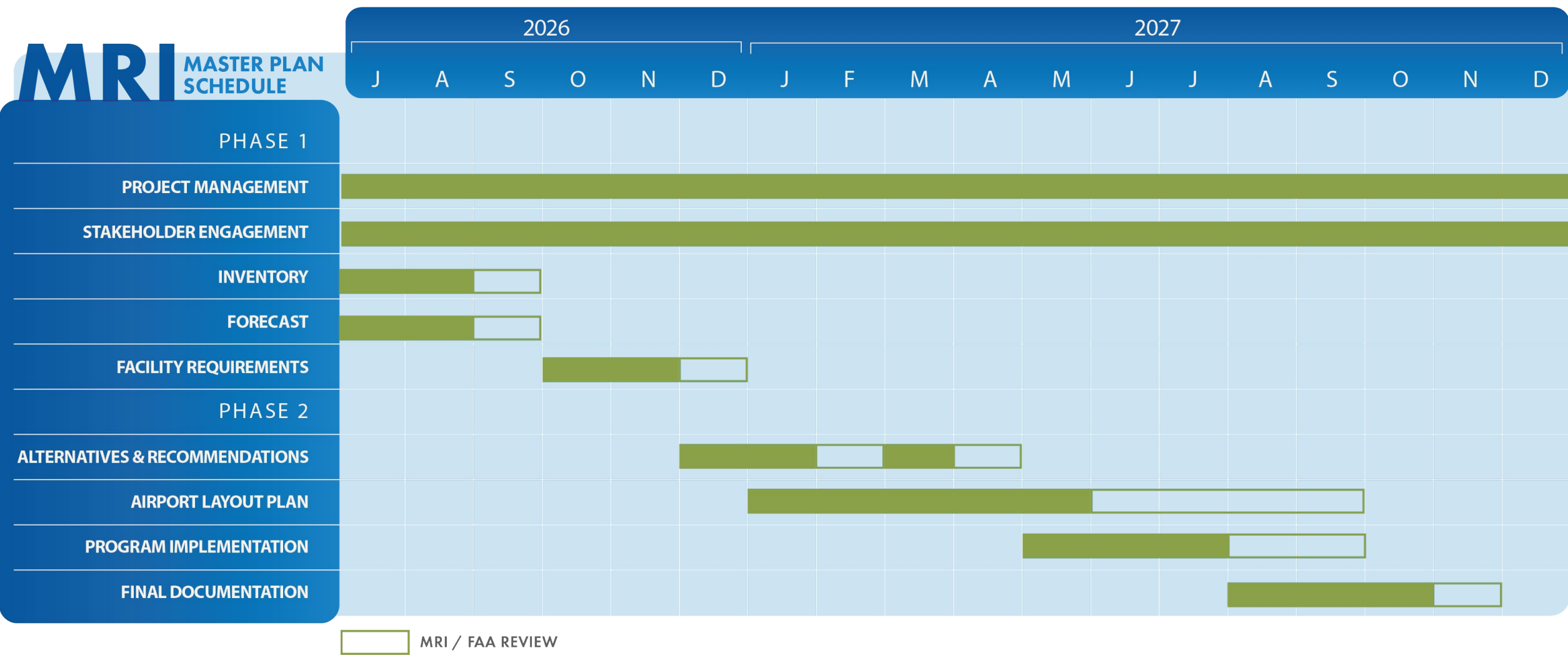
05 Next Steps

EXHIBIT B

Planning Process



Overall Project Schedule



October Meetings

Meeting Topics

- Airport Master Planning & Process
- Inventory
- Forecasts
- Next Steps

Proposed Meeting Schedule:

- **Focus Groups (3)** 9am-3pm, Wednesday October 14th
- **Infrastructure Comm.** 11:15am – 12:15pm, Thursday October 15th
- **PAC (includes MAAAC)** 1:30 – 3:30pm, Thursday October 15th
- **Open House** 5-7pm, Thursday October 15th
- **Community Councils – Virtual**
 - Mountain View – 6pm, Wednesday, October 28th
 - Rogers Park – 7pm, Monday, November 9th
 - Fairview – 6:30pm Thursday, November 12th
 - Airport Heights – 7pm, Thursday, November 19th

Next Steps - Planning

Next 30 Days (July)

- Finalize survey questions
- Coordinate survey distribution & online launch
- Continue work on draft Inventory and Forecast Chapters

Next 60 days (August)

- Draft Introduction, Inventory, and Forecast Chapters delivered to MRI for review in August

Next Steps - Engagement

Next 30 Days (July):

- Develop project website
- Finalize PAC membership
- Identify Focus Group participants and interviewees
- Finalize October meeting dates and locations

Next 60 Days (August)

- Launch project website
- Finalize Focus Group participants
- Prepare draft PAC and Focus Group invitations

Thank you!