



MUNICIPAL AIRPORTS AVIATION ADVISORY COMMISSION
MEETING MINUTES

Thursday, October 2, 2025

Anchorage Fire Training Center, 1140 Airport Heights Rd., Bldg. C, Rm 9
Anchorage, Alaska

The Purpose of the MAAAC is to advise and make recommendations to the Assembly and the Administration regarding the Airport budget and operations.

1. Call to Order / Roll Call

Stormy Jarvis called the meeting to order at 12:00 PM.

COMMISSION MEMBERS PRESENT

Stormy Jarvis, Chair
Karl Kisser
Marty Edwards
Dave Frazier
Ransom Jones

Quorum met

COMMISSION MEMBERS ABSENT

Dan Owen
John Pratt

AIRPORT STAFF PRESENT

Earl Malpass, Airport Manager
Julie Hixenbaugh, Commission Secretary
Amy Garcia, Assistant Airport Manager

2. Review & Approval – Meeting Agenda

MOTION

Stormy requested to add the discussion proposing a resolution, to the Assembly, to increase security measures regarding the new homeless shelter on 5th Avenue, under B. Old Business.

Karl Kisser moved to approve
Marty Edwards seconded the motion.
The board voted unanimously to approve.

3. Review & Approval - of the Minutes

MOTION

Marty Edwards moved to approve, August 7, 2025.
Karl Kisser seconded the motion.
The board voted unanimously to approve.

4. Informational Reports

A. Chair

- None

B. Airport Management PowerPoint (Exhibit A)

- Earl's FYI
- Community Relations
- MRI Budget Status
- Upcoming Events

Follow up discussions on Earl's power point presentation:

- Alaska's formal deadline to transition to 100R unleaded avgas is the end of 2032, right now the price is comparable to current prices.
- The ALP has been completed and has been submitted for review by the FAA.
- MRI is currently awaiting approval from the Assembly for the 2026 budget. The MRI rate adjustment is scheduled to take effect on January 1, 2026.
- A major upgrade to parking services at Merrill Field Airport: **ParkMobile** will be available for transient aircraft and vehicle parking payments.

5. Organization Reports

A. MRI ATCT- Tower manager, Tyler Barnett's last day is October 2, 2025. ATC is a required federal service and the shut down does not affect the control tower services.

B. AOPA-None

C. AACA-None

D. Anchorage Community Councils – None

E. Other- Alaska Regional Hospital, Sarah Ransom, Dir of EMS Outreach-

- Shared the collaboration between the hospital and Merrill Field to clean up the shared fence lines
- AK Regional shared the Merrill Field Impact Study with their HCA senior management team
- Sarah is currently collecting data on medivac usage, noting that 20% of the medivacs arriving at the hospital land at Merrill Field Airport.
- The hospital is working towards achieving a higher trauma rating (Level 3N), which may lead to increased medivac activity at Merrill Field.
- AK Regional will invite Merrill Field to participate in emergency preparedness exercises.
- There are only five medivac fixed-wing taxiways leading into hospitals across the entire United States.
- There are 8 different medivac companies operating in Alaska.

6. Old Business –

A. Runway 7/25 Rehabilitation Update- Erik Jordt (HDL) & Matt Wavra (QAP)

- The electrical work is nearing completion, expected to be finished in approximately a couple of weeks.
- MRI is currently waiting for Chugach Eclectic to connect power for the Navaid.
- Pavement maintenance plan has been established, per the FAA grant.
- Weather conditions significantly contributed to the successful opening of runway 8/26 in 59 ½ days. Additionally, effective communication and collaboration among all parties involved facilitated the successful completion of the project.
- Thank you to the Tower team for their outstanding participation.

Follow up discussions on HDL and QAP presentation:

- None

- B. Resolution for the Safety of the Airfield based on the homeless shelter on 5th Avenue.
- Stormy will draft a resolution to the Assembly to express the board's concern that the new shelter on 5th Avenue could lead to increased VPD's on the field, potentially limiting or entirely denying grant funding for the airport.

7. New Business Items –

A. MAAAC Meeting Room Booking for 2026

- The board approved the continued use of the AFD facilities, as they consider the fees to be nominal, the location to be central, and parking to be sufficient. However, they may consider exploring the option of utilizing facilities at UAA in the future.
- The board will continue to hold monthly meetings.

8. Public Comments-

- Michael Schoder mentioned that AI cameras could potentially be utilized to alert the field about intruders. He also suggested utilizing video to document Merrill Field stories from individuals who have been operating at Merrill Field for many years, a video history to be documented and shared.
- Earl informed the team that the ATTAPS public opinion period is open for review and comments until October 23rd. The public meetings were not widely advertised and had low attendance.

9. Commission Comments-

- Please keep John Pratt in your thoughts and prayers.
- Stormy extended thanks to HDL and QAP for their excellent and professional work.

10. Next Meeting Date

- MAAAC Meeting: Thursday, November 6, 2025, 12 PM
Anchorage Fire Department Training Center
1140 Airport Heights Road, Building C, Room 9

**11. Adjournment -
MOTION**

Karl moved to adjourn

Marty seconded the motion.

No objections were made, meeting adjourned at 1:15 PM

EXHIBIT A

Merrill Field Airport Operations Report October 2, 2025



EXHIBIT A

September's Operations Activity

Earl's FYI's –

- Runway 8/26 Rehab (MRI's role)
 - Substantial Completion Punch List created.
 - Working weekly with HDL, QAP, & FAA
 - Tracking closing punch list daily.
 - Electrical upgrades in tower still in progress.
 - Chugach Electric vs FAA
 - Still "On Time" and on budget.
- National Association of State Airport Officials (NASAO) Conference
 - Held in Anchorage; Amy and Earl attended.



September's Operations Report

Earl's FYI's - Continued

- Landfill Gas Mitigation:
 - SCS Engineering ending work last week of September until 2026.
 - Meeting regularly with SWS Dept and their contractor (SCS) regarding Landfill Gas Collection System repair.
 - Priority I completed. Priority II only partially completed; all wells drilled; all patches paved.
 - Good recordings coming from landfill system as a result of work accomplished to date.
- MRI Master Plan Status.
 - Assembly approved the project and appropriated funds based on the FAA Grant
 - Procurement process in works.



EXHIBIT A

September's Operations Report

Community Relations

- Neighborhood Works Meeting August 14 @1:00 at Manger's office to discuss next steps.
 - Sounds like previous options for revisioning roads wasn't received well
 - Discussed options to improve relations between airport and communities
- Met w/Alaska Regional Hospital leadership. (More to come on that)
- User Group Oct 1st was well attended. Wide variety of topics discussed

MRI Budget Status:

- MRI 2025 "End of Month" budget - **As Expected at 75% YTD.**
 - 2026 Budget in process.
 - Awaiting Resolution from MAAAC to Assembly.
 - MRI presented proposed budget to OMB and Mayor for approval
- Rate Increase letters sent out.



September's Operations Report

Upcoming Events:

- ALP w/ IAP; Awaiting FAA Review
- Airport Gate & Security Grant (Apply 2025)
- Airport Master Plan – Phase I (Begin 2025)
- MAAAC Officer (Chair/Vice-Chair) Elections – November Meeting
- Land Fill Gas mitigation Spring 2026
- Rate & Fee increase January 1, 2026

