



MUNICIPAL AIRPORTS AVIATION ADVISORY COMMISSION  
MEETING MINUTES

Thursday, August 7, 2025

Anchorage Fire Training Center, 1140 Airport Heights Rd., Bldg. C, Rm 9  
Anchorage, Alaska

The Purpose of the MAAAC is to advise and make recommendations to the Assembly and the Administration regarding the Airport budget and operations.

**1. Call to Order / Roll Call**

Dan Owen called the meeting to order at 12:00 PM.

COMMISSION MEMBERS PRESENT

Stormy Jarvis, Chair  
Dan Owen, *Vice Chair*  
Karl Kisser  
John Pratt  
Marty Edwards via TEAMS  
Dave Frazier

*Quorum met*

COMMISSION MEMBERS ABSENT

Ransom Jones

AIRPORT STAFF PRESENT

Earl Malpass, Airport Manager  
Julie Hixenbaugh, Commission Secretary  
Amy Garcia, Assistant Airport Manager

**2. Review & Approval – Meeting Agenda**

**MOTION**

Karl Kisser moved to approve  
Dan Owen seconded the motion.  
The board voted unanimously to approve.

**3. Review & Approval - of the Minutes**

**MOTION**

Karl Kisser moved to approve, July 10, 2025.  
John Pratt seconded the motion.  
The board voted unanimously to approve.

**4. Informational Reports**

**A. Chair**

- None

**B. Airport Management PowerPoint (Exhibit A)**

- Earl's FYI
- Community Relations
- MRI Budget Status

- Upcoming Events

**Follow up discussions on Earl's power point presentation:**

- Runway 5/23 will be temporarily closed for a 10-night period to facilitate the SCS emergency methane gas project, from 7 p.m. to 7 a.m. on dates to be determined.
- The Air Force Memorial is open, and MRI is collaborating with the Mayor's Office and the Veterans Affairs Commission on long-term maintenance arrangements.
- The Merrill Field 1984 replat of the airport included a 15-year self-executing term that was set in place, has expired.
- There have been approximately 10 noise complaints related to the construction closure of Runway 7/25. Earl has responded to and addressed each complaint individually.
- John Pratt recommended that the MAAAC board draft a resolution regarding the homeless shelter on 5th Street, focusing on the security at the airport. Stormy requested additional security statistics from MRI to include in the resolution.
- A year ago, MRI ranked second nationally for VPDs, but as of last month, it has declined to 30th place.
- MRI is awaiting the MAAAC Board Budget Resolution from July in order to present it to the administration for the 2026 budget meeting.
- The ALP patch has been submitted for review by the FAA.

**5. Organization Reports**

- A. MRI ATCT- None
- B. AOPA-None
- C. AACA-None
- D. Anchorage Community Councils – None

**6. Old Business –**

**A. Runway 7/25 Rehabilitation Update- Mark Swenson (HDL) & Matt Wavra (QAP)**

- The runway project appears to have been constructed as designed and HDL is currently addressing the punch list items.
- The paving process proceeded smoothly.
- Awaiting the arrival of lighting components before installation, after which FAA will conduct the night flight checks.
- FAA has designed the PAPI's, they are overseeing their installation and will conduct the flight checks.
- HDL would like to thank everyone for their cooperation at MRI during the construction period.
- There could be some nighttime closures for 8/26, per the contract, as needed.
- Runway 8/26 is on schedule to open on Saturday, August 9<sup>th</sup>.
- Striping is scheduled for Friday, August 8<sup>th</sup>.
- NOTAMs will be in place and for now 8/26 will be daytime VFR only.

**Follow up discussions on HDL and QAP presentation:**

- None

**7. New Business Items –**

- A. Resolution for the Safety of the Airfield based on the homeless shelter on 5<sup>th</sup> Avenue.

**8. Public Comments-**

- Marshall Severson indicated that the notice of public meeting regarding the Class C airspace has not yet been published as of today; it was scheduled to be published on August 4th.

**9. Commission Comments- None**

**10. Next Meeting Date**

- MAAAC Meeting: Thursday, September 4, 2025, 12 PM  
Anchorage Fire Department Training Center  
1140 Airport Heights Road, Building C, Room 9

**11. Adjournment -**

**MOTION**

Dan Owen moved to adjourn

Karl Kisser seconded the motion.

No objections were made, meeting adjourned at 12:52 PM

EXHIBIT A

# Merrill Field Airport Operations Report **August 7, 2025**



# July's Operations Activity

## Earl's FYI's –

- Runway 8/26 Rehab (MRI's role)
  - Working daily with HDL & QAP
  - NOTAM notices and progress reports sent continually to all user groups.
  - Visiting site regularly; Tracking closing punch list daily.
  - Runway 8/26 VFR/Day operations – 8-8-25
  - Electrical upgrades still in progress.
    - Chugach Electric



# July's Operations Report

## Earl's FYI's - Continued

- Landfill Gas Mitigation:
  - Meeting regularly with SWS Dept and their contractor (SCS) regarding Landfill Gas Collection System repair.
  - Project will take place over 2 years; Will require occasional, temporary, and select relocation of tiedowns in taxiway Q
  - Work delayed due to FAA review of Form 7460 and runway closures.
  - SCS is communicating well with MRI and tenants.
- MRI Master Plan Status.
  - RFP has been submitted to MOA Purchasing. Awaiting FAA Grant Agreement to proceed.
  - FAA Grant Application has been submitted to FAA. Awaiting response.



# July's Operations Report

## Community Relations

- Communities have been patient w/new pattern, but patience is running thin
- Muni Assembly approved funding of housing for homeless across from tower
- H2H Meeting August 14 @1:00 at Manger's office to discuss next steps.

## MRI Budget Status:

- MRI 2025 "End of Month" budget - **As Expected at 58% YTD.**
- 2026 Budget in process.
  - Awaiting Resolution from MAAAC to Assembly.
  - Rate increase presented to IEUOC. Concurred.
  - MRI's budget has increases for airfield maintenance and labor.
  - MRI to present our budget to OBM and Mayor for approval





# July's Operations Report

## Upcoming Events:

- Runway 8/26 substantial completion by 15 September
- ALP w/ IAP; Awaiting FAA Review
- Airport Gate & Security Grant (Apply 2025)
- Airport Master Plan – Phase I (2025)
  - Going through grant process currently.

