



**MUNICIPAL AIRPORTS AVIATION ADVISORY COMMISSION
MEETING AGENDA**

September 5, 2024 - 12:00-1:00 p.m.

Anchorage Fire Training Center, 1140 Airport Heights Rd., Bldg. C, Room 9

The Purpose of the MAAAC is to advise and make recommendations to the Assembly and the Administration regarding the Airport budget and operations.

1. Call to Order/Roll Call

Commission Chair, Stormy Jarvis called the meeting to order at 12:01 PM.

COMMISSION MEMBERS PRESENT

Stormy Jarvis, Chair
Keenan Zerkel, Vice Chair
John Pratt (via TEAMS)
Dan Owen
David Frazier
Marty Edwards

COMMISSION MEMBERS ABSENT

None

Quorum met.

AIRPORT STAFF PRESENT

Earl Malpass, Airport Manager
Amy Garcia, Assistant Airport Manager
Julie Hixenbaugh, Commission Secretary

2. Review & Approval - Meeting Agenda

Approved

3. Review & Approval - of the Minutes

MOTION

Keenan Zerkel moved to approve, March 7, 2024-revised, April 4, 2024-revised, May 2, 2024-revised, July 11, 2024-revised and August 1, 2024-revised minutes.

Dan Owen seconded the motion.

The board had a discussion on revisions and voted unanimously to approve all.

4. Informational Reports

A. Chair- No Report

B. Airport Management-Earl Malpass presented a power point presentation (Exhibit A-attached) for topics below:

- Earl's FYI's
- Community Relations
- MRI Budget Status
- Airport Project Status
- Upcoming Events

Follow up discussions on Earl's power point presentation:

- Stormy - When will a presentation for the new airspace be given? Earl reported that MRI has asked to be represented at the discussions, ASAP, an update will be given at the next meeting.
- Carl Siebe - What percentage of the ADS-B fleet is equipped? Earl is working with the ADS-B programmers and will try to find an answer.
Dan - the ATC radar should shoot this information to ADS-B.
Keenan suggested asking the ADS-B techs: how much data can be provided with the receiver for non-participating?
Rob Stephenson shared the WAM's system that Juneau
- Keenan - on the economic impact, make sure that all money received from the Cares Grant funds - that 8.9 million be included in the boost to the local economy.
- Stormy – date change from August 19th to August 21, 2024 for the MAAAC working budget meeting.

5. Organization Reports

- A. MRI ATCT-No Report
- B. AOPA-No Report
- C. AACCA-No Report
- D. Anchorage Community Councils

Allen Kemplen, representing Fairview Community Council

- FVCC put out their bid for consultant services with their reconnecting community's grant.
- FVCC is researching to have Fairview Elementary school become a STEAM (science, technology, engineering arts, and mathematics) magnet school, it is part of their innovation overlay for the community. Allen, on behalf of FVCC, asked if MRI and the aviation community would be interested in partnering with this endeavor.

A discussion with the board and body ensued on the importance of educating children at an early age and continuing through adulthood.

AOPA might have some material available to assist with the STEM (science, technology, engineering and math) program.

6. Old Business

- A meeting is scheduled with MRI ATCT to discuss the Letter of Agreements with regard to Instrument Approach Procedures and in Airspace Presentations of new airspace. Recommend to include MRI upstream of the Public Meeting

7. New Business

- A. **Request that Construction Contractor present monthly progress status update to MAAAC.**
 - The recommendation of award to Quality Asphalt Paving (QAP), for the 7-25 runway rehab, is on the Assembly agenda for September 24th.
- B. **Recommendation of tow vehicle for grooming equipment acquisition BEFORE 1 November 2024**
 - Earl is working on getting quotes for grooming equipment for winter ski strip

operations, should have it by November meeting. It is a work in progress.

- The 2024 snow plan for Merrill Field has been discussed internally, and will be reviewed at the next User Group Meeting

8. Public Comments

- Allen Kemplen-would greatly appreciate support for educating the pilots departing from the gravel airstrip to use the proper departure procedures. Earl-steps are in progress to accomplish this task and will be shared publicly when finalized.
- Mike Spernak-Is there any movement on opening the 11th Air Force Memorial?
Earl has a meeting scheduled with the powers in charge of the Memorial.

9. Commission Comments

- Keenan reported, there were bottle rockets being shot at aircrafts from the vicinity of Northway Mall, so please as a community, report these to APD.
- Marty Edwards-stated other felonious items, lasers, drones and radio interference, anything hindering safe aircraft operations should be reported to authorities.
- Dave Fraizer has reapplied for his expiring Seat 2.
- Stormy reported Seat 3 is also open.

10. Next Meeting Date

→ MAAAC Meeting
Thursday, October 3, 2024, 12 PM
Anchorage Fire Department Training Center
1140 Airport Heights Road, Building C, Room 9 and TEAMS

11. Adjournment

MOTION

Keenan Zerkel moved to adjourn the September 5, 2024 meeting
Marty Edwards seconded the motion
Meeting adjourned at 12:58 pm

EXHIBIT A

Municipality Airport Aviation Advisory Commission Airport Manager's Report



EXHIBIT A

Merrill Field Airport Operations Report September 5th, 2024



EXHIBIT A

Earl's FYI's

August's Operations Report

- Earl's Assembly Work Session interview and vote went well. Thank you to each MAAAC member for your support and vote of confidence.
- Meeting with Troy LaRue from State Aviation at MRI, and introduced to Greg Foster, UAF, regarding a Drone Detection System – Informational; UAF looking for possible locations
 - The ADS-B operations Counter system given to MRI is up and running.
- Met w/ APD Lt. Evans regarding Airport Security. Helpful. Periodical patrols have begun.
- Monthly meetings w/ the FAA Team for Sponsored Airports scheduled; Nurture working relationship and discuss future projects for MRI.
- Met w/ATC tower Manager, Tyler Barnett, to review Letters of Agreements.
- Meeting with FAA, Stakeholders, and Hughes regarding:
 - IAP and Airspace Review. More to come



EXHIBIT A

August's Operations Report

Community Relations

- Earl has met with Fairview Committee Chair twice. More to come.
- Scheduled to meet Airport Heights Community Council 19 September.
- MRI Awareness:
 - Have met with one University who can perform an Economic Impact Study
 - Ruled out one firm who do not have the capability;
 - Meeting scheduled with local firm who performed the last study in 2014.
 - Will require an RFQ – Next steps: Create a Scope of Work – deliverables.



EXHIBIT A

July Operations Report

MRI Budget Status:

- 2025 budget.
 - MRI specific line items selection (from available options). **Complete.**
 - Initial amounts populated. **Completed.**
 - Proposed DRAFT Budget submittal to Office of Management Budget– **Completed**
 - Complimentary feedback from OMB on MRI's finance team's work.
 - MRI met w/MAAAC working budget group week of August 19th. **Completed**
- MRI 2024 "End of Month" budget YTD status – **As Expected at 66% YTD.**
- MRI philosophy going forward:
 - Long-term focus, holistic, self-sustaining, Continuous Improvements



EXHIBIT A

July's Operations Report

Airport Project Status: (1 of 4 slides)

- CARE's Act Project(s)
 - CARE's Act Grant (o8o-2020) for Airport Operating Budget = \$8.9M
 - Allowed for purchase Reimbursement of approved and USA made Airport equipment, re-stock inventory
 - Eligible purchases reimbursement date ended May 2024
 - Grant final scheduled close out August 2024 – Awaiting FAA approval of submitted payments



EXHIBIT A

July's Operations Report

Airport Project Status: (2 of 4 slides)

- CARE's Act Project(s)
 - CARE's Act for Airport Landside Grant (087-2023) Projects = \$8.996M
 - Allowed for Airport building refurbishment/construction projects reimbursements
 - **Final project** will be maintenance building roof only
 - Budget approved by Assembly **Complete**
 - PO Process – **In Progress**



EXHIBIT A

August's Operations Report

Airport Project Status: (3 of 4 slides)

- Reconstruction of Access Road Grant 079-2020 = \$8.7M
 - Construction **Completed**.
 - HDL Close Out Package **Complete**
 - MRI close out w/FAA – **In progress**



- CRRSA Act Grant (083-2022) = \$1M
- CRRSA Act Grant (085-2022) = \$1.1M
- **Future: 2025/2026**

COVID Relief for Payroll relief



EXHIBIT A

August's Operations Report

Airport Project Status: (4 of 4 slides)

- ALP
 - FAA "Study Entitlement Grant" Awarded 079-2019 to R&M \$287,767 (est. remaining = \$25K)
 - Draft ALP Submitted by R&M to FAA for review, June 2024 **Complete**
 - FAA submitted comments for R&M; **Completed** R&M response; **Completed**
 - Final Completion Date: **TBD IAP add on** (FAA report due September + 90 days to close)
- Runway 7/25 Rehab DESIGN Entitlement Grant(086-2022) = 945k
 - Project Scope of Work put out for bid – June 2024 - **Complete**
 - Project Pre-bid meeting – July 12th **Complete**
 - Bid opening – August 6th. **Complete**
 - Low bidder was QAP. **Next Steps:** **FAA Award the NEW Grant to MRI**
 - Project Breaking Ground May-ish 2025 (60 day completion max)



EXHIBIT A August's Operations Report

Upcoming Events:

- Runway 7/25 Construction planning meetings. Begin 4th QTR 2024
- Airport Capital Improvement Program review; Due October 2024
- ALP – IAP; Complete 4th QTR 2024
- Taxiway A & N - Lighting Rehab Design Grant (apply 2025)
 - Yet to be determine

