

MUNICIPAL AIRPORTS AVIATION ADVISORY COMMISSION
MEETING MINUTES

Thursday, August 3, 2023

Anchorage Fire Training Center, 1140 Airport Heights Rd., Bldg. C, Rm 9
Anchorage, Alaska

ATTENDANCE

COMMISSION MEMBERS PRESENT

Stormy Jarvis, Chair

Keenan Zerkel, Co-Chair

David Frazier

John Pratt

Michael Williams

COMMISSION MEMBERS ABSENT

Philip Logan

Marty Edwards (excused)

AIRPORT STAFF PRESENT

Rich Sewell, Airport Manager

Julie Hixenbaugh, Commission Secretary

1. CALL TO ORDER/ ROLL CALL

Commission Chair, Stormy Jarvis called the meeting to order at 12:00 PM.
Quorum 5 of 7 members present.

2. MINUTES OF THE PREVIOUS MEETING

Unanimous approval of the July 6, 2023, minutes.

3. INFORMATIONAL REPORT-

A. CHAIR

Stormy reminded the body the role of the MAAAC:

1. Advise and make recommendations to the Administration and Assembly on all matters pertaining to the annual operating budget for municipal airports; and
2. Advise and make recommendations to the administration and assembly on all matters pertaining to operations of municipal airports, including rules, regulations and administrative guidelines in force at municipal airports.

B. AIRPORT MANAGER'S REPORT

The Airport Manager, Rich Sewell discussed the following:

1. RWY 7/25 35% design has been submitted to FAA and MRI is waiting on a report back from them on what level of reconstruction will be done based on the geo-technical information.
2. 11th Air Force Memorial – There is an agreement with The JBER Sergeants Association to maintain the memorial, it includes basic maintenance, MRI is looking for an electrical solution to keep the flags lit at night.
3. Thank you to all for making the BBQ at the tower a success:
 - *ATC Sponsorship
 - *FAA Managers Association
 - *NATCA
 - *Mr. Prime Beef
 - *Indian Valley Meats
 - *Odom Corp., Coca-Cola
 - *Reprographics – Muni
 - *UAA Technology Center
 - *MRI office personnel
4. Emergency Drills/Exercises, on Merrill Field, for APD and AFD were held on July 26 – 28 to accommodate the different shifts. It went smoothly and there will be an after meeting to discuss any protocol that could be changed.
5. CARES Projects Update:

Roger Hickel Construction replaced the roof on the Manager's office and will paint the outside of the building.

The assembly approved Contract Amendment #2 for the next phase of buildings for construction; the 1025 Orca Street property and the three pilot shelters on the field are slated for rehab.

Contract Amendment #3 is getting ready to go to the assembly, hopefully early September, for the USGS Building and 1568 12th Avenue, to address life and safety issues. This will probably be the final CARES construction project.

The maintenance building at Merrill needs some repairs and renovations. The design work will be done will be funded by the CARES grant and then will likely use AIP funds for the construction.

The 1015, 901 and 917 Orca buildings will probably be left on the table for using the CARES dollars to rehab.

Rich explained in detail the timeline and history to implement the projects from start to finish. There have been many levels to move through to get the construction designed, approved, and completed, it has been a slow process. These projects are being funded 100% from CARES money, construction must be totally finished and billed by May 10, 2024. Rich said it is unlikely that the deadline for CARES money would be extended.

The team for implementing all the projects are: HDL- design/engineering, Steve Fishback-Architect and Roger Hickel Contractors-construction. The CM/CG contract process was use for a delivery method for these jobs. Rich offered to invite someone from MOA purchasing department to explain the contract processes, at a future time, if the Board would like him to set that meeting, please let him know.

The MAAAC board was concerned that the Assembly has been slowing the approval process of previously accepted grant funding for the CARES Projects, and Rich said he thought they were just being overly cautious with the contract approvals. They asked if there could be assistance from the Board to make this move ahead quicker.

Keenan inquired if, new Assembly member, Kevin Cross was part of this discussion on the approvals? Rich said he had been and he offered some insightful things on the construction process. Keenan suggested the board meet with Kevin to discuss the approval processes and how MAAAC could play a role in making the process work quicker and more efficient.

6. K2 Aviation is now paying \$20.00 a flight for deplaning/loading passengers on to their tour buses.
7. The FAA has approved using AIP grants to replace all the gates on the field.
8. Rich is working on getting all homeless camps removed from the approach area of RWY 16, on the north side of 5th Avenue by the "Welcome to Anchorage" sign, he is working with the MOA department of law, they are required to vacate immediately due to "exigent circumstances".

4. ORGANIZATION REPORTS

A. MRI ATCT – Tyler Barnett, ATCT Manager, updated the body on the drainage/sewer line project on their lease lot and TWY A. TWY A will be closed for approximately one week, starting next week. It will be NOTAM'ed.

B. CAP – None

C. AOPA – None

D. Lake Hood – None

E. AACA - None

F. Anchorage Community Councils -Allen Kemplen from Fairview Community Council reported their block party was a success and invited Merrill Field to have a table and be represented at next year's block party.

He reported that pilots flying off the gravel strip have not been following flight procedures, FVCC has put up motion activated cameras to document aircraft number and occurrences and will submit the data to Merrill Field.

FVCC is looking for volunteers to help pick up trash from the abandoned homeless camps to the south of 15th Avenue in the Sitka Street Park area, and MRI has offered to dispose of the trash.

5. BUSINESS ITEMS

None

6. PUBLIC COMMENTS

None

7. COMMISSION COMMENTS

None

8. UPCOMING MEETINGS

The next Airport User Group Meeting will be October 4, 2023, 5:00PM, at the Airport Manager's office

The next MAAAC meeting will be Thursday September 7, 2023 (Anchorage Fire Training Center, 1140 Airport Heights Rd., Bldg. C, Rm 9)

9. ADJOURNMENT at 1:01 p.m.