



# Municipality of Anchorage Summer 2026 Legal Internship Program

We hope you will join us in Anchorage, Alaska, where one of our mottos is "Live. Work. Play." Anchorage's almost 290,000 residents enjoy over 10,000 acres of municipal parkland and 250 miles of greenbelts alongside big city amenities – like an international airport, public transportation, museums, music festivals, myriad restaurants, and familiar retailers. Millions of acres of wilderness, including the Chugach Mountains, Prince William Sound, and Kenai Fjords National Park, lie inside Anchorage or within a two-hour drive. Anchorage's diverse population shares the environs with moose, bears, beluga whales, wolves, Dall sheep, Arctic Terns, Sandhill Cranes, and lynx.



## The Municipal Attorney's Office & Office of Assembly Counsel

The Municipal Attorney's Office offers a wide variety of legal experiences in both civil and criminal law. It includes approximately 28 attorneys in its civil and criminal divisions. The Office of Assembly Counsel is an independent legal services office working exclusively for the legislative branch of our local government with a primary focus on drafting and amending legislation.

## Civil Division Internships

As counsel for the entire government, the Civil Division represents and advises all municipal departments as well as the Anchorage Assembly. Civil Division litigators represent the Municipality in litigation brought against it and occasionally in cases the Municipality brings. Litigation topics might include Torts, Employee Relations, Contracts, Civil Rights, and Real Estate. Civil Division attorneys also specialize in advising all municipal departments and the Assembly on issues involving public records, elections, employee relations, and land use, to name just a few. Intern duties include research memos, motion work, discovery, legislative drafting, and other projects in close coordination with Civil Division and Assembly Counsel attorneys.

1Ls and 2Ls are invited to apply. Three civil internships are available for 2026 with one intern working primarily with the Office of Assembly Counsel.

## Criminal Division Internships

The Criminal Division, or Prosecution, is responsible for prosecuting misdemeanor crimes including driving under the influence, domestic violence, and assault as well as participating in various mental health and wellness court matters. Criminal Division interns are immediately certified for courtroom appearances and will spend time in the courtroom daily. The interns in the Criminal Division receive significant on the job training; they have many opportunities to appear in court for hearings such as change of pleas, bail reviews, arraignments, and arguing motions. Additional opportunities include a police ridealong and trial observation. If interested, interns can work towards participation in a trial.

Only 2Ls are eligible because Alaska Bar Rule 44 requires students to have completed at least 1.5 years of law school to appear in court. Two prosecution internships are available for 2026.



We encourage interns to take occasional days off to explore Alaska or enjoy visits from family and friends. Attorneys and staff are typically happy to lend outdoor equipment and bikes to interns and may be able to offer leads on summer housing.

The Municipality offers each legal intern a stipend of \$6,000 to help cover travel and housing costs, on the condition that each intern complete at least 10 weeks at full-time (40 hours per week). Start and end dates are flexible. All Municipal interns must pass a criminal background check. The office can also support students seeking externship credit.

Applications are due by **March 1** but considered before and after on a rolling basis until spots are filled. To apply, please submit the following as PDF files attached to an email: (1) **cover letter** (stating preference for Civil or Criminal), (2) **resume**, (3) **short writing sample**, and (4) current **law school and undergraduate transcripts** (unofficial is acceptable; law school transcripts are not required for 1L students who have not received first-term grades by the time of submission). Send materials to [MunicipalAttorney@anchorageak.gov](mailto:MunicipalAttorney@anchorageak.gov) with the subject line "Legal Internship Application."