# Foreclosure Property Registration Form

**Property Information:**
- Parcel ID #: __________
- Street Number & Street Name
- AK
- City: __________
- State: __________
- Zip Code: __________

**Property Maintenance or Local Contact Info:**
- Company Name: __________
- Company Address: __________
- Street Number & Street Name
- City: __________
- State: __________
- Zip Code: __________
- Contact Person: __________
- Contact Phone #: __________
- Contact Email: __________@__________

**Last Inspection Date:** __________
**Inspection Comments:** __________

**Occupied:**
- Yes □
- No □
- If “Yes”, Name & Phone: __________
- If “No”, is the property boarded up or secure:
  - Yes □
  - No □

**Utilities:**
- On □
- Off □
- If “Off” Which utilities:
  - Water □
  - Gas □
  - Electricity □

**Mortgagee Information:**
- Lender/Lienholder: __________
- Registered Agent: __________
- Mailing Address of Registered Agent: __________
- Street Number & Street Name
- Phone #: __________
- City: __________
- State: __________
- Zip Code: __________

**Fee Information:**
Per Anchorage Municipal Code § 15.05.170A, Mortgagees are required to report the commencement of foreclosure proceedings to the Municipality of Anchorage along with a one-time fee of $200.

**Submitted By:**
- Company: __________
- Person Completing Form: __________
- Phone Number: __________
- Email: __________@__________

I hereby certify that the information submitted in this form is an accurate representation of the facts on the date signed.

Signature: __________
Date: __________

Mail the completed form to: Real Estate Services Dept., Municipality of Anchorage, PO Box 196650, Anchorage, AK 99519-6650
Make checks payable to Municipality of Anchorage.