

# HERITAGE LAND BANK ADVISORY COMMISSION MEETING

May 12, 2016, 11:30 a.m.

Permit & Development Center conference room 170  
4700 Elmore Road, Anchorage, Alaska

## Meeting Minutes

### I. Call to Order

Commission Chair Trawver called the meeting to order at 11:33 a.m.

#### Commissioners Present:

Tim Trawver, Chair  
Kati Capozzi, Vice-Chair  
Jim Fredrick, Commissioner  
Diana Stone-Livingston, Commissioner  
Ryan Mae Lucas, Commissioner  
Peggy Looney, Commissioner

#### Staff Present:

Tammy R. Oswald, Executive Director  
Robin E. Ward, Land Management Officer  
Nicole Jones-Vogel, Land Management Officer  
Tawny Klebesadel, Office Manager

#### Commissioners Absent:

Lottie Michael, Commissioner (Unexcused)

### II. Approval of the May 12, 2016 Agenda and April 14, 2016 Meeting Minutes

Commissioner Stone-Livingston moved to approve the agenda as presented, the motion was seconded and the agenda passed unanimously. Ms. Stone-Livingston moved to approve the minutes of April 14, 2016, the motion was seconded and the item passed unanimously, with one abstention.

### III. Director's Report

Executive Director Tammy Oswald introduced the newly appointed HLBAC Commissioner Jim Fredrick. The HLB Work Plan will be introduced to the Assembly May 24<sup>th</sup>. The Section 36 field work has been approved and it should be done in the next couple of months. We are still moving forward on the Girdwood Industrial Plat.

### IV. Proposed Action Items and Public Hearings:

- a. **HLBAC Resolution 2016-05:** A Resolution recommending Assembly approval of the disposal by perpetual, non-exclusive telephone and electrical easement to Matanuska Electric Association, Inc. on a portion of HLB Parcel 1-110, legally described as Tract 2 Yosemite Tracts Subdivision (Plat 2015-101), in Eagle River, at less than fair market value.

Land Management Officer Nicole Jones-Vogel reported that there were a lot of easements recorded when we did the plat in 2015, however this one was missed. Commissioner Ryan Mae Lucas inquired how much less than fair market value. Ms. Jones-Vogel and Ms. Oswald responded that the easement would be at no cost and that the provision of electricity to the parcel benefits the Municipality. The Sand Storage facility was funded by an EPA grant to reduce the salt run-off from the roads and is operated by CBERRRSA. Chair Trawver opened and closed the public hearing as there were no persons appearing to provide testimony.

Commissioner Stone-Livingston moved to approve, the motion was seconded and approved.

This motion: **Passed 6-0.**

- b. **HLBAC Resolution 2016-06:** A Resolution recommending Assembly approval of the disposal by perpetual, Intra-Governmental Permit for Public Use Easement on a portion of HLB Parcel 3-035, legally described as NE4 NW4 SEC 35 T13W R3W, for the Campbell Airstrip Road Improvement Project.

Land Management Officer Robin Ward reported that PM&E will be upgrading and expanding the road at this location and that this action will also provide for codifying the existing road and installing a trail. Ms. Ward explained that an IGPPUE is a recorded document between two departments that will revert to an easement if the property is ever sold. Chair Trawver opened and closed the public hearing as there were no persons appearing to provide testimony.

Commissioner Peggy Looney moved approval, the motion was seconded and approved.

This motion: **Passed 6-0.**

**V. Persons or Items Not on the Agenda**

There were no persons present to provide testimony.

**VI. Commissioner Comments**

Chair Trawver welcomed Commissioner Jim Fredrick.

**VII. Next Meeting**

The next regular scheduled commission meeting date is currently slated for 11:30 a.m. Thursday, June 9, 2016.

**VIII. Adjournment**

Following the completion of business, the meeting was adjourned at 11:49 a.m.

**PASSED and APPROVED on this, the 14th day of July, 2016.**



\_\_\_\_\_  
Tim Trawver, Chair  
Heritage Land Bank Advisory Commission

*Respectfully submitted for the Heritage Land Bank Advisory Commission by:*  
Tawny Klebesadel, RED Office Manager