

**HERITAGE LAND BANK ADVISORY COMMISSION
Meeting**

October 10, 2017, 4:00 p.m.

250 Egloff Drive, Girdwood, Alaska
Girdwood Library & Community Center

Meeting Minutes

I. Call to Order

Commission Vice-Chair Kati Capozzi called the meeting to order at 4:00 p.m.

Commissioners Present:

Kati Capozzi, Vice-Chair
Jim Fredrick, Commissioner
Peggy Looney, Commissioner
Ryan Mae Lucas, Commissioner
Diana Stone Livingston, Commissioner
Wende Wilber, Commissioner

Staff Present:

Nicole Jones-Vogel, Land Management Officer
Kristy Despars, Land Management Officer
Tawny Klebesadel, Office Manager

Commissioners Absent:

Tim Trawver, Chair (Excused)

II. Approval of the October 10, 2017 Agenda and September 14, 2017 Meeting Minutes

Commissioner Diana Stone Livingston moved to approve the agenda as presented. The motion was seconded and approval of the agenda passed unanimously. Commissioner Wende Wilber moved to approve the minutes of September 14, 2017, the motion was seconded and the item passed unanimously.

III. Director's Report

Ms. Nicole Jones-Vogel presented the Director's report in Robin Ward's absence. Ms. Jones-Vogel provided a synopsis of the HLBAC Chugiak-Eagle River Retreat agenda in November and added that we will be reviewing the Anchorage bowl and Hillside items and finalizing the Plan review of all of the regions at the Planetarium in December. We are requesting specific items from the commissioners to discuss ahead of time.

Ms. Jones-Vogel reported that we hope to close the transaction with Cook Inlet Housing Authority for the 7th Avenue & I Street parcels. There is a community request to clean up the 3rd Avenue & Ingra Street parcels.

IV. Proposed Action Items and Public Hearings

- a. **HLBAC Resolution 2017-08:** A Resolution recommending Assembly approval of the disposal by perpetual, non-exclusive, utility easement to Anchorage Water and Wastewater Utility of portions within HLB Parcels 6-016 and 6-017, legally described as Tract B Girdwood Elementary School Subdivision (Plat 85-38) and Tract 9A SEC 9 T10N R2E (Plat 73-220), and amending the 2016 HLB Annual Work Program and 2017-2021 Five-Year Management Plan.

Kristy Despars provided the staff report for the disposal by perpetual, non-exclusive, utility easement to Anchorage Water and Wastewater (AWWU).

Ms. Wilber asked if the easement followed the road. Ms. Despars replied it followed an established walking path.

Vice-Chair Capozzi opened the public hearing and seeing no persons present to provide testimony closed the public hearing. Ms. Stone Livingston moved to approve, the motion was seconded and the item passed unanimously.

This motion: **Passed 6-0**

- b. **HLBAC Resolution 2017-09:** A Resolution recommending Assembly approval of the disposal by a public use easement to Girdwood Nordic Ski Club of portions within HLB Parcel 6-011, legally described as Tract I Alyeska Subdivision Prince Addition (Plat 87-131) for twenty (20) years.

Ms. Jones-Vogel provided the staff report for the disposal by public use easement to Girdwood Nordic Ski Club (GNSC).

GNSC provided presentations to the Girdwood Trails Committee, Land Use Committee and the Board of Supervisors. There was support for the Forrest Loop only with restricted trail width. HLB proposes to adopt those. The Municipal Surveyor provided comments during the agency review process to construct the trail(s) first, with no relocatable areas and provide a survey afterward.

Deb Essex, GNSC provided additional mapping, explained the trails would be multi-use, and explained it would be a 4-5 year process to complete fund-raising and construction.

Vice-Chair Capozzi opened the public hearing. **Lewis Leonard, Mike Edgington, Deb Essex and Mike Opalka** all support the plan to move forward. Seeing no other persons present to provide testimony closed the public hearing. Ms. Stone Livingston moved to approve, the motion was seconded and passed unanimously.

This motion: **Passed 6-0**

V. Appearance Requests

Mike Opalka, Cemetery Committee member, on behalf of Tommy O'Malley, provided an update on the Girdwood Cemetery project slated for HLB Parcel 6-018, Tract D Girdwood Elementary School Subdivision (Plat 85-38).

There is no hard and fast design from CRW. CRW will present and outline and picture of the project to the Girdwood Trails Committee and to the Girdwood community. We expect there will be a cost estimate for design through construction, including required permitting. There will be an open house to present schematics which will include: limited parking; two driveways; paths; bridge; covered 40' x 40' lighted pavilion, memorial(s), natural landscaping with no irrigation; perimeter fencing. Under discussion is to have a mining theme. We do not expect water or sewer facilities, unless a restroom is required. We expect to have 4-5 funerals annually. We may possibly request a storage area.

Ms. Stone Livingston inquired how the project was to be funded. **Mr. Opalka** responded that it is funded by the tax base at this time, but doesn't think that will cover it all and there may be grant funding opportunities. Appointment pending Commissioner Brad Quade asked if the cemetery would be for Girdwood only or would it be open to all of the Municipality. **Mr. Opalka** responded that is still up in the air and that MOA management said it may include indigent and homeless. Ms. Wilber asked what the timeline was for the phases. **Mr. Opalka** responded it is still in the initial stage. Our intent is to have trails and pathways for families and to have a veterans section.

VI. Persons or Items not on the Agenda

Seeing no persons present to provide testimony, Vice-Chair Capozzi went on to commissioner comments.

VII. Commissioner Comments

Ms. Wilber thanked staff and the Nordic Ski, Mountain Bike Alliance, and Cemetery Committee folks for the presentations, updates and transparency. Vice-Chair Capozzi thanked staff for the idea of having retreats and proposed possibly visiting HLB Parcel 1-074 during the Chugiak-Eagle River retreat. Ms. Capozzi also thanked Ryan and Diana for their service and time during their commissions. Vice-Chair Capozzi seeing no other commissioners wishing to provide comments, moved on to the next meeting.

VIII. Next Meeting

The next regular scheduled commission meeting date will be at 1:00 p.m. Thursday, November 9, 2017 at the Eagle River Town Center community conference room, following an HLBAC Chugiak-Eagle River Retreat starting at 11:30 a.m.

IX. Adjournment

Following the completion of business, Mr. Fredrick moved to adjourn. The motion was seconded and approved unanimously. The meeting was adjourned at 4:35 p.m.

PASSED and APPROVED on this, the 9th day of November, 2017.



Tim Trawver, Chair *Katic Capozzi Vice Chair*
Heritage Land Bank Advisory Commission

Respectfully submitted for the Heritage Land Bank Advisory Commission by:
Tawny Klebesadel, RED Office Manager

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