



**MUNICIPALITY OF ANCHORAGE**  
**Housing, Homeless and Neighborhood Development (HHAND) Advisory Commission**  
**SUMMARY MEETING MINUTES**  
**February 6, 2019**  
**FINAL**



**Call to Order**

The Housing, Homeless and Neighborhood Development (HHAND) Advisory Commission was called to order at 4:05 pm at the Anchorage Health Department, 825 L Street Room 423, Anchorage, Alaska. The meeting was staffed by the Anchorage Health Department (AHD), Housing & Community Services Division (HCSD), Community Safety and Development (CSD).

**I. Roll Call**

Commissioners Present	Commissioners Absent	Guests
Doug Lamkin, Chair Claire Waddoup, Vice Chair Niki Burrows S J Klein John Kim Elaine Phillipps Noel Rea (Conference Phone) <u><b>AHD, CSD Staff</b></u> James Boehm, Senior Neighborhood Planner Pat Monday, Admin	Chelsea Owens (E)	Jasmine Khan Anchorage Coalition to End Home- lessness Isabella Dannenberg, Habitat for Humanity Robert Orallo, Public Health Nurse, Anchorage Health Department

**II. Approval of February 6, 2019 HHAND Agenda**

<u><b>MOTION:</b></u> Vice Chair Waddoup
<u><b>SECOND:</b></u> Commissioner Klein
<u><b>DISCUSSION:</b></u> Moved VII Old Business A to VIII New Business as A-1
<u><b>VOTE:</b></u> Approved Unanimous

**III. Approval of HHAND January 2, 2019 Minutes**

<u><b>MOTION:</b></u> Commissioner Phillipps
<u><b>SECOND:</b></u> Commissioner Klein
<u><b>DISCUSSION:</b></u> Minutes Approved
<u><b>VOTE:</b></u> Unanimous

**IV. Conflict of Interest Declarations & Annual Disclosure of Present Economic Interest**

There were none.

**V. Mission’s Moment**

Purpose Statement – Begin to go through what the original concepts are of 1 – 10. Chair Lamkin started off with number 1, that the commission’s purpose is yet to be defined. The reason there are 10 purposes is due to the fact that the HCOSH was combined with the HAND

and became the HHAND Commission. Chair Lamkin also suggested at some point the commission should review the purposes and maybe pare it back some.

For the first one:

- “Review and make recommendations on the proposed allocation of all federal, state and municipal revenues targeted for housing and community development programs managed by the municipality.”

Mr. Boehm explained how the plans and CAPER work and that the commission chooses projects they would like to see done, then the city would decide if they wanted to put it out for a RFP or pick somebody as a sub-recipient. If the commission has somebody that would be interested in the project, it would help.

Vice Chair Waddoup suggested for the benefit of the new commissioners that organizations currently being funded from the municipality be invited to give the commissioners an update on what they are doing with the money along with an update on the funded projects.

## **VI. Public Comments**

There were no public comments.

## **VII. New Business**

- A. Jasmine Khan, Executive Director ACEH – Formal presentation on Anchored Home for the commission to pass a resolution

Ms. Khan gave an updated presentation on the Anchored Home Plan and answered questions from the commissioners. Ms. Khan let the commission know they have organized the work by building a list of everything that needed to be done in Anchorage and organizing that list in four pillars:

- Housing and support system
- Advocacy and fund raising
- Public health and safety
- Prevention and diversion

Ms. Khan talked about Function Zero which means the systems has more capacity than it does people who need help. Anchorage just signed up and committed to looking at chronic homelessness and veteran homelessness first. There is a team of people who will be doing an official kick off in March.

Ms. Khan also informed the commissioners that Alaska Common Ground will be working with a number of entities including the Anchorage Coalition to End Homelessness to do a three part series on housing.

- A-1 Commissioners meeting with Assemblymen Felix Rivera and Christopher Constant

Commissioners Klein, Burrows and Phillipps sat down with Assemblyman Rivera, he would like to see the commission take more of a role in vetting proposals and projects that are coming to them. Assemblyman Rivera thought the commission could review and give direction on the Comprehensive plan, the Action plan and the same with Anchored Home. With housing strategy work with Robin Ward, Chris Schuette and work with other parties on a larger over-arching involvement identifying issues and

strategies to increase market rate and other housing in town. Also work with the start-up of new projects. Commissioner Burrows informed everybody that the assembly committee will put forward some projects to the HHAND Commission for recommendation.

Chair Lamkin suggested possibly that the HHAND Commission, if so asked could write a letter of recommendation for approval to the Assembly for the Anchored Home program.

Commissioner Phillipps commented on the housing synergy and wanted to remind everybody that there is a lot of conversation on the homelessness component and that the commission is Housing and Homelessness. As there are so many obstacles to building affordable housing; if we were to take this up, focus efforts, identify the obstacles and encourage the Assembly how we might remove some of those obstacles, we could have a powerful impact on the community.

**B. Running list of future presenters**

The commissioners made suggestions of what presentations and who they would like to invite to the monthly meetings.

- Commissioner Phillipps will contact Robin Ward to speak at the March meeting.
- Mr. Boehm suggested that the commission look at the Action Plan and recommend how the Municipality should spend their 2020 funds.
- Rose Hubbard requested to be put on the agenda for (March) to do an update presentation.
- Draft a resolution for Anchored Home and vote on it for the March meeting.

**C. Goals for 2019 – No. 1 goal is to figure out who the commission is and what they are doing as a commission**

Commissioner Kim received a couple of responses on future goals one of which is to set a date for a commissioner's retreat.

**D. Reminder that the annual election for chair will be held during the March Meeting**

Chair Lamkin asked the commissioners to prepare for the election of officers in the March meeting.

## **VIII. Reports**

**A. Subcommittee Reports**

There were none.

**B. Commissioners Comments**

Commissioner Burrows asked Commissioner Kim to explain about the group that he and Kenny Petersen are in that maybe the commission could participate in it as well.

Commissioner Kim explained that the Homelessness Action Response Team, HART is a social network where people can form together for a common cause, it's for people who don't know where to start; to volunteer to help, have ideas for help or for services.

**C. MOA Representative's Report**

There were no reports.

**IX. Adjourn**

Chair called for a motion to adjourn.

<b><u>MOTION:</u></b> Co-Chair Waddoup
<b><u>SECOND:</u></b> Commissioner Klein
<b><u>DISCUSSION:</u></b> No discussion
<b><u>VOTE:</u></b> Meeting adjourned at 5:40 pm.

The Wednesday March 6, 2019 HHAND Commission meeting is canceled and will be replaced by a HHAND Commission Retreat at NeighborWorks Alaska AHD, 2515 A Street in the small 1<sup>st</sup> floor conference room from 2:00 to 6:00 pm.