



**MUNICIPALITY OF ANCHORAGE**  
**Housing, Homeless and Neighborhood Development (HHAND) Advisory Commission**  
**SUMMARY MEETING MINUTES**  
**May 1, 2019**  
**FINAL**



**Call to Order**

The Housing, Homeless and Neighborhood Development (HHAND) Advisory Commission was called to order at 4:00 pm at the Anchorage Health Department, 825 L Street Room 423, Anchorage, Alaska. The meeting was staffed by the Anchorage Health Department (AHD), Housing & Community Services Division (HCSD), Community Safety and Development (CSD).

**I. Roll Call**

Commissioners Present	Commissioners Absent	Guests
Claire Waddoup, Vice Chair Niki Burrows S J Klein John Kim(Conference Phone) Elaine Phillipps Chelsea Owens Noel Rea (Conference Phone) <u><b>AHD, CSD Staff</b></u> James Boehm, Senior Neighborhood Planner Pat Monday, Admin	Doug Lamkin, Chair (E)	Ann Gravier HUD Jasmine Khan Anchorage Coalition to End Home- Lessness Nancy Burke, Mayor’s Office

In the absence of the Chair, Vice Chair Waddoup will chair the meeting.

**II. Approval of May 1, 2019 HHAND Agenda**

<u><b>MOTION:</b></u> Commissioner Klein
<u><b>SECOND:</b></u> Commissioner Burrows
<u><b>DISCUSSION:</b></u> None
<u><b>VOTE:</b></u> Approved Unanimous

**III. Approval of HHAND April 3, 2019 Minutes**

<u><b>MOTION:</b></u> Commissioner Burrows/Commissioner Burrows
<u><b>SECOND:</b></u> Commissioner Klein/Commissioner Phillipps
<u><b>DISCUSSION:</b></u> Three actions related to the 2019-01 resolution
<u><b>VOTE:</b></u> Unanimous

**IV. Conflict of Interest Declarations & Annual Disclosure of Present Economic Interest**

There were none.

**V. Purpose Statement**

**A. Gaps in HHAND Commission Representation**

The HHAND Commission is now represented by three neighborhood representatives, a citizen with an interest in housing and homelessness issues and three members who represent non-profit. Commissioner Owens reported that she does not represent the non-profit she works for but she is a minority and was homeless after the earthquake. There is a list of the categories that should be on the commission, the commissioners will check the list. Vice Chair Waddoup suggested sending the mayor’s office a letter of encouragement to fill the vacant positions on the HHAND Commission. The commission will table this discussion until next meeting when the list of positions is available.

**VI. Public Comments**

Mr. Boehm reminded the commission of the time limits on the public speaking which is in the Commission Rules of Procedure.

Jasmine Khan informed the commission that ACEH just signed off on its strategic plan and would like to know if there is a time in the future the commission would like her to give a 15 minute debrief on it. Ms. Khan is tentatively scheduled for August for the presentation. July is out as she is getting married.

**VII. Old Business**

**A. Annual election for Chair and Vice Chair**

After discussion the candidates are Commissioner Klein for Chair and Commissioner Phillipps for Vice Chair. Commissioner Rea moved to close the nomination process.

<b><u>MOTION:</u></b> Commissioner Rea - Commissioner Klein for Chair and Commissioner Phillipps for Vice Chair
<b><u>SECOND:</u></b> Commissioner Owens
<b><u>DISCUSSION:</u></b> None
<b><u>VOTE:</u></b> Approved Unanimous

Vote for chair and vice chair unanimous, Commissioner Klein is now the new Chair and Commissioner Phillipps the new Vice Chair.

**VIII. New Business**

**A. Nancy Burke, Homeless Services Coordinator, Mayor’s Office**

Chair Klein informed Ms. Burke that Jasmine Khan has been keeping the commission apprized on what the Anchorage Coalition to End Homelessness has been doing but the commission wants to know what Ms. Burke is doing and how the commission can support her work. Ms. Burke informed the commission that her role is orchestrating and making sure that the municipality’s resources are pointing in the same direction, aligned and complimenting what the coalition is doing going forward.

The main pillar in the Community Plan the municipality has is Public Safety of all.

Ms. Burke said the other work that has been quite consuming has been looking at the numbers of how many people are homeless in our community and to ensure we have enough shelter spaces.

Ms. Burke reported on the camp abatement and cleanup program and spoke of the mobile intervention process, where an outreach person from RurAL CAP goes with the police to each camp to get people to the service providers that is the right kind for each individual. Another project has been working with the police department's CAP team and the fire department at how they can place mental health services to get the people connected with the services they need

Vice Chair Phillipps asked since the alcohol tax did not pass, what the revised plan will be for funding. Ms. Burke replied the Assembly has worked with the Mayor's office on additional funding and they are looking for solutions they can put in place.

Ms. Burke presented a handout describing the homeless count for Anchorage during summer and winter and how it is tracked. The four main adult shelters are Downtown Hope Center which has 50 spaces for women, Brother Francis has 240, Rescue Mission has 100 and Covenant House has 60 spaces.

Chair Klein asked Ms. Burke the data collected by EMS, APD and ASP, is there any process which that information gets reported into HMIS? The reply was that there is a structured process that will take a look at the data being entered and compare with other cities to see if we are on the right track and how to triage people in need and will be part of the structured technical assistance that will prioritize people and get them into the resources they need.

Chair Klein asked Ms. Burke about the security perimeter around Brother Francis/Beans Café campus, police and a security contractor were added which looked like it was a success, and wanted to know if it will be continued this summer. Ms. Burke responded that the city is looking at it.

Commissioner Owens asked if any of these numbers include people who are currently in jail, mental health or substance abuse institutions or is there is a lack of resources. Ms. Burke responded that there is a functional business plan to rebuild the Clithroe Center to accommodate people with dual diagnosis.

We do have data sharing happening between fire, police health and homelessness and will be able to prioritize people in need in those areas and June will be the first housing for that program.

Chair Klein thanked Ms. Burke for her presentation.

## **IX. Reports**

### **A. Subcommittee Reports**

No subcommittee reports

### **B. Commissioners Comments**

Commissioner Waddoup attended the March Federation of community Council meeting, she found the presentation by Police Chief Doll on how the police force is now aligned with the community council areas and that he might be a good person to come talk to the commission.

Commissioner Waddoup announced that she is resigning from the commission effective at the end of this meeting and is delighted how the commission is going now. Chair Klein thanked Commissioner Waddoup for her leadership.

Commissioner Burrows followed up on a report on the Housing Continuum that Commissioner Lamkin asked her to do. Right now it's 50 pages and can't be condensed any further but has a lot of good information.

Chair Klein announced the final submissions for the Fairview Housing Design Competition are in and the jury is deliberating. Saturday the winners will be presented, there will be an open house from 11:00 am – 2:00 pm. and the presentation is from 2:00 – 3:00 pm.

**C. MOA Representative's Report**

D. Mr. Boehm announced for the record that he will be off the last two weeks of June and the first week of July.

Mr. Boehm informed the commission Steve Ashman, Division Manager of Human Services for the Anchorage Health Department also turned in his resignation, effective April 30<sup>th</sup> and we currently do not have a manager or supervisor, both of these positions will be filled but for now we report directly to Natasha Pineda the Anchorage Health Department Director.

**X. Adjourn**

Chair called for a motion to adjourn.

<b><u>MOTION:</u></b> Vice Chair Phillipps
<b><u>SECOND:</u></b> Commissioner Burrows
<b><u>DISCUSSION:</u></b> No discussion
<b><u>VOTE:</u></b> Meeting adjourned at 5:32 pm.

Next meeting Wednesday June 5, 2019 at Anchorage Health Department, 825 L Street Room 423 from 4:00 – 5:30 pm.