



**MUNICIPALITY OF ANCHORAGE**  
**Housing, Homeless and Neighborhood Development (HHAND) Advisory Commission**  
**SUMMARY MEETING MINUTES**

January 2, 2019

FINAL



**Call to Order**

The Housing, Homeless and Neighborhood Development (HHAND) Advisory Commission was called to order at 4:03 pm at the Anchorage Health Department, 825 L Street Room 423, Anchorage, Alaska. The meeting was staffed by the Anchorage Health Department (AHD), Housing & Community Services Division (HCSD), Community Safety and Development (CSD).

**I. Roll Call**

| Commissioners Present  | Commissioners Absent | Guests  |
|--|----------------------|---|
| Doug Lamkin, Chair<br>(Arrived at 4:38 pm)<br>Claire Waddoup, Co-Chair<br>Niki Burrows<br>S J Klein<br>John Kim<br>Chelsea Owens<br>Elaine Phillipps<br><b><u>AHD, CSD Staff</u></b><br>James Boehm, Senior<br>Neighborhood Planner<br>Pat Monday, Admin | Noel Rea (U)         | Jasmine Khan Anchorage<br>Coalition to End Home-<br>lessness<br>Rose Hubbard, Homeless<br>Camps<br>Isabella Dannenberg,<br>Habitat for Humanity<br>Ruth Schoenleben,<br>Nine Star |

**II. Approval of January 2, 2019 HHAND Agenda**

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| <b><u>MOTION:</u></b> Commissioner Klein     |
| <b><u>SECOND:</u></b> Commissioner Phillipps |
| <b><u>DISCUSSION:</u></b> No Discussion      |
| <b><u>VOTE:</u></b> Unanimous                |

**III. Approval of HHAND December 5, 2018 Minutes**

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| <b><u>MOTION:</u></b> Commissioner Phillipps |
| <b><u>SECOND:</u></b> Commissioner Burrows   |
| <b><u>DISCUSSION:</u></b> Minutes Approved   |
| <b><u>VOTE:</u></b> Unanimous                |

**IV. Conflict of Interest Declarations & Annual Disclosure of Present Economic Interest**

There were none.

**V. Public Comments**

Rose Hubbard announced she is moving the Anchorage Communal Homeless Camps Project forward and is forming it into a non-profit organization. Ms. Hubbard has questionnaires regarding homeless individuals for the commissioners.

## **VI. OLD Business**

Commissioner Klein informed the commission that they have not been able to sit down with Assemblymen Felix Rivera and Christopher Constant for clarity on the commission's role with the Assembly.

The two resolutions, including the Citizen Participation Plan will continue to be tabled until the commission is familiar with the Plan and also after conferring with the two Assemblypersons.

## **VII. NEW Business**

### **A. Jasmine Khan, Executive Director Anchorage Coalition to End Homelessness**

Ms. Khan informed the commission that the Anchored Home Plan was finalized in October and the Coalition is now moving forward with implementation. The next public meeting is January 9th at Loussac Library.

It was said, either the Mayor or the Assembly had asked that the HHAND Commission do a resolution in support of the direction the Coalition is going with Anchored Home. Ms. Khan stated that the Coalition should have had the HHAND Commission formally approve the plan before it went public.

Ms. Khan informed the commission that she would like to instill score cards where the Coalition can communicate with the public what has been accomplished. Ms. Khan expressed the idea that the public is in need of an avenue to express their needs, to speak with the Municipality of the things they care about.

Co-Chair Waddoup explained that the HHAND Commission is being asked to take on more of the public forum aspect, especially issues dealing with encampments. The Assembly wants the commission to be a filter, we will listen to the public and make recommendations from what we hear and send them as resolutions to the assembly sub-committee.

Commissioner Owens suggested that the public:

- Air their issues with their community councils.
- The community council then sends the HHAND Commission a resolution.
- The HHAND Commission follows with steps to meet with people sitting alongside their community council.
- Finally, the commission presents the issue on up through the chain of command.

Ms. Hubbard suggested developing a road map as to what, who, when, and where each of the various meetings take place which would be very helpful, enabling the public to attend those that are of their interest.

Mr. Boehm suggested Ms. Khan submit the updated Anchored Home Plan to the commissioners to familiarize themselves of the updates and to keep them apprised of what the Coalition is doing.

### **B. Prepare schedule for future presentations for HHAND**

The commissioners made suggestions of what presentations and who they would like to invite to the monthly meetings. Commissioner Phillipps will contact Robin Ward to speak at the March meeting. Mr. Boehm suggested that the commission look at the

Action Plan and recommend how the Municipality should spend their 2020 funds. Ms. Hubbard requested to be put on the agenda for (March) to do an update presentation.

Commissioner Klein suggested inviting a representative from Dowel Engineering. Dowel is working on the midtown congestion relief, planning an environmental study for the Department of Transportation. A lot of what they're floating is putting 14 lanes of traffic right through the heart of midtown, although all of their priorities except for one have to do with livability, walkability, access, pedestrian, transit then the 14<sup>th</sup> item on their priority list is transportation, it would be worth having them present something that affects livability of neighbors in that area and to get educated on the plan.

The commission will create a running list that aligns itself with the HHAND Commission's purposes for presentations such as Alaska Psychiatric Institute, Dowel Engineering, Catholic Social Services, Anchorage Coalition to End Homelessness, Beans Café etc.

C. Selection of HHAND goals for 2019

The commissioners stated that the number one goal would be to figure out who we are and what are we doing as a commission. Look at our Mission Statement and Purpose. Then define our goals and work towards that. Having an ad hoc committee and meeting with the Assembly on various issues for ongoing goals were discussed.

Chair Lamkin reminded the commissioners that the annual election for the chair position will be held in March.

### VIII. Reports

A. Subcommittee Reports

There were none.

B. Commissioners Comments

Commissioner Kim will e-mail a report to Chair Lamkin.

Commissioner Phillipps suggested adding as an agenda item after #IV and before Public Comments and Old Business, we do a mission's moment and take one of the purposes each month and highlight it for 3 – 5 minutes so that there's an education for newbies which might help to identify who we are and what we want to do.

C. MOA Representative's Report

There were no reports.

### IX. Adjourn

Chair called for a motion to adjourn.

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| <b>MOTION:</b> Commissioner Klein          |
| <b>SECOND:</b> Commissioner Burrows        |
| <b>DISCUSSION:</b> No discussion           |
| <b>VOTE:</b> Meeting adjourned at 5:35 pm. |

Next meeting Wednesday February 6, 2019 at AHD, 825 L Street Room 423 from 4:00 to 5:30 pm.