



MUNICIPALITY OF ANCHORAGE  
Housing, Homeless and Neighborhood  
Development (HHAND)  
Advisory Commission  
SUMMARY MINUTES  
December 03, 2025



Anchorage  
Health  
Department

**Call to Order**

The Housing, Homeless and Neighborhood Development (HHAND) Advisory Commission meeting reached a quorum and was opened by Chair Dave Rittenberg at 4:05 PM. The meeting was staffed by the Anchorage Health Department (AHD), Human Services Division (HSD), Community Safety and Development (CSD).

**A. Roll Call & Introductions (virtual attendance italicized):**

**Commissioners**

**Present:** Chair Dave Rittenberg, *Vice Chair Jessica Parks*, Michelle Baker, *Julie Greene-Graham*, Daniel Sager, D. Sheneé Williams, Laura Reijns, Dr. Marvin Johnson

**Absent:**

**MOA Staff**

**AHD:** Jed Drolet, CSD Program Manager; Chase Burghgrave, CSD Lead Planner; Kyle Mielke, Community Development Specialist; Frankie Dahl, Senior Office Associate; Leila Taylor, Housing Services Division Manager; *Kimberly White, Housing & Homelessness Program Manager*; Makenna Bacon, Homelessness/Behavioral Health Research Analyst

**Other Departments:** *Thea Agnew Bemben, Special Assistant to the Mayor*

**Guests or Presenters**

**B. Approval of Order of Business –Chair entertained a motion to approve the agenda as presented.**

**MOTION:** Laura Reijns

**SECOND:** D. Sheneé Williams

**DISCUSSION:**

**SUBSIDIARY MOTION to postpone item F2b to January:** Dr. Marvin Johnson

**SECOND:** Laura Reijns

**VOTE:** No opposition

**VOTE:** No Opposition

**C. Approval of November 2025 minutes**

**MOTION:** Laura Reijns

**SECOND:** D. Sheneé Williams

**DISCUSSION:** None

**VOTE:** No Opposition

**D. Disclosures**

None

**E. Action Items**

1. **Review and Approve changes to the HHAND Commission Rules & Procedures:** This item was postponed until the January meeting

**F. Informational Items**

1. Ongoing Business
  - a. **Update from the Mayor's Office:** Special Assistant to the Mayor Thea Agnew Bemben gave updates about the microunits project, the Good Neighbor Fund launch event, and the activation of surge capacity at shelters. She also briefed commissioners about the administration wanting feedback about how to best structure outreach practices.
  - b. **Update from Housing and Homelessness:** Housing Services Division Manager Leila Taylor gave updates about shelter capacity, and HHS Research Analyst Makenna Bacon gave updates about the designated safe parking project.
  - c. **Update from Community Safety and Development:** Program Manager Jed Drolet notified commissioners about an upcoming presentation he will be giving about ERA2 outcomes at the Assembly Housing and Homelessness Committee meeting on December 17<sup>th</sup>. He also gave updates about a housing rehabilitation fund that the program is working on.
2. New Business
  - a. **HOME ARP Request for Proposals:** Jed Drolet notified commissioners that there will be an RFGP for HOME ARP supportive services upcoming, and that commissioners are welcome to serve on the scoring committee for the project.
  - b. **Request for HHAND Commissioner advice about basic needs for unhoused community members:** This item was postponed until the January meeting.

**G. General Public Comments —**

1. Adrian Tilden provided public comment.
2. Jamie Lopez provided public comment.

**H. Commissioner Comments —**

None

**I. Reports—**

None

**Chair Rittenberg entertained a motion to adjourn the meeting at 5:21PM**

<b>MOTION:</b> Laura Reijns
<b>SECOND:</b> D. Sheneé Williams
<b>VOTE:</b> No Opposition

Meeting adjourned at 5:21 PM. The next HHAND Commission meeting is scheduled for January 7<sup>th</sup>, 2026, from 4:00 – 5:30 pm., at 825 L Street, Conference Room #423, and through Microsoft Teams.