



MUNICIPALITY OF ANCHORAGE
Housing, Homeless and Neighborhood Development (HHAND)
Advisory Commission
SUMMARY MEETING MINUTES
November 3, 2021
Final Approved



Call to Order

The Housing, Homeless and Neighborhood Development (HHAND) Advisory Commission meeting was initialized by S J Klein, Chair HHAND Commission at 4:09pm. The meeting was staffed by the Anchorage Health Department (AHD), Human Services Division (HSD), Community Safety and Development (CSD).

A. Roll Call & Introductions

Commissioners Present	Commissioners Absent	Guests
SJ Klein, Chair Chelsea Owens, Vice Chair Wadeen Hepworth Niki Burrows Giovanna Gambardella Josh Louwerse <u>AHD, CSD Staff</u> Kelly Isham, Community Systems Program Manager Jed Drolet, Senior Neighborhood Planner Valerie Madison, Senior Office Associate	Noel Rea	Peter Taylor, Habitat for Humanity Anchorage

B. Approval of November 3, 2021, Agenda

<u>MOTION:</u> Vice Chair Chelsea Owens
<u>SECOND:</u> Commissioner Niki Burrows
<u>DISCUSSION:</u> None
<u>VOTE:</u> Motion carried

C. Approval of September 1, 2021, Minutes – October 2021 meeting was cancelled.

<u>MOTION:</u> Vice Chair Chelsea Owens
<u>SECOND:</u> Commissioner Wadeen Hepworth
<u>DISCUSSION:</u> None
<u>VOTE:</u> Motion carried

D. Old Business

1. Outreach and recruitment for vacant HHAND Commission seats continues.
 - a. Discussion amongst attendees regarding the continued need to reach out to those who may be interested in serving on the HHAND Commission. A couple of the commissioners commented that they had forwarded the MOA commission application link to interested persons in hopes of assisting in the process.
 - i. A question was posed by a commission member about the allowance of more than one person from a non-profit company serving on the same commission. A brief discussion continued summarizing that the appointees are recommended by the mayor, and then put forth to the assembly for approval.

E. New Business

2. Jed Drolet, Senior Neighborhood Planner with CSD provided a presentation overviewing the 2022 Action Plan & the 2023 Consolidated Plan.
 - a. Discussion took place regarding overview provided.
 - i. Commission plans to gather suggestions/ideas with a position and goal in creating a more evenly distributed funding-plans.
 - ii. Diversify the type of interventions to provide.
 - iii. Review ACEH GAP analysis for further understanding of the needs.
3. Chelsea Owens, Vice Chair provided an overview of the HHAND Commission's October 5, 2021, work-session that took place at The Nave 3502 Spenard Road.
 - a. Discussion took place regarding overview presented.
 - i. Highlighted plans to create a flyer outlining the importance of filling vacant commission seats. Chelsea and Wadeen have voluntarily assigned themselves to manage this subcommittee and will report back to the commission as things progress.

F. Public Comments

None.

G. Reports

4. Subcommittee Reports

None.

5. Commissioner's Comments

- a. Chair commented that a lot has changed and moved around within administrative proposals and administrative staff. He further proposed that the HHAND commission take a position on the changes.
 - i. Kelly Isham requested the Chair send him an email correspondence outlining specific questions/concerns the commission would like to have addressed pertaining to the administrative changes with MIT and AFD.
 - ii. Kelly will reach out to reach out to Joe Gerace to identify the appropriate personnel to meet with and schedule a date/time to meet with the commission.

- b. Giovanna Gambardella reiterated to commission members that she will not be requesting to renew her commission term at this time. She will still join meetings as time permits.
6. MOA Representative Reports
- a. CSD will send out correspondence to the commission highlighting pertinent dates for public comment and any AP changes.

H. Adjourn – Chair made motion to adjourn

MOTION: Commissioner Niki Burrows
SECOND: Vice Chair Chelsea Owens
DISCUSSION: None
VOTE: Motion carried

Meeting adjourned at 5:03pm. The next HHAND Commission meeting is scheduled for December 1, 2021, from 4:00 – 5:30 pm., at 825 L Street, Conference Room 423, and through Microsoft Teams.