



**MUNICIPALITY OF ANCHORAGE**  
**Housing, Homeless and Neighborhood Development (HHAND)**  
**Advisory Commission**  
**SUMMARY MEETING MINUTES**  
**January 6, 2021**  
**Final Approved**



**Call to Order**

The Housing, Homeless and Neighborhood Development (HHAND) Advisory Commission meeting was initialized at 4:00 p.m. using via Microsoft Teams. The meeting was staffed by the Anchorage Health Department (AHD), Human Services Division (HSD), Community Safety and Development (CSD).

**I. Roll Call**

Commissioners Present	Commissioners Absent	Guests
<b>S J Klein, Chair</b> <b>Chelsea Owens, Vice Chair</b> <b>Niki Burrows</b> <b>Noel Rea</b> <b>Giovanna Gambardella</b> <b>Wadeen Hepworth</b> <b>Josh Louwerse</b>  <u><b>AHD, CSD Staff</b></u> Nicole Lebo, Human Services Division Manager Karen Bell, Program Manager James Boehm, Senior Neighborhood Planner Valerie Madison, Senior Office Associate		

**II. Approval of January 6, 2021 HHAND Agenda**

<u><b>MOTION:</b></u> Commissioner Gambardella
<u><b>SECOND:</b></u> Commissioner Rea
<u><b>DISCUSSION:</b></u> Add work plan goals for 2021 to Agenda under New Business
<u><b>VOTE:</b></u> Motion carried

**III. Approval of December 2, 2020 HHAND Minutes**

<u><b>MOTION:</b></u> Commissioner Rea
<u><b>SECOND:</b></u> Commissioner Owens
<u><b>DISCUSSION:</b></u> None
<u><b>VOTE:</b></u> Motion carried

#### **IV. Conflict of Interest & Annual Disclosure of Present Economic Interest**

None

#### **V. Public Comments**

None

#### **VI. Old Business**

- A.** CSD staff provided a status update of commission seat reappointments by relaying Jason Bockenstedt's email correspondence regarding such. The expiring commission seat members were scheduled to be reappointed during the January 12, 2021 Assembly meeting.
- B.** Welcome extended to newly appointed Commission seat members, Wadeen Hepworth and Josh Louwerse. Introductions and background overview were given by each.
- C.** Discussion took place regarding verification that the HHAND Resolution 2020-02 and Annual HHAND Report can be routed and submitted as appropriate.
  - a.** Resolution to be routed via DocuSign for Chair's signature and further routing.
  - b.** Secretary to draft memo for email distribution of HHAND Commission 2020 Annual Report.

#### **VIII. New Business**

- D.** Discussion took place with focus intending to identify and outline 2021 goals for the HHAND Commission.
  - a.** Chair opened the floor for comment seeking input from Commission members and meeting attendees.
    - i.** Giovanna Gambardella expressed an interest in having Commission involvement with the homelessness building and zoning codes – to more closely work with the organizations such as ACEH to identify tangible things that we (HHAND Commission) can do to support those efforts.
    - ii.** The Chair relayed that he would like to have one of the 2021 goals be to intentionally focus on housing stock, and suggested having Tom Davis attend the February of March monthly Commission meeting to provide an overview of the changes made to Title 21. There was a group consensus in agreement to extend an invitation to Tom to come and speak.
    - iii.** Noel Rea expressed an interest in sending out a communication checking in on the status of the tiny-houses project that the Commission had provided support for earlier in 2020.
    - iv.** Discussion took place about shifting more focus back to community development.

## **IX. Reports**

### **E. Subcommittee Reports**

#### **a. Project Subcommittee:**

- i.** Giovanna reported that she had sent out an email correspondence to Holly and Jonathon Cannon with the AK Generation Rehabilitation organization to check on their project status. She will report back to the Commission with any updates.

### **F. Commissioner's Comments**

None

### **G. MOA Representative Report**

- a.** Nicole Lebo presented an overview of the 10 essential Anchorage Public Health Service Tenants, highlighting that the work the HHAND Commission does assists in lending to those service elements.
- b.** James Boehm provided an overview of the 2020 Action Plan and processes including the 30-day public comment period.
  - i.** Introduced the idea of utilizing the February 3, 2021 HHAND Commission monthly meeting as a platform to review project pitches and potential applicants for CV funding. There was a member consensus in agreement of doing so.
  - ii.** Informational flyer created for distribution to assist in generating public engagement.
  - iii.** Karen Bell presented an overview of the 2021 Action Plan with respect to the CARES-Act CV funding. She further provided an outline of the plans for engaging public input and access to the application process for funding allocations. The HHAND Commission members were welcomed and encouraged to attend the public notice meetings scheduled during the comment period.

### **H. X. Adjourn**

Meeting adjourned at 4:43p.m. Next meeting is scheduled for February 3, 2021 at 4:00 – 5:30 p.m. via Microsoft Teams.