



MUNICIPALITY OF ANCHORAGE
Housing, Homeless and Neighborhood
Development (HHAND)
Advisory Commission
SUMMARY MINUTES
September 03, 2025



Call to Order

The Housing, Homeless and Neighborhood Development (HHAND) Advisory Commission meeting reached a quorum and was opened by Chair Dave Rittenberg at 4:03 PM. The meeting was staffed by the Anchorage Health Department (AHD), Human Services Division (HSD), Community Safety and Development (CSD).

A. Roll Call & Introductions (*virtual attendance italicized*):

Commissioners

Present: Chair Dave Rittenberg, Vice Chair Jessica Parks, *Michelle Baker*, Julie Greene-Graham, Daniel Sager, *Laura Reijns*, Dr. Marvin Johnson

Absent: D. Sheneé Williams

MOA Staff

AHD: Darcie Montalvo, AHD Human Services Division Manager; Jed Drolet, CSD Program Manager; Chase Burghgrave, CSD Lead Planner; Kyle Mielke, Community Development Specialist; Valerie Madison, Community Development Specialist; Frankie Dahl, Senior Office Associate; *Leila Taylor*, *Housing Services Division Manager*; *Kimberly White*, *Housing & Homelessness Program Manager*; Makenna Bacon, Homelessness & Behavioral Health Research Analyst

Other Departments: Jamie Heinz, Municipal Clerk; Jeffrey Frizzell, Legislative Specialist

Guests or Presenters

Abe Hernandez, Jamie Lopez

B. Approval of Order of Business –Chair entertained a motion to approve the agenda as presented.

<u>MOTION:</u> Jessica Parks
<u>SECOND:</u> Julie Greene-Graham
<u>DISCUSSION:</u>
<u>SUBSIDIARY MOTION</u> to amend the agenda, adding a standing update from AHD’s Housing and Homelessness Program at E.1.b: Chair David Rittenberg
<u>SECOND:</u> Dr. Marvin Johnson
<u>DISCUSSION:</u> None
<u>VOTE:</u> Unanimously approved
<u>VOTE:</u> Unanimously approved

C. Approval of August 2025 minutes

<u>MOTION:</u> Julie Greene-Graham
<u>SECOND:</u> Jessica Parks
<u>DISCUSSION:</u> The August minutes will be amended to reflect that Chair Rittenberg’s comment was submitted via email and read out by Vice Chair Jessica Parks.

<u>VOTE:</u> Unanimously approved
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D. Action Items

E. Informational Items

1. Ongoing Business
 - a. **Update from the Special Assistant to the Mayor for Health and Homelessness:** Special Assistant to the Mayor Thea Agnew Bemben gave updates about year-round shelter operations, the microunits project, and the implementation of AO 2025-74.
 - b. **Update from Housing and Homelessness:** Division Manager Leila Taylor gave updates about moving clients from the shelter at SWS 56th Ave to Linda Place, and upcoming metrics for standing up surge capacity for shelters.
 - c. **Update from Community Safety and Development:** Program Manager Jed Drolet gave updates about Emergency Rental Assistance, as well as the reallocation of HOME ARP funds for Tenant Based Rental Assistance.
 - d. **Discussion about the 10,000 Homes in 10 Years initiative:** Vice Chair Parks and Commissioner Sager will work on a draft of a resolution to present at the October Commission Meeting.
2. New Business
 - a. **Robert's Rules of Order Presentation:** Municipal Clerk Jamie Heinz and Legislative Specialist Jeffrey Frizell presented on Robert's Rules of Order.

<u>MOTION to extend the meeting by 15 minutes:</u> Dave Rittenberg

<u>SECOND:</u> Daniel Sager

<u>DISCUSSION:</u> None

<u>VOTE:</u> Unanimously approved
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b. **Review of the HHAND Commission Rules & Procedures:**

<u>MOTION to postpone this agenda item until the October meeting:</u> Dave Rittenberg
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<u>SECOND:</u> Daniel Sager

<u>DISCUSSION:</u> None

<u>VOTE:</u> Unanimously approved
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- c. **Presentation on Winter Mobile Outreach Processes:** Makenna Bacon gave a short briefing on how the shift to year-round shelter has amended winter outreach processes.

F. General Public Comments —

1. Jamie Lopez spoke about his concerns about accurate data collection and a need for municipally sanctioned camping.

G. Commissioner Comments —

None

Chair Rittenberg entertained a motion to adjourn the meeting at 5:48PM

<u>MOTION:</u> Dave Rittenberg

<u>SECOND:</u> Daniel Sager

<u>VOTE:</u> No Opposition

Meeting adjourned at 5:48 PM. The next HHAND Commission meeting is scheduled for October 1st, 2025, from 4:00 – 5:30 pm., at 825 L Street, Conference Room #423, and through Microsoft Teams.