



**MUNICIPALITY OF ANCHORAGE**  
**Housing, Homeless and Neighborhood**  
**Development (HHAND)**  
**Advisory Commission**  
**SUMMARY MINUTES**  
**August 06, 2025**



**Call to Order**

The Housing, Homeless and Neighborhood Development (HHAND) Advisory Commission meeting reached a quorum and was opened by Vice Chair Jessica Parks at 4:11 PM. The meeting was staffed by the Anchorage Health Department (AHD), Human Services Division (HSD), Community Safety and Development (CSD).

**A. Roll Call & Introductions** (*virtual attendance italicized*):

**Commissioners**

**Present:** Vice Chair Jessica Parks, Laura Reijns, Daniel Sager, Julie Greene-Graham, D. Sheneé Williams

**Absent:** Chair David Rittenberg, Michelle Baker

**MOA Staff**

**AHD:** Darcie Montalvo, AHD Human Services Division Manager; ; Jed Drolet, CSD Program Manager; Chase Burghgrave, CSD Lead Planner; Kyle Mielke, Community Development Specialist; Valerie Madison, Community Development Specialist; Frankie Dahl, Senior Office Associate; *Leila Taylor, Housing Services Division Manager; Kimberly White, Housing & Homelessness Program Manager; Makenna Bacon, Homelessness & Behavioral Health Research Analyst*

**Other Departments:** None

**Guests or Presenters**

Ruth Schoenleben, Abe Hernandez, Jamie Lopez

**B. Approval of Order of Business –Chair entertained a motion to approve the agenda as presented.**

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| <b><u>MOTION:</u></b> Laura Reijns       |
| <b><u>SECOND:</u></b> D. Sheneé Williams |
| <b><u>DISCUSSION:</u></b> None           |
| <b><u>VOTE:</u></b> Unanimously approved |

**C. Approval of July 2025 minutes**

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| <b><u>MOTION:</u></b> Daniel Sager       |
| <b><u>SECOND:</u></b> D. Sheneé Williams |
| <b><u>DISCUSSION:</u></b> None           |
| <b><u>VOTE:</u></b> Unanimously approved |

**D. Action Items**

Resolutions in regards to 10,000 Homes in 10 Years initiative and in regards to AO 2025-74 (S-1)

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| <b><u>MOTION to postpone these action items to the October meeting:</u></b> Julie Greene-Graham |
| <b><u>SECOND:</u></b> Laura Reijns  |

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| <b>DISCUSSION:</b> None           |
| <b>VOTE:</b> Unanimously approved |

**E. Informational Items**

1. Ongoing Business
  - a. **Update from the Special Assistants to the Mayor for Health and Homelessness—Shelter and Behavioral Health Components:** No update for this month.
  - b. **Update from Community Safety and Development:** Program Manager Jed Drolet gave updates about the approval of the 2025 Action Plan, as well as updates to upcoming RFPs.
2. New Business
  - a. **Municipal Microunits Project:** Jed Drolet briefly discussed that Visser Construction was selected as a builder for the municipal Microunit Recovery Residences project and reviewed the lot location with commissioners.
  - b. **Parks and Recreation Committee Visit August 14th:** Commissioners discussed their upcoming visit to the Parks and Recreation Committee
  - c. **Roberts Rules of Order Training:** Confirmed for September 3<sup>rd</sup> meeting

**F. General Public Comments —**

1. Ruth Schoenleben and Abe Hernandez spoke about their organization Nine Star Education & Employment Services. Ruth requested that her contact information be included in the minutes in case any members of the public had questions: [ruths@ninestar.org](mailto:ruths@ninestar.org)
2. Jamie Lopez spoke about the lack of appeals process with shelters and briefly spoke out against 2025-74 S2.

**G. Commissioner Comments —**

1. Vice Chair Parks read out a comment submitted via email by David Rittenberg—he would like the commission to discuss the Winter Shelter planning process, and how the contracting and RFP process could run more efficiently.
2. Julie Greene-Graham would like to have an informational agenda item in the future relating to how Winter Mobile Outreach processes.
3. D. Sheneé Williams was a member of the sanctioned camping task force and would like an update from the administration about what has come from that effort.
4. Jessica Parks reminded the commission that ACEH's Project Homeless Connect is occurring in September. She also briefly discussed the fact the HUD Secretary is visiting Alaska next week.

**Vice-Chair Parks entertained a motion to adjourn the meeting at 5:13PM**

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| <b>MOTION:</b> D. Sheneé Williams  |
| <b>SECOND:</b> Julie Greene-Graham |
| <b>VOTE:</b> No Opposition         |

Meeting adjourned at 5:13 PM. The next HHAND Commission meeting is scheduled for September 3rd, 2025, from 4:00 – 5:30 pm., at 825 L Street, Conference Room #423, and through Microsoft Teams.