



**MUNICIPALITY OF ANCHORAGE**  
**Housing, Homeless and Neighborhood**  
**Development (HHAND)**  
**Advisory Commission**  
**SUMMARY MINUTES**  
**July 02, 2025**



**Call to Order**

The Housing, Homeless and Neighborhood Development (HHAND) Advisory Commission meeting reached a quorum and was opened by Chair David Rittenberg at 4:00 PM. The meeting was staffed by the Anchorage Health Department (AHD), Human Services Division (HSD), Community Safety and Development (CSD).

**A. Roll Call & Introductions** (*virtual attendance italicized*):

**Commissioners**

**Present:** Chair David Rittenberg, Vice Chair Jessica Parks, Laura Reijns, Daniel Sager, Julie Greene-Graham, Michelle Baker, D. Sheneé Williams

**Absent:** None

**MOA Staff**

**AHD:** Darcie Montalvo, AHD Human Services Division Manager; ; Jed Drolet, CSD Program Manager; Chase Burghgrave, CSD Lead Planner; Frankie Dahl, Senior Office Associate; Leila Taylor, Housing Services Division Manager; *Kimberly White, Housing & Homelessness Program Manager*; Makenna Bacon, Homelessness & Behavioral Health Research Analyst

**Other Departments:** *Farina Brown, Special Assistant to the Mayor*

**Guests or Presenters**

*Heather Kalmakoff, Allen Kemplen*

**B. Approval of Order of Business –Chair entertained a motion to approve the agenda as presented.**

<b><u>MOTION:</u></b> Laura Reijns
<b><u>SECOND:</u></b> Michelle Baker
<b><u>DISCUSSION:</u></b> None
<b><u>VOTE:</u></b> Unanimously approved

**C. Approval of June 2025 minutes**

<b><u>MOTION:</u></b> Julie Greene-Graham
<b><u>SECOND:</u></b> Laura Reijns
<b><u>DISCUSSION:</u></b> None
<b><u>VOTE:</u></b> Unanimously approved

**D. Action Items**

1. Review and approve a resolution in regard to the Municipal Safe Parking Project

<b><u>MOTION to review and approve the resolution:</u></b> Laura Reijns
<b><u>SECOND:</u></b> Julie Greene-Graham
<b><u>DISCUSSION:</u></b> Commissioners spoke about the barrier that having current insurance and registration would pose for clients seeking permits for designated parking.

<b>Commissioner Parks amended the motion to change language and approve:</b> “Be it further resolved that the HHAND Commission encourages the Municipality of Anchorage not close designated parking during the day and to operate designated parking on a 24 hour basis <i><b>and allow for a reasonable grace period for individuals to come into compliance with permit requirements</b></i> ”
<b>SECOND:</b> Julie Greene-Graham agreed with the amendment
<b>VOTE:</b> Unanimously approved

2. Review and approve a resolution in regard to the Municipal 10,000 Homes in 10 Years initiative

<b>MOTION to postpone this item to the August agenda:</b> Michelle Baker
<b>SECOND:</b> Laura Reijns
<b>DISCUSSION:</b> None
<b>VOTE:</b> Unanimously approved

#### E. Informational Items

1. Ongoing Business

- a. **Update from the Special Assistants to the Mayor for Health and Homelessness—Shelter and Behavioral Health Components:** Special Assistant Farina Brown gave updates about the municipal designated parking project and the municipal micro-units project.
- b. **Update from Community Safety and Development:** Program Manager Jed Drolet presented on the 2025 Action Plan.

2. New Business

- a. **Prohibited Camping Ordinance AO 2025-74 (S-1):** Commissioners discussed the impact that this ordinance would have. There is a work session on July 9<sup>th</sup> and a special assembly meeting on July 11<sup>th</sup> in relation to AO 2025-74 (S-1).

<b>MOTION to extend the meeting until 5:45:</b> Jessica Parks
<b>SECOND:</b> D. Sheneé Williams
<b>DISCUSSION:</b> None
<b>VOTE:</b> Unanimously approved

**\*Chair Rittenberg had to leave at 5:30 and Vice Chair Parks ran the meeting in his absence.**

- b. **Municipal Microunits Project**

<b>MOTION to postpone this item to the August agenda:</b> Michelle Baker
<b>SECOND:</b> Laura Reijns
<b>DISCUSSION:</b> None
<b>VOTE:</b> Unanimously approved

#### F. General Public Comments —

1. Heather Kalmakoff spoke about AO 2025-74 (S-1) and two alternative proposals: the **HEART Tower**, and a proposal titled **Anchorage Winter Mobile Outreach & Protection Plan**.
2. Allen Kemplen spoke about current and prospective projects in the Fairview neighborhood, including a new community garden and a grant to maintain sidewalks.

#### G. Commissioner Comments —

1. None

**Vice-Chair Parks entertained a motion to adjourn the meeting at 5:38PM**

<b><u>MOTION:</u></b> Laura Reijns
<b><u>SECOND:</u></b> Michelle Baker
<b><u>VOTE:</u></b> No Opposition

Meeting adjourned at 5:38 PM. The next HHAND Commission meeting is scheduled for August 6, 2025, from 4:00 – 5:30 pm., at 825 L Street, Conference Room #423, and through Microsoft Teams.