



MUNICIPALITY OF ANCHORAGE
Housing, Homeless and Neighborhood Development (HHAND)
Advisory Commission
SUMMARY MEETING MINUTES
March 4, 2020



Call to Order

The Housing, Homeless and Neighborhood Development (HHAND) Advisory Commission was called to order at 4:05 pm at the Anchorage Health Department, 825 L Street Room 423, Anchorage, Alaska. The meeting was staffed by the Anchorage Health Department (AHD), Human Services Division (HSD), Community Safety and Development (CSD).

I. Roll Call

Commissioners Present	Commissioners Absent	Guests
S J Klein, Chair (Phone) Chelsea Owens, Vice Chair John Kim (Phone) Niki Burrows Giovanna Gambardella Noel Rea <u>AHD, CSD Staff</u> James Boehm, Senior Neighborhood Planner Janet Johnston, Community Systems Program Manager		Sid McCausland, ACEH HRS Advisory Council Melina Breland, APD Alexis Hinds Melissa Hernandez, ACEH Jonathon and Holly Cannon, AK Generation Rehab

II. Approval of March 4, 2020 HHAND Agenda

<u>MOTION:</u> Commissioner Burrows
<u>SECOND:</u> Commissioner Rea
<u>DISCUSSION:</u> None
<u>VOTE:</u> Unanimous

III. Approval of HHAND February 5, 2019 Minutes

<u>MOTION:</u> Commissioner Klein
<u>SECOND:</u> Commissioner Rea
<u>DISCUSSION:</u> None
<u>VOTE:</u> Unanimous

IV. New Business – Guest Speaker Melina Breland, MIT/APD was prompted to give her presentation prior to Old Business and Public Comments so that she could attend other engagements

A. Melina Breland, APD provided an overview of the Mobile Intervention Program

- a. The Mobile Intervention Program was embedded within the Municipality approximately three (3) years ago with the Homeless Camp Outreach.
- b. The team would circle the city and abatement sites to check in with individuals and refer them to shelters. However, the team did not operate using a caseload list, making it difficult to follow up on the City as a whole.
- c. The program no longer does camp outreach.
- d. Having Coordinated Entry Packets and Homeless Action Response Team (HART) Forms used by APD resulted in duplication of questioning that was not helpful.
- e. Homeless individuals are often facing substance abuse and mental health issues; some have criminal backgrounds, and some do not.
- f. Many have multiple substance abuse and/or mental diagnoses and there is a significant difference between summer and winter months regarding needs.
- g. The current need is for more general outreach because there are grants allotted to specific populations.
- h. Currently there is only one grant that allows for general outreach.
- i. Generally, pushing the camps deeper into the woods does make efforts more difficult, however with the camp reporting app we are able to pinpoint where those camps are.
- j. Verified that they are no longer doing camp outreach.
- k. Sanitation of the camp is really the only safety issue the program has noted at this time. A question on general safety issues within the camps was deferred to APD.
- l. Everyone needs more staffing. The program is transitioning into new role and members are mindful that additional staffing should not be requested during the interim.
- m. There is funding for one position. At this time they are widening the recruiting search to fill it.
- n. Mobile Intervention is now working with the high utilizers of emergency resources and/or people who are in acute psychiatric distress. The team works closely with the fire department to prevent redundancy or duplication.
- o. They respond to the medical needs component and refer individuals to services that meet their level of need.
- p. Sid McCausland - Are the assessment needs being done by a licensed therapist?
 - i. Melina stated she is currently licensed in Washington State and Alaska as a licensed therapist.
 - ii. Case managers consult with her regarding referral choices.
 - iii. API representative asked if APD (CAP) personnel have reached out to API. Melina stated they reached out to API and that they do try and divert from hospitalization whenever possible.

V. Public Comments

There were no Public Comments

VI. Conflict of Interest Declarations & Annual Disclosure of Present Economic Interest

There were no Conflicts of Interest Declarations

VII. Old Business

No Old Business

VIII. New Business

A. Melina Breland, APD – presented earlier as noted above

B. James Boehm, CSD provided an overview of the CAPER

- a. Spending affected by late access to funds from HUD.
- b. 20% of CDBG funds are used for administration and there are funds set aside for activity delivery costs.
- c. Mobile Home Repair Program (MHRP) – Work was completed on nineteen units. MHRP project files were not completed until after the end of the year which is why there are zeros reported in Table 1.
- d. Public service – 15% of CDBG funds
 - i. Alaska Legal Services
 - ii. RurAL CAP – Case Management at Sitka Place. Note: HOME and CDBG funds were used previously to renovate that facility.
 - iii. RurAL CAP – Homeless Outreach
 - iv. Catholic Social Services (CSS) Shelter Operation Support– money allocated, but project has not yet started.
 - v. Hope Center – reprogrammed to Catholic Social Services (CSS).
- e. Public Facilities
 - i. Alaska Literacy delayed in getting started due to permitting and other issues. The RFP for general contractor is about to be released. Project is expected to be completed in 2020.
 - ii. Public Facilities – Brother Frances Shelter security fence. This project should be completed in 2020.
 - iii. United Non-Profit – most of the work was completed in 2018. Paperwork was finished in 2019.
- f. HOME
 - i. Habitat – Dave Wallace Commons. Two (2) units are close to being completed, with a few issues still to be resolved. Paving will be fixed in the spring. Units are occupied but cannot be marked as complete until everything is complete.
 - ii. Two (2) additional units of Dave Wallace Commons should be completed in 2020.
 - iii. NeighborWorks, TBRA (Tenant Based Rental Assistance). Thirty-six (36) tenants. Tenant(s) can remain for two (2) years, and under certain circumstances may extend with a new contract.

- iv. CHDO (Community Housing Development Organization) Operating Expense Assistance. A percentage of HOME funds are set aside for HOME CHDO projects. There have been delays in identifying HOME CHDO Projects, but the plan is to reprogram CHDO funds with upcoming substantial amendments.
- v. Rental Housing Development, Elizabeth Place, Cook Inlet Housing Authority (CIHA). CIHA has the certificate of occupancy, but completion of the project will be in 2020. Project is not complete until all units are occupied.
- vi. Rental Housing Development, Duke Place, CIHA. CDBG funding was provided for acquisition. Some funds are retained until all renovations are complete and all units are completed.
- g. Housing Trust Fund (HTF)
 - i. 2016/2017 HTF funds – RurAL CAP Karluk Manor renovation. RFP for general contractor should be released soon. Rehab project may extend into 2021.
 - ii. 2018 HTF funds – CIHA, new construction 20 units on 32nd Ave. Working on getting RFP out for a general contractor.
- h. Emergency Solutions Grant (ESG)
 - i. 7.5% for admin
 - ii. Homeless Prevention – MOA
 - iii. Rapid Rehousing – CSS
 - iv. Utility Assistance – CSS funded with 2017 funds.
- i. Other sections related to HUD priorities. Also includes HUD table presenting accomplishments by goals.
 - i. Panel – identified information about HHAND commission. One person from the panel was present.

IX. Reports

A. Subcommittee Reports

- a. Project Subcommittee: People are actively involved. 8 or 9 people at last meeting. Another meeting is scheduled. Still taking small steps. Identified no building code issues but there may be zoning issues. Homeless camp meeting between Rose Hubbard, Felix, Nancy. Trying to determine how to obtain land. Work through issues as they arise, but no significant issues now.
- b. **Melissa Hernandez, ACEH provided a status update:**
 - ACEH just went through a large governance restructuring so now they will have two levels of governance – onboarding new board members
 - Closing in on final phases of Built for Zero
 - Learning session in D.C. next month
 - Successful project homeless connect
 - Gap analysis – surveying membership to prioritize goals for 2020
 - Tiny Home Project is going well

- Coordinated Entry position is still open – they are currently working on broadening the search

B. Commissioners Comments

- a. Museum Panel on Housing and Homelessness, February 7, 2020: Included information about the HHAND Commissions. One member of the HHAND Commission participated in the panel.

C. MOA Representative's Report

- a. See CAPER notes above.

X. Adjourn

Commissioner Burrows moved to adjourn. Commissioner Owens seconded. The meeting adjourned at 4:47pm by Chair Klein.

Next meeting is Wednesday, April 1, 2020 at Anchorage Health Department, 825 L Street Room 423 from 4:00 – 5:30 pm.