

	MUNICIPALITY OF ANCHORAGE	
	Finance Dep't., Treasury Div. Fax: (907) 343-6677	<u>Mailing Address</u> P.O. Box 196650 Anchorage, AK 99519-6650

AMC 12.20 Room Tax

Change of Ownership or Business Closure

The Municipality of Anchorage – Treasury Division would like to remind you that within 10 days of ceasing to be an operator, you must:

- File a final room tax return and submit all room taxes due (AMC 12.20.050.C.3);
- Notify the department in writing of the date of sale or closure and, if applicable, the name, address and phone number of the new owner (AMC 12.20.050.C.2); and
- Surrender the expired certificate of registration (AMC 12.20 030.D & AMC 12.20.050.C.1)

Time is critical. Failure to comply with any of the requirements of AMC Chapter 12.20 may result in penalties and interest.