

	MUNICIPALITY OF ANCHORAGE		
	Finance Department Treasury Division wwpt@anchorageak.gov	Mailing Address P.O. Box 196650 Anchorage, AK 99519-6650	Physical Address 632 W. 6 th Avenue, 3 rd Floor Anchorage, AK 99501

AMC 12.20 Room Tax
INFORMATIONAL #11
State of Alaska Credit Cards

Revised: November 12, 2025

The State of Alaska (State) has a contract with U.S. Bank to be the sole provider of official State credit cards to State employees for payment of travel expenses while on official State business. The contract is valid through December 2027. These official State credit cards are a “corporate” type of Visa, with payment on accounts being the sole obligation of the State. Each official State credit card (see sample below) can be easily identified by uniform coloration and design, including the following standard features:

- Visa logo in lower right corner.
- “State of Alaska” printed in the upper left corner.
- State of Alaska seal in the upper right corner.
- “Corporate” designation prominently shown in italics in the upper left corner.
- “Partners in Alaska” at the top center.
- “For Official State of Alaska Use Only” beneath the “Partners in Alaska.
- State of Alaska EIN 92-6001185 beneath “For Official State of Alaska Use Only”.
- State employee name and State Department is embossed on the face of the card.
- The first four digits of the account number are 4485 or 4484.

These official State “corporate” credit cards are considered by the Municipality to constitute a direct payment from the State in accordance with Anchorage Municipal Code (AMC) 12.20.022. Once authorization is received by the Operator for room rent charges to the official State Visa, the room rental transaction is exempt from the Municipality’s Room Tax.



Please note that State employee usage of personal credit cards, personal checks, or cash to satisfy room rent due to an Operator does not constitute a direct payment made by the State to the Operator and the room tax must be collected. AMC 12.20.022.B. clarifies that a State employee’s right of reimbursement from the State (the entity entitled to the exemption) does not constitute a direct payment from the State.

This informational expires December 31, 2027.

For more information, please visit our website at: <http://www.muni.org/roomtax> or contact a Tax Enforcement Officer: (907) 343-6670