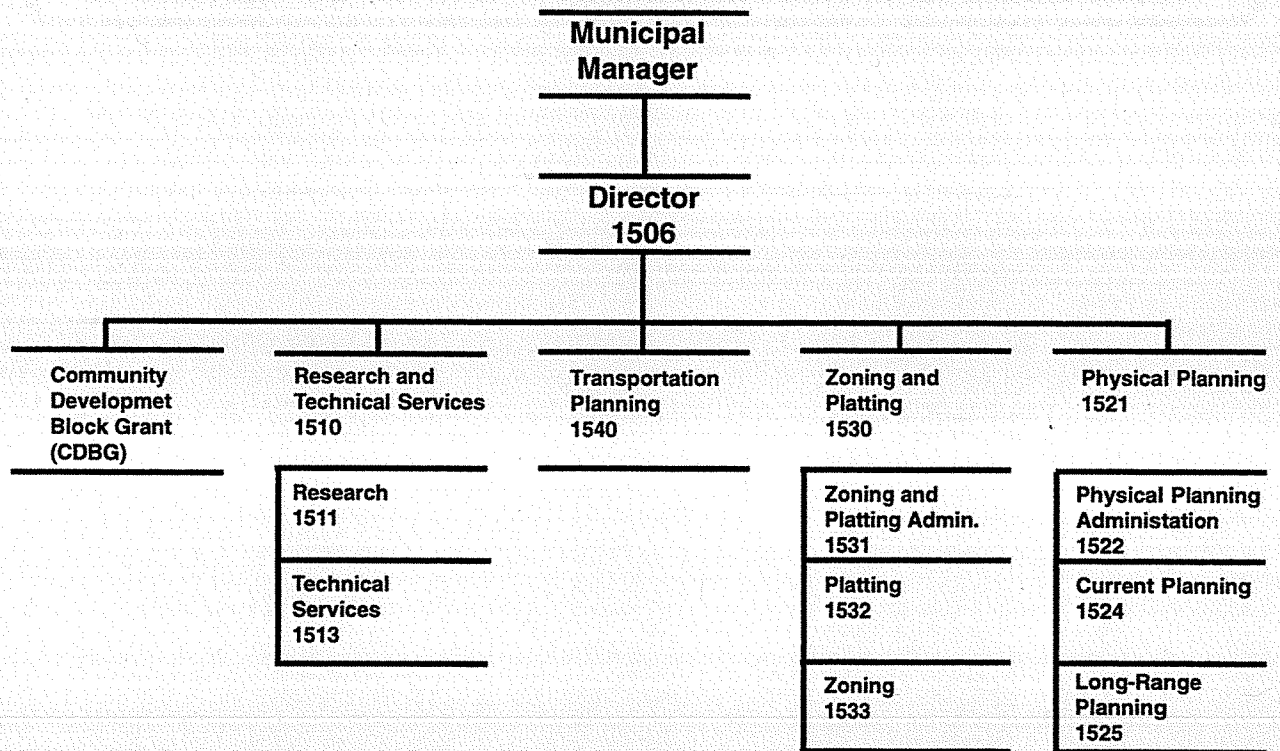


**COMMUNITY PLANNING  
AND DEVELOPMENT**

# COMMUNITY PLANNING AND DEVELOPMENT



## DEPARTMENT SUMMARY

### Department

### COMMUNITY PLANNING AND DEVELOPMENT

### Mission

To direct, manage, and coordinate comprehensive planning efforts mandated by the Municipal Charter which sets forth goals, objectives and policies governing the future development of the municipality.

### Major Program Highlights

- Coordinate activities of the Planning and Zoning Commission, Platting Board, Zoning Board of Examiners and Appeals, Urban Design Commission, Geotechnical Advisory Commission, Housing Commission, and other ad hoc committees and task forces.
- Undertake special projects to expand the Municipality's tax and employment base.
- Conduct surveys and gather information for use in transportation and land use planning projects.
- Respond to requests for economic, demographic, land use, zoning and platting information, maps and publications. Make annual population estimates.
- Conduct transportation planning through the Anchorage Metropolitan Area Transportation Study (AMATS).
- Process rezoning and conditional use applications, platting applications, and zoning variances.
- Initiate and maintain long-range plans such as the Anchorage Bowl Comprehensive Plan and complete revisions to other plans as needed.
- Utilize the department's Geographic Information System (GIS) to produce maps and do land use, environmental, zoning and platting, and economic development research and analysis.
- Administer the HUD Community Development Block Grant (CDBG) and Home Programs.

### RESOURCES

	1995	1996
Direct Costs	\$2,324,270	\$2,027,060
Program Revenues	\$ 247,120	\$ 282,060
Personnel	29FT	28FT
Grant Budget	\$3,846,066	\$3,889,000
Grant Personnel	5FT	5FT

1996 RESOURCE PLAN

DEPARTMENT: COMMUNITY PLANNING & DEV

DIVISION	FINANCIAL SUMMARY		PERSONNEL SUMMARY							
	1995 REVISED	1996 BUDGET	1995 REVISED		1996 BUDGET					
			FT	PT	T	TOTAL	FT	PT	T	TOTAL
ADMINISTRATION	141,000	143,100	2			2	2			2
RESEARCH & TECHNICAL ASST	438,010	389,620	5			5	5			5
PHYSICAL PLANNING	756,650	576,610	8			8	8			8
ZONING & PLATTING	632,250	638,400	9			9	9			9
TRANSPORTATION PLANNING	356,360	279,330	5			5	4			4
OPERATING COST	2,324,270	2,027,060	29			29	28			28
ADD DEBT SERVICE	0	0								
DIRECT ORGANIZATION COST	2,324,270	2,027,060								
ADD INTRAGOVERNMENTAL CHARGES FROM OTHERS	2,624,830	2,628,760								
TOTAL DEPARTMENT COST	4,949,100	4,655,820								
LESS INTRAGOVERNMENTAL CHARGES TO OTHERS	2,120,780	2,064,030								
FUNCTION COST	2,828,320	2,591,790								
LESS PROGRAM REVENUES	247,120	282,060								
NET PROGRAM COST	2,581,200	2,309,730								

1996 RESOURCES BY CATEGORY OF EXPENSE

DIVISION	PERSONAL SERVICES	SUPPLIES	OTHER SERVICES	CAPITAL OUTLAY	TOTAL DIRECT COST
ADMINISTRATION	138,350		6,460	570	145,380
RESEARCH & TECHNICAL ASST	369,120	6,700	8,350	11,150	395,320
PHYSICAL PLANNING	566,130		14,140	5,400	595,670
ZONING & PLATTING	589,950	15,500	39,270	3,940	648,660
TRANSPORTATION PLANNING	259,110		25,350	570	285,030
DEPT. TOTAL WITHOUT DEBT SERVICE	1,922,660	22,200	93,570	21,630	2,060,060
LESS VACANCY FACTOR	33,000				33,000
ADD DEBT SERVICE					
TOTAL DIRECT ORGANIZATION COST	1,889,660	22,200	93,570	21,630	2,027,060

<b>RECONCILIATION FROM 1995 REVISED BUDGET TO 1996 PROPOSED BUDGET</b>
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**DEPARTMENT: COMMUNITY PLANNING AND DEVELOPMENT**

	<u>DIRECT COSTS</u>	<u>POSITIONS</u>		
		FT	PT	T
<b>1995 REVISED BUDGET:</b>	\$ 2,324,270	29	0	0
<b>1995 ONE-TIME REQUIREMENTS:</b>	(190,000)			
<b>1995 BUDGET REDUCTIONS (1996 IMPACT):</b>				
- None				
<b>AMOUNT REQUIRED TO CONTINUE EXISTING PROGRAMS IN 1996:</b>				
- Inflation Adjustment (3.0%)	5,870			
- Salary and Benefit Adjustment	5,210			
<b>1995 CONTINUATION LEVEL:</b>	<u>\$ 2,145,350</u>	<u>29</u>	<u>0</u>	<u>0</u>
<b>FUNDED NEW/EXPANDED SERVICE LEVELS:</b>				
- None				
<b>UNFUNDED CURRENT SERVICE LEVELS:</b>				
- Delete Vacant AMATS Associate Planner Position	(59,560)			
- Deleted Contracted Service to Update Anchorage Housing Stock and Conduct a Vacancy Survey. State Population Figures Will Be Used	(16,000)	(1)		
<b>MISCELLANEOUS INCREASES (DECREASES)</b>				
- Miscellaneous Increases/Reductions	11,850			
- Savings in Non-Personal Services and Equipment	(19,800)			
- Reduction in Contract Costs	(34,780)			
<b>1996 BUDGET REQUEST:</b>	<u>\$ 2,027,060</u>	<u>28FT</u>	<u>0PT</u>	<u>0T</u>

1996 PROGRAM PLAN

DEPARTMENT: COMMUNITY PLANNING & DEV DIVISION: ADMINISTRATION  
 PROGRAM: Department Administration

PURPOSE:

Provide overall department direction and supervision and advise the Mayor, Assembly, regulatory boards and commissions.

1995 PERFORMANCES:

- Provided direction, guidance and support to the planning and implementation of the department's comprehensive planning and community development programs.
- Served as liaison between Community Planning and Development and the Mayor, Municipal Manager, Assembly, Planning Commission and other boards and commissions supported by the department, and community groups.
- Oversaw federal and state grant-supported functions of housing and community development, transportation planning, and wetlands research, planning and permit review.
- Coordinated departmental personnel and payroll functions.
- Provided direction and support in the preparation and implementation of budgets to maximize utilization of resources and effective delivery of services and fiscal control for operating and state grant funded budgets.
- Provided analyses of planning cases required by increasing public demand.
- Reorganized the Community Development Block Grant Division.
- Provided research and assistance on special department planning projects.

1996 PERFORMANCE OBJECTIVES:

- Provide direction, guidance and support to the planning and implementation of the department's comprehensive planning and community development programs.
- Serve as liaison between Community Planning and Development and the Mayor Municipal Manager, Assembly, Planning and other boards and commissions supported by the department, and community groups.
- Oversee federal and state grant-supported functions of housing and community development, transportation planning, and wetlands planning and permit review.
- Coordinate departmental personnel and payroll functions.
- Provide direction and support in the preparation and implementation of budgets to maximize utilization of resources and effective delivery of services and fiscal control for operating and grant-funded budgets.
- Provide staff analyses for planning issues required by an increasing public demand.
- Provide research and assistance on special department planning projects.

RESOURCES:

	1994 REVISED			1995 REVISED			1996 BUDGET		
	FT	PT	T	FT	PT	T	FT	PT	T
PERSONNEL:	2	0	0	2	0	0	2	0	0
PERSONAL SERVICES	\$	135,630		\$	134,040		\$	136,070	
OTHER SERVICES		6,440			6,620			6,460	
CAPITAL OUTLAY		3,580			340			570	
TOTAL DIRECT COST:	\$	145,650		\$	141,000		\$	143,100	

17 SERVICE LEVELS ARE FUNDED FOR THE DEPARTMENT. THIS PROGRAM HAS LEVELS:

## 1996 PROGRAM PLAN

DEPARTMENT: COMMUNITY PLANNING & DEV DIVISION: RESEARCH & TECHNICAL ASST  
PROGRAM: Technical Services

### PURPOSE:

To provide technical mapping, analysis, and cartographic services to Municipal agencies and the public. Prepare and update official zoning, service area, and aerial photo maps. Maintain a computerized Geographical Information System (GIS) database. Produce and sell GIS and manual maps.

### 1995 PERFORMANCES:

- Produced new official computerized zoning maps.
- Provided GIS, PC, and manual cartographic support for the Anchorage Bowl Comprehensive Plan, Land Use Studies, Population and Housing Survey, Transportation Plans, Wetlands Mgmt. and other Dept. projects/programs.
- Maintained and updated GIS land use, environmental, area boundary and transportation maps/data of Anchorage, Eagle River, and Turnagain Arm for department and Municipal-wide GIS network.
- Administered the Municipal aerial and topographic programs as required.
- Responded to phone and walk-in inquiries for maps and map information from other Municipal departments and the public.
- Provided color copier support for the department.
- Assisted GIS Coordinator with completing the following major MOA GIS tasks: policies and procedures, data dictionary, MOA street addressing, data management, user development and data documentation.
- Implemented PC mapping program: PC maps are used by MOA departments in reports, Assembly ordinances, and public meetings.

### 1996 PERFORMANCE OBJECTIVES:

- Maintain and update official computerized zoning maps.
- Provide GIS, PC, and manual cartographic support for the Anchorage Bowl Comprehensive Plan, Land Use Studies, Population and Housing Survey, Transportation Plans, Wetlands Mgmt. and other Dept. projects/programs.
- Maintain and update GIS, environmental, area boundary and transportation maps/data of Anchorage, Eagle River, and Turnagain Arm for department and Municipal-wide GIS network.
- Administer the Municipal aerial and topographic programs as required.
- Respond to phone and walk-in inquiries for maps and map information from other Municipal departments and the public.
- Provide color copier support for the department.
- Assist GIS Coordinator with completing the following major MOA GIS tasks: policies and procedures, MOA street addressing, data management, and user development.
- Provide the MOA with new GIS products e.g., land use maps, updated housing stock maps, and other miscell. map products.

1996 P R O G R A M P L A N

DEPARTMENT: COMMUNITY PLANNING & DEV DIVISION: RESEARCH & TECHNICAL ASST  
 PROGRAM: Technical Services  
 RESOURCES:

	1994 REVISED			1995 REVISED			1996 BUDGET		
	FT	PT	T	FT	PT	T	FT	PT	T
PERSONNEL:	4	0	0	3	0	0	3	0	0
PERSONAL SERVICES	\$	279,710		\$	222,530		\$	222,030	
SUPPLIES		5,550			3,300			5,500	
OTHER SERVICES		20,550			14,900			9,900	
CAPITAL OUTLAY		2,000			3,200			4,250	
TOTAL DIRECT COST:	\$	307,810		\$	243,930		\$	241,680	
PROGRAM REVENUES:	\$	9,500		\$	15,500		\$	25,000	
WORK MEASURES:									
- Respond to map information requests		1,100		1,100			1,200		
- New maps & updated maps produced by manual and PC cartographics		930		1,500			1,600		
- New maps & updated maps produced by GIS computer		2,800		3,600			4,300		
- Copies of maps produced for sale or Municipal use		4,500		5,800			6,000		
- Color copies produced		22,000		32,000			33,000		

17 SERVICE LEVELS ARE FUNDED FOR THE DEPARTMENT. THIS PROGRAM HAS LEVELS:  
 12, 14



## 1996 P R O G R A M P L A N

DEPARTMENT: COMMUNITY PLANNING & DEV DIVISION: RESEARCH & TECHNICAL ASST  
PROGRAM: Economic and Demographic Research

### PURPOSE:

Provide economic and demographic research, data and analysis to support department planning efforts and economic development projects. Publish economic and demographic reports and respond to information requests. Provide report production and computer graphic services for the department.

### 1995 PERFORMANCES:

- Responded to requests for demographic, housing and economic information.
- Prepared 1995 edition of Anchorage Indicators.
- Maintained database of population, housing and economic information.
- Conducted 1995 household survey of population, housing and economic data for Municipal, utility, School District and private sector planning.
- Estimated 1995 population for State Revenue Sharing & planning purposes.
- Served as an official census information center for Anchorage.
- Conducted a quarterly cost of living survey.
- Provided demographic & economic analysis for department & Muni projects.
- Provided technical assistance for labor negotiations factfinding.
- Presented information on population and economic trends to groups.
- Prepared special reports on population, housing and Anchorage economic trends and issues.
- Prepared demographic and economic profiles of four Anchorage low income neighborhoods.

### 1996 PERFORMANCE OBJECTIVES:

- Respond to requests for demographic, housing and economic information.
- Prepare a 1996 edition of Anchorage Indicators.
- Estimate 1996 population for State Revenue Sharing purposes.
- Serve as an official census information center for Anchorage.
- Conduct a quarterly cost-of-living survey.
- Provide demographic and economic analysis for department & Muni projects.
- Provide information and technical assistance to other Muni departments.
- Present information on population and economic trends to groups.
- Prepare reports on population, housing and economic trends and issues.
- Make key information about Anchorage available on the Internet.
- Utilize the Internet to access a wide variety of census data and other demographic, housing and economic information.
- Develop an automated FAX information system which can provide the most population information available 24 hours per day.

1996 P R O G R A M P L A N

DEPARTMENT: COMMUNITY PLANNING & DEV DIVISION: RESEARCH & TECHNICAL ASST  
 PROGRAM: Economic and Demographic Research  
 RESOURCES:

	1994 REVISED			1995 REVISED			1996 BUDGET		
	FT	PT	T	FT	PT	T	FT	PT	T
PERSONNEL:	2	0	0	2	0	0	2	0	0
PERSONAL SERVICES	\$	138,930		\$	136,230		\$	141,390	
SUPPLIES		500			1,200			1,200	
OTHER SERVICES		8,400			53,500			1,550	
CAPITAL OUTLAY		5,850			3,150			6,900	
TOTAL DIRECT COST:	\$	153,680		\$	194,080		\$	147,940	
PROGRAM REVENUES:	\$	6,000		\$	16,000		\$	11,500	
WORK MEASURES:									
- Sales/distribution of population, housing & other reports		1,100			1,300			850	
- Sales/distribution of Anchorage Indicators		2,000			2,000			1,800	
- Demographic, economic, & housing information requests.		3,500			3,500			3,000	
- Major reports & studies produced		14			21			20	
- Speeches/presentations on Anchorage Indicators		25			23			24	

17 SERVICE LEVELS ARE FUNDED FOR THE DEPARTMENT. THIS PROGRAM HAS LEVELS:  
 11, 13

## 1996 P R O G R A M P L A N

DEPARTMENT: COMMUNITY PLANNING & DEV DIVISION: PHYSICAL PLANNING  
PROGRAM: Physical Planning Administration

### PURPOSE:

To administer, coordinate/monitor Division activities; directly supervise long range planning activities; prepare technical planning reports; prepare and administer Division budgets; provide clerical support to the Division, two Commissions and a special Task Force; and to order all Dept. supplies.

### 1995 PERFORMANCES:

- Provided direction, guidance and support in planning and implementation of the Department's land use, environmental planning and community development programs.
- Oversaw federal and State grant-supported functions of wetlands research, planning and permit review.
- Developed scope of work and administered/monitored consultant performance on commercial/industrial land use study of the Anchorage Bowl.
- Compiled and analyzed information on commercial land use in the Central Business District and the Anchorage Bowl.
- Conducted additional land use analyses in the Central Business District and the Anchorage Bowl for the Anchorage Bowl Comprehensive Plan.
- Worked with community councils on neighborhood planning issues.
- Monitored Division budgets and prepared 1996 Division budgets.
- Provided secretarial support to the entire Division.
- Assembled Commission/Task Force packets for public hearings/special mtgs.
- Ordered supplies and checked timecards for the entire Department.

### 1996 PERFORMANCE OBJECTIVES:

- To provide continued direction, guidance and support in planning and implementation of the Department's land use, environmental planning and community development programs.
- To establish Division priorities, assign staff/evaluate staff performance and monitor 1996 budget/prepare 1997 budget.
- To oversee federal and State grant-supported functions of wetlands research, planning and permit review.
- To monitor consultant performance on land use and public participation issues related to revision of the Anchorage Bowl comprehensive plan.
- To undertake further land use analyses in the Central Business District and the Anchorage Bowl for the Anchorage Bowl comprehensive plan.
- To work with community councils on land use and other planning issues.
- To provide secretarial support to the entire Division.
- To assemble packets for public hearings/meetings and maintain minutes for the Urban Design Commission and the Geotechnical Advisory Commission.
- To order supplies and check timecards for the entire Department.

1996 P R O G R A M P L A N

DEPARTMENT: COMMUNITY PLANNING & DEV DIVISION: PHYSICAL PLANNING  
 PROGRAM: Physical Planning Administration  
 RESOURCES:

	1994 REVISED			1995 REVISED			1996 BUDGET		
	FT	PT	T	FT	PT	T	FT	PT	T
PERSONNEL:	2	0	0	2	0	0	2	0	0
PERSONAL SERVICES	\$	125,170		\$	124,140		\$	124,500	
OTHER SERVICES		13,250			79,750			2,900	
CAPITAL OUTLAY		2,500			750			3,400	
TOTAL DIRECT COST:	\$	140,920		\$	204,640		\$	130,800	

17 SERVICE LEVELS ARE FUNDED FOR THE DEPARTMENT. THIS PROGRAM HAS LEVELS:

6

## 1996 P R O G R A M P L A N

DEPARTMENT: COMMUNITY PLANNING & DEV DIVISION: PHYSICAL PLANNING  
PROGRAM: Planning - Land Use

### PURPOSE:

To provide current and mid-range planning for land use, public facility, environmental and transportation functions; facilitate private/public projects and development reviews; provide planning services on special projects; and provide planning assistance to agencies and general public.

### 1995 PERFORMANCES:

- Completed a site selection study for a planned elementary school in the Southeast Anchorage area for the Anchorage School District.
- Edited/published the Girdwood Area Plan, adopted by the Assembly in 1995.
- Initiated implementation of recommendations of Girdwood Area Plan: wrote RFP/monitored consultant work on revised Girdwood land use regulations; and developed scope of work/RFP for consultant transportation study.
- Coordinated the Department's review of the Municipality's capital improvement program.
- Undertook special short-term and intermediate-term planning analyses and studies, e.g. new Girdwood townsite parking plan & Iditarod trail study.
- Evaluated zoning actions since 1982 to determine the extent to which land use recommendations in the 1982 Anchorage Bowl plan were implemented.
- Provided staff support to Joint School Site Selection Committee, Girdwood Land Use Task Force, Heritage Land Bank and Planning & Zoning Commission.
- Undertook reviews of proposed platting and zoning actions.
- Responded to public inquiries and requests for information/assistance.

### 1996 PERFORMANCE OBJECTIVES:

- To monitor consultant performance on the development of a detailed transportation plan/access study for the Girdwood valley.
- To undertake additional plan implementation studies for the Girdwood valley, including pre-disposal studies for Heritage Land Bank lands.
- To undertake analyses of housing for the Anchorage Bowl comprehensive plan.
- To coordinate the Department's review of the Municipality's capital improvements program.
- To help coordinate school site selection studies for the Anchorage School District, as requested.
- To undertake other short-term and intermediate-term planning analyses and studies as required, e.g. Hillside Wastewater Management Plan amendments.
- To provide staff support to the Joint School Site Selection Committee, the Girdwood Land Use Task Force and the Planning and Zoning Commission.
- To respond to public and agency inquiries and requests for information and assistance.

1996 P R O G R A M P L A N

DEPARTMENT: COMMUNITY PLANNING & DEV DIVISION: PHYSICAL PLANNING  
 PROGRAM: Planning - Land Use  
 RESOURCES:

	1994 REVISED			1995 REVISED			1996 BUDGET		
	FT	PT	T	FT	PT	T	FT	PT	T
PERSONNEL:	2	0	0	2	0	0	2	0	0
PERSONAL SERVICES	\$	157,030		\$	158,810		\$	159,880	
OTHER SERVICES		6,550			4,900			3,350	
CAPITAL OUTLAY		0			600			1,000	
TOTAL DIRECT COST:	\$	163,580		\$	164,310		\$	164,230	
PROGRAM REVENUES:	\$	1,000		\$	31,000		\$	35,940	
WORK MEASURES:									
- Plans/studies/site selections prepared			8			8			8
- Boards, commissions and committees supported			6			16			16
- Code amendments			0			1			2
- Development projects supported			18			20			20

17 SERVICE LEVELS ARE FUNDED FOR THE DEPARTMENT. THIS PROGRAM HAS LEVELS:

## 1996 P R O G R A M P L A N

DEPARTMENT: COMMUNITY PLANNING & DEV DIVISION: PHYSICAL PLANNING  
PROGRAM: Long Range Planning

### PURPOSE:

To provide mid- and long-range planning for land use, public facility, environmental and transportation functions; facilitate private/public projects and development reviews; provide planning services on special projects; and provide planning assistance to agencies and general public.

### 1995 PERFORMANCES:

- Completed data entry of land use information and preparation of existing land use maps for Anchorage Bowl Comprehensive Plan.
- Undertook commercial land use analyses of the Central Business District and the Anchorage Bowl for the Anchorage Bowl Comprehensive Plan.
- Initiated environmental analyses for Anchorage Bowl Comprehensive Plan.
- Conducted a mail survey of public attitudes on the range of relevant issues for the Anchorage Bowl Comprehensive Plan and analyzed results.
- Held public meetings to inform the public about the process for updating the Anch. Bowl Comprehensive Plan and to obtain initial input from same.
- Administered the Municipality's Section 404 General Permit; performed environmental monitoring and Coastal Zone Mgmt (CZM) consistency reviews.
- Undertook public facility site plans and project landscaping reviews.
- Provided staff support to the Geotechnical Advisory Commission, the Urban Design Commission and the Planning and Zoning Commission.
- Updated and maintained existing land use and wetlands GIS map databases.
- Responded to public inquiries and requests for information/assistance.

### 1996 PERFORMANCE OBJECTIVES:

- To undertake analyses of land use, public facilities and transportation facilities in the Anchorage Bowl for the Anchorage Bowl comprehensive plan, including the development of land use and residential density alternatives.
- To complete environmental analyses needed for the Anchorage Bowl comprehensive plan.
- If consultant assistance is not available, to conduct an extensive public participation program as part of updating the Anchorage Bowl comp plan.
- To continue to administer the Municipality's Section 404 General Permits and to perform environmental monitoring and CZM consistency reviews.
- To provide staff assistance to the Geotechnical Advisory Commission, the Urban Design Commission and the Planning and Zoning Commission.
- To update and maintain computerized GIS land use and wetlands databases; and to prepare other GIS maps needed in development of the Anchorage Bowl comprehensive plan, e.g. land use/residential density alternatives.

1996 P R O G R A M P L A N

DEPARTMENT: COMMUNITY PLANNING & DEV DIVISION: PHYSICAL PLANNING  
 PROGRAM: Long Range Planning  
 RESOURCES:

	1994 REVISED			1995 REVISED			1996 BUDGET		
	FT	PT	T	FT	PT	T	FT	PT	T
PERSONNEL:	3	0	0	4	0	0	4	0	0
PERSONAL SERVICES	\$	215,380		\$	264,750		\$	272,690	
OTHER SERVICES		1,800			121,010			7,890	
CAPITAL OUTLAY		0			1,940			1,000	
TOTAL DIRECT COST:	\$	217,180		\$	387,700		\$	281,580	
PROGRAM REVENUES:	\$	3,000		\$	3,000		\$	2,000	

WORK MEASURES:

- Land use plans/studies		9		19		13
- Urban Design Commission landscaping/project reviews		50		60		50
- State/federal permit reviews		70		80		80
- Boards, commissions and committees supported		12		26		19

17 SERVICE LEVELS ARE FUNDED FOR THE DEPARTMENT. THIS PROGRAM HAS LEVELS:  
 7, 16



## 1996 P R O G R A M P L A N

DEPARTMENT: COMMUNITY PLANNING & DEV DIVISION: TRANSPORTATION PLANNING  
PROGRAM: Transportation Planning

### PURPOSE:

To manage and promote the Anchorage Metropolitan Area Transportation Study through the cooperative, coordinated and comprehensive planning process. Activities include annual documentation required to maintain eligibility for federal assistance for highway, transit, and pedestrian improvements.

### 1995 PERFORMANCES:

- Supervised/coordinated the AMATS staff, producing the annual documents required to obtain federal approval and funding for area transportation projects and funding of the transportation planning activities.
- Completed an assessment of the Anchorage transportation planning model.
- Supervised the implementation of the Congestion Mgmt. Program, Phase 2.
- Coordinated the projects review agreement between the ADOT&PF and MOA.
- Supervised the reendorsement of the Anchorage Long-Range Trans. Plan.
- Coordinated the development and adoption of the AMATS Transportation Improvement Program to receive federal funds for transportation projects.
- Prepared a workprogram to update the Anchorage Bowl Transportation Plan in concert with the Anchorage Comprehensive Plan update.
- Completed the update for the Chugiak-Eagle River Long-Range Trans. Plan and its Official Streets and Highways Plan.
- Provided review and comment on transportation planning-related zoning and platting cases, traffic impact analysis and project development reviews.
- Responded to approximately 250-300 public/agency requests for information

### 1996 PERFORMANCE OBJECTIVES:

- Coordination/supervision of AMATS staff, completing required documents to secure federal funding and approval of plan and program to implement transportation improvements.
- Improve and promote the AMATS Public Involvement process and program.
- Supervise the transportation model update and re-calibration.
- Supervise/coordinate the update to the Anchorage transportation plan in concert with the update to the Anchorage Comprehensive Land Use Plan
- Provide continued review and comment on transportation planning-related zoning and platting cases, traffic impact analysis and site plan reviews
- Initiate a transportation plan for Girdwood.

1996 P R O G R A M P L A N

DEPARTMENT: COMMUNITY PLANNING & DEV DIVISION: TRANSPORTATION PLANNING  
 PROGRAM: Transportation Planning  
 RESOURCES:

	1994 REVISED			1995 REVISED			1996 BUDGET		
	FT	PT	T	FT	PT	T	FT	PT	T
PERSONNEL:	5	0	0	5	0	0	4	0	0
PERSONAL SERVICES	\$	298,720		\$	322,200		\$	253,410	
SUPPLIES		2,500			0			0	
OTHER SERVICES		67,330			33,630			25,350	
CAPITAL OUTLAY		9,180			530			570	
TOTAL DIRECT COST:	\$	377,730		\$	356,360		\$	279,330	

WORK MEASURES:

- Supervise staff and coordinate interagency groups		5		5		4
- AMATS meetings/hearings conducted		24		26		24
- Documents/plans/reports produced		12		12		12
- Plans, plat, zoning, and projects reviews		80		100		70
- Transportation network and project modeling		15		25		20

17 SERVICE LEVELS ARE FUNDED FOR THE DEPARTMENT. THIS PROGRAM HAS LEVELS:  
 8, 10

## 1996 P R O G R A M P L A N

DEPARTMENT: COMMUNITY PLANNING & DEV DIVISION: ZONING & PLATTING  
PROGRAM: Zoning and Platting - Administration

### PURPOSE:

To provide administrative, clerical, and technical support to the division; prepare and administer budgets and contracts; operate the public counter; and maintain division computer databases.

### 1995 PERFORMANCES:

- Prepared legal notices for newspaper and mail distribution.
- Routed zoning and platting applications to reviewing agencies and Community Councils.
- Operated the department public counter for Physical Planning and Zoning and Platting.
- Maintained the division computer and manual filing systems.
- Monitored 1995 budget and prepared CY 1996 budget.
- Assembled Planning Commission, Zoning Board of Examiners and Appeals, Platting Board packets for public hearings, work sessions and other special meetings.
- Maintained the Municipality's historical land use maps and records.
- Assisted the public with publications, maps and other zoning, platting and other general land use information.

### 1996 PERFORMANCE OBJECTIVES:

- Prepare legal notices for newspaper and mail distribution.
- Route zoning and platting applications to reviewing agencies and Community Councils.
- Operate the department public counter for Physical Planning and Zoning and Platting.
- Maintain the division computer and manual filing systems.
- Monitor 1996 budget and prepare CY 1997 budget.
- Assemble Planning Commission, Zoning Board of Examiners and Appeals, Platting Board packets for public hearings, work sessions, and other special meetings.
- Maintain the Municipality's historical land use maps and records.
- Assist the public with publications, maps and other zoning, platting and other general land use information.

1996 P R O G R A M P L A N

DEPARTMENT: COMMUNITY PLANNING & DEV DIVISION: ZONING & PLATTING  
 PROGRAM: Zoning and Platting - Administration  
 RESOURCES:

	1994 REVISED			1995 REVISED			1996 BUDGET		
	FT	PT	T	FT	PT	T	FT	PT	T
PERSONNEL:	5	0	0	5	0	0	5	0	0
PERSONAL SERVICES	\$	267,630		\$	264,650		\$	263,190	
SUPPLIES		12,500			14,000			15,500	
OTHER SERVICES		51,330			39,150			36,370	
CAPITAL OUTLAY		1,670			1,090			3,940	
TOTAL DIRECT COST:	\$	333,130		\$	318,890		\$	319,000	
PROGRAM REVENUES:	\$	5,500		\$	3,500		\$	4,620	
WORK MEASURES:									
- Information requests receiving a response		22,185			23,000			22,000	
- Pages of minutes		1,133			1,100			1,100	
- Support for board and commission meetings and administrative hearings		55			58			55	

17 SERVICE LEVELS ARE FUNDED FOR THE DEPARTMENT. THIS PROGRAM HAS LEVELS:  
 2, 5, 15, 17

## 1996 P R O G R A M P L A N

DEPARTMENT: COMMUNITY PLANNING & DEV DIVISION: ZONING & PLATTING  
PROGRAM: Zoning

### PURPOSE:

To process all rezonings, conditional uses, zoning variances, airport height variances, Title 21 ordinance amendments on a comprehensive and timely basis.

### 1995 PERFORMANCES:

- Processed all rezoning, conditional use and zoning variance applications in a comprehensive and timely manner.
- Provided staff support to two boards and commissions and special ad hoc committees and task forces.
- Processed amendments to Title 21 in a timely manner.
- Processed all liquor license zoning reviews.
- Provided support to public counter by responding to inquiries on zoning maps, and other planning, platting and zoning information.
- Coordinated inter-department/agency review of planning cases for compliance with other applicable Municipal and State regulations.
- Provided staff analyses/reports on all planning cases for compliance with Title 21 and comprehensive land use plans.

### 1996 PERFORMANCE OBJECTIVES:

- Process all rezoning, conditional use and zoning variance applications in a comprehensive and timely manner.
- Provide staff support to two boards and commissions and special ad hoc committees and task forces.
- Process amendments to Title 21 in a timely manner.
- Process all liquor license zoning reviews.
- Provide support to public counter by responding to inquiries on zoning maps, and other planning, platting and zoning information.
- Coordinate inter-department/agency review of planning cases for compliance with other applicable Municipal and State regulations.
- Provide staff analyses/reports on all planning cases for compliance with Title 21 and comprehensive land use plans.

1996 P R O G R A M P L A N

DEPARTMENT: COMMUNITY PLANNING & DEV DIVISION: ZONING & PLATTING  
 PROGRAM: Zoning  
 RESOURCES:

	1994 REVISED			1995 REVISED			1996 BUDGET		
	FT	PT	T	FT	PT	T	FT	PT	T
PERSONNEL:	3	0	0	2	0	0	2	0	0
PERSONAL SERVICES	\$	214,610		\$	144,600		\$	149,190	
OTHER SERVICES		900			1,100			1,200	
TOTAL DIRECT COST:	\$	215,510		\$	145,700		\$	150,390	
PROGRAM REVENUES:	\$	81,300		\$	55,000		\$	80,000	
WORK MEASURES:									
- Rezoning, conditional use and variance applications processed			231			200			230
- Respond to public inquiries on case and other information			5,220			4,500			4,500

17 SERVICE LEVELS ARE FUNDED FOR THE DEPARTMENT. THIS PROGRAM HAS LEVELS:

3

1996 PROGRAM PLAN

DEPARTMENT: COMMUNITY PLANNING & DEV DIVISION: ZONING & PLATTING  
PROGRAM: Platting

PURPOSE:

To process all applications for subdivision, vacation of rights-of-way, platting regulation variances, boundary surveys, commercial tracts, and provide professional planning support to Platting Board, Administration, and the Assembly on platting matters.

1995 PERFORMANCES:

- Processed all preliminary plats, final plat, vacations of rights-of-way and platting variances in a comprehensive and timely manner.
- Processed amendments to the platting regulations.
- Provided information to the public on platting issues.
- Provided professional planning support to the Platting Board.
- Administered the short plat process.
- Coordinated inter-departmental agency evaluations of pending subdivision applications.

1996 PERFORMANCE OBJECTIVES:

- Process all preliminary plats, final plats, vacations of rights-of-way and platting variances in a comprehensive and timely manner.
- Process amendments to the platting regulations.
- Provide information to the public on platting issues.
- Provide professional planning support to the Platting Board.
- Administer the short plat process.
- Coordinate inter-departmental agency evaluations of pending subdivision applications.

RESOURCES:

	1994 REVISED			1995 REVISED			1996 BUDGET		
	FT	PT	T	FT	PT	T	FT	PT	T
PERSONNEL:	2	0	0	2	0	0	2	0	0
PERSONAL SERVICES	\$	167,960		\$	166,560		\$	167,310	
OTHER SERVICES		900			1,100			1,700	
TOTAL DIRECT COST:	\$	168,860		\$	167,660		\$	169,010	
PROGRAM REVENUES:	\$	151,300		\$	123,120		\$	123,000	

WORK MEASURES:

- Preliminary and final plats applications processed 310 275 300
- Respond to public inquiries on cases and other information. 7,800 7,000 7,000

17 SERVICE LEVELS ARE FUNDED FOR THE DEPARTMENT. THIS PROGRAM HAS LEVELS:

**DEPARTMENT  
OF  
COMMUNITY PLANNING  
AND DEVELOPMENT**

**FY96  
OPERATING GRANT FUNDED PROGRAMS**

<b>GRANT PROGRAM</b>	<b>FY95 GRANT YR</b>	<b>FY95 POS. FT</b>	<b>FY96 GRANT YR</b>	<b>FY96 POS. FT</b>	<b>GRANT PERIOD</b>
GRANT FUNDING	\$ 3,846,066	5	\$ 3,889,000	5	
COMMUNITY PLANNING & DEVELOPMENT GENERAL GOVERNMENT OPERATING BUDGET	\$ 2,324,270	29	\$ 2,027,060	28	
	<u>\$ 6,170,336</u>	<u>34</u>	<u>\$ 5,916,060</u>	<u>33</u>	

GRANT FUNDING REPRESENTS 62.3% OF THE DEPARTMENTS 1995 TOTAL BUDGET.

GRANT FUNDING REPRESENTS 65.7% OF THE DEPARTMENTS 1996 TOTAL BUDGET.

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) ADMINISTRATION	\$ 490,000	4FT	\$ 491,000 (Estimate)	4FT	Upon Completion
- Provides funds for managing Community Development Block Grant projects.					
CDBG - HOME IMPROVEMENTS	\$ 171,500	1FT	\$ 200,000 (Estimate)	1FT	Upon Completion
- Rehabilitate single-family residential homes, remove physical barriers for disabled and provide emergency home repairs to very low income households.					
CDBG - CAPITAL IMPROVEMENT PROJECTS	\$ 1,424,500		\$ 1,424,500 (Estimate)		Upon Completion
- Provides funds for various Community Development Block Grant projects benefiting low and moderate income and disadvantaged residents.					
CDBG - PUBLIC SERVICES	\$ 364,000		\$ 364,000 (Estimate)		Upon Completion
- Provides operating funds to various non-profit social services agencies based on recommendations developed by the Social Services Task Force.					



<u>GRANT PROGRAM</u>	<u>FY95 GRANT YR</u>	<u>FY95 POS. FT</u>	<u>FY96 GRANT YR</u>	<u>FY96 POS. FT</u>	<u>GRANT PERIOD</u>
FEDERAL HIGHWAY ADMINISTRATION	\$ 415,066		\$ 415,000 (Estimate)		1/1/96 - 12/31/96
- Provides for local and regional transportation studies which are required prior to transit and highway design and construction. Also supports the AMATS program.					
HOME PROGRAM	\$ 924,000		\$ 920,000 (Estimate)		Upon Completion
- Assist low income people under the poverty level with rent and utilities.					
COASTAL ZONE MANAGEMENT	\$ 57,000		\$ 74,500 (Estimate)		7/1/95 - 6/30/96
- Provides for continued implementation of the Coastal Zone Management Program.					
<b>TOTAL</b>	<b>\$ 3,846,066</b>	<b>5FT</b>	<b>\$ 3,889,000</b>	<b>5FT</b>	

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M U N I C I P A L I T Y O F A N C H O R A G E  
1996 DEPARTMENT RANKING

DEPT: 14 -COMMUNITY PLANNING & DEV  
DEPT BUDGET UNIT/  
RANK PROGRAM

SL SVC  
CODE LVL

1 1506-COMMUNITY PLNG & DEV. ADM CB  
0128-Department Administration OF  
SOURCE OF FUNDS, THIS SVC LEVEL: 1  
IGC SUPPORT

1 Provide overall department direction and management of Municipal comprehensive planning and community development efforts; provide liaison to Mayor's Office, Assembly, boards and commissions on planning and development issues. Coordinate and implement community development programs and projects. Oversee the AMATS process

PERSONNEL			PERSONAL	SUPPLIES	OTHER	DEBT	CAPITAL	TOTAL
FT	PT	T	SERVICE		SERVICES	SERVICE	OUTLAY	
2	0	0	136,070	0	6,460	0	570	143,100

2 1531-ZONING & PLATTING ADMIN CB  
0605-Zoning and Platting - Adm OF  
SOURCE OF FUNDS, THIS SVC LEVEL: 4  
IGC SUPPORT  
PROGRAM REVENUES 2,620

1 This level is the minimum level to provide supervision of the Division, professional and clerical staff support to boards and commissions, assists director on department administration matters, development and maintenance of zoning and platting computer database systems, preparation and administration of department budgets.

PERSONNEL			PERSONAL	SUPPLIES	OTHER	DEBT	CAPITAL	TOTAL
FT	PT	T	SERVICE		SERVICES	SERVICE	OUTLAY	
3	0	0	183,020	14,000	15,770	0	1,040	213,830

3 1533-ZONING CB  
0073-Zoning OF  
SOURCE OF FUNDS, THIS SVC LEVEL: 1  
TAX SUPPORT  
IGC SUPPORT  
PROGRAM REVENUES 80,000

1 Minimum level to support a zoning function. A limited number of rezonings, conditional uses and zoning variances will be processed with delays during peak periods. Analysis of zoning applications will be substantially reduced. Response to public inquiries will be very limited.

PERSONNEL			PERSONAL	SUPPLIES	OTHER	DEBT	CAPITAL	TOTAL
FT	PT	T	SERVICE		SERVICES	SERVICE	OUTLAY	
2	0	0	149,190	0	1,200	0	0	150,390

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M U N I C I P A L I T Y O F A N C H O R A G E  
1996 DEPARTMENT RANKING

DEPT: 14 -COMMUNITY PLANNING & DEV

DEPT	BUDGET UNIT/	SL	SVC
RANK	PROGRAM	CODE	LVL

4	1532-PLATTING 0599-Platting	CB	1	Minimum level to support a platting
	SOURCE OF FUNDS, THIS SVC LEVEL:		OF	function. Preliminary and final plats
	TAX SUPPORT		1	will be processed to meet legal
	IGC SUPPORT			deadlines. Analysis of plat applications
	PROGRAM REVENUES 123,000			to guide the Platting Board will be
				substantially limited. Response to
				public inquiries will be very limited.

PERSONNEL			PERSONAL	SUPPLIES	OTHER	DEBT	CAPITAL	TOTAL
FT	PT	T	SERVICE		SERVICES	SERVICE	OUTLAY	
2	0	0	167,310	0	1,700	0	0	169,010

5	1531-ZONING & PLATTING ADMIN 0605-Zoning and Platting - Adm	CO	4	To provide recording secretary service
	SOURCE OF FUNDS, THIS SVC LEVEL:		OF	for Planning Commission, Platting Board,
	IGC SUPPORT		4	and Zoning Board. The service records
				meetings and prepares minutes.

PERSONNEL			PERSONAL	SUPPLIES	OTHER	DEBT	CAPITAL	TOTAL
FT	PT	T	SERVICE		SERVICES	SERVICE	OUTLAY	
0	0	0	0	0	18,000	0	0	18,000

6	1522-PHYSICAL PLANNING ADMIN 0656-Physical Planning Adminis	CB	1	This service level reports directly to
	SOURCE OF FUNDS, THIS SVC LEVEL:		OF	the Director of the Department of
	IGC SUPPORT		1	Community Planning and Development. It
				provides overall administration and
				supervision of the Physical Planning
				Division. It is also charged with
				managing, directing and undertaking
				work on both long-range and current
				planning projects, plus providing
				clerical support to the Division.

PERSONNEL			PERSONAL	SUPPLIES	OTHER	DEBT	CAPITAL	TOTAL
FT	PT	T	SERVICE		SERVICES	SERVICE	OUTLAY	
2	0	0	124,500	0	2,900	0	3,400	130,800

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MUNICIPALITY OF ANCHORAGE  
1996 DEPARTMENT RANKING

DEPT: 14 -COMMUNITY PLANNING & DEV

DEPT RANK	BUDGET UNIT/ PROGRAM	SL CODE	SVC LVL
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7 1525-LONG RANGE PLANNING  
0672-Long Range Planning  
SOURCE OF FUNDS, THIS SVC LEVEL:  
TAX SUPPORT  
IGC SUPPORT  
PROGRAM REVENUES 0

CB 1 This service level enables necessary  
OF long-range planning studies & associated  
4 GIS mapping to be conducted for updating  
the Anch. Bowl Comprehensive Development  
Plan, as required by Code. Such studies  
include land use (commercial, industrial,  
housing and vacant land) analyses and  
a public information program. Service  
level also undertakes special studies  
and staffs the Urban Design Commission.

PERSONNEL			PERSONAL	SUPPLIES	OTHER	DEBT	CAPITAL	TOTAL
FT	PT	T	SERVICE		SERVICES	SERVICE	OUTLAY	
3	0	0	195,190	0	7,890	0	500	203,580

8 1540-TRANSPORTATION PLANNING  
0563-Transportation Planning  
SOURCE OF FUNDS, THIS SVC LEVEL:  
TAX SUPPORT  
IGC SUPPORT

CB 1 To provide AMATS supervision and mini-  
OF mum requirements for annual reporting  
3 (Unified Work Program, quarterly  
reports, annual funding reports  
and annual public report) and work  
task supervision. Private project  
review would occur in 50% of the  
cases at this level. The minimum work  
would be undertaken for air quality  
and model runs for plan analysis.

PERSONNEL			PERSONAL	SUPPLIES	OTHER	DEBT	CAPITAL	TOTAL
FT	PT	T	SERVICE		SERVICES	SERVICE	OUTLAY	
3	0	0	175,910	0	17,600	0	570	194,080

9 1524-CURRENT PLANNING  
0667-Planning - Land Use  
SOURCE OF FUNDS, THIS SVC LEVEL:  
TAX SUPPORT  
IGC SUPPORT  
PROGRAM REVENUES 35,940

CB 1 This service level has supervisory/line  
OF responsibility for current planning.  
2 Services include coordination of school  
site selection studies; coordination  
with other Municipal agencies and the  
public; and responsibility for special  
projects, e.g., development of measures  
designed to implement recommendations of  
the Girdwood Area Plan & amendments to  
the Hillside Wastewater Management Plan.

PERSONNEL			PERSONAL	SUPPLIES	OTHER	DEBT	CAPITAL	TOTAL
FT	PT	T	SERVICE		SERVICES	SERVICE	OUTLAY	
2	0	0	159,880	0	3,350	0	1,000	164,230

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MUNICIPALITY OF ANCHORAGE  
1996 DEPARTMENT RANKING

DEPT: 14 -COMMUNITY PLANNING & DEV

DEPT	BUDGET UNIT/	SL	SVC
RANK	PROGRAM	CODE	LVL

10	1540-TRANSPORTATION PLANNING	CO	2	This level provides staff to complete required work tasks from Unified Work Program. To include: Congestion Mgmt. Program, Phase 2, reendorse the Anch. LRTP, complete the Chugiak/ER LRTP and OSHP update, define the land use/trans data for update to Anch. Bowl Comp Plan & the trans. plan computer model, timely reviews 70% of plats, zoning cases, and traffic impact analysis submitted.
	0563-Transportation Planning		0F	
	SOURCE OF FUNDS, THIS SVC LEVEL:		3	
	TAX SUPPORT			
	IGC SUPPORT			

PERSONNEL			PERSONAL	SUPPLIES	OTHER	DEBT	CAPITAL	TOTAL
FT	PT	T	SERVICE		SERVICES	SERVICE	OUTLAY	
1	0	0	77,500	0	7,750	0	0	85,250

11	1511-RESEARCH	CB	1	Manager Research & Technical Services Division; Census Information Center. Researches, analyzes & prepares reports on population, housing and economy. Publishess Anchorage Indicators. Responds to information requests and supports other Municipal planning efforts.
	0098-Economic and Demographic		0F	
	SOURCE OF FUNDS, THIS SVC LEVEL:		3	
	TAX SUPPORT			
	IGC SUPPORT			
	PROGRAM REVENUES			7,500

PERSONNEL			PERSONAL	SUPPLIES	OTHER	DEBT	CAPITAL	TOTAL
FT	PT	T	SERVICE		SERVICES	SERVICE	OUTLAY	
1	0	0	76,640	1,200	2,300-	0	3,300	78,840

12	1513-TECHNICAL SERVICES	CB	1	Update official zoning and service area maps. Produce copies of maps and respond to phone, walk-in, and mail inquiries. Perform routine cartographics and updates department maps. Provide only minimum GIS support: maintain key department GIS layers and prepare routine GIS maps.
	0494-Technical Services		0F	
	SOURCE OF FUNDS, THIS SVC LEVEL:		4	
	IGC SUPPORT			
	PROGRAM REVENUES			11,000

PERSONNEL			PERSONAL	SUPPLIES	OTHER	DEBT	CAPITAL	TOTAL
FT	PT	T	SERVICE		SERVICES	SERVICE	OUTLAY	
2	0	0	157,280	3,500	8,150	0	4,250	173,180

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M U N I C I P A L I T Y O F A N C H O R A G E  
1996 DEPARTMENT RANKING

DEPT: 14 -COMMUNITY PLANNING & DEV  
DEPT BUDGET UNIT/  
RANK PROGRAM

SL SVC  
CODE LVL

13 1511-RESEARCH  
0098-Economic and Demographic  
SOURCE OF FUNDS, THIS SVC LEVEL:  
TAX SUPPORT  
IGC SUPPORT  
PROGRAM REVENUES 4,000

CO 3 Maintains population, housing & economi  
OF data base to develop a forecast model.  
3 Assists in analysis and preparation of  
reports. Produces GIS census maps for  
Anchorage. Conducts quarterly cost-of-  
living survey. Responds to information  
requests.

PERSONNEL			PERSONAL	SUPPLIES	OTHER	DEBT	CAPITAL	TOTAL
FT	PT	T	SERVICE		SERVICES	SERVICE	OUTLAY	
1	0	0	64,750	0	750	0	3,600	69,100

14 1513-TECHNICAL SERVICES  
0494-Technical Services  
SOURCE OF FUNDS, THIS SVC LEVEL:  
IGC SUPPORT  
PROGRAM REVENUES 14,000

CO 2 Funds a GIS specialist to maintain  
OF GIS support for the dept. and all other  
4 MOA depts. Prepares report and display  
maps and performs computer analysis.  
Maintains many of the dept's. GIS map  
layers and data. If this level is not  
funded, the dept. and other MOA agencies  
that rely on GIS map products and  
customized mapping will not receive  
this service.

PERSONNEL			PERSONAL	SUPPLIES	OTHER	DEBT	CAPITAL	TOTAL
FT	PT	T	SERVICE		SERVICES	SERVICE	OUTLAY	
1	0	0	64,750	2,000	1,750	0	0	68,500

15 1531-ZONING & PLATTING ADMIN  
0605-Zoning and Platting - Adm  
SOURCE OF FUNDS, THIS SVC LEVEL:  
IGC SUPPORT

CO 3 This level will add a second clerical  
OF position to provide and maintain the  
4 current level of clerical support for  
the division. Response time to public  
inquiries and processing of zoning and  
platting applications will return to  
acceptable levels. A minimum number of  
minutes would be prepared for the  
boards and commissions.

PERSONNEL			PERSONAL	SUPPLIES	OTHER	DEBT	CAPITAL	TOTAL
FT	PT	T	SERVICE		SERVICES	SERVICE	OUTLAY	
1	0	0	38,390	0	250	0	200	38,840

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M U N I C I P A L I T Y O F A N C H O R A G E  
 1996 DEPARTMENT RANKING

DEPT: 14 -COMMUNITY PLANNING & DEV

DEPT RANK	BUDGET UNIT/ PROGRAM	SL CODE	SVC LVL	
16	1525-LONG RANGE PLANNING 0672-Long Range Planning SOURCE OF FUNDS, THIS SVC LEVEL: TAX SUPPORT IGC SUPPORT PROGRAM REVENUES 2,000	CO	2 OF 4	This service level is responsible for administering the Wetlands Management Program, the Municipality's General Permit, providing 404 permit assistance and review/reconciliation to private development, as well as providing staff support to the Geotechnical Advisory Commission.

PERSONNEL			PERSONAL	SUPPLIES	OTHER	DEBT	CAPITAL	TOTAL
FT	PT	T	SERVICE		SERVICES	SERVICE	OUTLAY	
1	0	0	77,500	0	0	0	500	78,000

17	1531-ZONING & PLATTING ADMIN 0605-Zoning and Platting - Adm SOURCE OF FUNDS, THIS SVC LEVEL: IGC SUPPORT PROGRAM REVENUES 2,000	CO	2 OF 4	To provide and maintain full-time public counter service. Adds an Assistant Planning Technician full-time to increase the number of public counter hours to 45 and further reduces the response time for both inquiries and the processing of applications and planning cases.
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PERSONNEL			PERSONAL	SUPPLIES	OTHER	DEBT	CAPITAL	TOTAL
FT	PT	T	SERVICE		SERVICES	SERVICE	OUTLAY	
1	0	0	41,780	1,500	2,350	0	2,700	48,330

SUBTOTAL OF FUNDED SERVICE LEVELS, COMMUNITY PLANNING & DEV . . . . .

PERSONNEL			PERSONAL	SUPPLIES	OTHER	DEBT	CAPITAL	TOTAL
FT	PT	T	SERVICE		SERVICES	SERVICE	OUTLAY	
28	0	0	1,889,660	22,200	93,570	0	21,630	2,027,060

----- DEPARTMENT OF COMMUNITY PLANNING & DEV FUNDING LINE -----  
 . . . . . 2,027,060

18	1511-RESEARCH 0098-Economic and Demographic SOURCE OF FUNDS, THIS SVC LEVEL: TAX SUPPORT IGC SUPPORT PROGRAM REVENUES 9,500	ND	2 OF 3	Update Anchorage housing stock & conduct a vacancy survey. Info would be used to make 1996 population estimate. Would also be used for Anchorage Bowl Comp Plan, Transportation planning, HUD Consolidated Plan, School District projections, utility and business planning. Survey will be funded by the School District,
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M U N I C I P A L I T Y O F A N C H O R A G E  
1996 DEPARTMENT RANKING

DEPT: 14 -COMMUNITY PLANNING & DEV  
DEPT BUDGET UNIT/  
RANK PROGRAM

SL SVC  
CODE LVL

AMATS and CDBG.

PERSONNEL			PERSONAL	SUPPLIES	OTHER	DEBT	CAPITAL	TOTAL
FT	PT	T	SERVICE		SERVICES	SERVICE	OUTLAY	
0	0	0	0	0	16,000	0	0	16,000

19	1513-TECHNICAL SERVICES 0494-Technical Services				CO	3	Utilization of prior years contract monies to produce: zoning booklets for public availability, colored aerial photography to monitor community development and an automated retrieval system for frequently accessed demographic and economic information.
	SOURCE OF FUNDS, THIS SVC LEVEL: TAX SUPPORT					4	
	PROGRAM REVENUES	28,500					

PERSONNEL			PERSONAL	SUPPLIES	OTHER	DEBT	CAPITAL	TOTAL
FT	PT	T	SERVICE		SERVICES	SERVICE	OUTLAY	
0	0	0	0	0	34,780	0	0	34,780

20	1525-LONG RANGE PLANNING 0672-Long Range Planning				ND	3	This service level involves retaining consultant services to guide the public participation portion of the Anchorage Bowl comprehensive plan & the long range transportation plan. This field is now highly specialized and consultants are routinely retained, especially for large projects. The objective is to obtain informed public consent in developing recommendations for sound public policy
	SOURCE OF FUNDS, THIS SVC LEVEL: TAX SUPPORT					4	

PERSONNEL			PERSONAL	SUPPLIES	OTHER	DEBT	CAPITAL	TOTAL
FT	PT	T	SERVICE		SERVICES	SERVICE	OUTLAY	
0	0	0	0	0	50,000	0	0	50,000

21	1524-CURRENT PLANNING 0667-Planning - Land Use				NP	2	This service level is needed to perform additional school site selection studies requested by the School District and is wholly funded by ASD. The school site selection process has traditionally been undertaken by the Current Planning section. The primary objective of such studies is to ensure that the most
	SOURCE OF FUNDS, THIS SVC LEVEL: PROGRAM REVENUES	60,000				2	



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M U N I C I P A L I T Y O F A N C H O R A G E  
1996 DEPARTMENT RANKING

DEPT: 14 -COMMUNITY PLANNING & DEV

DEPT	BUDGET UNIT/	SL	SVC
RANK	PROGRAM	CODE	LVL

suitable sites in terms of location and physical characteristics are selected.

PERSONNEL			PERSONAL		OTHER	DEBT	CAPITAL	
FT	PT	T	SERVICE	SUPPLIES	SERVICES	SERVICE	OUTLAY	TOTAL
1	0	0	52,930	0	500	0	500	53,930

22	1540-TRANSPORTATION PLANNING 0563-Transportation Planning	CO	3	This level provides staff to address and complete federal mandated tasks identified in the Trans./AMATS workprogram to include: implementation of congestion mngt. program, public involvement prog. responding to community/agency/gov't information requests, land use/trans data for Anch. Bowl Comp Plan update, contract oversight, timely review of 90% of plats zoning cases and external report reviews
	SOURCE OF FUNDS, THIS SVC LEVEL:		3	
	TAX SUPPORT			
	IGC SUPPORT			

PERSONNEL			PERSONAL		OTHER	DEBT	CAPITAL	
FT	PT	T	SERVICE	SUPPLIES	SERVICES	SERVICE	OUTLAY	TOTAL
1	0	0	54,060	0	5,500	0	0	59,560

23	1525-LONG RANGE PLANNING 0672-Long Range Planning	ND	4	This position will enable the Division to initiate neighborhood planning activities. These are already underway in several inner city neighborhoods, but the Division can only offer very limited assistance because of a lack of staff time. It is very important that the Division work with neighborhoods to ensure that community and neighborhood goals are complementary.
	SOURCE OF FUNDS, THIS SVC LEVEL:		4	
	TAX SUPPORT			

PERSONNEL			PERSONAL		OTHER	DEBT	CAPITAL	
FT	PT	T	SERVICE	SUPPLIES	SERVICES	SERVICE	OUTLAY	TOTAL
1	0	0	52,930	0	500	0	250	53,680

24	1513-TECHNICAL SERVICES 0494-Technical Services	ND	4	This level will add a Cartographer I to support the GIS system. This person will maintain GIS zoning and environmental databases which are used in various planning projects. The Cartographer I will assist the Cartographer II's in major planning projects that require extensive
	SOURCE OF FUNDS, THIS SVC LEVEL:		4	
	IGC SUPPORT			

BPAB010R  
 09/19/95  
 163529

M U N I C I P A L I T Y O F A N C H O R A G E  
 1996 DEPARTMENT RANKING

DEPT: 14 -COMMUNITY PLANNING & DEV  
 DEPT BUDGET UNIT/  
 RANK PROGRAM

SL SVC  
 CODE LVL

GIS, cartographic, and graphic support.

PERSONNEL			PERSONAL	SUPPLIES	OTHER	DEBT	CAPITAL	TOTAL
FT	PT	T	SERVICE		SERVICES	SERVICE	OUTLAY	
1	0	0	44,990	1,000	1,350	0	0	47,340

TOTALS FOR DEPARTMENT OF COMMUNITY PLANNING & DEV , FUNDED AND UNFUNDED . . . . .

PERSONNEL			PERSONAL	SUPPLIES	OTHER	DEBT	CAPITAL	TOTAL
FT	PT	T	SERVICE		SERVICES	SERVICE	OUTLAY	
32	0	0	2,094,570	23,200	202,200	0	22,380	2,342,350