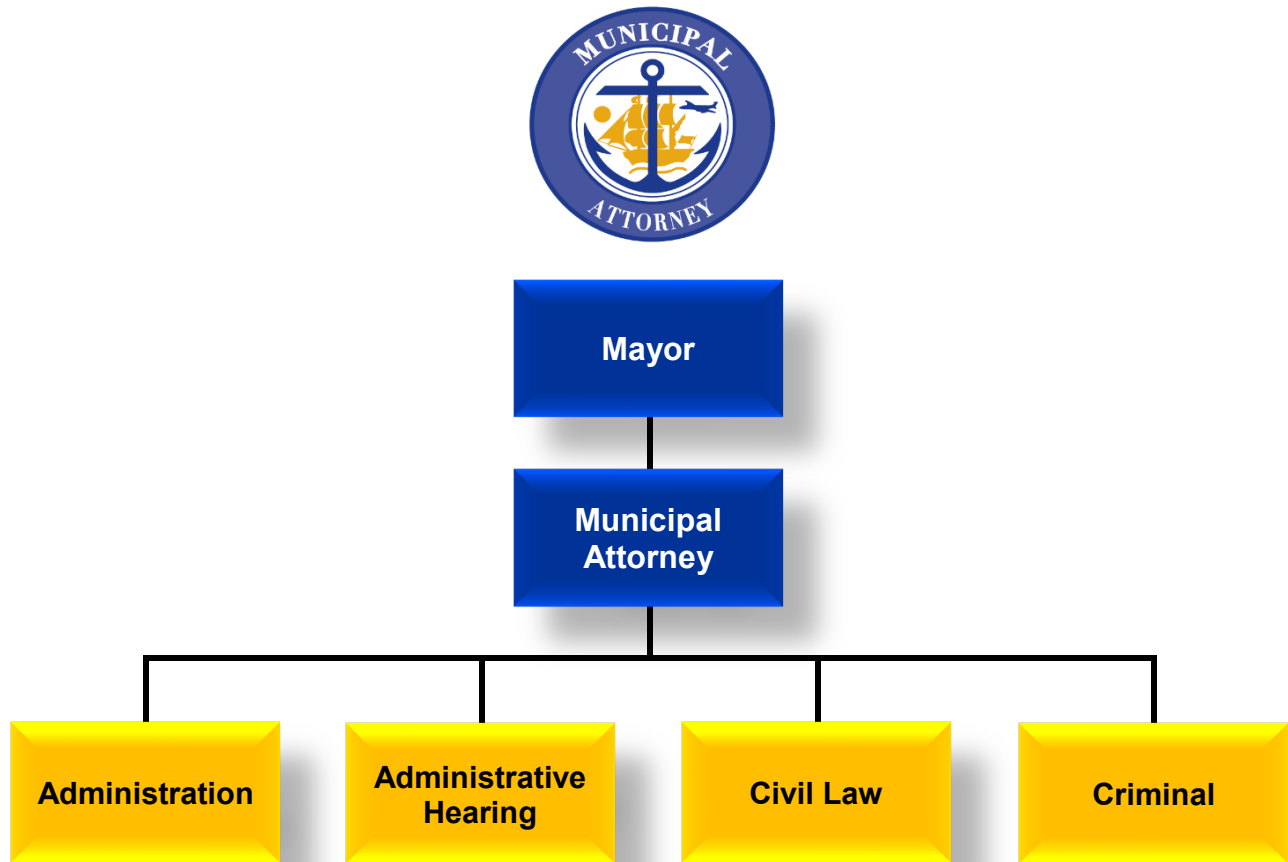


Municipal Attorney



Municipal Attorney

Description

The legal department serves as chief legal counsel to the MOA including the Mayor, the Assembly, and all executive departments, agencies, authorities, boards, and commissions. The department supervises and controls all civil and criminal legal services performed by the department and supervises contract counsel for MOA, including indigent defense.

Municipal Attorney (907)343-4535
632 W 6th Ave Anchorage, AK 99501
<https://www.muni.org/Departments/legal>

Department Services/Divisions

- Civil Law: Provide legal counsel, support, and advice on specific legislation, the Municipal Code, Charter, legislative procedures, the responsibilities and authority of the Municipality, represent the Municipality and its officials and employees in civil litigation, and create and review legal documents.
- Criminal Law (Prosecution): Prosecute misdemeanor and traffic offenses under the Anchorage Municipal Code. Includes aiding police investigation, evaluating and filing charges, conducting criminal trials, enforcing conditions of probation, motions and appeals, and assisting victims.
- Administrative Hearing Office (AHO): Provide for the adjudication of certain Municipal Code violations and conduct hearings on certain appeals of administrative actions of Municipal Agencies within the scope of its jurisdiction established by the code.

Department Goals that Contribute to Achieving the Mayor's Mission:



Good Government – Ensuring ethical and accountable government, balancing the budget, and delivering quality, effective government services.

- Develop and maintain institutional knowledge through effective recruitment and retention of attorneys and legal staff.
- Provide timely, effective, ethical advice to all municipal departments to help them better serve municipal employees and the public.
- Maintain high quality, efficient production of legal services through low turnover rate of professional staff, and successful completion by attorneys of subject matter training/continuing legal education.
- Effectively defend or pursue municipal interests through negotiation, communication, and litigation where necessary.
- Avoid or mitigate undue municipal liability.
- Litigate efficiently by building-inhouse expertise, with the goal of improving timeframe between hearing and decision and achieving a low incidence of remand or reversal on appeal in litigation.
- Oversee indigent defense contracts to ensure that defendants' constitutional rights are protected.
- Provide speedy and just resolution in administrative hearings.
- Build and maintain public trust in the Municipality by ensuring lawful, ethical municipal operations.



Safe Streets and Trails – Creating a safer, healthier Anchorage for all by addressing homelessness, investing in crisis response services and public

health, cleaning up our parks, trails and public spaces, and staffing up our public safety departments.

- Provide effective, timely assistance to law enforcement (APD and AFD).
- Assist law enforcement in increasing transparency in accordance with federal, state, and municipal law.
- Support Municipal Prosecution to ensure that misdemeanor crimes affecting daily life and safety within Anchorage are handled appropriately, either through prosecution or diversion programs to reduce recidivism.
- Support the Homelessness Coordinator, administration, municipal departments, and Assembly in creating and applying effective and legally sound laws and policies to address issues arising from homelessness.



Building Our Future – Laying the foundation for a more prosperous future through housing solutions, economic development and investments in childcare, public infrastructure and quality of life.

- Support departments with a role in Anchorage’s economic, energy and housing development.
- Assist departments, administration, and Assembly in efforts to communicate and coordinate on shared goals.
- Advise administration on policies and proposed code changes to improve the Municipality’s ability to recruit and retain qualified employees.

Municipal Attorney Department Summary

| | 2024 Actuals Unaudited | 2025 Revised | 2026 Proposed | 26 v 25 % Chg |
|-------------------------------------|------------------------------|------------------|------------------|------------------|
| Direct Cost by Division | | | | |
| ATY Administration | 1,983,097 | 2,338,651 | 2,163,847 | (7.47%) |
| ATY Administrative Hearing | 301,801 | 314,347 | 319,375 | 1.60% |
| ATY Civil Law | 2,286,840 | 2,925,527 | 3,100,260 | 5.97% |
| ATY Criminal | 3,243,294 | 4,212,243 | 4,341,732 | 3.07% |
| Direct Cost Total | 7,815,031 | 9,790,768 | 9,925,214 | 1.37% |
| Intragovernmental Charges | | | | |
| Charges by/to Other Departments | (5,929,795) | (7,388,388) | (7,752,863) | 4.93% |
| Function Cost Total | 1,885,237 | 2,402,380 | 2,172,351 | (9.58%) |
| Program Generated Revenue | (511,445) | (717,320) | (641,000) | (10.64%) |
| Net Cost Total | 1,373,792 | 1,685,060 | 1,531,351 | (9.12%) |
| Direct Cost by Category | | | | |
| Salaries and Benefits | 5,793,533 | 7,504,433 | 7,665,568 | 2.15% |
| Supplies | 129,595 | 27,034 | 27,034 | - |
| Travel | 9,678 | 10,000 | 10,000 | - |
| Contractual/Other Services | 1,877,542 | 2,249,301 | 2,222,612 | (1.19%) |
| Debt Service | 4,684 | - | - | - |
| Direct Cost Total | 7,815,031 | 9,790,768 | 9,925,214 | 1.37% |
| Position Summary as Budgeted | | | | |
| Full-Time | 46 | 46 | 46 | - |
| Part-Time | - | - | - | - |
| Position Total | 46 | 46 | 46 | - |

Municipal Attorney

Reconciliation from 2025 Revised Budget to 2026 Proposed Budget

| | Direct Costs | Positions | | |
|--|------------------|-----------|----------|----------|
| | | FT | PT | Seas/T |
| 2025 Revised Budget | 9,790,768 | 46 | - | - |
| Changes in Existing Programs/Funding for 2026 | | | | |
| - Salaries and benefits adjustments | 136,049 | - | - | - |
| - Fleet | (1,603) | - | - | - |
| 2026 Continuation Level | 9,925,214 | 46 | - | - |
| 2026 Proposed Budget Changes | | | | |
| - None | - | - | - | - |
| 2026 Proposed Budget | 9,925,214 | 46 | - | - |

Municipal Attorney Division Summary

ATY Administration

(Fund Center # 115450, 115479, 115400)

| | 2024 Actuals Unaudited | 2025 Revised | 2026 Proposed | 26 v 25 % Chg |
|--|------------------------------|------------------|------------------|------------------|
| Direct Cost by Category | | | | |
| Salaries and Benefits | 345,012 | 431,019 | 429,951 | (0.25%) |
| Supplies | 90,121 | 1,080 | 1,080 | - |
| Travel | 7,891 | - | - | - |
| Contractual/Other Services | 1,540,073 | 1,906,552 | 1,732,816 | (9.11%) |
| Equipment, Furnishings | - | - | - | - |
| Manageable Direct Cost Total | 1,983,097 | 2,338,651 | 2,163,847 | (7.47%) |
| Debt Service | - | - | - | - |
| Depreciation/Amortization | - | - | - | - |
| Non-Manageable Direct Cost Total | - | - | - | - |
| Direct Cost Total | 1,983,097 | 2,338,651 | 2,163,847 | - |
| Intragovernmental Charges | | | | |
| Charges by/to Other Departments | (415,625) | (392,271) | (437,496) | 11.53% |
| Function Cost Total | 1,567,472 | 1,946,380 | 1,726,351 | (11.30%) |
| Program Generated Revenue by Fund | | | | |
| Fund 101000 - Areawide General | 193,680 | 261,320 | 195,000 | (25.38%) |
| Program Generated Revenue Total | 193,680 | 261,320 | 195,000 | (25.38%) |
| Net Cost Total | 1,373,792 | 1,685,060 | 1,531,351 | (9.12%) |
| Position Summary as Budgeted | | | | |
| Full-Time | 2 | 2 | 2 | - |
| Position Total | 2 | 2 | 2 | - |

Municipal Attorney**Division Detail****ATY Administration**

(Fund Center # 115450, 115479, 115400)

| | 2024 Actuals Unaudited | 2025 Revised | 2026 Proposed | 26 v 25 % Chg |
|--|------------------------------|------------------|------------------|------------------|
| Direct Cost by Category | | | | |
| Salaries and Benefits | 345,012 | 431,019 | 429,951 | (0.25%) |
| Supplies | 90,121 | 1,080 | 1,080 | - |
| Travel | 7,891 | - | - | - |
| Contractual/Other Services | 1,540,073 | 1,906,552 | 1,732,816 | (9.11%) |
| Manageable Direct Cost Total | 1,983,097 | 2,338,651 | 2,163,847 | (7.47%) |
| Debt Service | - | - | - | - |
| Non-Manageable Direct Cost Total | - | - | - | - |
| Direct Cost Total | 1,983,097 | 2,338,651 | 2,163,847 | (7.47%) |
| Intragovernmental Charges | | | | |
| Charges by/to Other Departments | (415,625) | (392,271) | (437,496) | 11.53% |
| Program Generated Revenue | | | | |
| 406625 - Reimbursed Cost-NonGrant Funded | 193,259 | 261,320 | 195,000 | (25.38%) |
| 408380 - Prior Year Expense Recovery | 420 | - | - | - |
| Program Generated Revenue Total | 193,680 | 261,320 | 195,000 | (25.38%) |
| Net Cost | | | | |
| Direct Cost Total | 1,983,097 | 2,338,651 | 2,163,847 | (7.47%) |
| Charges by/to Other Departments Total | (415,625) | (392,271) | (437,496) | 11.53% |
| Program Generated Revenue Total | (193,680) | (261,320) | (195,000) | (25.38%) |
| Net Cost Total | 1,373,792 | 1,685,060 | 1,531,351 | (9.12%) |

Position Detail as Budgeted

| | 2024 Revised | | 2025 Revised | | 2026 Proposed | |
|--|--------------|-----------|--------------|-----------|---------------|-----------|
| | Full Time | Part Time | Full Time | Part Time | Full Time | Part Time |
| Municipal Attorney | 1 | - | 1 | - | 1 | - |
| Special Administrative Assistant II | 1 | - | 1 | - | 1 | - |
| Position Detail as Budgeted Total | 2 | - | 2 | - | 2 | - |

Municipal Attorney
Division Summary
ATY Administrative Hearing
(Fund Center # 115300)

| | 2024 Actuals Unaudited | 2025 Revised | 2026 Proposed | 26 v 25 % Chg |
|--|------------------------------|-----------------|------------------|------------------|
| Direct Cost by Category | | | | |
| Salaries and Benefits | 301,801 | 314,347 | 319,375 | 1.60% |
| Travel | - | - | - | - |
| Contractual/Other Services | - | - | - | - |
| Manageable Direct Cost Total | 301,801 | 314,347 | 319,375 | 1.60% |
| Debt Service | - | - | - | - |
| Non-Manageable Direct Cost Total | - | - | - | - |
| Direct Cost Total | 301,801 | 314,347 | 319,375 | - |
| Intragovernmental Charges | | | | |
| Charges by/to Other Departments | (301,326) | (313,347) | (318,375) | 1.60% |
| Function Cost Total | 475 | 1,000 | 1,000 | - |
| Program Generated Revenue by Fund | | | | |
| Fund 101000 - Areawide General | 475 | 1,000 | 1,000 | - |
| Program Generated Revenue Total | 475 | 1,000 | 1,000 | - |
| Net Cost Total | - | - | - | - |
| Position Summary as Budgeted | | | | |
| Full-Time | 2 | 2 | 2 | - |
| Position Total | 2 | 2 | 2 | - |

Municipal Attorney
Division Detail
ATY Administrative Hearing
(Fund Center # 115300)

| | 2024 Actuals Unaudited | 2025 Revised | 2026 Proposed | 26 v 25 % Chg |
|---|------------------------------|-----------------|------------------|------------------|
| Direct Cost by Category | | | | |
| Salaries and Benefits | 301,801 | 314,347 | 319,375 | 1.60% |
| Travel | - | - | - | - |
| Manageable Direct Cost Total | 301,801 | 314,347 | 319,375 | 1.60% |
| Debt Service | - | - | - | - |
| Non-Manageable Direct Cost Total | - | - | - | - |
| Direct Cost Total | 301,801 | 314,347 | 319,375 | 1.60% |
| Intragovernmental Charges | | | | |
| Charges by/to Other Departments | (301,326) | (313,347) | (318,375) | 1.60% |
| Program Generated Revenue | | | | |
| 407050 - Other Fines & Forfeitures | 275 | 1,000 | 1,000 | - |
| 408380 - Prior Year Expense Recovery | 200 | - | - | - |
| Program Generated Revenue Total | 475 | 1,000 | 1,000 | - |
| Net Cost | | | | |
| Direct Cost Total | 301,801 | 314,347 | 319,375 | 1.60% |
| Charges by/to Other Departments Total | (301,326) | (313,347) | (318,375) | 1.60% |
| Program Generated Revenue Total | (475) | (1,000) | (1,000) | - |
| Net Cost Total | - | - | - | - |

Position Detail as Budgeted

| | 2024 Revised | | 2025 Revised | | 2026 Proposed | |
|--|--------------|-----------|--------------|-----------|---------------|-----------|
| | Full Time | Part Time | Full Time | Part Time | Full Time | Part Time |
| Legal Secretary III | 1 | - | 1 | - | 1 | - |
| Municipal Attorney II | 1 | - | 1 | - | 1 | - |
| Position Detail as Budgeted Total | 2 | - | 2 | - | 2 | - |

Municipal Attorney Division Summary

ATY Civil Law

(Fund Center # 115100)

| | 2024 Actuals Unaudited | 2025 Revised | 2026 Proposed | 26 v 25 % Chg |
|--|------------------------------|------------------|------------------|------------------|
| Direct Cost by Category | | | | |
| Salaries and Benefits | 2,057,455 | 2,775,867 | 2,801,950 | 0.94% |
| Supplies | 24,321 | 10,930 | 10,930 | - |
| Travel | 1,787 | 10,000 | 10,000 | - |
| Contractual/Other Services | 203,277 | 128,730 | 277,380 | 115.47% |
| Equipment, Furnishings | - | - | - | - |
| Manageable Direct Cost Total | 2,286,840 | 2,925,527 | 3,100,260 | 5.97% |
| Debt Service | - | - | - | - |
| Non-Manageable Direct Cost Total | - | - | - | - |
| Direct Cost Total | 2,286,840 | 2,925,527 | 3,100,260 | - |
| Intragovernmental Charges | | | | |
| Charges by/to Other Departments | (2,284,795) | (2,915,527) | (3,097,260) | 6.23% |
| Function Cost Total | 2,045 | 10,000 | 3,000 | (70.00%) |
| Program Generated Revenue by Fund | | | | |
| Fund 101000 - Areawide General | 2,045 | 10,000 | 3,000 | (70.00%) |
| Program Generated Revenue Total | 2,045 | 10,000 | 3,000 | (70.00%) |
| Net Cost Total | - | - | - | - |
| Position Summary as Budgeted | | | | |
| Full-Time | 15 | 15 | 15 | - |
| Position Total | 15 | 15 | 15 | - |

Municipal Attorney**Division Detail****ATY Civil Law**

(Fund Center # 115100)

| | 2024 Actuals Unaudited | 2025 Revised | 2026 Proposed | 26 v 25 % Chg |
|--|------------------------------|------------------|------------------|------------------|
| Direct Cost by Category | | | | |
| Salaries and Benefits | 2,057,455 | 2,775,867 | 2,801,950 | 0.94% |
| Supplies | 24,321 | 10,930 | 10,930 | - |
| Travel | 1,787 | 10,000 | 10,000 | - |
| Contractual/Other Services | 203,277 | 128,730 | 277,380 | 115.47% |
| Manageable Direct Cost Total | 2,286,840 | 2,925,527 | 3,100,260 | 5.97% |
| Debt Service | - | - | - | - |
| Non-Manageable Direct Cost Total | - | - | - | - |
| Direct Cost Total | 2,286,840 | 2,925,527 | 3,100,260 | 5.97% |
| Intragovernmental Charges | | | | |
| Charges by/to Other Departments | (2,284,795) | (2,915,527) | (3,097,260) | 6.23% |
| Program Generated Revenue | | | | |
| 406625 - Reimbursed Cost-NonGrant Funded | - | 5,000 | 2,000 | (60.00%) |
| 408380 - Prior Year Expense Recovery | 2,045 | - | - | - |
| 408580 - Miscellaneous Revenues | - | 5,000 | 1,000 | (80.00%) |
| Program Generated Revenue Total | 2,045 | 10,000 | 3,000 | (70.00%) |
| Net Cost | | | | |
| Direct Cost Total | 2,286,840 | 2,925,527 | 3,100,260 | 5.97% |
| Charges by/to Other Departments Total | (2,284,795) | (2,915,527) | (3,097,260) | 6.23% |
| Program Generated Revenue Total | (2,045) | (10,000) | (3,000) | (70.00%) |
| Net Cost Total | - | - | - | - |

Position Detail as Budgeted

| | 2024 Revised | | 2025 Revised | | 2026 Proposed | |
|--|--------------|-----------|--------------|-----------|---------------|-----------|
| | Full Time | Part Time | Full Time | Part Time | Full Time | Part Time |
| Deputy Municipal Attorney | 1 | - | 1 | - | 1 | - |
| Legal Secretary III | 3 | - | 3 | - | 3 | - |
| Municipal Attorney I | 3 | - | 4 | - | 4 | - |
| Municipal Attorney II | 8 | - | 7 | - | 7 | - |
| Position Detail as Budgeted Total | 15 | - | 15 | - | 15 | - |

Municipal Attorney Division Summary

ATY Criminal

(Fund Center # 115200)

| | 2024 Actuals Unaudited | 2025 Revised | 2026 Proposed | 26 v 25 % Chg |
|--|------------------------------|------------------|------------------|------------------|
| Direct Cost by Category | | | | |
| Salaries and Benefits | 3,089,265 | 3,983,200 | 4,114,292 | 3.29% |
| Supplies | 15,153 | 15,024 | 15,024 | - |
| Travel | - | - | - | - |
| Contractual/Other Services | 134,191 | 214,019 | 212,416 | (0.75%) |
| Equipment, Furnishings | - | - | - | - |
| Manageable Direct Cost Total | 3,238,610 | 4,212,243 | 4,341,732 | 3.07% |
| Debt Service | 4,684 | - | - | - |
| Depreciation/Amortization | - | - | - | - |
| Non-Manageable Direct Cost Total | 4,684 | - | - | - |
| Direct Cost Total | 3,243,294 | 4,212,243 | 4,341,732 | - |
| Intragovernmental Charges | | | | |
| Charges by/to Other Departments | (2,928,048) | (3,767,243) | (3,899,732) | 3.52% |
| Function Cost Total | 315,245 | 445,000 | 442,000 | (0.67%) |
| Program Generated Revenue by Fund | | | | |
| Fund 101000 - Areawide General | 315,245 | 445,000 | 442,000 | (0.67%) |
| Program Generated Revenue Total | 315,245 | 445,000 | 442,000 | (0.67%) |
| Net Cost Total | - | - | - | - |
| Position Summary as Budgeted | | | | |
| Full-Time | 27 | 27 | 27 | - |
| Position Total | 27 | 27 | 27 | - |

Municipal Attorney**Division Detail****ATY Criminal**

(Fund Center # 115200)

| | 2024 Actuals Unaudited | 2025 Revised | 2026 Proposed | 26 v 25 % Chg |
|--|------------------------------|------------------|------------------|------------------|
| Direct Cost by Category | | | | |
| Salaries and Benefits | 3,089,265 | 3,983,200 | 4,114,292 | 3.29% |
| Supplies | 15,153 | 15,024 | 15,024 | - |
| Travel | - | - | - | - |
| Contractual/Other Services | 134,191 | 214,019 | 212,416 | (0.75%) |
| Manageable Direct Cost Total | 3,238,610 | 4,212,243 | 4,341,732 | 3.07% |
| Debt Service | 4,684 | - | - | - |
| Non-Manageable Direct Cost Total | 4,684 | - | - | - |
| Direct Cost Total | 3,243,294 | 4,212,243 | 4,341,732 | 3.07% |
| Intragovernmental Charges | | | | |
| Charges by/to Other Departments | (2,928,048) | (3,767,243) | (3,899,732) | 3.52% |
| Program Generated Revenue | | | | |
| 406490 - DWI Impound/Admin Fees | 283,164 | 390,000 | 390,000 | - |
| 406625 - Reimbursed Cost-NonGrant Funded | 531 | 5,000 | 2,000 | (60.00%) |
| 407060 - Pre-Trial Diversion Cost | 29,000 | 50,000 | 50,000 | - |
| 408380 - Prior Year Expense Recovery | 2,550 | - | - | - |
| Program Generated Revenue Total | 315,245 | 445,000 | 442,000 | (0.67%) |
| Net Cost | | | | |
| Direct Cost Total | 3,243,294 | 4,212,243 | 4,341,732 | 3.07% |
| Charges by/to Other Departments Total | (2,928,048) | (3,767,243) | (3,899,732) | 3.52% |
| Program Generated Revenue Total | (315,245) | (445,000) | (442,000) | (0.67%) |
| Net Cost Total | - | - | - | - |

Position Detail as Budgeted

| | 2024 Revised | | 2025 Revised | | 2026 Proposed | |
|--|--------------|-----------|--------------|-----------|---------------|-----------|
| | Full Time | Part Time | Full Time | Part Time | Full Time | Part Time |
| Administrative Officer | 1 | - | 1 | - | 1 | - |
| Deputy Municipal Attorney | 1 | - | 1 | - | 1 | - |
| Legal Clerk II | 2 | - | 2 | - | 1 | - |
| Legal Secretary I | 1 | - | 1 | - | 1 | - |
| Legal Secretary II | 7 | - | 5 | - | 6 | - |
| Legal Secretary III | 2 | - | 4 | - | 4 | - |
| Municipal Attorney I | 11 | - | 11 | - | 11 | - |
| Municipal Attorney II | 2 | - | 2 | - | 2 | - |
| Position Detail as Budgeted Total | 27 | - | 27 | - | 27 | - |

Administration Municipal Attorney's Office

Anchorage: Performance. Value. Results.

Mission

Chief legal counsel to the MOA including the Mayor, Assembly, and all executive, departments, agencies, boards and commissions.

Supervise and control all civil and criminal legal services performed by the department and contract counsel for MOA.

Core Services

- Budgetary management
- Staff supervision
- Program and policy oversight

Accomplishment Goals

Maintain high quality, efficient production of legal services through low turnover rate of professional staff, and successful completion by attorneys of subject matter training/continuing legal education.

Performance Measures

Progress in achieving goals will be measured by:

Measure #1: Turnover rate equal to or less than that in government sector legal offices of similar situation.

| | <u>Criminal</u> | <u>Criminal %</u> | <u>Civil</u> | <u>Civil %</u> | <u>Retirement %</u> |
|----------------|-----------------|-------------------|--------------|----------------|---------------------|
| 2017 | 3/15 | 20% | 1/12 | 10% | 0% |
| 2018 | 2/15 | 13% | 1/13 | 7% | 0% |
| 2019 | 3/15 | 20% | 1/14 | 7% | 0% |
| 2020 | 1/15 | 6% | 1/14 | 7% | 0% |
| 2021 | 2/15 | 13% | 1/14 | 7% | 0% |
| 2022 | | | | | |
| 2022 1Q | 1/15 | 6% | 1/13 | 7% | 7% |
| 2022 2Q | 0/15 | 0% | 0/11 | 0% | 0% |
| 2022 3Q | 2/15 | 7.5% | 1/11 | 11% | 0% |
| 2022 4Q | 4/15 | 26.6% | 2/11 | 18.2% | 0% |
| 2024 2Q | 1/14 | 7% | 1/13 | 7% | 0% |

Turnover Rate: National average is 19.5% of which contributing factors are pay, benefits, and student loans. Retirements are indicated as a separate percentage.

Measure #2: Percent of professional staff that complete at least 9 Continuing Legal Education credits each year, with a goal of 50%.

| | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 1Q | 2022 2Q | 2022 3Q | 2022 4Q | 2024 2Q |
|------------------|-------|------|-------|-------|--------|------------|------------|------------|------------|------------|
| Total Credits | 200 | 260 | 218 | 249 | 234 | 63 | 39 | 36 | 60 | 80 |
| # of Attorneys | 27 | 28 | 29 | 29 | 27 | 27 | 27 | 26 | 22 | 18 |
| Average Credits | 7.4 | 9.2 | 7.5 | 8.6 | 8.6 | 2.3 | 1.4 | 1.4 | 2.7 | 4.4 |
| % Greater than 9 | 82.2% | 100% | 83.3% | 95.4% | 103.8% | 38.5% | 15.5% | 15.3% | 30.3% | 33% |

Continuation Legal Education (9 credits) completion percentage – Goal is 50%

Measure #3: Percent of professional staff that complete at least 6 Continuing Legal Education credits per year in their core practice areas, not including required ethics training, with a goal of 100%.

CLE (3 credits) completion percentage – goal is 100%

| | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 1Q | 2022 2Q | 2022 3Q | 2022 4Q | 2024 2Q |
|------------------|-------|------|-------|-------|--------|------------|------------|------------|------------|--------------|
| Total Credits | 144 | 174 | 168 | 108 | 136 | 18 | 18 | 24 | 18 | 18 |
| # of Attorneys | 27 | 28 | 29 | 29 | 27 | 27 | 27 | 26 | 22 | 18 |
| Average Credits | 5.3 | 6.2 | 5.8 | 3.7 | 5.0 | .66 | .66 | .92 | .81 | 1 |
| % Greater than 6 | 88.3% | 100% | 96.7% | 99.3% | 119.1% | 11.1% | 11.1% | 29.6% | 13.6% | 16.6% |

CLE – 6 credit average without ethics

Civil Division Municipal Attorney's Office

Anchorage: Performance. Value. Results.

Mission

Provide legal counsel, support, and advice on specific legislation, the Municipal Code, Charter, legislative procedures, and the responsibilities and authority of the Municipality. Represent the Municipality and its officials and employees in civil litigation.

Direct Services

- Provide opinions and code revisions
- Conduct civil litigation (lit cases).

Accomplishment Goals

- Low incidence of remand or reversal on appeal

Performance Measures

Progress in achieving the goal shall be measured by:

Measure #4: Number of matters remanded or reversed on appeal.

Appeal rate of remand or reversal

| | <u>Lit Only</u> | <u>Appeals</u> | <u>Rem/Rev</u> | <u>w/ NonLit</u> | <u>Appeals</u> | <u>Rem/Rev</u> |
|----------------|-----------------|----------------|----------------|------------------|----------------|----------------|
| 2017 | 2/56 | 3.6% | 0% | 2/191 | 1% | 0% |
| 2018 | 3/78 | 3.8% | 0% | 3/190 | 1.6% | 0% |
| 2019 | 5/82 | 6.1% | 0% | 5/188 | 2.7% | 0% |
| 2020 | 3/76 | 3.9% | 0% | 1/49 | 2% | 0% |
| 2021 | 20/63 | 31.7% | 1.5% | 0/67 | 0% | 0% |
| 2022 1Q | 21/70 | 30.0% | 0% | 0/72 | 0% | 0% |
| 2022 2Q | 21/70 | 30.0% | 0% | 0/72 | 0% | 0% |
| 2022 3Q | 22/75 | 29.3% | 0% | 0/103 | 0% | 0% |
| 2022 4Q | 20/87 | 23% | 0% | 0/154 | 0% | 0% |
| 2024 2Q | ? | | | 0/77 | 0% | 0% |

Administrative Hearing Office Municipal Attorney's Office

Anchorage: Performance. Value. Results.

Mission

Provide for the adjudication of certain Municipal Code violations and conduct hearings on certain appeals of administrative actions of Municipal Agencies within the scope of its jurisdiction established by the code.

Direct Services

- Adjudicate matters.
- Conduct hearings, if requested.

Accomplishment Goals

- Low incidence of remand or reversal on appeal
- Improve timeframe between hearing and decision

Performance Measures

Progress in achieving goals shall be measured by:

Measure #5: Percent of matters appealed and remanded or reversed on appeal, as a percentage of total active matters within the fiscal year.

Appeal rate of remand or reversal

| | <u>Hearings</u> | <u>Appeal</u> | <u>Rem/Rev</u> |
|----------------|-----------------|---------------|----------------|
| 2017 | 1/62 | 1.6% | 0% |
| 2018 | 0/35 | 0% | 0% |
| 2019 | 0/42 | 0% | 0% |
| 2020 | 0/17 | 0% | 0% |
| 2021 | 0/16 | 0% | 0% |
| 2022 1Q | 0/4 | 0% | 0% |
| 2022 2Q | 0/9 | 0% | 0% |
| 2022 3Q | 0/4 | 0% | 0% |
| 2022 4Q | 0/8 | 0% | 0% |
| 2024 2Q | 0/7 | 0% | 0% |

Measure #6: Percent of decisions rendered within code authorized number of days of their hearings (10, 20, 45 days depending on type*).

| | 10 days | % in 10 days | 20 days | % in 20 days | 45 days | % in 45 days |
|----------------|----------------|---------------------|----------------|---------------------|----------------|---------------------|
| 2017 | 29/30 | 97% | 31/31 | 100% | 1/1 | 50% |
| 2018 | 18/20 | 90% | 15/15 | 100% | 0/0 | 0% |
| 2019 | 18/21 | 86% | 21/21 | 100% | 0/0 | 0% |
| 2020 | 8/12 | 66.66% | 5/5 | 100% | 0/0 | 0% |
| 2021 | 5/32 | 15% | 10/11 | 100% | 5/6 | 100% |
| 2022 1Q | 2/4 | 50% | 2/2 | 100% | 0/0 | 0% |
| 2022 2Q | 6/9 | 66.66% | 3/9 | 33.33% | 1/1 | 100% |
| 2022 3Q | 4/4 | 100% | 4/4 | 100% | 0/0 | 0% |
| 2022 4Q | 3/3 | 100% | 2/2 | 100% | 3/3 | 100% |
| | | | | | | |
| 2024 2Q | 4/4 | 100% | 2/2 | 100% | 1/1 | 100% |

* 45 days is AHD; 20 days is Animal Control; 10 days is everything else

Criminal Division Municipal Attorney's Office

Anchorage: Performance. Value. Results.

Mission

Prosecute misdemeanor and traffic offenses under the Anchorage Municipal Code.

Division Direct Services

- Assist\advise Anchorage Police Department (APD) regarding warrants, DV arrests, and related investigatory matters.
- Prosecute cases initiated by APD or transferred from State.
- Pursue or defend appeals from trial courts.
- Assist victims through witness coordination, notice regarding proceedings, and restitution.

Accomplishment Goals

- Improved conviction rate to deter crime and punish offenders.

Performance Measures

Progress in achieving goals will be measured by:

Measure #7: Opened cases

Measure #8: Declined cases

Measure #9: Dismissed cases

Measure #10: Closed/Probation cases

Measure #11: Response to defense

Measure #12: Trial cases

Measure #13: Probation Violations Filed

Measure #14: Victim Contact (all cases)

Measure #15: Domestic Violence counts

Measure #16: Minor Offense (violations) new for 2016

2026 Proposed General Government Operating Budget

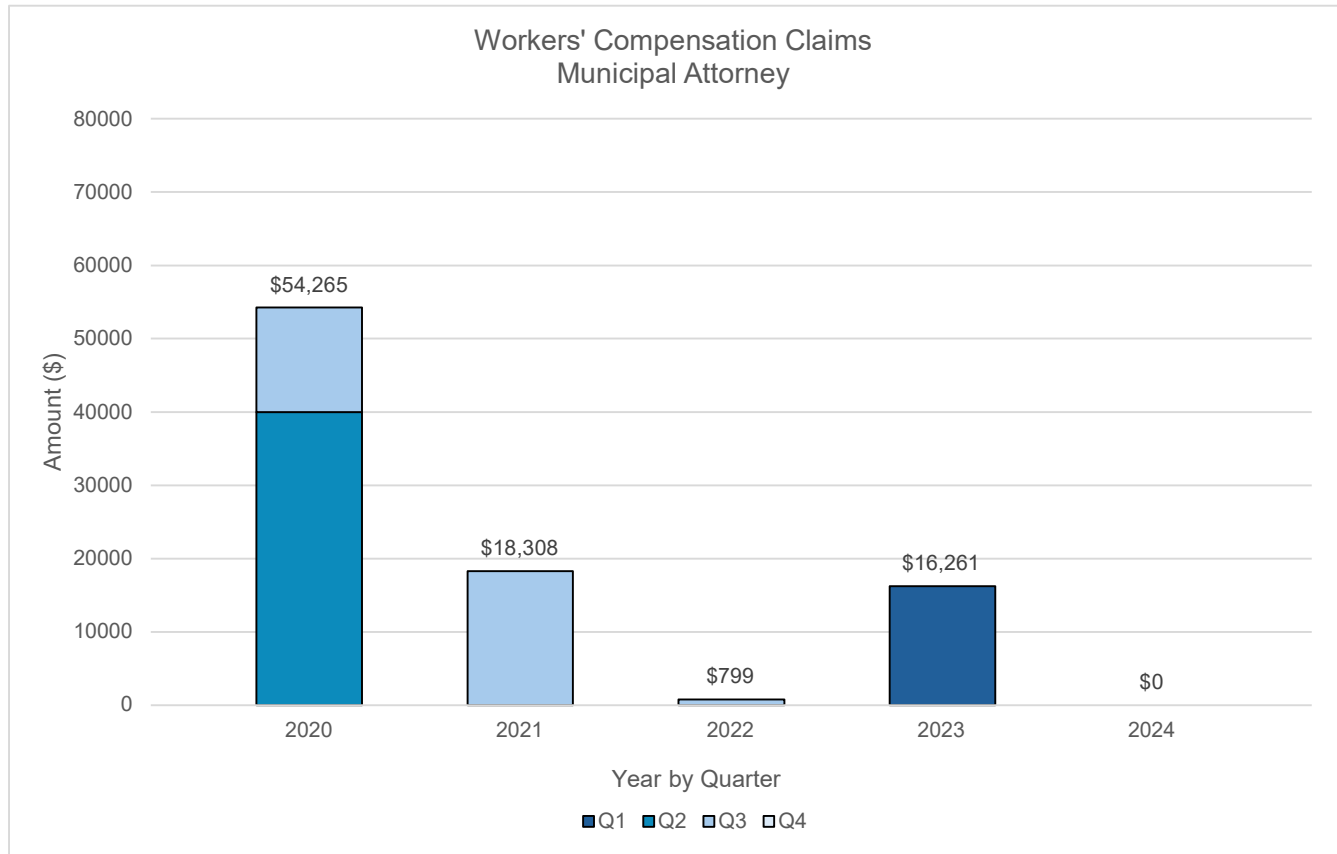
| | | 2018 | 2019 | 2020 | 2021 | 2022 | 2023 1Q | 2023 2Q | 2023 3Q | 2023 4Q |
|----|------------------------|--|-------|-------|-------|-------|------------|------------|------------|------------|
| PM | 7 | Open (all new cases) | 6,342 | 6,740 | 6,887 | 7,998 | 7,621 | 1,769 | 1,717 | |
| PM | 8 | Declined (new & on going) | 2,033 | 2,318 | 1,180 | 1,254 | 1,317 | 471 | 529 | |
| PM | 9 | Dismissals (new & on going) | 1,309 | 1,300 | 363 | 1,310 | 1,326 | 483 | 254 | |
| PM | 10 | Closed/Probation (new & on going) | 5,231 | 6,123 | 2,142 | 4,143 | 3,229 | 749 | 707 | |
| PM | 11 | Motion (response to defense) | | | | | | | | |
| | | Defense Motions Granted | 5 | 6 | 9 | 5 | 9 | 10 | 20 | |
| | | Defense Motions Denied | 41 | 30 | 25 | 22 | 36 | 14 | 17 | |
| | | Motions Open | 24 | 25 | 35 | 31 | 67 | 14 | 16 | |
| | | Withdrawn | - | - | 13 | - | 6 | - | 4 | |
| | | Defense Appeals Upheld | 3 | 4 | - | 1 | 2 | - | - | |
| | | Appeals Withdrawn by Defense | 7 | 17 | 2 | 3 | 4 | 1 | - | |
| | | Appeals Open | 8 | 18 | 8 | 15 | 19 | 4 | 4 | |
| PM | 12 | Trial | | | | | | | | |
| | | Total Cases | 31 | 32 | 6 | 4 | - | 5 | 3 | |
| | | Outcome of case by count : Not Guilty | 4 | 13 | 3 | - | - | 1 | 3 | |
| | | Outcome of case by count : Guilty | 31 | 28 | 7 | 6 | 9 | 5 | 1 | |
| | | Outcome of case by count : Hung Jury | 2 | 2 | - | - | - | - | - | |
| PM | 13 | Probation Violations Filed | 801 | 504 | 505 | 202 | 392 | 170 | 59 | |
| PM | 14 | Victim Contact (bail notice) | 3,269 | 3,389 | 3,126 | 2,995 | 2,966 | 640 | 737 | |
| PM | 15 | Domestic Violence counts filed | 3,265 | 3,458 | 3,033 | 3,279 | 2,267 | 533 | 585 | |
| PM | 16 | Minor Offenses (violations) | 22 | - | 2 | - | - | - | - | |
| | | | | | | | | | | |
| | | 2018 | 2019 | 2020 | 2021 | 2022 | 2023 1Q | 2023 2Q | 2023 3Q | 2023 4Q |
| | Cases Received | | | | | | | | | |
| | General Trial Unit | 2,548 | 2,353 | 3,115 | 3,933 | 3,879 | 1,062 | 1,089 | | |
| | Domestic Violence Unit | 5,456 | 4,643 | 3,641 | 2,033 | 1,956 | 421 | 474 | | |
| | Total cases by Quarter | 8,004 | 6,996 | 6,756 | 5,966 | 5,835 | 1,483 | 1,563 | - | - |

PM 7 Due to continued staffing shortages and lack of OT funding, closing cases has stopped while staff attempt to keep
PM 10 vacant positions afloat. Numbers reflected in JustWare are off by 5,000 - 6,000 cases in need of closing.

PVR Measure WC: Managing Workers' Compensation Claims

Reducing job-related injuries is a priority for the Administration by ensuring safe work conditions and safe practices. By instilling safe work practices, we ensure not only the safety of our employees but reduce the potential for injuries and property damage to the public. The Municipality is self-insured and every injury poses a financial burden on the public and the injured worker's family. It just makes good sense to WORK SAFE.

Results are tracked by monitoring monthly reports issued by the Risk Management Division.





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