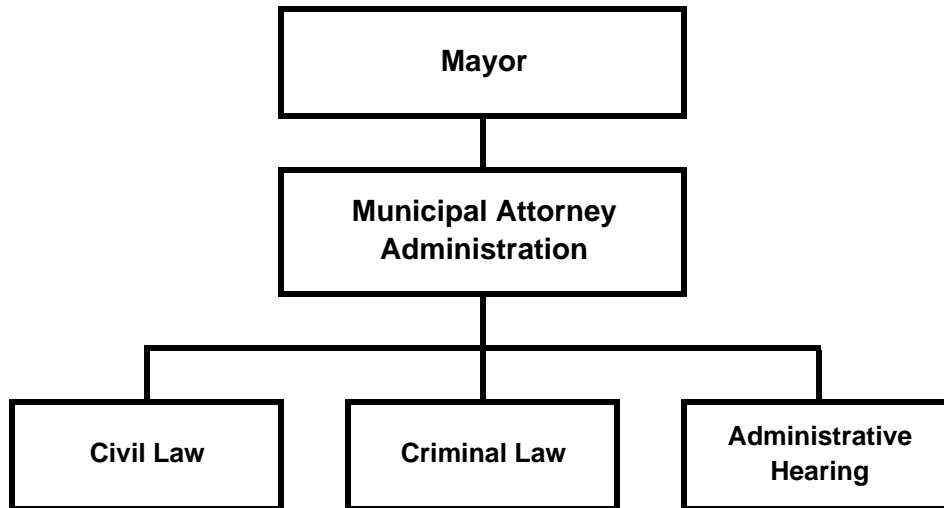


# ***Municipal Attorney***



## 2008/2009 Proposed General Government Operating Budget

### ***Municipal Attorney***

James N. Reeves, Municipal Attorney

343-4545

#### **Description**

The Municipal Attorney is responsible for providing legal services to Municipal government, managing all civil litigation to which the Municipality is a party and providing judicial prosecution of misdemeanor criminal offenses in direct support of enforcement activities.

This department consists of four divisions:

- **Administration** – chief legal counsel to the Municipality
- **Civil Law** – provides legal counsel for civil Municipal matters
- **Criminal Law** – prosecutes misdemeanor and traffic offenses
- **Administrative Hearing Functions** – adjudicates Municipal Code violations

**2008/2009 Proposed General Government Operating Budget**

***Municipal Attorney***

**Resource Plan**

Description	2007 Revised	2008 Proposed	2009 Proposed
<b><i>Financial Summary</i></b>			
Administration	\$ 1,402,350	\$ 1,106,690	\$ 1,108,514
Civil Law	1,558,340	1,783,878	1,808,094
Criminal Law	3,855,830	4,406,372	4,520,164
Administrative Hearing	193,310	221,533	225,392
<b>Direct Organization Cost</b>	<b>7,009,830</b>	<b>7,518,473</b>	<b>7,662,164</b>
IGCs From	1,343,630	1,389,558	1,389,558
IGCs To	(6,413,640)	(6,734,322)	(6,734,322)
<b>Function Cost</b>	<b>1,939,820</b>	<b>2,173,709</b>	<b>2,317,400</b>
Program Revenues	(1,060,000)	(1,587,208)	(1,660,161)
<b>Net Cost</b>	<b>\$ 879,820</b>	<b>\$ 586,501</b>	<b>\$ 657,239</b>
<b><i>Personnel Summary</i></b>			
Full-Time Employees	60	60	60
Part-Time Employees	-	-	-
Temporary Employees	-	-	-
<b>Total Employees</b>	<b>60</b>	<b>60</b>	<b>60</b>
<b><i>Resource Costs by Category</i></b>			
Personnel	\$ 5,385,220	\$ 6,243,863	\$ 6,387,554
Supplies	29,110	29,110	29,110
Travel	5,000	10,000	10,000
Other Services	1,590,500	1,235,500	1,235,500
Debt Service	-	-	-
Depreciation/Amortization	-	-	-
Capital Outlay	-	-	-
<b>Total Direct Cost</b>	<b>\$ 7,009,830</b>	<b>\$ 7,518,473</b>	<b>\$ 7,662,164</b>

**2008/2009 Proposed General Government Operating Budget**

***Municipal Attorney***

**Reconciliation From 2007 Revised Budget to 2008/2009 Proposed Budget**

	<u>Direct Costs</u>	<u>Positions</u>		
		<u>FT</u>	<u>PT</u>	<u>T</u>
<b><i>2007 Revised Budget</i></b>	\$ 7,009,830	60		
<b><i>2007 One-Time Requirements</i></b>				
<b><i>Transfers (To)/From Other Agencies</i></b>				
<b><i>Debt Service Changes</i></b>				
<b><i>Changes in Existing Funding for 2008</i></b>				
- Salary and benefits adjustments	858,643			
<b><i>Continuation Level for 2008</i></b>	<b>\$ 7,868,473</b>	<b>60</b>	<b>0</b>	<b>0</b>
<b><i>Transfers (To)/ From Other Agencies</i></b>				
<b><i>Debt Service Changes</i></b>				
<b><i>2008 Funding Changes</i></b>				
- Restructure Indigent Defense service delivery	(350,000)			
<b><i>2008 Proposed Budget</i></b>	<b>\$ 7,518,473</b>	<b>60</b>	<b>0</b>	<b>0</b>
<b><i>Debt Service Changes</i></b>				
<b><i>Changes in Existing Funding for 2009</i></b>				
- Salary and benefits adjustments	143,691			
<b><i>2009 Proposed Budget</i></b>	<b>\$ 7,662,164</b>	<b>60</b>	<b>0</b>	<b>0</b>

**2008/2009 Proposed General Government Operating Budget**

***Municipal Attorney -- Summary***

<b>Cost Categories</b>	<b>2007 Revised</b>	<b>2008 Proposed</b>	<b>2009 Proposed</b>
Personnel	\$ 5,385,220	\$ 6,243,864	\$ 6,387,554
Supplies	\$ 29,110	\$ 29,110	\$ 29,110
Travel	\$ 5,000	\$ 10,000	\$ 10,000
Other Services	\$ 1,590,500	\$ 1,235,500	\$ 1,235,500
Debt Service	\$ -	\$ -	\$ -
Depreciation/Amortization	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -
<b>Total Direct Cost all divisions</b>	<b>\$ 7,009,830</b>	<b>\$ 7,518,474</b>	<b>\$ 7,662,164</b>

<b>Personnel Summary</b>	<b>FT</b>	<b>PT</b>	<b>T</b>	<b>FT</b>	<b>PT</b>	<b>T</b>	<b>FT</b>	<b>PT</b>	<b>T</b>
				-	-		-	-	
<b>Total all divisions</b>	<b>60</b>	<b>-</b>	<b>-</b>	<b>60</b>	<b>-</b>	<b>-</b>	<b>60</b>	<b>-</b>	<b>-</b>

**2008/2009 Proposed General Government Operating Budget**

***Municipal Attorney -- Administration Division***

The Municipal Attorney is chief legal counsel to the MOA including the Mayor, the Assembly, and all executive, legislative, departments, agencies, boards, and commissions. This division supervises and controls all civil and criminal legal services performed by department and contract counsel for MOA. The Administration Division also administers the program for provision of legal representation to indigent defendants in criminal cases prosecuted under Municipal law.

<b>Cost Categories</b>	<b>2007 Revised</b>	<b>2008 Proposed</b>	<b>2009 Proposed</b>
Personnel	\$ 245,710	\$ 300,050	\$ 301,874
Supplies	1,580	1,580	1,580
Travel	-	-	-
Other Services	1,155,060	805,060	805,060
Debt Service	-	-	-
Depreciation/Amortization	-	-	-
Capital Outlay	-	-	-
<b>Total Direct Cost</b>	<b>\$ 1,402,350</b>	<b>\$ 1,106,690</b>	<b>\$ 1,108,514</b>

<b>Personnel Summary</b>	<b>FT</b>	<b>PT</b>	<b>T</b>	<b>FT</b>	<b>PT</b>	<b>T</b>	<b>FT</b>	<b>PT</b>	<b>T</b>
Administration	2	-	-	2	-	-	2	-	-
<b>Division Total</b>	<b>2</b>	<b>-</b>	<b>-</b>	<b>2</b>	<b>-</b>	<b>-</b>	<b>2</b>	<b>-</b>	<b>-</b>

**2008/2009 Proposed General Government Operating Budget**

***Municipal Attorney -- Civil Law Division***

The Civil Law Division provides legal counsel, support, and advice on specific legislation, the Municipal Code, Charter, and legislative procedures, responsibilities and authority of the Municipality and its executive, legislative, education and quasi-judicial functions.

<b>Cost Categories</b>	<b>2007 Revised</b>	<b>2008 Proposed</b>	<b>2009 Proposed</b>
Personnel	\$ 1,463,730	\$ 1,689,268	\$ 1,713,484
Supplies	10,930	10,930	10,930
Travel	-	-	-
Other Services	83,680	83,680	83,680
Debt Service	-	-	-
Depreciation/Amortization	-	-	-
Capital Outlay	-	-	-
<b>Total Direct Cost</b>	<b>\$ 1,558,340</b>	<b>\$ 1,783,878</b>	<b>\$ 1,808,094</b>

<b>Personnel Summary</b>	<b>FT</b>	<b>PT</b>	<b>T</b>	<b>FT</b>	<b>PT</b>	<b>T</b>	<b>FT</b>	<b>PT</b>	<b>T</b>
Civil Law	14	-	-	14	-	-	14	-	-
<b>Division Total</b>	<b>14</b>	<b>-</b>	<b>-</b>	<b>14</b>	<b>-</b>	<b>-</b>	<b>14</b>	<b>-</b>	<b>-</b>

**2008/2009 Proposed General Government Operating Budget**

***Municipal Attorney -- Criminal Law Division***

The Criminal Law Division prosecutes misdemeanor and traffic offenses under the Anchorage Municipal Code, providing effective prosecution by aiding the police investigations, evaluating and filing charges, conducting criminal trials, enforcing conditions of probation, writing motions and appeals, and assisting victims.

<b>Cost Categories</b>	<b>2007 Revised</b>	<b>2008 Proposed</b>	<b>2009 Proposed</b>
Personnel	\$ 3,482,470	\$ 4,033,013	\$ 4,146,804
Supplies	16,600	16,600	16,600
Travel	5,000	10,000	10,000
Other Services	351,760	346,760	346,760
Debt Service	-	-	-
Depreciation/Amortization	-	-	-
Capital Outlay	-	-	-
<b>Total Direct Cost</b>	<b>\$ 3,855,830</b>	<b>\$ 4,406,373</b>	<b>\$ 4,520,164</b>

<b>Personnel Summary</b>	<b>FT</b>	<b>PT</b>	<b>T</b>	<b>FT</b>	<b>PT</b>	<b>T</b>	<b>FT</b>	<b>PT</b>	<b>T</b>
Criminal Law	42	-	-	42	-	-	42	-	-
<b>Division Total</b>	<b>42</b>	<b>-</b>	<b>-</b>	<b>42</b>	<b>-</b>	<b>-</b>	<b>42</b>	<b>-</b>	<b>-</b>



**2008/2009 Proposed General Government Operating Budget**

***Municipal Attorney --  
Administrative Hearing Functions Division***

Administrative Hearing Functions provides for the initial adjudication of Municipal Code violations utilizing an administrative hearing officer in lieu of securing redress through State court proceedings.

<b>Cost Categories</b>	<b>2007 Revised</b>	<b>2008 Proposed</b>	<b>2009 Proposed</b>
Personnel	\$ 193,310	\$ 221,533	\$ 225,392
Supplies	-	-	-
Travel	-	-	-
Other Services	-	-	-
Debt Service	-	-	-
Depreciation/Amortization	-	-	-
Capital Outlay	-	-	-
<b>Total Direct Cost</b>	<b>\$ 193,310</b>	<b>\$ 221,533</b>	<b>\$ 225,392</b>

<b>Personnel Summary</b>	<b>FT</b>	<b>PT</b>	<b>T</b>	<b>FT</b>	<b>PT</b>	<b>T</b>	<b>FT</b>	<b>PT</b>	<b>T</b>
Administrative Hearing Function	2	-	-	2	-	-	2	-	-
<b>Division Total</b>	<b>2</b>	<b>-</b>	<b>-</b>	<b>2</b>	<b>-</b>	<b>-</b>	<b>2</b>	<b>-</b>	<b>-</b>

**2008/2009 Proposed General Government Operating Budget**

***Municipal Attorney***

**OPERATING GRANT FUNDED PROGRAMS**

GRANT PROGRAM	FY 2007				FY 2008				Latest Grant Expiration
	Anticipated Amount	resources used FT	PT	T	Anticipated Amount	resources used FT	PT	T	
TOTAL GRANT FUNDING	\$ 206,000	-	-	-	\$ 113,440	3	-	-	
TOTAL MUNICIPAL ATTORNEY DEPARTMENT GENERAL GOVERNMENT OPERATING BUDGET	\$ 7,009,830	60	-	-	\$ 7,518,473	60	-	-	
	\$ 7,215,830	60	-	-	\$ 7,631,913	63	-	-	
GRANT FUNDING MAY REPRESENT 2.9% OF THE DEPARTMENT'S REVISED 2007 DIRECT COST OPERATING BUDGET.									
GRANT FUNDING MAY REPRESENT 1.5% OF DEPARTMENT'S DIRECT COST IN THE UPDATED 2008 OPERATING BUDGET.									
DOMESTIC VIOLENCE MONITORING GRANT GRANT to Health & Human Services Department	\$ see H&HS grants report				\$ see H&HS grants report				Sep-07
- This grant awarded to Health & Human Services Department also provides funds for Attorney staff to monitor cases in the Domestic Violence Monitoring Program.									
ANTI-GANG GRANT	\$ 206,000				\$ 113,440	3			Jun-07
- Provide funds to partially fund four (4) employees at the U.S. Attorney's Office to prosecute federal cases.									A continuing grant program presumed to continue in 2008
Total	\$ 206,000	-	-	-	\$ 113,440	3	-	-	