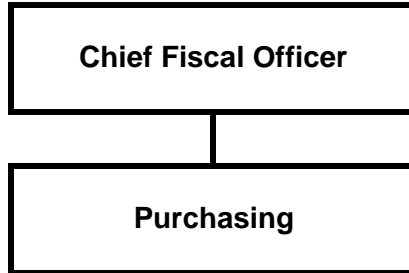


Purchasing

Chief Fiscal Officer

Purchasing



2008/2009 Approved General Government Operating Budget

Purchasing

Bart R. Mauldin, Director

343-4590

Description

The Purchasing Department is responsible for the acquisition of all supplies, general services, professional and construction services, and disposition of all Municipal surplus personal property required by the various agencies of the Municipality. The department provides procurement services in conformance with AMC Title 7 that maximizes the use of fair and open competition and receipt of best value for funds available, consistent with good business practices and sound financial management practices. The department is also responsible for the overall programming of Municipal contracts; outsourcing and privatization efforts; establishing standards for contract preparation, negotiation, and contract administration; and assuring contract conformance with applicable codes, laws or other agency regulations.

2008/2009 Approved General Government Operating Budget

Purchasing

Resource Plan

Description	2007 Revised	2008 Approved	2009 Approved
<i>Financial Summary</i>			
Administration	\$ 1,435,990	\$ 1,578,243	\$ 1,604,471
Direct Organization Cost	1,435,990	1,578,243	1,604,471
IGCs From	474,650	486,084	492,070
IGCs To	(1,533,910)	(1,610,606)	(1,610,606)
Function Cost	376,730	453,721	485,935
Program Revenues	(377,560)	(510,595)	(528,962)
Net Cost	\$ (830)	\$ (56,874)	\$ (43,027)
<i>Personnel Summary</i>			
Full-Time Employees	15	14	14
Part-Time Employees	-	-	-
Temporary Employees	-	-	-
Total Employees	15	14	14
<i>Resource Costs by Category</i>			
Personnel	\$ 1,300,610	\$ 1,442,863	\$ 1,469,091
Supplies	10,060	10,060	10,060
Travel	3,700	3,700	3,700
Other Services	121,620	121,620	121,620
Debt Service	-	-	-
Depreciation/Amortization	-	-	-
Capital Outlay	-	-	-
Total Direct Cost	\$ 1,435,990	\$ 1,578,243	\$ 1,604,471

2008/2009 Approved General Government Operating Budget

Purchasing

Reconciliation from 2007 Revised Budget to 2008/2009 Approved Budget

	<u>Direct Costs</u>	<u>Positions</u>		
		<u>FT</u>	<u>PT</u>	<u>T</u>
<i>2007 Revised Budget</i>	\$ 1,435,990	15	-	-
<i>2007 One-Time Requirements</i>				
<i>Transfers (To)/From Other Agencies</i>				
<i>Debt Service Changes</i>				
<i>Changes in Existing Funding for 2008</i>				
- Salary and benefits adjustments	292,253			
<i>Continuation Level for 2008</i>	\$ 1,728,243	15	-	-
<i>Transfers (To)/ From Other Agencies</i>				
<i>Debt Service Changes</i>				
<i>2008 Funding Changes</i>				
- Reduce personnel budget	(150,000)	(1)		
<i>2008 Approved Budget</i>	\$ 1,578,243	14	-	-
<i>Debt Service Changes</i>				
<i>Changes in Existing Funding for 2009</i>				
- Salary and benefits adjustments	26,228			
<i>2009 Approved Budget</i>	<u>\$ 1,604,471</u>	<u>14</u>	<u>-</u>	<u>-</u>