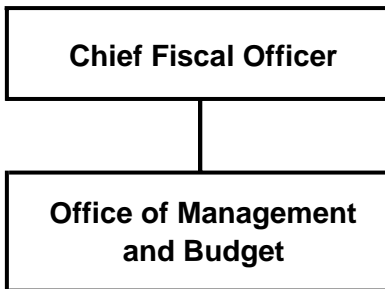

Office of Management and Budget



2006/2007 Approved General Government Operating Budget

Office of Management & Budget

Janet Mitson, Director

343-4496

Description

The Office of Management and Budget is responsible for fiscal and operational planning, monitoring compliance with Municipal policies and standards, management analysis, budgeting and program evaluation, preparing and managing the Municipal budget and coordinating State and Federal grant assistance.

2005 Highlights

- Supported 25 general government operating departments, seven utilities, and grants.
- Implemented biennial budgeting for general government and utilities.

2006-2007 Operational Goals

- Provide ongoing support of departments, utilities and grants.
- Implement intragovernmental charge reform.
- Select and implement a new automated budget preparation system.

2006/2007 Approved General Government Operating Budget

Office of Management & Budget

Resource Plan

Description	2005 Revised	2006 Approved	2007 Approved
Financial Summary			
Office of Management & Budget	\$ 1,061,360	\$ 1,098,880	\$ 1,168,510
Operating Cost	1,061,360	1,098,880	1,168,510
Add Debt Service	-	-	-
Direct Organization Cost	1,061,360	1,098,880	1,168,510
Charges From/(To) Others	(187,140)	(92,880)	(109,430)
Function Cost	874,220	1,006,000	1,059,080
Less Program Revenues	-	-	-
Net Program Cost	\$ 874,220	\$ 1,006,000	\$ 1,059,080
Personnel Summary			
Full-Time Employees	9	7	7
Part-Time Employees	-	2	2
Temporary Employees	-	-	-
Total Employees	9	9	9
Resource Costs by Category			
Personal Services	\$ 889,660	\$ 929,440	\$ 1,000,890
Supplies	5,510	4,050	4,050
Other Services *	168,490	170,440	168,620
Depreciation & Amortization	-	-	-
Capital Outlay	2,700	500	500
Total Direct Cost	1,066,360	1,104,430	1,174,060
Less Vacancy Factor	(5,000)	(5,550)	(5,550)
Add Debt Service	-	-	-
Total Direct Organization Cost	\$ 1,061,360	\$ 1,098,880	\$ 1,168,510
* Travel for this department included in the Other Services category	\$ 4,000	\$ 4,000	\$ 4,000

2006/2007 Approved General Government Operating Plan

Office of Management & Budget

Reconciliation From 2005 Revised Budget to 2006/2007 Approved Budget

	<u>Direct Costs</u>	<u>Positions</u>		
		<u>FT</u>	<u>PT</u>	<u>T</u>
2005 Revised Budget	\$ 1,061,360	9		
2005 One-Time Requirements				
- None				
Transfers (To)/From Other Agencies				
- Community Relations Specialist to PM&E Department	(88,850)	(1)		
Debt Service Changes - Not Applicable				
Changes in Existing Programs for 2006				
- Salary and benefits adjustments	62,680			
- Management Systems Officer, part-time	98,650		1	
- Management Systems Officer, full-time to part-time	(34,410)	(1)	1	
Continuation Level for 2006	\$ 1,099,430	7	2	-
Transfers (To)/ From Other Agencies				
- None				
2006 Program/Funding Changes				
- Vacancy factor adjustment	(550)			
2006 Approved Budget	\$ 1,098,880	7	2	-
Changes in Existing Programs for 2007				
- Salary and benefits adjustments	71,450			
- Procurement savings	(1,820)			
2007 Approved Budget	\$ 1,168,510	7	2	-