

MANAGEMENT AND BUDGET

OFFICE OF MANAGEMENT AND BUDGET

Chief Fiscal Officer

**Office of Management
and Budget
1951**

2004 Resource Plan

Department: Office of Management and Budget

Division	Financial Summary		Personnel Summary							
	2003	2004	2003 Revised				2004 Proposed			
	Revised	Proposed	FT	PT	Temp	Total	FT	PT	Temp	Total
Office of Management & Budget	0	768,080				0	8			8
Operating Cost	0	768,080	0	0	0	0	8	0	0	8
Add Debt Service	0	0								
Direct Organization Cost	0	768,080								
Charges From/(To) Others	0	440								
Function Cost	0	768,520								
Less Program Revenues	0	0								
Net Program Cost	0	768,520								
Grant Resources						0				0

2004 Resource Costs by Category

Division	Personal Services	Supplies	Other Services *	Capital Outlay	Total Direct Cost
Office of Management & Budget	753,180	5,010	21,240	1,200	780,630
Operating Cost	753,180	5,010	21,240	1,200	780,630
Less Vacancy Factor	(12,550)	0	0	0	(12,550)
Add Debt Service					0
Total Direct Organization Cost	740,630	5,010	21,240	1,200	768,080

* Travel budgeted by this department within the Other Services category is \$4,000

RECONCILIATION FROM 2003 REVISED BUDGET TO 2004 PROPOSED BUDGET
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DEPARTMENT: OFFICE OF MANAGEMENT AND BUDGET

	<u>DIRECT COSTS</u>	<u>POSITIONS</u>		
		<u>FT</u>	<u>PT</u>	<u>T/Seas</u>
2003 REVISED BUDGET:	\$	0	0	0
2003 ONE-TIME REQUIREMENTS:				
- None				
TRANSFERS (TO)/FROM OTHER AGENCIES:				
- None				
DEBT SERVICE CHANGES:				
CHANGES IN EXISTING PROGRAMS FOR 2004:				
- Salaries and benefits adjustment				
CONTINUATION LEVEL FOR 2004:		0	0	0
TRANSFERS (TO)/FROM OTHER AGENCIES:				
- Office of Management and Budget from Municipal Manager's Department	865,500	9		
2004 PROGRAMMATIC CHANGES:				
- Add funding for new budget prep module or upgrades	125,000			
- Eliminate vacant position	(88,650)	(1)		
- Delete funding for new budget prep module or upgrades	(125,000)			
- Salaries and benefits adjustment	(8,770)			
2004 PROPOSED BUDGET:	\$ 768,080	8	0	0

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M U N I C I P A L I T Y O F A N C H O R A G E
2004 DEPARTMENT RANKING

DEPT: 16 -OFFICE-MGMNT & BUDGET

DEPT RANK	BUDGET UNIT/ PROGRAM	SL CODE	SVC LVL
1	1951-OFFICE-MGMNT & BUDGET 0547-Municipal Budgeting SOURCE OF FUNDS, THIS SVC LEVEL: TAX SUPPORT IGC SUPPORT	CB	1 Prepare and maintain operating and capital budgets. Coordinate utility budget preparation. Produce a 6-year fiscal plan and capital improvement program. Maintain grant budgets. Train department personnel to create and implement a strategic framework and performance measures. Assist departments in developing more effective and efficient delivery of services.

PERSONNEL			PERSONAL		OTHER	DEBT	CAPITAL	
FT	PT	T	SERVICE	SUPPLIES	SERVICES	SERVICE	OUTLAY	TOTAL
8	0	0	740,630	5,010	21,240	0	1,200	768,080

SUBTOTAL OF FUNDED SERVICE LEVELS, OFFICE-MGMNT & BUDGET

PERSONNEL			PERSONAL		OTHER	DEBT	CAPITAL	
FT	PT	T	SERVICE	SUPPLIES	SERVICES	SERVICE	OUTLAY	TOTAL
8	0	0	740,630	5,010	21,240	0	1,200	768,080

----- DEPARTMENT OF OFFICE-MGMNT & BUDGET FUNDING LINE -----
..... 768,080

2	1951-OFFICE-MGMNT & BUDGET 0547-Municipal Budgeting SOURCE OF FUNDS, THIS SVC LEVEL: TAX SUPPORT IGC SUPPORT	3	Provide additional funds for the development of a new budget prep system to replace the 20 year old outdated system.
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PERSONNEL			PERSONAL		OTHER	DEBT	CAPITAL	
FT	PT	T	SERVICE	SUPPLIES	SERVICES	SERVICE	OUTLAY	TOTAL
0	0	0	0	0	125,000	0	0	125,000

3	1951-OFFICE-MGMNT & BUDGET 0547-Municipal Budgeting SOURCE OF FUNDS, THIS SVC LEVEL: TAX SUPPORT	2	Produce a 6-year fiscal plan and capital improvement program.
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PERSONNEL			PERSONAL		OTHER	DEBT	CAPITAL	
FT	PT	T	SERVICE	SUPPLIES	SERVICES	SERVICE	OUTLAY	TOTAL
1	0	0	88,650	0	0	0	0	88,650

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M U N I C I P A L I T Y O F A N C H O R A G E
2004 DEPARTMENT RANKING

DEPT: 16 -OFFICE-MGMNT & BUDGET

DEPT	BUDGET UNIT/	SL	SVC
RANK	PROGRAM	CODE	LVL

TOTALS FOR DEPARTMENT OF OFFICE-MGMNT & BUDGET , FUNDED AND UNFUNDED

PERSONNEL			PERSONAL		OTHER	DEBT	CAPITAL	
FT	PT	T	SERVICE	SUPPLIES	SERVICES	SERVICE	OUTLAY	TOTAL
9	0	0	829,280	5,010	146,240	0	1,200	981,730