

**HEALTH AND
HUMAN SERVICES**

BPAB010R
10/10/00
192830

M U N I C I P A L I T Y O F A N C H O R A G E
2001 DEPARTMENT RANKING

DEPT: 21 -HEALTH & HUMAN SERVICES

DEPT	BUDGET UNIT/	SL	SVC
RANK	PROGRAM	CODE	LVL

1	2150-H/HS DEBT SERVICE 0349-Debt Service	CB	1	Provide debt service for Water
	SOURCE OF FUNDS, THIS SVC LEVEL:		2	Quality bonds approved by voters in
	TAX SUPPORT			1985.

PERSONNEL	PERSONAL		OTHER	DEBT	CAPITAL	
FT PT T	SERVICE	SUPPLIES	SERVICES	SERVICE	OUTLAY	TOTAL
0 0 0	0	0	0	1,574,220	0	1,574,220

2	2330-SENIOR CITIZENS PROGRAMS 0189-Senior Citizens Programs	CO	3	Provide monitoring and contract
	SOURCE OF FUNDS, THIS SVC LEVEL:		4	OF compliance overview for Chugiak Senior
	TAX SUPPORT			Center, Inc., a non-profit 501(C)3
				who manages the contract for the
				Municipally-owned Chugiak Senior
				Center and Apartment Complex.

PERSONNEL	PERSONAL		OTHER	DEBT	CAPITAL	
FT PT T	SERVICE	SUPPLIES	SERVICES	SERVICE	OUTLAY	TOTAL
0 0 0	0	0	4,000	0	0	4,000

3	2370-RESEARCH & TECHNICAL SPT 0691-Technical Support Service	CO	1	Provide stipends and meeting expenses
	SOURCE OF FUNDS, THIS SVC LEVEL:		OF	for Anchorage Women's Commission as
	TAX SUPPORT		1	dictated by MOA ordinance.

PERSONNEL	PERSONAL		OTHER	DEBT	CAPITAL	
FT PT T	SERVICE	SUPPLIES	SERVICES	SERVICE	OUTLAY	TOTAL
0 0 0	0	0	5,650	0	0	5,650

4	2540-VEHICLE INSPECTION PROG 0118-Vehicle Inspection (I/M)	CB	1	Monitor I/M stations and mechanics per-
	SOURCE OF FUNDS, THIS SVC LEVEL:		OF	formance and issue written notices of
	PROGRAM REVENUES 1,350,000		6	violation as necessary. Receive and
				resolve complaints against I/M stations
				and mechanics. Certify and decertify
				I/M stations and mechanics. Investigate
				suspected cases of fraud and enforce I/M
				program rules and regulations. Control
				certificates, issue waivers.

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PERSONNEL			PERSONAL	SUPPLIES	OTHER	DEBT	CAPITAL	TOTAL
FT	PT	T	SERVICE		SERVICES	SERVICE	OUTLAY	
3	0	0	136,470	600	19,500	0	200	156,770

5	2440-MATERNAL & CHILD HEALTH 0081-Maternal Child Health SOURCE OF FUNDS, THIS SVC LEVEL: TAX SUPPORT IGC SUPPORT	CB	1	Provide 780 home visits for child health assessment with interventions & referrals for high-risk parents & children including preterm infants, children with special health needs, and parents who are developmentally disabled, mentally ill or substance abusers. Provide program supervision, development and budget management. Administer 3 State grants.
			OF	2

PERSONNEL			PERSONAL	SUPPLIES	OTHER	DEBT	CAPITAL	TOTAL
FT	PT	T	SERVICE		SERVICES	SERVICE	OUTLAY	
2	1	0	193,810	4,400	2,140	0	310	200,660

6	2460-STD CLINIC 0092-Sexually Transmitted Disease SOURCE OF FUNDS, THIS SVC LEVEL: TAX SUPPORT IGC SUPPORT PROGRAM REVENUES	CB	1	Interview, exam and treat 2300 clients utilizing off-site clinics. All client offered HIV counseling & testing. Monitor STD trends & perform disease investigations for the clinic and private sector providers. Provide community education & serve as training site for professionals. Manage budget, resources and program development. Administer 2 State grants.
			4	
	30,000			

PERSONNEL			PERSONAL	SUPPLIES	OTHER	DEBT	CAPITAL	TOTAL
FT	PT	T	SERVICE		SERVICES	SERVICE	OUTLAY	
3	0	0	197,600	29,180	4,310	0	150	231,240

7	2540-VEHICLE INSPECTION PROG 0118-Vehicle Inspection (I/M) SOURCE OF FUNDS, THIS SVC LEVEL: PROGRAM REVENUES	CO	2	A third party referee station arbitrator is required by I/M ordinance which directs this function to be offered for contract to private sector. Referee station is available to persons who believe they were treated unfairly at I/M stations, inspects vehicles with engine changes and dual fuel vehicles, and provides training and recertification tests for mechanics.
			6	
	6,000			

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PERSONNEL	PERSONAL		OTHER	DEBT	CAPITAL	
FT PT T	SERVICE	SUPPLIES	SERVICES	SERVICE	OUTLAY	TOTAL
0 0 0	0	0	275,000	0	0	275,000

8	2290-MISC GRANT CONTRIBUTIONS	CB	1	Funds herein are the required match for
	0664-Miscellaneous Grant Contr		OF	the 2000 Air Resources grant from EPA.
	SOURCE OF FUNDS, THIS SVC LEVEL:		1	The anticipated grant amount is
	IGC SUPPORT			\$110,000. Principal public health
				activities with combined Federal and
				local monies are: CO and particulate
				monitoring; air quality planning; com-
				plaint response; code enforcement;
				indoor air monitoring and opacity
				training.

PERSONNEL	PERSONAL		OTHER	DEBT	CAPITAL	
FT PT T	SERVICE	SUPPLIES	SERVICES	SERVICE	OUTLAY	TOTAL
0 0 0	0	0	323,000	0	0	323,000

9	2110-HEALTH/HUMAN SVCS ADMIN	CB	1	The Director provides policy, leadership
	0059-Administration		OF	& direction for the department; liaison
	SOURCE OF FUNDS, THIS SVC LEVEL:		2	with legislative bodies and the public.
	IGC SUPPORT			Advises the Mayor on all health and
				human service issues.

PERSONNEL	PERSONAL		OTHER	DEBT	CAPITAL	
FT PT T	SERVICE	SUPPLIES	SERVICES	SERVICE	OUTLAY	TOTAL
1 0 0	91,490	3,460	9,740	0	0	104,690

10	2470-FAMILY PLANNING CLINIC	CB	1	Reduce unintended pregnancies by
	0091-Family Planning		OF	providing reproductive health services
	SOURCE OF FUNDS, THIS SVC LEVEL:		2	including contraception, disease
	TAX SUPPORT			screening, abnormal pap followup,
	IGC SUPPORT			pregnancy options & referrals to over
	PROGRAM REVENUES	90,000		2300 low-income men & women with an
				emphasis on minority populations.
				Community outreach. Training site.
				Program supervision/management.
				Administer Title X Federal grant.

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PERSONNEL			PERSONAL	SUPPLIES	OTHER	DEBT	CAPITAL	TOTAL
FT	PT	T	SERVICE		SERVICES	SERVICE	OUTLAY	
2	0	0	153,350	58,040	37,500	0	1,500	250,390

11	2150-H/HS DEBT SERVICE	CO	2	Provide for debt service required on
	0349-Debt Service		OF	G.O. Bonds approved for the expansion
	SOURCE OF FUNDS, THIS SVC LEVEL:		2	of the Senior Center.
	TAX SUPPORT			

PERSONNEL			PERSONAL	SUPPLIES	OTHER	DEBT	CAPITAL	TOTAL
FT	PT	T	SERVICE		SERVICES	SERVICE	OUTLAY	
0	0	0	0	0	0	15,830	0	15,830

12	2210-SUPPORT SERVICES ADMIN	CB	1	A Senior Office Associate provides
	0538-Administration		OF	payroll, personnel and related
	SOURCE OF FUNDS, THIS SVC LEVEL:		4	support to the department and the
	IGC SUPPORT			division manager, respectively.
				Administers the department petty cash
				fund and the Animal Control refund
				account for the entire Animal Control
				program.

PERSONNEL			PERSONAL	SUPPLIES	OTHER	DEBT	CAPITAL	TOTAL
FT	PT	T	SERVICE		SERVICES	SERVICE	OUTLAY	
1	0	0	53,050	1,000	2,940	0	0	56,990

13	2340-CHILD/ADULT CARE	CB	1	Provide Municipal contribution for
	0225-Child/Adult Care Licensin		OF	State licensing grant which partially
	SOURCE OF FUNDS, THIS SVC LEVEL:		3	funds six staff positions to enforce
	TAX SUPPORT			AMC 16.55 and 16.80 through inspections,
	IGC SUPPORT			complaint investigations, coordination
	PROGRAM REVENUES			of agency reviews for child and adult
				care facilities, and licensing
				recommendations for child care homes.

PERSONNEL			PERSONAL	SUPPLIES	OTHER	DEBT	CAPITAL	TOTAL
FT	PT	T	SERVICE		SERVICES	SERVICE	OUTLAY	
0	0	0	3,520-	0	109,000	0	0	105,480

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14	2250-SUPPORT SVC CONTRIBUTIONS	CB	1	Provide contract services for enforce-
	0325-Contracted Program Servic		OF	ment of AMC Title 17 Animals.
	SOURCE OF FUNDS, THIS SVC LEVEL:		4	The contractor will accept
	TAX SUPPORT			unwanted animals; dispose of
				animals by adoption, redemption &
	PROGRAM REVENUES	469,500		humane destruction; license dogs;
				and respond to injured animal, police
				assistance, bite & quarantine calls.
				The Center will be open to the public
				seven days per week.

PERSONNEL			PERSONAL	SUPPLIES	OTHER	DEBT	CAPITAL	TOTAL
FT	PT	T	SERVICE		SERVICES	SERVICE	OUTLAY	
0	0	0	0	0	883,520	0	0	883,520

15	2540-VEHICLE INSPECTION PROG	CO	3	Review Emission Inspection System data,
	0118-Vehicle Inspection (I/M)		OF	police tickets and other sources to
	SOURCE OF FUNDS, THIS SVC LEVEL:		6	identify vehicles not complying
				with I/M regulations. Information
	PROGRAM REVENUES	0		sources include Permanent Fund, utility
				bills and voter registration. Issue
				notices of violation and citations to
				vehicle owners to gain compliance.
				Prepare & present cases in magistrate's
				court. Monitor fines levied and paid.

PERSONNEL			PERSONAL	SUPPLIES	OTHER	DEBT	CAPITAL	TOTAL
FT	PT	T	SERVICE		SERVICES	SERVICE	OUTLAY	
3	0	0	163,220	0	5,000	0	0	168,220

16	2360-SAFE CITIES PROGRAM	CB	3	Contract for operation of the Community
	0198-Safe City Program		OF	Service Patrol to provide public
	SOURCE OF FUNDS, THIS SVC LEVEL:		10	inebriates with transportation to
	TAX SUPPORT			emergency shelter, medical care, or
				detoxification facility.

PERSONNEL			PERSONAL	SUPPLIES	OTHER	DEBT	CAPITAL	TOTAL
FT	PT	T	SERVICE		SERVICES	SERVICE	OUTLAY	
0	0	0	0	0	305,059	0	0	305,059

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17	2360-SAFE CITIES PROGRAM 0198-Safe City Program SOURCE OF FUNDS, THIS SVC LEVEL: TAX SUPPORT	CB	4 OF 10	Senior Administrative Officer provides supervision for the implementation of prevention/intervention programs: sexual assault, domestic violence, child abuse & neglect, emergency alcohol & homeless services, multi-cultural population, Position writes and administers grants, budgets to maintain community services.
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PERSONNEL			PERSONAL	SUPPLIES	OTHER	DEBT	CAPITAL	TOTAL
FT	PT	T	SERVICE					
1	0	0	58,310	0	14,200	0	0	72,510

18	2220-FISCAL SUPPORT 0258-Fiscal Support SOURCE OF FUNDS, THIS SVC LEVEL: IGC SUPPORT	CB	1 OF 5	Supervise two staff monitoring approx. \$30 million in grant/operating funds and two staff performing cashier/billing functions. Assist in preparation of the operating budget, grant applications and financial reports. Conduct revenue and expense analysis. Verify grant reports, review appropriation documents. Serve as the department's principal liaison with the Department of Finance and OMB.
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PERSONNEL			PERSONAL	SUPPLIES	OTHER	DEBT	CAPITAL	TOTAL
FT	PT	T	SERVICE					
1	0	0	63,360	0	3,390	0	0	66,750

19	2570-ON-SITE WATER QUALITY 0171-On-Site Water/Wastewater SOURCE OF FUNDS, THIS SVC LEVEL: TAX SUPPORT PROGRAM REVENUES	CB	1 OF 4	Core public health functions of this level are issuance of contractor and pumper permits and includes program clerical and administrative support.	22,600
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PERSONNEL			PERSONAL	SUPPLIES	OTHER	DEBT	CAPITAL	TOTAL
FT	PT	T	SERVICE					
1	0	0	32,200	1,200	5,210	0	3,000	41,610

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DEPT RANK	BUDGET UNIT/ PROGRAM	SL CODE	SVC LVL
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20 2560-ENVIRONMENTAL SANITATION
0205-Environmental Sanitation
SOURCE OF FUNDS, THIS SVC LEVEL:
TAX SUPPORT

CB	1	Core public health functions of this level include: public health education; inspecting food facilities and pools; investigating and resolving food-borne illness and code complaints; taking enforcement action as necessary; program oversight and clerical support.
	6	

PROGRAM REVENUES 325,060

PERSONNEL			PERSONAL SERVICE	SUPPLIES	OTHER SERVICES	DEBT SERVICE	CAPITAL OUTLAY	TOTAL
FT	PT	T						
5	0	0	299,210	4,500	28,380	0	6,100	338,190

21 2510-ENVIRONMENTAL SVC ADMIN
0123-Environmental Services Ad
SOURCE OF FUNDS, THIS SVC LEVEL:

CB	2	Provides leadership, policy development, budget oversight, and management of the Environmental Services Division.
	3	

IGC SUPPORT

PERSONNEL			PERSONAL SERVICE	SUPPLIES	OTHER SERVICES	DEBT SERVICE	CAPITAL OUTLAY	TOTAL
FT	PT	T						
1	0	0	80,510	500	9,670	0	0	90,680

22 2430-CHS - SUPPORT SERVICES
0752-Clinic Support Services
SOURCE OF FUNDS, THIS SVC LEVEL:
TAX SUPPORT

CO	2	Assist in providing centralized client reception, registration and appointment scheduling for TB immunization, STD, Family Planning, Maternal Child Health programs in Community Health Services Division.
	3	

PERSONNEL			PERSONAL SERVICE	SUPPLIES	OTHER SERVICES	DEBT SERVICE	CAPITAL OUTLAY	TOTAL
FT	PT	T						
1	0	0	40,040	2,000	210	0	0	42,250

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23	2120-MEDICAL ADMIN 0728-Medical Officer	CB	1	The Medical Officer provides scientific direction and medical authority for
	SOURCE OF FUNDS, THIS SVC LEVEL:		2	activities of department. Serves as the
	TAX SUPPORT		3	advisor to Director, Mayor and Assembly on health issues. The Medical Officer is the chief health officer and medical spokesperson for the Municipality. This level issues standing orders to allow for clinical services and medical participation in emergencies.

PERSONNEL			PERSONAL	SUPPLIES	OTHER	DEBT	CAPITAL	TOTAL
FT	PT	T	SERVICE		SERVICES	SERVICE	OUTLAY	
0	1	0	38,140	720	4,050	0	0	42,910

24	2520-CUSTOMER SERVICE 0687-Public Services	CO	2	A Sr. Office Assistant for customer
	SOURCE OF FUNDS, THIS SVC LEVEL:		3	services, including cashiering,
	TAX SUPPORT			phone answering, complaint recording,
	IGC SUPPORT			receipt of permit applications,
				answering customer inquiries,
				complaint and fee data input. Serves environmental health programs.

PERSONNEL			PERSONAL	SUPPLIES	OTHER	DEBT	CAPITAL	TOTAL
FT	PT	T	SERVICE		SERVICES	SERVICE	OUTLAY	
1	0	0	44,740	0	600	0	0	45,340

25	2410-COMMUNITY HEALTH ADMIN 0149-Health Administration	CO	2	Plan, organize and supervise Community
	SOURCE OF FUNDS, THIS SVC LEVEL:		5	Health Services Division. Set goals and
	TAX SUPPORT			objectives. Consult with the Director on medical and health issues affecting the community. Provide monthly and quarterly reports. Research and apply for grant funds and write and monitor contracts.
	IGC SUPPORT			

PERSONNEL			PERSONAL	SUPPLIES	OTHER	DEBT	CAPITAL	TOTAL
FT	PT	T	SERVICE		SERVICES	SERVICE	OUTLAY	
1	0	0	84,030	1,890	1,470	0	0	87,390

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RANK	PROGRAM	CODE	LVL

26	2410-COMMUNITY HEALTH ADMIN 0149-Health Administration	CB	1	Provide administrative support to the
	SOURCE OF FUNDS, THIS SVC LEVEL:		OF	division. Prepare and track grant
	TAX SUPPORT		5	requests, personnel requests, AR/AMs and
	IGC SUPPORT			budgets. Information and referral to
				clients requesting services. Coordinate
				training of health professionals and
				cross training of division staff.

PERSONNEL			PERSONAL	OTHER	DEBT	CAPITAL	
FT	PT	T	SERVICE	SERVICES	SERVICE	OUTLAY	TOTAL
1	0	0	41,900	3,250	0	110	63,510
			18,250				

27	2330-SENIOR CITIZENS PROGRAMS 0189-Senior Citizens Programs	CB	1	Provide partial funding for operating
	SOURCE OF FUNDS, THIS SVC LEVEL:		OF	and maintaining the Anchorage Senior
	TAX SUPPORT		4	Center, a facility owned by the Municipi-
				ality.

PERSONNEL			PERSONAL	OTHER	DEBT	CAPITAL	
FT	PT	T	SERVICE	SERVICES	SERVICE	OUTLAY	TOTAL
0	0	0	0	100,500	0	0	100,500
			0				

28	2460-STD CLINIC 0092-Sexually Transmitted Dise	CO	2	Interview, exam and treat 1000 clients
	SOURCE OF FUNDS, THIS SVC LEVEL:		OF	for STDs. Perform disease investigation
	TAX SUPPORT		4	for sexual contacts of those clients.
	PROGRAM REVENUES			Community outreach to high-risk teens
	10,000			and young adults.

PERSONNEL			PERSONAL	OTHER	DEBT	CAPITAL	
FT	PT	T	SERVICE	SERVICES	SERVICE	OUTLAY	TOTAL
0	1	0	46,930	0	0	0	46,930
			0				

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32 2250-SUPPORT SVC CONTRIBUTIONS
0325-Contracted Program Servic
SOURCE OF FUNDS, THIS SVC LEVEL:
TAX SUPPORT

CO

2 The Notice of Violation program
OF allows animal control officers to
4 issue civil notices of violation for
animal control offenses which is a
more cost effective method to reduce
animal control problems without
resorting to the criminal justice
system.

PROGRAM REVENUES 120,000

PERSONNEL			PERSONAL	SUPPLIES	OTHER	DEBT	CAPITAL	TOTAL
FT	PT	T	SERVICE					
0	0	0	0	0	185,000	0	0	185,000

33 2510-ENVIRONMENTAL SVC ADMIN
0123-Environmental Services Ad
SOURCE OF FUNDS, THIS SVC LEVEL:
TAX SUPPORT

CO

1 Resources in this level fund contracts
OF and related supplies and services for
3 twice-yearly visible emissions (opacity)
training of public and private sector
personnel who work in air pollution
monitoring and control.

PROGRAM REVENUES 11,510

PERSONNEL			PERSONAL	SUPPLIES	OTHER	DEBT	CAPITAL	TOTAL
FT	PT	T	SERVICE					
0	0	0	0	12,330	11,010	0	0	23,340

34 2430-CHS - SUPPORT SERVICES
0752-Clinic Support Services
SOURCE OF FUNDS, THIS SVC LEVEL:
TAX SUPPORT

CB

1 Provide centralized client reception,
OF registration and appointment scheduling
3 for CHS clinic including TB
immunization, STD, Family Planning and
Material Child Health programs. Maintain
& monitor over 30,000 medical records;
ensure confidentiality of records;
maintain over 67,000 immunization
records; verify accuracy of data entry;
supervise CSS program.

PERSONNEL			PERSONAL	SUPPLIES	OTHER	DEBT	CAPITAL	TOTAL
FT	PT	T	SERVICE					
2	0	0	67,330	2,490	3,280	0	110	73,210

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35	2330-SENIOR CITIZENS PROGRAMS 0189-Senior Citizens Programs SOURCE OF FUNDS, THIS SVC LEVEL: TAX SUPPORT	CB	2 OF 4	This level provides funding for the payment of property insurance for the Anchorage Senior Center.
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PERSONNEL			PERSONAL		OTHER	DEBT	CAPITAL	
FT	PT	T	SERVICE	SUPPLIES	SERVICES	SERVICE	OUTLAY	TOTAL
0	0	0	0	0	2,480	0	0	2,480

36	2230-FACILITY & TECHNICAL SPT 0099-Facility and Technical Su SOURCE OF FUNDS, THIS SVC LEVEL: IGC SUPPORT	CB	1 OF 3	Maintenance of hardware, software, computer supplies and maintenance contracts necessary to keep 4 local area network servers, 150 personal computers, 13 network printers and peripherals operational for department activities.
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PERSONNEL			PERSONAL		OTHER	DEBT	CAPITAL	
FT	PT	T	SERVICE	SUPPLIES	SERVICES	SERVICE	OUTLAY	TOTAL
1	0	0	72,390	13,320	86,660	0	4,500	176,870

37	2240-GRANTS AND CONTRACTS 0204-Grants/Contracts SOURCE OF FUNDS, THIS SVC LEVEL: TAX SUPPORT	CO	1 OF 3	Provide the support necessary to monitor the Animal Control Services contractor operations to ensure contract compliance. Provides staff support to the Animal Control Advisory Board and other animal control administration needs.
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PERSONNEL			PERSONAL		OTHER	DEBT	CAPITAL	
FT	PT	T	SERVICE	SUPPLIES	SERVICES	SERVICE	OUTLAY	TOTAL
1	0	0	56,440	1,000	9,010	0	4,500	70,950

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DEPT BUDGET UNIT/
RANK PROGRAM

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38 2240-GRANTS AND CONTRACTS
0204-Grants/Contracts
SOURCE OF FUNDS, THIS SVC LEVEL:

CO 3 Collect lease revenues for properties
OF transferred to DHHS from Heritage Land
3 Bank. Revenues are from leases for the
John Thomas Building and the Clithroe
Center.

PROGRAM REVENUES 73,800

PERSONNEL			PERSONAL	SUPPLIES	OTHER	DEBT	CAPITAL	TOTAL
FT	PT	T	SERVICE		SERVICES	SERVICE	OUTLAY	
0	0	0	0	0	0	0	0	0

39 2470-FAMILY PLANNING CLINIC
0091-Family Planning
SOURCE OF FUNDS, THIS SVC LEVEL:
TAX SUPPORT
IGC SUPPORT
PROGRAM REVENUES 30,000

CO 2 Increase Family Planing clients seen by
OF 1800 through clinic aide screening,
2 performing lab tests and preparing
clients for exams and assisting
clinicians. Provides clerical support
with client registration, data
collection and maintaining inventory of
clinical and medical supplies.

PERSONNEL			PERSONAL	SUPPLIES	OTHER	DEBT	CAPITAL	TOTAL
FT	PT	T	SERVICE		SERVICES	SERVICE	OUTLAY	
1	0	0	44,200	15,880	5,630	0	0	65,710

40 2480-WOMEN, INFANTS & CHILDREN
0433-Women, Infants and Childr
SOURCE OF FUNDS, THIS SVC LEVEL:
TAX SUPPORT
IGC SUPPORT

CB 1 Supervise Women, Infants & Children
OF (WIC) program to: provide eligibility,
2 health & nutrition screening; provide
nutrition counseling & education; and
vouchers to buy nutritious foods.
Provide supervisory and administrative
support to annual State grant which
serves 5500 clients monthly.

PERSONNEL			PERSONAL	SUPPLIES	OTHER	DEBT	CAPITAL	TOTAL
FT	PT	T	SERVICE		SERVICES	SERVICE	OUTLAY	
0	0	0	8,600	950	450	0	0	10,000

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DEPT RANK	BUDGET UNIT/ PROGRAM	SL CODE	SVC LVL
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41	2320-SOCIAL SVCS ADMIN 0191-Social Services Administr SOURCE OF FUNDS, THIS SVC LEVEL: IGC SUPPORT	CB	1 To provide planning, supervision, and coordination of staff delivering all human service programs in the Division, including Day Care Assistance, SAFE City, Weatherization, Research/Technical Support, Child/Adult Care Licensing; promote community participation in the formulation of human services public policy; promote a coordinated service delivery system in Anchorage.
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PERSONNEL			PERSONAL SERVICE	SUPPLIES	OTHER SERVICES	DEBT SERVICE	CAPITAL OUTLAY	TOTAL
FT	PT	T						
1	0	0	88,660	4,480	8,120	0	4,500	105,760

42	2240-GRANTS AND CONTRACTS 0204-Grants/Contracts SOURCE OF FUNDS, THIS SVC LEVEL: TAX SUPPORT IGC SUPPORT	CB	2 Provide supervision and staff support to administer \$2.6 million in Municipal, State and Federal funds. Write & monitor grants and contracts to non-profit and for-profit agencies. Provide staff support to the Human Services Allocation Task Force (HSATF) and technical training to agencies.
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PERSONNEL			PERSONAL SERVICE	SUPPLIES	OTHER SERVICES	DEBT SERVICE	CAPITAL OUTLAY	TOTAL
FT	PT	T						
1	0	0	66,140	0	4,820	0	0	70,960

43	2220-FISCAL SUPPORT 0258-Fiscal Support SOURCE OF FUNDS, THIS SVC LEVEL: IGC SUPPORT	CO	3 Provide fee collection and billing services for Community Health Services Division clinics including billings to clients, private insurance companies, and Medicaid. Prepare daily deposit and daily cash summary reports. Provide information and referral to clients requesting services. Provide backup to cashier.
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PERSONNEL			PERSONAL SERVICE	SUPPLIES	OTHER SERVICES	DEBT SERVICE	CAPITAL OUTLAY	TOTAL
FT	PT	T						
1	0	0	43,200	0	450	0	0	43,650

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DEPT: 21 -HEALTH & HUMAN SERVICES

DEPT BUDGET UNIT/
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44 2340-CHILD/ADULT CARE
0225-Child/Adult Care Licensin
SOURCE OF FUNDS, THIS SVC LEVEL:
TAX SUPPORT

CO 3 Enforce AMC 16.55 (Children's Care
OF Centers) and 16.80 (Quasi-Institutional
3 Houses) through inspections, coordinaton
of agency reviews for child and adult
care facilities, and licensing recommen-
dations.

PERSONNEL			PERSONAL	SUPPLIES	OTHER	DEBT	CAPITAL	TOTAL
FT	PT	T	SERVICE		SERVICES	SERVICE	OUTLAY	
1	0	0	68,640	0	0	0	0	68,640

45 2410-COMMUNITY HEALTH ADMIN
0149-Health Administration
SOURCE OF FUNDS, THIS SVC LEVEL:
TAX SUPPORT
IGC SUPPORT

CO 3 Provide a contract for disposal of
OF contaminated medical waste from
5 Division clinics.

PERSONNEL			PERSONAL	SUPPLIES	OTHER	DEBT	CAPITAL	TOTAL
FT	PT	T	SERVICE		SERVICES	SERVICE	OUTLAY	
0	0	0	0	0	4,500	0	0	4,500

46 2360-SAFE CITIES PROGRAM
0198-Safe City Program
SOURCE OF FUNDS, THIS SVC LEVEL:
TAX SUPPORT

CB 1 Provide a coordinated response to
OF concerns and problems related to
10 emergency alcohol services, the
homeless, the public inebriate, and
oversight of emergency financial and
referral services.

PERSONNEL			PERSONAL	SUPPLIES	OTHER	DEBT	CAPITAL	TOTAL
FT	PT	T	SERVICE		SERVICES	SERVICE	OUTLAY	
1	0	0	66,290	0	0	0	0	66,290

47 2560-ENVIRONMENTAL SANITATION
0205-Environmental Sanitation
SOURCE OF FUNDS, THIS SVC LEVEL:
TAX SUPPORT

CO 2 Sanitarian conducts food and other
OF facility inspections, responds to and
6 resolves a variety of sanitation
enforcement complaints, and investigates
food-borne illness complaints.

PROGRAM REVENUES 125,000

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PERSONNEL			PERSONAL		OTHER	DEBT	CAPITAL	
FT	PT	T	SERVICE	SUPPLIES	SERVICES	SERVICE	OUTLAY	TOTAL
1	0	0	63,080	0	0	0	0	63,080

48	2510-ENVIRONMENTAL SVC ADMIN 0123-Environmental Services Ad SOURCE OF FUNDS, THIS SVC LEVEL: IGC SUPPORT	CO	3	An office associate performs support functions for the division manager related to: purchases, expenditure monitoring, job descriptions, payroll, personnel requests, correspondence, filing and a variety of special projects.
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PERSONNEL			PERSONAL		OTHER	DEBT	CAPITAL	
FT	PT	T	SERVICE	SUPPLIES	SERVICES	SERVICE	OUTLAY	TOTAL
1	0	0	47,660	0	100	0	0	47,760

49	2520-CUSTOMER SERVICE 0687-Public Services SOURCE OF FUNDS, THIS SVC LEVEL: TAX SUPPORT IGC SUPPORT	CO	3	Second customer service position with primary duties of cashiering, receipt of permit applications, complaint recording, and answering customer inquiries.
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PERSONNEL			PERSONAL		OTHER	DEBT	CAPITAL	
FT	PT	T	SERVICE	SUPPLIES	SERVICES	SERVICE	OUTLAY	TOTAL
1	0	0	36,630	0	300	0	0	36,930

50	2460-STD CLINIC 0092-Sexually Transmitted Dise SOURCE OF FUNDS, THIS SVC LEVEL: PROGRAM REVENUES	CO	3	In collaboration with the University of Washington STD Training Program, functions as the training site for the clinical practicums for 9 health professionals seeking experience in the evaluation, management, treatment, and followup of clients with sexually transmitted infections.
				2,700

PERSONNEL			PERSONAL		OTHER	DEBT	CAPITAL	
FT	PT	T	SERVICE	SUPPLIES	SERVICES	SERVICE	OUTLAY	TOTAL
0	0	0	0	2,000	0	0	0	2,000

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DEPT: 21 -HEALTH & HUMAN SERVICES

DEPT	BUDGET UNIT/	SL	SVC
RANK	PROGRAM	CODE	LVL

51	2220-FISCAL SUPPORT 0258-Fiscal Support	CO	4	Provide cashiering function for the
	SOURCE OF FUNDS, THIS SVC LEVEL:		OF	Community Health Services Division
	IGC SUPPORT		5	clinics. Provide information and referral to clients requesting services. Answer telephone in clinic area. Provide data input and other administrative duties required in reception area. Provide backup to billing clerk.

PERSONNEL			PERSONAL	SUPPLIES	OTHER	DEBT	CAPITAL	TOTAL
FT	PT	T	SERVICE		SERVICES	SERVICE	OUTLAY	
1	0	0	36,100	0	1,450	0	0	37,550

52	2210-SUPPORT SERVICES ADMIN 0538-Administration	CB	2	Manage all of the department's internal administrative support functions. Assist
	SOURCE OF FUNDS, THIS SVC LEVEL:		OF	Department Director by serving as the principal administrative liaison with other Municipal departments and outside agencies. Principal advisor regarding financial matters. Serve as the Acting Director and executive staff support to Animal Control Advisory Board and ADA Commission.
	IGC SUPPORT		4	

PERSONNEL			PERSONAL	SUPPLIES	OTHER	DEBT	CAPITAL	TOTAL
FT	PT	T	SERVICE		SERVICES	SERVICE	OUTLAY	
1	0	0	89,370	13,500	1,200	0	7,610	111,680

53	2360-SAFE CITIES PROGRAM 0198-Safe City Program	CO	8	Admin support for 8 program staff, multiple community-wide coalitions;
	SOURCE OF FUNDS, THIS SVC LEVEL:		OF	print/distribute newsletters;
	TAX SUPPORT		10	provide crisis referral for child abuse/neglect, domestic violence, sexual assault problems; disseminate information regarding public inebriates and emergency housing and other emergency services to the public.

PERSONNEL			PERSONAL	SUPPLIES	OTHER	DEBT	CAPITAL	TOTAL
FT	PT	T	SERVICE		SERVICES	SERVICE	OUTLAY	
1	0	0	34,750	0	0	0	0	34,750

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DEPT	BUDGET UNIT/	SL	SVC
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54	2360-SAFE CITIES PROGRAM 0198-Safe City Program SOURCE OF FUNDS, THIS SVC LEVEL: TAX SUPPORT	CO	7 OF 10	Provide emergency information and referral to people in need of assistance in meeting basic human needs such as housing, food, clothing, and medical care; provide emergency financial assistance for basic housing costs; work with service providers to meet needs of the homeless; issue bus tokens to agencies.
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PERSONNEL			PERSONAL	SUPPLIES	OTHER	DEBT	CAPITAL	TOTAL
FT	PT	T	SERVICE		SERVICES	SERVICE	OUTLAY	
1	0	0	63,990	0	0	0	0	63,990

55	2320-SOCIAL SVCS ADMIN 0191-Social Services Administr SOURCE OF FUNDS, THIS SVC LEVEL: IGC SUPPORT	CO	3 OF 3	Provide clerical research and administrative support to the Social Services Division; provide information and referral service to the general public, other agencies and organizations. Provide staff support to Anchorage Women's Commission.
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PERSONNEL			PERSONAL	SUPPLIES	OTHER	DEBT	CAPITAL	TOTAL
FT	PT	T	SERVICE		SERVICES	SERVICE	OUTLAY	
1	0	0	41,330	0	0	0	0	41,330

56	2220-FISCAL SUPPORT 0258-Fiscal Support SOURCE OF FUNDS, THIS SVC LEVEL: IGC SUPPORT	CO	5 OF 5	Provide Health and Human Services portion of the armored car cash pick-up contract.
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PERSONNEL			PERSONAL	SUPPLIES	OTHER	DEBT	CAPITAL	TOTAL
FT	PT	T	SERVICE		SERVICES	SERVICE	OUTLAY	
0	0	0	0	0	6,500	0	0	6,500

57	2130-HEALTH/HUMAN SVCS PLAN 0147-Health and Human Services SOURCE OF FUNDS, THIS SVC LEVEL: TAX SUPPORT	CB	1 OF 1	Serve the Department by providing assessment & planning information to help ensure the community has access to needed health & social services. Provide technical assistance to community organizations to promote public health strategies to address health problems. Promote public input by staffing the
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DEPT BUDGET UNIT/
RANK PROGRAM

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Health & Human Services and the Senior
Citizens Advisory Commissions.

PERSONNEL			PERSONAL	SUPPLIES	OTHER	DEBT	CAPITAL	TOTAL
FT	PT	T	SERVICE		SERVICES	SERVICE	OUTLAY	
1	0	0	80,620	840	6,800	0	0	88,260

58 2230-FACILITY & TECHNICAL SPT CO 2 Provide information technology support
0099-Facility and Technical Su OF to the department. Serve as MISD liaison
SOURCE OF FUNDS, THIS SVC LEVEL: 3 on all computer activities. Develop and
IGC SUPPORT organize training for all department
computer users. Develop data analysis
for users and provide training to
maximize use of data. Provide backup
personnel/payroll support for
administration.

PERSONNEL			PERSONAL	SUPPLIES	OTHER	DEBT	CAPITAL	TOTAL
FT	PT	T	SERVICE		SERVICES	SERVICE	OUTLAY	
1	0	0	57,650	0	310	0	0	57,960

59 2410-COMMUNITY HEALTH ADMIN CO 4 Contract services for foreign language
0149-Health Administration OF interpreters. Department staff often
SOURCE OF FUNDS, THIS SVC LEVEL: 5 work with clients who do not speak
TAX SUPPORT English. Agencies receiving Federal
IGC SUPPORT DHHS funds must assure services to
persons with limited English
proficiency.

PERSONNEL			PERSONAL	SUPPLIES	OTHER	DEBT	CAPITAL	TOTAL
FT	PT	T	SERVICE		SERVICES	SERVICE	OUTLAY	
0	0	0	0	0	8,080	0	0	8,080

60 2540-VEHICLE INSPECTION PROG CO 4 Principal public health functions
0118-Vehicle Inspection (I/M) OF include program management, staff
SOURCE OF FUNDS, THIS SVC LEVEL: 6 supervision, program budget,
PROGRAM REVENUES 57,920 preparation of documents,prepare, review
and update policies and procedures,
special projects, and I/M field
inspection.

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DEPT BUDGET UNIT/
RANK PROGRAM

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CODE LVL

PERSONNEL			PERSONAL SERVICE	SUPPLIES	OTHER SERVICES	DEBT SERVICE	CAPITAL OUTLAY	TOTAL
FT	PT	T						
1	0	0	68,930	200	0	0	0	69,130

61 2540-VEHICLE INSPECTION PROG
0118-Vehicle Inspection (I/M)
SOURCE OF FUNDS, THIS SVC LEVEL:

CO

5 Office Assistant duties include
OF customer service counter responsibil-
6 ities such as selling/tracking certifi-
cates & issuing waivers; cashiering &
entering complaints to online system;
answering phones/questions; filing;
report generation and project work.
Position essential to provide improved
customer service by minimizing customer
lines and improve phone reponse time.

PROGRAM REVENUES 34,820

PERSONNEL			PERSONAL SERVICE	SUPPLIES	OTHER SERVICES	DEBT SERVICE	CAPITAL OUTLAY	TOTAL
FT	PT	T						
0	1	0	25,680	470	0	0	0	26,150

62 2560-ENVIRONMENTAL SANITATION
0205-Environmental Sanitation
SOURCE OF FUNDS, THIS SVC LEVEL:
TAX SUPPORT

CO

6 Sanitarian conducts food and other
OF facility inspections, responds to and
6 resolves a variety of sanitation and
code enforcement complaints, and
investigates food-borne illness
complaints.

PROGRAM REVENUES 0

PERSONNEL			PERSONAL SERVICE	SUPPLIES	OTHER SERVICES	DEBT SERVICE	CAPITAL OUTLAY	TOTAL
FT	PT	T						
1	0	0	56,450	0	0	0	0	56,450

63 2210-SUPPORT SERVICES ADMIN
0538-Administration
SOURCE OF FUNDS, THIS SVC LEVEL:

CO

3 Increase payroll and personnel support
OF and processing by deleting a part-time
4 and adding a full-time position.

IGC SUPPORT

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PERSONNEL			PERSONAL SERVICE	SUPPLIES	OTHER SERVICES	DEBT SERVICE	CAPITAL OUTLAY	TOTAL
FT	PT	T						
1	0	0	26,850	0	0	0	0	26,850

64 2120-MEDICAL ADMIN
0728-Medical Officer
SOURCE OF FUNDS, THIS SVC LEVEL:
TAX SUPPORT

CB

2 The Medical Officer provides scientific direction and medical authority for activities of department. Serves as the advisor to Director, Mayor and Assembly on health issues. The Medical Officer is the chief health officer and medical spokesperson for the Municipality. This level issues standing orders to allow for clinical services and medical participation in emergencies.

PERSONNEL			PERSONAL SERVICE	SUPPLIES	OTHER SERVICES	DEBT SERVICE	CAPITAL OUTLAY	TOTAL
FT	PT	T						
0	0	0	21,410	0	0	0	0	21,410

65 2540-VEHICLE INSPECTION PROG
0118-Vehicle Inspection (I/M)
SOURCE OF FUNDS, THIS SVC LEVEL:

CB

6 Administrative officer supervises the customer services counter and staff; is responsible for cash management activities and performs support functions related to budget, purchases, expenditure monitoring, contracts, code amendment preparation and a variety of special projects.

PROGRAM REVENUES 152,000

PERSONNEL			PERSONAL SERVICE	SUPPLIES	OTHER SERVICES	DEBT SERVICE	CAPITAL OUTLAY	TOTAL
FT	PT	T						
1	0	0	66,290	0	85,710	0	0	152,000

SUBTOTAL OF FUNDED SERVICE LEVELS, HEALTH & HUMAN SERVICES

PERSONNEL			PERSONAL SERVICE	SUPPLIES	OTHER SERVICES	DEBT SERVICE	CAPITAL OUTLAY	TOTAL
FT	PT	T						
56	5	0	3,527,160	196,850	2,597,869	1,590,050	32,590	7,944,519

DEPARTMENT OF HEALTH & HUMAN SERVICES

FUNDING LINE

7,974,520

66 2450-DISEASE PREVENTION/CNTRL
0060-Disease Prevention and Co
SOURCE OF FUNDS, THIS SVC LEVEL:
TAX SUPPORT

CB

1 Provide basic public health services in the clinic & community for prevention and control of communicable diseases. Provide immunizations & TB control services. Investigate & provide control measures for disease outbreaks. Provide

I&C SUPPORT
PROGRAM REVENUES 25,000

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DEPT BUDGET UNIT/
RANK PROGRAM

SL SVC
CODE LVL

information/consultation to health care professionals & the public on communicable diseases.

PERSONNEL			PERSONAL SERVICE	SUPPLIES	OTHER SERVICES	DEBT SERVICE	CAPITAL OUTLAY	TOTAL
FT	PT	T						
1	0	0	64,450	45,000	13,610	0	300	123,360

67 2450-DISEASE PREVENTION/CNTRL CO 2 A .50 FTE public health nurse will
0060-Disease Prevention and Co OF provide services in the TB program and
SOURCE OF FUNDS, THIS SVC LEVEL: 3 increase the international travel clinic
TAX SUPPORT to two full days per week.

PROGRAM REVENUES 70,000

PERSONNEL			PERSONAL SERVICE	SUPPLIES	OTHER SERVICES	DEBT SERVICE	CAPITAL OUTLAY	TOTAL
FT	PT	T						
0	1	0	32,180	13,750	800	0	0	46,730

68 2570-ON-SITE WATER QUALITY CO 2 Investigates and resolves complaints;
0171-On-Site Water/Wastewater OF provides training for well drillers,
SOURCE OF FUNDS, THIS SVC LEVEL: 4 contractors, septic drillers; reviews
TAX SUPPORT and approves or denies license applications.

PERSONNEL			PERSONAL SERVICE	SUPPLIES	OTHER SERVICES	DEBT SERVICE	CAPITAL OUTLAY	TOTAL
FT	PT	T						
1	0	0	61,410	0	0	0	0	61,410

69 2140-COMMUNITY HEALTH ED. CB 3 Community health promotion activities
0739-Community Health Promotio OF including assessing health & social
SOURCE OF FUNDS, THIS SVC LEVEL: 3 problems, mobilizing community to
TAX SUPPORT address critical issues. Collect and
publish local health & social data on
web; promote public health strategies
to reduce tobacco-related disease,
injuries, alcohol problems, and heart

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RANK PROGRAM

SL SVC
CODE LVL

disease.

PERSONNEL			PERSONAL	SUPPLIES	OTHER	DEBT	CAPITAL	TOTAL
FT	PT	T	SERVICE		SERVICES	SERVICE	OUTLAY	
0	1	0	40,900	0	0	0	0	40,900

70	2560-ENVIRONMENTAL SANITATION 0205-Environmental Sanitation SOURCE OF FUNDS, THIS SVC LEVEL: TAX SUPPORT				CO	4	A Principal Code Enforcement Officer OF enforces the nuisance, noise, 6 housing and related ordinances. Responds to citizen complaints, issues violation notices and takes other enforcement measures as necessary. Reviews noise permit applications and recommends approval or denial.	
	PROGRAM REVENUES			0				

PERSONNEL			PERSONAL	SUPPLIES	OTHER	DEBT	CAPITAL	TOTAL
FT	PT	T	SERVICE		SERVICES	SERVICE	OUTLAY	
1	0	0	56,470	0	0	0	0	56,470

71	2560-ENVIRONMENTAL SANITATION 0205-Environmental Sanitation SOURCE OF FUNDS, THIS SVC LEVEL: TAX SUPPORT				CO	5	A temporary code enforcement officer OF works during the spring months on 6 public health activities. Employee responds to and resolves citizen complaints under the public nuisance ordinance. The number of complaints expected to be worked by this temporary employee is 200-250 annually.	
	PROGRAM REVENUES			0				

PERSONNEL			PERSONAL	SUPPLIES	OTHER	DEBT	CAPITAL	TOTAL
FT	PT	T	SERVICE		SERVICES	SERVICE	OUTLAY	
0	0	1	14,230	0	0	0	0	14,230

72	2360-SAFE CITIES PROGRAM 0198-Safe City Program SOURCE OF FUNDS, THIS SVC LEVEL: TAX SUPPORT				CB	10	Contract for operation of the Community OF Service Patrol to provide public 10 inebriates with transportation to emergency shelter, medical care, or detoxification facility.	
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DEPT BUDGET UNIT/
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PERSONNEL			PERSONAL		OTHER	DEBT	CAPITAL	
FT	PT	T	SERVICE	SUPPLIES	SERVICES	SERVICE	OUTLAY	TOTAL
0	0	0	0	0	178,891	0	0	178,891

73 2250-SUPPORT SVC CONTRIBUTIONS CO 4 Add funding for Animal Control Contract
0325-Contracted Program Servic OF to allow for incentives under incentive-
SOURCE OF FUNDS, THIS SVC LEVEL: 4 based contract and to provide for
TAX SUPPORT improved computerization at Animal
Control Shelter.

PERSONNEL			PERSONAL		OTHER	DEBT	CAPITAL	
FT	PT	T	SERVICE	SUPPLIES	SERVICES	SERVICE	OUTLAY	TOTAL
0	0	0	0	0	400,000	0	0	400,000

74 2330-SENIOR CITIZENS PROGRAMS CB 4 Provide partial funding for operating
0189-Senior Citizens Programs OF and maintaining the Anchorage Senior
SOURCE OF FUNDS, THIS SVC LEVEL: 4 Center, a facility owned by the Municipi-
TAX SUPPORT pality.

PERSONNEL			PERSONAL		OTHER	DEBT	CAPITAL	
FT	PT	T	SERVICE	SUPPLIES	SERVICES	SERVICE	OUTLAY	TOTAL
0	0	0	0	0	248,000	0	0	248,000

75 2360-SAFE CITIES PROGRAM CO 2 Provide emergency alcohol services in
0198-Safe City Program OF conjunction with Federal monies to
SOURCE OF FUNDS, THIS SVC LEVEL: 10 alleviate homelessness in Anchorage, and
TAX SUPPORT to provide staff support for a service
provider network which provides related
services for the target population.

PERSONNEL			PERSONAL		OTHER	DEBT	CAPITAL	
FT	PT	T	SERVICE	SUPPLIES	SERVICES	SERVICE	OUTLAY	TOTAL
1	0	0	48,080	0	0	0	0	48,080

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DEPT RANK	BUDGET UNIT/ PROGRAM	SL CODE	SVC LVL
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76	2560-ENVIRONMENTAL SANITATION 0205-Environmental Sanitation SOURCE OF FUNDS, THIS SVC LEVEL: TAX SUPPORT IGC SUPPORT PROGRAM REVENUES	CO	3 OF 6	Plan Reviewer reviews building/equipment plans for new & remodeled food facilities, pools/spas; provides technical assistance regarding code requirements to owners, operators and builders of these facilities; & conducts opening & sanitation inspections. Oversees operator training & testing required by Municipal code & assists with investigation of foodborne and other citizen complaints.
	0			

PERSONNEL			PERSONAL SERVICE	SUPPLIES	OTHER SERVICES	DEBT SERVICE	CAPITAL OUTLAY	TOTAL
FT	PT	T						
1	0	0	66,140	0	0	0	2,900	69,040

77	2430-CHS - SUPPORT SERVICES 0752-Clinic Support Services SOURCE OF FUNDS, THIS SVC LEVEL: TAX SUPPORT	CB	3 OF 3	Provide centralized client reception, registration and appointment scheduling for CHS clinic including TB immunization, STD, Family Planning and Material Child Health programs. Maintain & monitor over 30,000 medical records; ensure confidentiality of records; maintain over 67,000 immunization records; verify accuracy of data entry; supervise CSS program.
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PERSONNEL			PERSONAL SERVICE	SUPPLIES	OTHER SERVICES	DEBT SERVICE	CAPITAL OUTLAY	TOTAL
FT	PT	T						
1	0	0	63,230	0	0	0	0	63,230

78	2570-ON-SITE WATER QUALITY 0744-Water Quality SOURCE OF FUNDS, THIS SVC LEVEL: TAX SUPPORT	CO	4 OF 4	Contract out or provide grants for water quality projects. Includes funding for costs to cover sampling of innovative systems - 10 systems per year @ \$1,200 each.
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PERSONNEL			PERSONAL SERVICE	SUPPLIES	OTHER SERVICES	DEBT SERVICE	CAPITAL OUTLAY	TOTAL
FT	PT	T						
0	0	0	0	0	28,500	0	0	28,500

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DEPT	BUDGET UNIT/	SL	SVC
RANK	PROGRAM	CODE	LVL

79	2140-COMMUNITY HEALTH ED. 0739-Community Health Promotio SOURCE OF FUNDS, THIS SVC LEVEL: TAX SUPPORT	CB	1 OF 3	Community health promotion activities including assessing health & social problems, mobilizing community to address critical issues. Collect and publish local health & social data on web; promote public health strategies to reduce tobacco-related disease, injuries, alcohol problems, and heart disease.
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PERSONNEL			PERSONAL		OTHER	DEBT	CAPITAL	
FT	PT	T	SERVICE	SUPPLIES	SERVICES	SERVICE	OUTLAY	TOTAL
1	2	0	157,460	4,330	8,900	0	4,500	175,190

80	2410-COMMUNITY HEALTH ADMIN 0149-Health Administration SOURCE OF FUNDS, THIS SVC LEVEL: TAX SUPPORT	CO	5 OF 5	Develop and coordinate training for division staff and health professionals
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PERSONNEL			PERSONAL		OTHER	DEBT	CAPITAL	
FT	PT	T	SERVICE	SUPPLIES	SERVICES	SERVICE	OUTLAY	TOTAL
0	1	0	37,510	0	0	0	0	37,510

81	2230-FACILITY & TECHNICAL SPT 0099-Facility and Technical Su SOURCE OF FUNDS, THIS SVC LEVEL: IGC SUPPORT	CO	3 OF 3	Provide administrative, safety, and facility support to the department. Services include: Prepare, present, and promote safety program, mail/courier, coordinate space management, building remodeling, repair, and access control, key control, property inventory, and copy maintenance and coordination.
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PERSONNEL			PERSONAL		OTHER	DEBT	CAPITAL	
FT	PT	T	SERVICE	SUPPLIES	SERVICES	SERVICE	OUTLAY	TOTAL
1	0	0	46,350	0	310	0	0	46,660

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DEPT RANK	BUDGET UNIT/ PROGRAM	SL CODE	SVC LVL	
82	2360-SAFE CITIES PROGRAM 0198-Safe City Program SOURCE OF FUNDS, THIS SVC LEVEL: TAX SUPPORT	CO	6 OF 10	Responsible for building community-wide systems and for working with victim coalition groups to reduce family violence, with a focus on child abuse and neglect; facilitation of a multi-disciplinary case consultation team.

PERSONNEL			PERSONAL	SUPPLIES	OTHER	DEBT	CAPITAL	TOTAL
FT	PT	T	SERVICE		SERVICES	SERVICE	OUTLAY	
1	0	0	49,580	0	0	0	0	49,580

83	2360-SAFE CITIES PROGRAM 0198-Safe City Program SOURCE OF FUNDS, THIS SVC LEVEL: TAX SUPPORT	CO	9 OF 10	This position develops information and guides to help reduce the severity of problems in Anchorage's multi-cultural populations, specifically in the areas of substance abuse, violence and homelessness. The current guides provide information on available services in Anchorage for the Alaska Native population.
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PERSONNEL			PERSONAL	SUPPLIES	OTHER	DEBT	CAPITAL	TOTAL
FT	PT	T	SERVICE		SERVICES	SERVICE	OUTLAY	
0	1	0	37,750	0	0	0	0	37,750

84	2360-SAFE CITIES PROGRAM 0198-Safe City Program SOURCE OF FUNDS, THIS SVC LEVEL: TAX SUPPORT	CB	5 OF 10	Provide community coordination for the prevention and intervention of child abuse & neglect; provide analyses and reports for the CAP-Crime Plan, and oversight of community interpersonal violence systems; performs community response to multi-cultural populations and victims.
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PERSONNEL			PERSONAL	SUPPLIES	OTHER	DEBT	CAPITAL	TOTAL
FT	PT	T	SERVICE		SERVICES	SERVICE	OUTLAY	
1	0	0	60,620	0	0	0	0	60,620

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M U N I C I P A L I T Y O F A N C H O R A G E
2001 DEPARTMENT RANKING

DEPT: 21 -HEALTH & HUMAN SERVICES

DEPT BUDGET UNIT/
RANK PROGRAM

SL SVC
CODE LVL

85 2450-DISEASE PREVENTION/CNTRL CO 3 Provide supplies and vaccines to clinics
0060-Disease Prevention and Co OF for immunizing international travelers
SOURCE OF FUNDS, THIS SVC LEVEL: 3 against potential risk of communicable
TAX SUPPORT disease. Provide health information to
international travelers.

PROGRAM REVENUES 105,000

PERSONNEL			PERSONAL	SUPPLIES	OTHER	DEBT	CAPITAL	TOTAL
FT	PT	T	SERVICE		SERVICES	SERVICE	OUTLAY	
0	0	0	0	49,000	0	0	0	49,000

86 2110-HEALTH/HUMAN SVCS ADMIN CO 2 This service level provides reception,
0059-Administration OF telephone, and other administrative
SOURCE OF FUNDS, THIS SVC LEVEL: 2 duties, to include projects, for the
IGC SUPPORT collective offices of the Department
Director, the Medical Officer and the
Planning Office.

PERSONNEL			PERSONAL	SUPPLIES	OTHER	DEBT	CAPITAL	TOTAL
FT	PT	T	SERVICE		SERVICES	SERVICE	OUTLAY	
1	0	0	52,860	0	0	0	0	52,860

87 2250-SUPPORT SVC CONTRIBUTIONS CB 3 Municipal contribution to the Human
0664-Miscellaneous Grant Contr OF Services Matching grant program.
SOURCE OF FUNDS, THIS SVC LEVEL: 4
TAX SUPPORT

PERSONNEL			PERSONAL	SUPPLIES	OTHER	DEBT	CAPITAL	TOTAL
FT	PT	T	SERVICE		SERVICES	SERVICE	OUTLAY	
0	0	0	0	0	270,000	0	0	270,000

88 2140-COMMUNITY HEALTH ED. CO 2 Provide administrative support to
0739-Community Health Promotio OF Community Health Promotion and the
SOURCE OF FUNDS, THIS SVC LEVEL: 3 Planning Office. Educate community on
TAX SUPPORT alcohol-related injury and crime
prevention.

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MUNICIPALITY OF ANCHORAGE
2001 DEPARTMENT RANKING

DEPT: 21 -HEALTH & HUMAN SERVICES
DEPT BUDGET UNIT/
RANK PROGRAM

SL SVC
CODE LVL

PERSONNEL			PERSONAL	SUPPLIES	OTHER	DEBT	CAPITAL	TOTAL
FT	PT	T	SERVICE		SERVICES	SERVICE	OUTLAY	
1	0	0	37,200	530	600	0	0	38,330

89 2570-ON-SITE WATER QUALITY CO 5 Contract out or provide grants for water
0744-Water Quality OF quality projects. Includes funding for
SOURCE OF FUNDS, THIS SVC LEVEL: 4 costs to cover sampling of innovative
TAX SUPPORT systems - 10 systems per year @ \$1,200
each.

PERSONNEL			PERSONAL	SUPPLIES	OTHER	DEBT	CAPITAL	TOTAL
FT	PT	T	SERVICE		SERVICES	SERVICE	OUTLAY	
0	0	0	0	0	10,000	0	0	10,000

90 2460-STD CLINIC CO 4 Program Manager with longevity retired
0092-Sexually Transmitted Dise OF June 30, 2000. This position will be
SOURCE OF FUNDS, THIS SVC LEVEL: 4 refilled with a range 14 which creates a
TAX SUPPORT salary savings.

PROGRAM REVENUES 0

PERSONNEL			PERSONAL	SUPPLIES	OTHER	DEBT	CAPITAL	TOTAL
FT	PT	T	SERVICE		SERVICES	SERVICE	OUTLAY	
0	0	0	16,670	0	0	0	0	16,670

91 2480-WOMEN, INFANTS & CHILDREN CB 2 Supervise Women, Infants & Children
0433-Women, Infants and Childr OF (WIC) program to: provide eligibility,
SOURCE OF FUNDS, THIS SVC LEVEL: 2 health & nutrition screening; provide
TAX SUPPORT nutrition counseling & education; and
IGC SUPPORT vouchers to buy nutritious foods.
Provide supervisory and administrative
support to annual State grant which
serves 5500 clients monthly.

PERSONNEL			PERSONAL	SUPPLIES	OTHER	DEBT	CAPITAL	TOTAL
FT	PT	T	SERVICE		SERVICES	SERVICE	OUTLAY	
1	0	0	57,890	0	0	0	0	57,890

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M U N I C I P A L I T Y O F A N C H O R A G E
 2001 DEPARTMENT RANKING

DEPT: 21 -HEALTH & HUMAN SERVICES

DEPT	BUDGET UNIT/	SL	SVC
RANK	PROGRAM	CODE	LVL

92 2320-SOCIAL SVCS ADMIN
 0191-Social Services Administr
 SOURCE OF FUNDS, THIS SVC LEVEL:

CO 2 Provide Municipal funds for the
 OF State and Federal Day Care Assistance
 3 grant-funded programs. These grants
 provide day care assistance to low
 income families that are working and in
 training. The Municipal funds cover
 legitimate administrative costs not
 included in the grants.

IGC SUPPORT

PERSONNEL			PERSONAL		OTHER	DEBT	CAPITAL	
FT	PT	T	SERVICE	SUPPLIES	SERVICES	SERVICE	OUTLAY	TOTAL
0	0	0	0	0	1,000	0	0	1,000

93 2210-SUPPORT SERVICES ADMIN
 0538-Administration
 SOURCE OF FUNDS, THIS SVC LEVEL:

CO 4 Increase payroll and personnel support
 OF and processing by deleting a part-time
 4 and adding a full-time position.

IGC SUPPORT

PERSONNEL			PERSONAL		OTHER	DEBT	CAPITAL	
FT	PT	T	SERVICE	SUPPLIES	SERVICES	SERVICE	OUTLAY	TOTAL
0	0	0	14,410	0	0	0	0	14,410

94 2160-ANIMAL CONTROL
 0812-GENERAL SERVICES MANAGER
 SOURCE OF FUNDS, THIS SVC LEVEL:
 TAX SUPPORT

CB 1 Provide acquisition/development of
 OF standards & oversight to animal control
 1 services contractor. Develops short- &
 long-term planning, goals & objectives,
 strategies, & timelines for completion.
 Assesses program, Municipal code related
 to animals & departmental integration.
 Facilitates PR w/Municipal agencies, AC
 advisory board, animal groups & the pub-
 lic via participation in task forces,etc

PERSONNEL			PERSONAL		OTHER	DEBT	CAPITAL	
FT	PT	T	SERVICE	SUPPLIES	SERVICES	SERVICE	OUTLAY	TOTAL
1	0	0	69,780	0	0	0	0	69,780

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M U N I C I P A L I T Y O F A N C H O R A G E
 2001 DEPARTMENT RANKING

DEPT: 21 -HEALTH & HUMAN SERVICES

DEPT	BUDGET UNIT/	SL	SVC
RANK	PROGRAM	CODE	LVL

95	2520-CUSTOMER SERVICE	CB	1	An administrative officer supervises the
	0687-Public Services		0F	customer services staff and performs
	SOURCE OF FUNDS, THIS SVC LEVEL:		3	support functions for the division
	TAX SUPPORT			manager related to: budgets, purchases,
	IGC SUPPORT			expenditure monitoring, contracts, code
				amendments and a variety of special
				projects.

PERSONNEL			PERSONAL		OTHER	DEBT	CAPITAL	
FT	PT	T	SERVICE	SUPPLIES	SERVICES	SERVICE	OUTLAY	TOTAL
0	0	0	5,280-	150	8,800	0	0	3,670

TOTALS FOR DEPARTMENT OF HEALTH & HUMAN SERVICES , FUNDED AND UNFUNDED

PERSONNEL			PERSONAL		OTHER	DEBT	CAPITAL	
FT	PT	T	SERVICE	SUPPLIES	SERVICES	SERVICE	OUTLAY	TOTAL
70	11	1	4,607,050	309,610	3,767,280	1,590,050	40,290	10,314,280