

DEVELOPMENT SERVICES

BPAB010R
10/10/00
192849

MUNICIPALITY OF ANCHORAGE
2001 DEPARTMENT RANKING

DEPT: 34 -DEVELOPMENT SERVICES

DEPT BUDGET UNIT/
RANK PROGRAM

SL SVC
CODE LVL

1 7530-BUILDING INSPECTION
0190-Building Inspection
SOURCE OF FUNDS, THIS SVC LEVEL:

CB 1 Perform structural, mechanical,
OF electrical, plumbing, and elevator
2 inspections of new and remodeled
buildings to meet public and private
construction demand.

IGC SUPPORT
PROGRAM REVENUES 4,286,800

PERSONNEL			PERSONAL	SUPPLIES	OTHER	DEBT	CAPITAL	TOTAL
FT	PT	T	SERVICE		SERVICES	SERVICE	OUTLAY	
25	2	0	1,872,840	10,000	79,640	0	0	1,962,480

2 7540-PLAN REVIEW
0192-Plan Review
SOURCE OF FUNDS, THIS SVC LEVEL:

CB 1 Review single-family and commercial
OF plans for compliance with building codes
2 and zoning ordinances. Perform pre-
liminary reviews for commercial projects
and provide technical support for the
Building Safety Division staff.

IGC SUPPORT

PERSONNEL			PERSONAL	SUPPLIES	OTHER	DEBT	CAPITAL	TOTAL
FT	PT	T	SERVICE		SERVICES	SERVICE	OUTLAY	
10	0	0	751,580	10,000	63,400	0	0	824,980

3 7552-BUILDING COUNTER
0395-Building Permit Counter
SOURCE OF FUNDS, THIS SVC LEVEL:

CB 1 Receive, process, and file requests for
OF building permits. Accurately process
2 revenue and refunds. Research requests
for information on closed building
permits. Interpret and explain municip-
al code requirements for building
permits. Maintain and publish histor-
ical data on valuations, permits issued,
inspections performed, and other
critical economic activity indicators.

IGC SUPPORT

PERSONNEL			PERSONAL	SUPPLIES	OTHER	DEBT	CAPITAL	TOTAL
FT	PT	T	SERVICE		SERVICES	SERVICE	OUTLAY	
11	0	0	542,160	10,000	10,120	0	0	562,280

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DEPT RANK	BUDGET UNIT/ PROGRAM	SL CODE	SVC LVL	
4	7570-CODE ABATEMENT 0277-Code Abatement SOURCE OF FUNDS, THIS SVC LEVEL: TAX SUPPORT IGC SUPPORT PROGRAM REVENUES 9,500	CB	1 OF 1	Retain 2 field inspectors and administrative support; inspect fire & wind damaged structures; investigate complaints about dangerous buildings; identify & monitor abandoned buildings to assure they remain secure; inspect structures with Municipally licensed businesses for threats to life & safety; issue notices requiring owners to demolish dangerous structures.

PERSONNEL			PERSONAL	SUPPLIES	OTHER	DEBT	CAPITAL	TOTAL
FT	PT	T	SERVICE		SERVICES	SERVICE	OUTLAY	
3	0	0	203,820	1,500	4,640	0	0	209,960

5	7510-DEVELOPMENT SRVCS ADMIN 0175-Development Services Admi SOURCE OF FUNDS, THIS SVC LEVEL: IGC SUPPORT	CB	1 OF 4	Program & Policy Director to manage the Development Services Department. This position manages the Building Safety, Land Use Enforcement, and Technical Services Divisions.
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PERSONNEL			PERSONAL	SUPPLIES	OTHER	DEBT	CAPITAL	TOTAL
FT	PT	T	SERVICE		SERVICES	SERVICE	OUTLAY	
1	0	0	88,310	0	1,100	0	0	89,410

6	7580-TECHNICAL SERVICES ADMIN 0374-Technical Services SOURCE OF FUNDS, THIS SVC LEVEL: TAX SUPPORT IGC SUPPORT	CB	1 OF 1	Provide management and administrative support for the Technical Services Section, and coordination for development and use of the Municipality's Geographic Information System (GIS), Vehicle Maintenance System, Permit Counter Automation System, and the computer network of Planning, Development, and Public Works.
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PERSONNEL			PERSONAL	SUPPLIES	OTHER	DEBT	CAPITAL	TOTAL
FT	PT	T	SERVICE		SERVICES	SERVICE	OUTLAY	
1	0	0	78,470	0	4,940	0	0	83,410

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M U N I C I P A L I T Y O F A N C H O R A G E
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DEPT	BUDGET UNIT/	SL	SVC
RANK	PROGRAM	CODE	LVL

7	7581-COMPUTER SERVICES	CB	1	Maintain computer network for
	0375-Computer Services		OF	Development Services departments.
	SOURCE OF FUNDS, THIS SVC LEVEL:		4	Service departments' users, maintain
	TAX SUPPORT			network server operating systems and
	IGC SUPPORT			hardware, security, and provide for
	PROGRAM REVENUES			disaster recovery.
				5,000

PERSONNEL	PERSONAL	OTHER	DEBT	CAPITAL	TOTAL
FT PT T	SERVICE	SUPPLIES	SERVICES	OUTLAY	
1 0 0	88,410	20,000	23,920	0 4,000	136,330

8	7520-ZONING ENFORCEMENT	CB	1	Management of the Land Use Enforcement
	0182-Zoning Enforcement		OF	Section and review of land use permits
	SOURCE OF FUNDS, THIS SVC LEVEL:		5	and building plans within the MOA to
	TAX SUPPORT			insure compliance with AMC 21.
	IGC SUPPORT			

PERSONNEL	PERSONAL	OTHER	DEBT	CAPITAL	TOTAL
FT PT T	SERVICE	SUPPLIES	SERVICES	OUTLAY	
4 0 0	292,910	1,630	13,930	0 0	308,470

9	7553-PUBLIC COUNTER	CB	1	One Engineering Tech to provide base
	0378-Public Counter		OF	minimum service for parcel addressing
	SOURCE OF FUNDS, THIS SVC LEVEL:		4	and street names as required by Title 21
	TAX SUPPORT			of the Anchorage Municipal Code.
	IGC SUPPORT			
	PROGRAM REVENUES			8,000

PERSONNEL	PERSONAL	OTHER	DEBT	CAPITAL	TOTAL
FT PT T	SERVICE	SUPPLIES	SERVICES	OUTLAY	
1 0 0	64,860	12,390	1,620	0 0	78,870

10	7582-MAPPING	CB	1	Maintain and update 60% of MOA GIS core
	0377-Mapping		OF	database for use by all Municipal
	SOURCE OF FUNDS, THIS SVC LEVEL:		3	agencies. Process GIS data for use
	TAX SUPPORT			in Tiburon police dispatch, emergency
	IGC SUPPORT			response and crime analysis systems,
	PROGRAM REVENUES			mobile terminals, Fire Department
				dispatch systems, and Emergency
				Operations Center.
				8,000

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DEPT	BUDGET UNIT/	SL	SVC
RANK	PROGRAM	CODE	LVL

PERSONNEL			PERSONAL		OTHER	DEBT	CAPITAL	
FT	PT	T	SERVICE	SUPPLIES	SERVICES	SERVICE	OUTLAY	TOTAL
2	0	0	130,820	9,740	21,100	0	4,000	165,660

11	7510-DEVELOPMENT SRVCS ADMIN 0175-Development Services Admi SOURCE OF FUNDS, THIS SVC LEVEL: IGC SUPPORT	CO	2	Manage the Department's budgets, personnel, resources, expenditures, and encumbrances. Provide contract resources for the department for professional and engineering services. Manage the development of the Permit Automation System.
			4	

PERSONNEL			PERSONAL		OTHER	DEBT	CAPITAL	
FT	PT	T	SERVICE	SUPPLIES	SERVICES	SERVICE	OUTLAY	TOTAL
1	0	0	66,890	1,570	1,840	0	0	70,300

12	7582-MAPPING 0377-Mapping SOURCE OF FUNDS, THIS SVC LEVEL: TAX SUPPORT IGC SUPPORT	CB	2	Maintain and update all essential GIS core data layers as defined by the GIS Steering Committee.
			3	

PERSONNEL			PERSONAL		OTHER	DEBT	CAPITAL	
FT	PT	T	SERVICE	SUPPLIES	SERVICES	SERVICE	OUTLAY	TOTAL
1	0	0	49,660	0	0	0	0	49,660

13	7581-COMPUTER SERVICES 0375-Computer Services SOURCE OF FUNDS, THIS SVC LEVEL: TAX SUPPORT IGC SUPPORT	CB	2	Automate Development Services departments. Manage contractors, implement off-the-shelf software, incorporate GIS information into business systems, create and maintain department intranet, provide access to department information via Municipal network.
			4	

PERSONNEL			PERSONAL		OTHER	DEBT	CAPITAL	
FT	PT	T	SERVICE	SUPPLIES	SERVICES	SERVICE	OUTLAY	TOTAL
1	0	0	77,440	0	1,430	0	0	78,870

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DEPT RANK	BUDGET UNIT/ PROGRAM	SL CODE	SVC LVL	
14	7520-ZONING ENFORCEMENT 0182-Zoning Enforcement	CB	2	Enforce AMC Title 21. Respond to approximately 1000 citizens per year.
	SOURCE OF FUNDS, THIS SVC LEVEL:		5	Conduct final zoning inspections for approximately 600 building permits per year. Insure ADA parking requirements are met. Enforce water quality complaints as mandated by EPA. Review Municipal licenses for various governmental agencies.
	TAX SUPPORT			
	IGC SUPPORT			
	PROGRAM REVENUES			35,000

PERSONNEL			PERSONAL SERVICE	SUPPLIES	OTHER SERVICES	DEBT SERVICE	CAPITAL OUTLAY	TOTAL
FT	PT	T						
4	0	0	230,110	1,000	11,500	0	8,000	250,610

15	7541-PLAT REVIEW 0392-Plat Review	CB	1	Coordinate comments from multiple departments to boards and commissions on plats, rezones, conditional uses, and other land use issues. Assist in providing accurate and complete review of permit applications for compliance with the zoning code.
	SOURCE OF FUNDS, THIS SVC LEVEL:		1	
	IGC SUPPORT			
	PROGRAM REVENUES			350

PERSONNEL			PERSONAL SERVICE	SUPPLIES	OTHER SERVICES	DEBT SERVICE	CAPITAL OUTLAY	TOTAL
FT	PT	T						
1	0	0	54,890	20	1,390	0	0	56,300

16	7553-PUBLIC COUNTER 0378-Public Counter	CB	2	One Engineering Tech to provide base maps, plats, engineering research, and duplication service to the general public and general government agencies and utilities. Provide sets of construction drawings for all CIP and other construction projects. Index drawings and documents into the grid system.
	SOURCE OF FUNDS, THIS SVC LEVEL:		4	
	TAX SUPPORT			
	IGC SUPPORT			
	PROGRAM REVENUES			25,000

PERSONNEL			PERSONAL SERVICE	SUPPLIES	OTHER SERVICES	DEBT SERVICE	CAPITAL OUTLAY	TOTAL
FT	PT	T						
1	0	0	53,260	2,170	10,100	0	6,520	72,050

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17	7510-DEVELOPMENT SRVCS ADMIN 0175-Development Services Admi SOURCE OF FUNDS, THIS SVC LEVEL: TAX SUPPORT IGC SUPPORT	CO	3	Provide clerical support for the OF Building Official, Chief of Building 4 Inspections, and the Board of Building Regulation Examiners and Appeals.

PERSONNEL			PERSONAL	SUPPLIES	OTHER	DEBT	CAPITAL	TOTAL
FT	PT	T	SERVICE		SERVICES	SERVICE	OUTLAY	
1	0	0	42,130	4,130	0	0	10,000	56,260

18	7542-ON-SITE WATER/WASTEWATER 0820-On-Site Water/Wastewater SOURCE OF FUNDS, THIS SVC LEVEL: IGC SUPPORT PROGRAM REVENUES 300,000	CB	1	Issue or deny health authority approvals OF for well and wastewater disposal permits 1 and separation distance waivers; perform subdivision reviews, new system develop- ment, field inspections, and file and database updates.
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PERSONNEL			PERSONAL	SUPPLIES	OTHER	DEBT	CAPITAL	TOTAL
FT	PT	T	SERVICE		SERVICES	SERVICE	OUTLAY	
3	0	0	211,120	1,800	9,260	0	0	222,180

19	7530-BUILDING INSPECTION 0190-Building Inspection SOURCE OF FUNDS, THIS SVC LEVEL: IGC SUPPORT PROGRAM REVENUES 552,280	CB	2	One additional plumbing/mechanical and OF structural inspector each to maintain 2 daily demand for inspection services. One junior admin officer to maintain the public newsletter and create and maintain public awareness and education of building safety.
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PERSONNEL			PERSONAL	SUPPLIES	OTHER	DEBT	CAPITAL	TOTAL
FT	PT	T	SERVICE		SERVICES	SERVICE	OUTLAY	
2	1	0	177,650	0	0	0	50,500	228,150

20	7540-PLAN REVIEW 0192-Plan Review SOURCE OF FUNDS, THIS SVC LEVEL: IGC SUPPORT	CB	2	One full-time plan reviewer to maintain OF code-mandated turnaround time for the 2 review of building plans.
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PERSONNEL			PERSONAL	SUPPLIES	OTHER	DEBT	CAPITAL	TOTAL
FT	PT	T	SERVICE		SERVICES	SERVICE	OUTLAY	
1	0	0	77,730	0	60,500	0	20,000	158,230

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DEPT RANK	BUDGET UNIT/ PROGRAM	SL CODE	SVC LVL	
21	7552-BUILDING COUNTER 0395-Building Permit Counter SOURCE OF FUNDS, THIS SVC LEVEL:	CB	2	Three permit clerk positions to maintain customer service demand for building permit plans and file processing.
			2	

IGC SUPPORT

PERSONNEL			PERSONAL SERVICE	SUPPLIES	OTHER SERVICES	DEBT SERVICE	CAPITAL OUTLAY	TOTAL
FT	PT	T						
3	0	0	123,500	9,860	5,500	0	27,040	165,900

SUBTOTAL OF FUNDED SERVICE LEVELS, DEVELOPMENT SERVICES

PERSONNEL			PERSONAL SERVICE	SUPPLIES	OTHER SERVICES	DEBT SERVICE	CAPITAL OUTLAY	TOTAL
FT	PT	T						
78	3	0	5,278,560	95,810	325,930	0	130,060	5,830,360

DEPARTMENT OF DEVELOPMENT SERVICES

FUNDING LINE

5,830,360

22	7520-ZONING ENFORCEMENT 0182-Zoning Enforcement SOURCE OF FUNDS, THIS SVC LEVEL: TAX SUPPORT IGC SUPPORT	CB	3	One Land Use Enforcement officer to determine non-conforming (grandfather) rights. Respond to public questions concerning land use entitlements and legal use under the land use codes.
			5	

PERSONNEL			PERSONAL SERVICE	SUPPLIES	OTHER SERVICES	DEBT SERVICE	CAPITAL OUTLAY	TOTAL
FT	PT	T						
1	0	0	52,710	0	0	0	0	52,710

23	7581-COMPUTER SERVICES 0375-Computer Services SOURCE OF FUNDS, THIS SVC LEVEL: TAX SUPPORT IGC SUPPORT	CB	3	Maintain operational database, security procedures, and disaster recovery systems. Perform enhancements and bug fixes, operating system upgrades to current releases, ad hoc management reporting. Insure contractor delivery of appropriate technical specifications, end product, and documentation.
			4	

PERSONNEL			PERSONAL SERVICE	SUPPLIES	OTHER SERVICES	DEBT SERVICE	CAPITAL OUTLAY	TOTAL
FT	PT	T						
1	0	0	77,580	5,060	0	0	4,000	86,640

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24	7520-ZONING ENFORCEMENT	CB	4	To provide adequate staff level to
	0182-Zoning Enforcement		OF	complete land use violation cases in
	SOURCE OF FUNDS, THIS SVC LEVEL:		5	a timely manner, thus ensuring a
	TAX SUPPORT			cleaner and safer environment for
	IGC SUPPORT			Anchorage neighborhoods and businesses.
				Also provides an additional staff
				position for the land use plan review
				process to aid in streamlining the
				permitting process.

PERSONNEL			PERSONAL	OTHER	DEBT	CAPITAL	
FT	PT	T	SERVICE	SERVICES	SERVICE	OUTLAY	TOTAL
1	0	1	66,810	0	0	0	66,810

25	7553-PUBLIC COUNTER	CB	3	One Engineering Tech to assist in map
	0378-Public Counter		OF	sales and scan more than 60,000 mission-
	SOURCE OF FUNDS, THIS SVC LEVEL:		4	critical maps, plats, and construction
	TAX SUPPORT			drawings; maintain database for sorting
	IGC SUPPORT			and retrieval of scanned images via the
	PROGRAM REVENUES	500		municipal network. More than \$35,000 of
				this service level is paid by utility
				and IGC bond funds via IGC.

PERSONNEL			PERSONAL	OTHER	DEBT	CAPITAL	
FT	PT	T	SERVICE	SERVICES	SERVICE	OUTLAY	TOTAL
1	0	0	42,950	0	0	0	42,950

26	7582-MAPPING	CB	3	Maintain and update general digital map
	0377-Mapping		OF	products for sale. Generate maps of
	SOURCE OF FUNDS, THIS SVC LEVEL:		3	current data covering political, school,
	TAX SUPPORT			service area, tax, zip code, police
	IGC SUPPORT			beat, street maintenance, and other
				boundaries; ad hoc on-demand map gener-
				ation for CIP/CIB reporting, Municipal
				projects, crime scenes, disaster areas,
				etc.

PERSONNEL			PERSONAL	OTHER	DEBT	CAPITAL	
FT	PT	T	SERVICE	SERVICES	SERVICE	OUTLAY	TOTAL
2	0	0	126,350	0	0	0	126,350

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RANK	PROGRAM	CODE	LVL

PERSONNEL			PERSONAL		OTHER	DEBT	CAPITAL	
FT	PT	T	SERVICE	SUPPLIES	SERVICES	SERVICE	OUTLAY	TOTAL
0	0	0	0	180	30,430	0	0	30,610

TOTALS FOR DEPARTMENT OF DEVELOPMENT SERVICES , FUNDED AND UNFUNDED

PERSONNEL			PERSONAL		OTHER	DEBT	CAPITAL	
FT	PT	T	SERVICE	SUPPLIES	SERVICES	SERVICE	OUTLAY	TOTAL
87	3	2	5,814,000	113,330	480,660	0	134,060	6,542,050