

MUNICIPAL ATTORNEY

BPAB010R
10/10/00
192759

M U N I C I P A L I T Y O F A N C H O R A G E
2001 DEPARTMENT RANKING

DEPT: 06 -MUNICIPAL ATTORNEY

DEPT BUDGET UNIT/
RANK PROGRAM

SL SVC
CODE LVL

1 1154-LAW ADMIN
0372-Administration
SOURCE OF FUNDS, THIS SVC LEVEL:

CB 1 Act as chief legal counsel to the
OF Municipality incl.the Mayor, Assembly,
3 School Dist. and all exec, legislative,
school dist. depts., agencies, boards &
commissions. Supervise & control all
civil & criminal legal products & ser-
vices performed by the dept. & contract
counsel for the Municipality.Supervise
and administer dept's financial procure-
ment,billing,contracts&personnel budgets

IGC SUPPORT
PROGRAM REVENUES 8,200

PERSONNEL			PERSONAL	SUPPLIES	OTHER	DEBT	CAPITAL	TOTAL
FT	PT	T	SERVICE		SERVICES	SERVICE	OUTLAY	
2	0	0	161,190	400	26,370	0	850	188,810

2 1151-CIVIL
0146-Civil Law
SOURCE OF FUNDS, THIS SVC LEVEL:

CB 1 Provide legal counsel, support & advice
OF to the Assembly on specific legislation,
7 the Municipal Code, Charter and legisla-
tive procedures,responsibilitites and
authority of the Municipality and its
executive, legislative, education and
quasi-judicial functions. Legal repre-
sentation of the Assembly in litigation.
Draft legislation & regulations.

IGC SUPPORT

PERSONNEL			PERSONAL	SUPPLIES	OTHER	DEBT	CAPITAL	TOTAL
FT	PT	T	SERVICE		SERVICES	SERVICE	OUTLAY	
2	0	0	130,740	0	0	0	2,830	133,570

3 1151-CIVIL
0146-Civil Law
SOURCE OF FUNDS, THIS SVC LEVEL:

CO 2 Analyze & assess merit of liability
OF claims against the Municipality & deter-
7 mine available defenses & provide and
supervise in-house or contract counsel
for litigation defense. Provide legal
support & advice to the Risk Management
Office and General Liability Self-
Insurance Fund; Analyze and assess the
merits of & prosecute liability, counter
& cross claims of the Muni against other

IGC SUPPORT

PERSONNEL			PERSONAL	SUPPLIES	OTHER	DEBT	CAPITAL	TOTAL
FT	PT	T	SERVICE		SERVICES	SERVICE	OUTLAY	
2	0	0	146,270	650	5,300	0	2,030	154,250

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4 1151-CIVIL CO 3 Perform bankruptcy and non-bankruptcy
0146-Civil Law OF judicial collections warranting legal
SOURCE OF FUNDS, THIS SVC LEVEL: 7 counsel on behalf of all Municipal
agencies, and enterprise functions.
IGC SUPPORT
PROGRAM REVENUES 330,000

PERSONNEL			PERSONAL	SUPPLIES	OTHER	DEBT	CAPITAL	TOTAL
FT	PT	T	SERVICE		SERVICES	SERVICE	OUTLAY	
2	0	0	114,890	2,000	8,540	0	2,500	127,930

5 1151-CIVIL CB 4 Provide non-enterprise dept/agency legal
0146-Civil Law OF advice & litigation support on a wide
SOURCE OF FUNDS, THIS SVC LEVEL: 7 range of legal subjects & issues, incl.
TAX SUPPORT municipal law, contracts, real estate,
IGC SUPPORT finance and taxation, public works, land
PROGRAM REVENUES 13,700 use regulation, education, transactional
& environ issues. Ordinance & documnet
preparation & litigation & regulatory
representation and support.

PERSONNEL			PERSONAL	SUPPLIES	OTHER	DEBT	CAPITAL	TOTAL
FT	PT	T	SERVICE		SERVICES	SERVICE	OUTLAY	
5	0	0	378,030	4,000	131,050	0	2,500	515,580

6 1151-CIVIL CO 5 Provide public safety (police/fire/emerg-
0146-Civil Law OF gency mgmnt & health functions) special-
SOURCE OF FUNDS, THIS SVC LEVEL: 7 ized legal services dictated by the
unique needs of those functions incl.
IGC SUPPORT employee relations & operating proce-
dures. Provide dept/agency legal advice
& litigation supp on a wide range of
legal subjs, incl municipal law, finance
& taxation, transactional & Code & crim-
inal law enforcement. Ord & doc prep.

PERSONNEL			PERSONAL	SUPPLIES	OTHER	DEBT	CAPITAL	TOTAL
FT	PT	T	SERVICE		SERVICES	SERVICE	OUTLAY	
3	0	0	260,200	650	7,440	0	2,500	270,790

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7 1151-CIVIL
0146-Civil Law
SOURCE OF FUNDS, THIS SVC LEVEL:

IGC SUPPORT

CB 6 Provide legal support and staff for
OF implementation and operation of the DWI
7 Vehicle Impound/Forfeiture program and
the adjudication o all DWI Vehicle
Impound/Forfeiture cases in State
District Court.

PERSONNEL			PERSONAL	SUPPLIES	OTHER	DEBT	CAPITAL	TOTAL
FT	PT	T	SERVICE		SERVICES	SERVICE	OUTLAY	
3	0	0	166,670	1,600	16,540	0	2,500	187,310

8 1152-PROSECUTION
0643-Prosecution
SOURCE OF FUNDS, THIS SVC LEVEL:

IGC SUPPORT

CB 1 Prosecute misdemeanor DWI offenses under
OF AMC Title 9 committed within the Munici-
10 pality, including initial case intake,
evaluation, and preparation and prosecu-
tion to trial and through sentencing and
enforcement of conditions of probation
and deferred prosecution.

PERSONNEL			PERSONAL	SUPPLIES	OTHER	DEBT	CAPITAL	TOTAL
FT	PT	T	SERVICE		SERVICES	SERVICE	OUTLAY	
5	0	0	313,260	1,200	9,540	0	2,000	326,000

9 1152-PROSECUTION
0643-Prosecution
SOURCE OF FUNDS, THIS SVC LEVEL:

IGC SUPPORT

CB 2 Prosecute misdemeanor Domestic Violence
OF Assault, Stalking and Child Abuse under
10 AMC Title 8 committed within MOA. This
service continues the comprehensive
targeted approach to all incidents in-
volving the commission of acts of family
violence incl initial case intake,eval
& prep & prosecution to trial & through
sentencing & enforcement of conditions
of probation & deferred prosecution.

PERSONNEL			PERSONAL	SUPPLIES	OTHER	DEBT	CAPITAL	TOTAL
FT	PT	T	SERVICE		SERVICES	SERVICE	OUTLAY	
5	0	0	216,830	1,400	18,650	0	0	236,880

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10 1152-PROSECUTION
0643-Prosecution
SOURCE OF FUNDS, THIS SVC LEVEL:

CB 3 Prosecute criminal misdemeanor viola-
OF tions of AMC Title 8 (other than DWI &
10 Domestic Violence) committed within the
MOA including initial case intake,
evaluation & preparation and prosecution
to trial and through sentencing and
enforcement of conditions of probation
and deferred prosecution.

IGC SUPPORT
PROGRAM REVENUES 54,500

PERSONNEL			PERSONAL	SUPPLIES	OTHER	DEBT	CAPITAL	TOTAL
FT	PT	T	SERVICE					
15	0	0	790,010	700	7,820	0	2,000	800,530

11 1152-PROSECUTION
0643-Prosecution
SOURCE OF FUNDS, THIS SVC LEVEL:

CO 4 Provide probation supervision and
OF enforcement of court imposed probation
10 terms and conditions. Provide alterna-
tive resolution of violations committed
by first time offenders when altern-
tives to trial and sentencing are war-
ranted to effectuate rehabilitation and
prevent repeat offenses.

IGC SUPPORT

PERSONNEL			PERSONAL	SUPPLIES	OTHER	DEBT	CAPITAL	TOTAL
FT	PT	T	SERVICE					
2	0	0	104,980	0	0	0	0	104,980

12 1153-HEARING OFFICER
0705-Administrative Hearing Fu
SOURCE OF FUNDS, THIS SVC LEVEL:

CB 1 Provide Administrative Hearing Officer
OF and staff for the adjudication and
1 resolution of civil violations of the
Anchorage Municipal Code in lieu of
State court actions, including enforce-
ment of land use, animal, health and
other Municipal rules, regulations and
requirements.

IGC SUPPORT

PERSONNEL			PERSONAL	SUPPLIES	OTHER	DEBT	CAPITAL	TOTAL
FT	PT	T	SERVICE					
1	0	0	82,380	2,330	6,420	0	1,300	92,430

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SUBTOTAL OF FUNDED SERVICE LEVELS, MUNICIPAL ATTORNEY

PERSONNEL			PERSONAL SERVICE	SUPPLIES	OTHER SERVICES	DEBT SERVICE	CAPITAL OUTLAY	TOTAL
FT	PT	T						
47	0	0	2,865,450	14,930	237,670	0	21,010	3,139,060

----- DEPARTMENT OF MUNICIPAL ATTORNEY FUNDING LINE -----
 3,139,060

13 1152-PROSECUTION CO 5 Prosecute traffic violations and
 0643-Prosecution OF infractions of AMC Title 9 committed
 SOURCE OF FUNDS, THIS SVC LEVEL: 10 within the MOA including initial case
 TAX SUPPORT intake, evaluation and preparation and
 prosecution to trial and through
 sentencing and enforcement of conditions
 of probation and deferred prosecution.

PERSONNEL			PERSONAL SERVICE	SUPPLIES	OTHER SERVICES	DEBT SERVICE	CAPITAL OUTLAY	TOTAL
FT	PT	T						
1	0	0	75,290	0	0	0	15,000	90,290

14 1152-PROSECUTION CO 6 Staff interviews and investigation of
 0643-Prosecution OF victims and witnesses in support of
 SOURCE OF FUNDS, THIS SVC LEVEL: 10 prosecution activities primarily in
 IGC SUPPORT domestic violence and other crimes
 against persons prosecuted by other
 service levels.

PERSONNEL			PERSONAL SERVICE	SUPPLIES	OTHER SERVICES	DEBT SERVICE	CAPITAL OUTLAY	TOTAL
FT	PT	T						
1	0	0	55,620	0	0	0	15,000	70,620

15 1152-PROSECUTION CO 7 Investigation activities supplemental
 0643-Prosecution OF to police investigations in support of
 SOURCE OF FUNDS, THIS SVC LEVEL: 10 prosecutions.
 IGC SUPPORT

PERSONNEL			PERSONAL SERVICE	SUPPLIES	OTHER SERVICES	DEBT SERVICE	CAPITAL OUTLAY	TOTAL
FT	PT	T						
1	0	0	55,340	0	0	0	0	55,340

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DEPT RANK	BUDGET UNIT/ PROGRAM	SL CODE	SVC LVL
16	1152-PROSECUTION 0643-Prosecution SOURCE OF FUNDS, THIS SVC LEVEL:	CO	8 OF 10

IGC SUPPORT

PERSONNEL			PERSONAL SERVICE	SUPPLIES	OTHER SERVICES	DEBT SERVICE	CAPITAL OUTLAY	TOTAL
FT	PT	T						
1	0	0	52,140	0	0	0	0	52,140

17	1151-CIVIL 0146-Civil Law SOURCE OF FUNDS, THIS SVC LEVEL:	CO	7 OF 7	Provide enterprise department legal advice & litigation support on a wide range of legal subjects & issues, incl. municipal law, contracts, real estate, finance & taxation, public works, land use regulation, transactional & environmental issues & regulatory requirements & compliance. Ordinance & doc preparation & regulatory hearing representatio.
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IGC SUPPORT

PERSONNEL			PERSONAL SERVICE	SUPPLIES	OTHER SERVICES	DEBT SERVICE	CAPITAL OUTLAY	TOTAL
FT	PT	T						
1	0	0	78,840	0	0	0	0	78,840

18	1154-LAW ADMIN 0372-Administration SOURCE OF FUNDS, THIS SVC LEVEL:	CO	3 OF 3
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IGC SUPPORT

PERSONNEL			PERSONAL SERVICE	SUPPLIES	OTHER SERVICES	DEBT SERVICE	CAPITAL OUTLAY	TOTAL
FT	PT	T						
1	0	0	40,930	0	0	0	0	40,930

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DEPT	BUDGET UNIT/	SL	SVC
RANK	PROGRAM	CODE	LVL
19	1154-LAW ADMIN	CO	2
	0372-Administration		OF
	SOURCE OF FUNDS, THIS SVC LEVEL:		3

IGC SUPPORT

PERSONNEL			PERSONAL	SUPPLIES	OTHER	DEBT	CAPITAL	TOTAL
FT	PT	T	SERVICE		SERVICES	SERVICE	OUTLAY	
1	0	0	91,830	0	0	0	0	91,830

20	1152-PROSECUTION	CO	10
	0643-Prosecution		OF
	SOURCE OF FUNDS, THIS SVC LEVEL:		10

IGC SUPPORT

PERSONNEL			PERSONAL	SUPPLIES	OTHER	DEBT	CAPITAL	TOTAL
FT	PT	T	SERVICE		SERVICES	SERVICE	OUTLAY	
1	0	0	91,830	0	0	0	0	91,830

21	1152-PROSECUTION	CO	9
	0643-Prosecution		OF
	SOURCE OF FUNDS, THIS SVC LEVEL:		10

IGC SUPPORT

PERSONNEL			PERSONAL	SUPPLIES	OTHER	DEBT	CAPITAL	TOTAL
FT	PT	T	SERVICE		SERVICES	SERVICE	OUTLAY	
0	2	0	71,000	0	0	0	0	71,000

TOTALS FOR DEPARTMENT OF MUNICIPAL ATTORNEY , FUNDED AND UNFUNDED

PERSONNEL			PERSONAL	SUPPLIES	OTHER	DEBT	CAPITAL	TOTAL
FT	PT	T	SERVICE		SERVICES	SERVICE	OUTLAY	
55	2	0	3,478,270	14,930	237,670	0	51,010	3,781,880