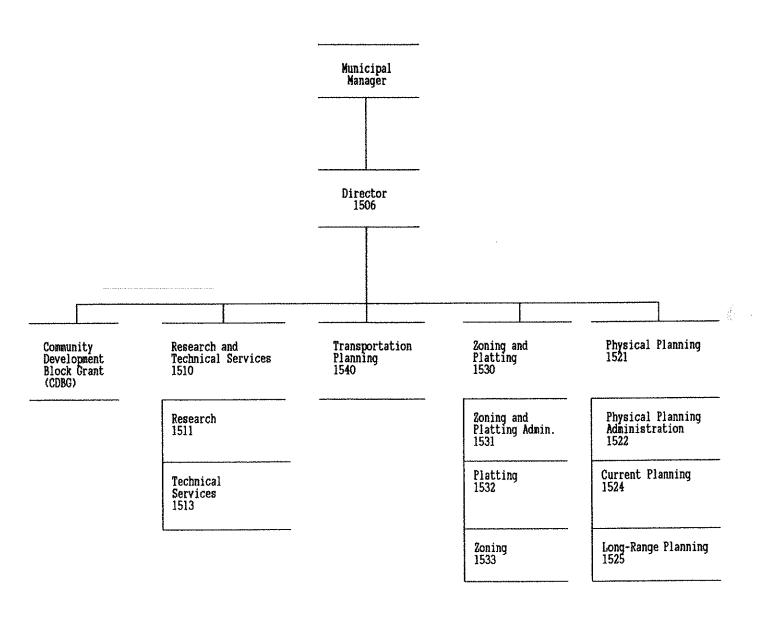
COMMUNITY PLANNING AND DEVELOPMENT

COMMUNITY PLANNING AND DEVELOPMENT



DEPARTMENT SUMMARY

Department

COMMUNITY PLANNING AND DEVELOPMENT

Mission

To provide direction, coordination and support to government and the private sector in the use and management of municipal land, natural resources and systems. Through short— and long-range planning, assist community decision making affecting land development, transportation facilities, and environmental concerns.

Major Programming Highlights

- Coordinate activities of the Planning and Zoning Commission, Platting Board, Zoning Board of Examiners and Appeals, Urban Design Commission, Geotechnical Advisory Commission, Housing Commission, and other ad hoc committees and task forces.
- Undertake special projects to expand the Municipality's tax and employment base.
- Conduct surveys and gather information for use in transportation and land use planning projects.
- Respond to thousands of requests for economic, demographic, land use, zoning and platting information, maps and publications. Make annual population estimates.
- Conduct transportation planning through the Anchorage Metropolitan Area Transportation Study (AMATS).
- Process rezoning and conditional use applications, platting applications, and zoning variances.
- Initiate and maintain long-range plans such as the Anchorage Bowl Comprehensive Plan and the Turnagain Arm Comprehensive Plan, and complete revisions to other plans as needed.
- Utilize the department's Geographic Information System to produce maps and do land use, environmental, zoning and platting, and economic development research and analysis.
- Administer the HUD Community Development Block Grant (CDBG).

Resources	1993	1994
Direct Costs	\$2,208,600	\$2,180,800
Program Revenues	\$ 205,000	\$ 205,000
Personnel	29FT 1PT	29FT
Grant Budget	\$3,649,769	\$2,885,000
Grant Personnel	4FT	5FT

1994 RESOURCE PLAN

DEPARTMENT: COMMUNITY PLANNING & DEV

DEPARTMENT: COMMUNITY PLANNING	S & UEV									
	FINANCIAL	SUMMARY			PERSON	IEL	SUMMA	RY		
DIVISION	1993 REVISED	1994 BUDGET		1993	REVISED			1994	BUD	SET
			j FT	PT	T TOTA	iL]	FT	PΤ	T	TOTAL
ADMINISTRATION	146,220	146,590	1 2	:	:	: [2			2
RESEARCH & TECHNICAL ASST	415,300	409,210	1 5	;		5	5			5
PHYSICAL PLANNING	520,930	524,400	1 7	1	ŧ	3 [7			7
ZONING & PLATTING	721,410	721,080	1 10	}	10)]	10			10
TRANSPORTATION PLANNING	404,740	379,520	1 !	;	1	5	5			5
						.				
OPERATING COST	2,208,600	2,180,800			39	•	29			29
			=====	=====	:========	*===	=====		:====	*****
ADD DEBT SERVICE	0	0	i							
			1							
DIRECT ORGANIZATION COST	2,208,600	2,180,800	1							
			1							
ADD INTRAGOVERNMENTAL	2,831,540	2,675,830	1							
CHARGES FROM OTHERS			1							
TOTAL DEPARTMENT COST	5,040,140	4,856,630	1							
			1							
LESS INTRAGOVERNMENTAL	2,292,650	2,202,990	1							
CHARGES TO OTHERS			i							
			1							
FUNCTION COST	2,747,490	2,653,640	Į.							
			1							
LESS PROGRAM REVENUES	205,000	205,000	1							
			i .							
NET PROGRAM COST	2,542,490	2,448,640	-							
			======	======	===========	====	====	=====	=====	

1994 RESOURCES BY CATEGORY OF EXPENSE

DIVISION	PERSONAL SERVICES	SUPPLIES	OTHER SERVICES	CAPITAL OUTLAY	TOTAL DIRECT
ADMINISTRATION	138,850		6,440	3,580	148,870
RESEARCH & TECHNICAL ASST	372,050	8,300	29,450	5,100	414,900
PHYSICAL PLANNING	508,270		21,600	2,500	532,370
ZONING & PLATTING	665,150	12,500	53,130	1,670	732,450
TRANSPORTATION PLANNING	306,200	2,500	67,330	9,180	385,210
DEPT. TOTAL WITHOUT DEBT SERVICE	1,990,520	23,300	177,950	22,030	2,213,800
LESS VACANCY FACTOR	33,000				33,000
ADD DEBT SERVICE					
TOTAL DIRECT ORGANIZATION COST	1,957,520	23,300	177,950	22,030	2,180,800

RECONCILIATION FROM 1993 REVISED BUDGET TO 1994 BUDGET REQUEST

DEPARTMENT: COMMUNITY PLANNING AND DEVELOPMENT

	DIRECT COSTS	P FT	OSITIONS PT T	
1993 REVISED BUDGET:	\$2,208,600	29	1	
1993 ONE-TIME REQUIREMENTS: - None				
AMOUNT REQUIRED TO CONTINUE EXISTING PROGRAMS IN 1994:				
 Salary and Benefit Adjustment Non-Personnel Services Inflation Adjustme 	6,890 nt 8,100			
1993 CONTINUATION LEVEL:	\$2,223,590			
UNFUNDED CURRENT SERVICE LEVELS: - None				
FUNDED NEW/EXPANDED SERVICE LEVELS: - None				
MISCELLANEOUS INCREASES (DECREASES): - Elimination of Vacant Part-time Senior Planner Position from Long-Range Planning	(19,110)		(1)	
 Non-Personal Services Inflation Absorptio Miscellaneous Adjustments 	n (8,100) (15,580)			
1994 BUDGET REQUEST:	\$2,180,800	29FT	OPT OT	

DEPARTMENT: COMMUNITY PLANNING & DEV DIVISION: ADMINISTRATION

PROGRAM: Department Administration

PURPOSE:

Provide overall department direction and supervision and advise the Mayor, Assembly, regulatory boards and commissions.

1993 PERFORMANCES:

- Furnished direction, guidance and support to the planning and implementation of the department's comprehensive planning and community development programs.

- Served as liaison between Community Planning and Development and the Mayor, Municipal Manager, Assembly, Planning Commission and other boards and commissions supported by the department, and community groups.

- Oversaw federal and state grant supported functions of housing and community development, transportation planning, and wetlands research, planning and permit review.

- Coordinated departmental personnel and payroll functions.

- Supplied direction and support in the preparation and implementation of budgets to maximize utilization of resources and effective delivery of services and fiscal control for operating & state grant funded budgets.
- Reviewed staff analyses for planning cases required by an increasing public demand.
- Furnished research and assistance on department planning projects.

1994 PERFORMANCE OBJECTIVES:

- Provide direction, guidance and support to the planning and implementation of the department's comprehensive planning and community development programs.
- Serve as liaison between Community Planning and Development and the Mayor, Municipal Manager, Assembly, Planning Commission and other boards and commissions supported by the department, and community groups.
- Oversee federal and state grant supported functions of housing and community development, transportation planning, and wetlands research, planning and permit review.
- Coordinate departmental personnel and payroll functions.
- Provide direction and support in the preparation and implementation of budgets to maximize utilization of resources and effective delivery of services and fiscal control for operating & state grant funded budgets.
- Provide staff analyses for planning cases required by an increasing public demand.
- Provide research and assistance on special department planning projects.

RESOURCES:

****	1992	REV.	ISED	1993	REV]	SED	1994	BUD	GET
	FT	PT	T	FT	PΤ	T	FT	PT	T
PERSONNEL:	2	0	0	2	0	0	2	0	0
PERSONAL SERVICES OTHER SERVICES CAPITAL OUTLAY	\$,880 ,980 0	\$,750 ,470 ,000	\$		570 440 580
TOTAL DIRECT COST:	\$	135	,860	\$	146,	,220	\$	146,	590

19 SERVICE LEVELS ARE FUNDED FOR THE DEPARTMENT. THIS PROGRAM HAS LEVELS:

DEPARTMENT: COMMUNITY PLANNING & DEV DIVISION: RESEARCH & TECHNICAL ASST PROGRAM: Technical Services

PURPOSE:

To provide technical mapping, analysis, and cartographic services to municipal agencies and the public. Prepare and update official zoning, service area, and aerial photo maps. Maintain a computerized Geographical Information System (GIS) data base. Produce and sell GIS and manual maps.

1993 PERFORMANCES:

- Maintained and updated new official computerized zoning maps of the MOA
- Provided GIS and manual cartographic support for the Anchorage Bowl Comprehensive Plan, Land Use Studies, Population and Housing Survey, Transportation Plans, Wetlands Mgmt. and other dept. projects/programs.
- Maintained/updated GIS land use, environmental, area boundary and transportation maps/data of Anchorage, Eagle River, and Turnagain Arm for department and municipal-wide GIS network.
- Provided manual cartographic and GIS analysis/mapping services to other municipal agencies.
- Administered the municipal aerial and topographic programs as required.
- Responded to phone, walk-in and mail requests for maps and map information from other municipal departments and the public.
- Prepared large scale computerized zoning maps of Anchorage and Eagle River for the municipal Assembly Hall.
- Prepared 1" = 500' Land Use Maps of Anchorage and Eagle River.
- Provided color copier support to staff and other municipal departments.

1994 PERFORMANCE OBJECTIVES:

- Maintain and update the new official computerized zoning maps of the MOA
- Provide GIS and manual cartographic support for the Anchorage Bowl Comprehensive Plan, Land Use Studies, Population and Housing Survey, Transportation Plans, Wetlands Mgmt. and other Dept. projects/programs.
- Maintain/update GIS land use, environmental, area boundary and transportation maps/data of Anchorage, Eagle River, and Turnagain Arm for department and municipal-wide GIS network.
- Administer the municipal aerial and topographic programs as required.
- Respond to phone and walk-in inquiries for maps and map information from other municipal departments and the public.
- Provide color copier support for the department.
- Assist GIS Network Coordinator with completing the following major MOA GIS tasks: policies and procedures, data access, data dictionary, municipal-wide addressing, data management, user development and data documentation

DEPARTMENT: COMMUNITY PLANNING & DEV DIVISION: RESEARCH & TECHNICAL ASST

PROGRAM: Technical Services RESOURCES:

RESOURCES:	1992 FT	REVI PT	SED T	1993 FT	REVI PT	SED T	1994 FT	BUD PT	GET T
PERSONNEL:	3	Ö	Ó	3	0	Ó	3	0	Ô
PERSONAL SERVICES SUPPLIES OTHER SERVICES CAPITAL OUTLAY	\$	213, 10, 24, 3,	000	\$	21,	910 800 100 900	\$	20,	630 800 550 000
TOTAL DIRECT COST:	\$	250,	680	\$	261,	710	\$	255,	980
PROGRAM REVENUES:	\$	6,	000	\$	19,	500	\$	9,	500
WORK MEASURES: - Respond to map information requests - New maps & updated maps produced by manual		ŕ	000 900			900 730			700 930
cartographics - New maps & updated maps produced by GIS		1,	200		2,	000		2,	800
computerCopies of maps produced for sale or Municipal		5,	000		4,	400		4,	500
use - Color copies produced		6,	000		11,	300		22,	000

¹⁹ SERVICE LEVELS ARE FUNDED FOR THE DEPARTMENT. THIS PROGRAM HAS LEVELS: 12, 14

DEPARTMENT: COMMUNITY PLANNING & DEV DIVISION: RESEARCH & TECHNICAL ASST

PROGRAM: Economic & Demographic Research

PURPOSE:

Provide economic and demographic research, data and analysis to support department planning efforts and economic development projects. Publish economic and demographic reports and respond to information requests. Provide report production and computer graphic services for the department.

1993 PERFORMANCES:

- Responded to requests for demographic and economic information.

- Prepared a 1993 edition of Anchorage Indicators.

- Served as an official census information center for Anchorage.

- Published special reports of census information.

- Conducted a quarterly cost-of-living survey.

- Provided demographic & economic analysis for department & Muni projects.

- Provided staff support for the Military Housing Task Force.

- Updated information on Anchorage's housing stock.

- Conducted a 1993 housing vacancy study and used it to make an estimate of Anchorage's population for the state revenue sharing determination.

- Developed an inventory of Anchorage's retail space.

- Maintained a vacant residential lot inventory.

- Provided staff support to the Community Development Division by assisting with preparation of the Comprehensive Housing Affordability Strategy.
- Presented information on Anchorage population and economic trends to bond rating agencies, business organizations and community groups.

1994 PERFORMANCE OBJECTIVES:

- Respond to requests for demographic and economic information.

- Prepare a 1994 edition of Anchorage Indicators.

- Maintain comprehensive data base of population, economic and other info.

- Serve as an official census information center for Anchorage.

- Publish special reports on census information.

- Conduct a quarterly cost-of-living survey.

- Provide demographic & economic analysis for department & Muni projects.
- Staff support for Military Housing Task Force and Housing Commission.
- Update Anchorage housing stock inventory and vacant residential lots.
- Conduct a 1994 housing vacancy study and use it to make an estimate of Anchorage's population for the state revenue sharing determination.
- Provide staff support to the Community Development Division by assisting with preparation of the Comprehensive Housing Affordability Strategy.
- Present information on Anchorage population & economic trends to groups.
- Assist Land Use Planning Division with population, housing and economic data for update of Anchorage Bowl Comprehensive Plan.

DEPARTMENT: COMMUNITY PLANNING & DEV DIVISION: RESEARCH & TECHNICAL ASST PROGRAM: Economic & Demographic Research

RESOURCES:

ILL.JO	ondes.	1992 FT	REVI PT	SED T	1993 FT	REVI PT	SED T	1994 FT	BUD PT	GET T
	PERSONNEL:	2	0	0	2	0	0	2	0	0
	PERSONAL SERVICES SUPPLIES OTHER SERVICES CAPITAL OUTLAY	\$	66,	030 500 950 600	\$	1, 8,	,660 ,500 ,300 ,130	\$	8,	730 500 900 100
	TOTAL DIRECT COST:	\$	206,	080	\$	153,	590	\$	153,	230
	PROGRAM REVENUES:	\$	21,	000	\$	2,	,000	\$	6,	000
	MEASURES: Sales/distribution of Population, Housing & Other Reports		1,	000			500		1,	100
-	Sales/distribution of Anchorage Indicators		3,	000		1,	500		2,	000
-	Demographic, economic, & housing information requests.		2,	300		3,	,000		3,	500
-	Major reports & studies produced			11			12			14
***	Speeches/presentations on Anch. demographic & economic trends.			26			20			25

¹⁹ SERVICE LEVELS ARE FUNDED FOR THE DEPARTMENT. THIS PROGRAM HAS LEVELS: 11, 13, 19

DEPARTMENT: COMMUNITY PLANNING & DEV DIVISION: ZONING & PLATTING

PROGRAM: Planning-Administration

PURPOSE:

To provide administrative, clerical, and technical support to the division; prepare and administer budgets and contracts; operate the public counter; and maintain division computer databases.

1993 PERFORMANCES:

- Prepared legal notices for newspaper and mail distribution.

- Routed zoning and platting applications to reviewing agencies and Community Councils.

- Operated the department public counter for Physical Planning and Zoning and Platting.

- Maintained the division computer and manual filing systems.

- Monitored 1993 budget and prepared 1994 budget.

- Assembled Planning Commission, Zoning Board of Examiners and Appeals, Platting Board packets for public hearings, work sessions and other special meetings.
- Maintained the Municipality's historical land use maps and records.
- Assisted the public with publications, maps and other zoning, platting and other general land use information.

1994 PERFORMANCE OBJECTIVES:

- Prepare legal notices for newspaper and mail distribution.

- Route zoning and platting applications to reviewing agencies and Community Councils.

- Operate the department public counter for Physical Planning and Zoning and Platting.

- Maintain the division computer and manual filing systems.

- Monitor 1994 budget and prepare CY 1995 budget.

- Assemble Planning Commission, Zoning Board of Examiners and Appeals,
 Platting Board packets for public hearings, work sessions and other special meetings.
- Maintain the Municipality's historical land use maps and records.
- Assist the public with publications, maps and other zoning, platting and other general land use information.

DEPARTMENT: COMMUNITY PLANNING & DEV DIVISION: ZONING & PLATTING

PROGRAM: Planning-Administration

RESOURCES:

		REVI	SED		REV.	ISED	1994	BUDG	ΕŢ
PERSONNEL:	FT 5	PT 0	0	FT 5	PT O	0	FT 5	PT O	0
PERSONAL SERVICES SUPPLIES OTHER SERVICES CAPITAL OUTLAY	\$		700 500 770 0	\$	12	,700 ,500 ,810 450	\$	269,4 12,5 51,3 1,6	00 30
TOTAL DIRECT COST:	\$	304,	970	\$	334	,460	\$	334,9	20
PROGRAM REVENUES:	\$	5,	500	\$	5	,500	\$	5,5	00
WORK MEASURES: - Information requests receiving a response - Pages of minutes and		•	490 847			,000 ,000		22,0	
verbatim transcriptsContracts adminsteredSupport for Board and Commission meetings			1 37			1 40			1 40

¹⁹ SERVICE LEVELS ARE FUNDED FOR THE DEPARTMENT. THIS PROGRAM HAS LEVELS: 2, 5, 15, 17

DEPARTMENT: COMMUNITY PLANNING & DEV DIVISION: ZONING & PLATTING

PROGRAM: Zoning

PURPOSE:

To process all rezonings, conditional uses, zoning variances, airport height variances, Title 21 ordinance amendments on comprehensive and timely basis.

1993 PERFORMANCES:

- Processed all rezoning, conditional use and zoning variance applications accepted in a comprehensive and timely manner.
- Furnished staff support to two boards and commissions and special ad hoc committees and task forces.
- Processed amendments to Title 21 in a timely manner.
- Processed all liquor license zoning reviews received from Clerk.
- Furnished support to public counter by responding to inquiries on zoning maps, and other planning, platting and zoning information.
- Coordinated inter-department/agency review of planning cases for compliance with other applicable municipal and state regulations.
- Provided staff analyses/reports on all planning cases for compliance with Title 21 and comprehensive land use plans.

1994 PERFORMANCE OBJECTIVES:

- Process all rezoning, conditional use and zoning variance applications in a comprehensive and timely manner.
- Provide staff support to two boards and commissions and special ad hoc committees and task forces.
- Process amendments to Title 21 in a timely manner.
- Process all liquor license zoning reviews.
- Provide support to public counter by responding to inquiries on zoning maps, and other planning, platting and zoning information.
- Coordinate inter-department/agency review of planning cases for compliance with other applicable municipal and state regulations.
- Provide staff analyses/reports on all planning cases for compliance with Title 21 and comprehensive land use plans.

DEPARTMENT: COMMUNITY PLANNING & DEV DIVISION: ZONING & PLATTING

PROGRAM: Zoning RESOURCES:

KESU	JKCE3:		1992 FT	PT	T	FT	PT	ISED T	1994 FT	BUDGE PT	T
	PERSO	NNEL:	3	0	0	3	0	0	3	0	0
		PERSONAL SERVICES OTHER SERVICES	\$	212	,000 650		213	,440 650	\$	215,60 90	00 00
	TOTAL	DIRECT COST:	\$	212	,650	\$	214	,090	\$	216,50)0
	PROGRA	AM REVENUES:	\$	41	,200	\$	45	,000	\$	55,00)0
	use ar	RES: ing, conditional nd variance cations			189	1		190		20)0
	Code a Responsinguis	amendments nd to public ries on case and information		6	20 , 264		7	15 ,000		7,00	12 00

¹⁹ SERVICE LEVELS ARE FUNDED FOR THE DEPARTMENT. THIS PROGRAM HAS LEVELS: 3, 18

DEPARTMENT: COMMUNITY PLANNING & DEV DIVISION: ZONING & PLATTING

PROGRAM: Platting

PURPOSE:

To process all applications for subdivision, vacation of rights-of-way, platting regulation variances, boundary surveys, commercial tracts, and provide professional planning support to Platting Board, Administration, and the Assembly on platting matters.

1993 PERFORMANCES:

- Processed all preliminary plats, final plat, vacations of rights-of-way and platting variances in a comprehensive and timely manner.
- Wrote and processed amendments to the platting regulations.
- Furnished information to the public on platting issues.
- Furnished professional planning support to the Platting Board.
- Administered the short plat process.
- Coordinated inter-departmental agency evaluations of pending subdivision applications.

1994 PERFORMANCE OBJECTIVES:

- Process all preliminary plats, final plat, vacations of rights-of-way and platting variances in a comprehensive and timely manner.
- Process amendments to the platting regulations.
- Provide information to the public on platting issues.
- Provide professional planning support to the Platting Board.
- Administer the short plat process.
- Coordinate inter-departmental agency evaluations of pending subdivision applications.

RESOURCES:

	1992 FT	REVIS	ED T	1993 FT	REVI	ISED T	1994 FT	BUD PT	GET T
PERSONNEL:	2	0	0	2	0	0	2	0	0
PERSONAL SERVICES OTHER SERVICES	\$	163,5 6	40 50	\$	172	,210 650	\$	168,	760 900
TOTAL DIRECT COST:	\$	164,1	90	\$	172	,860	\$	169,	660
PROGRAM REVENUES:	\$	64,3	00	\$	130	,000	\$	125,	000
WORK MEASURES: - Preliminary and final plats applications processed		2	89			290			275
- Subdivision regulation amendments			4			4			4
 Respond to public inquiries on cases and other information. 		7,8	30		7	,000		7,	000

19 SERVICE LEVELS ARE FUNDED FOR THE DEPARTMENT. THIS PROGRAM HAS LEVELS:

DEPARTMENT: COMMUNITY PLANNING & DEV DIVISION: PHYSICAL PLANNING

PROGRAM: Physical Planning Administration

PURPOSE:

To administer, coordinate and monitor Division activities; to prepare technical reports; to prepare and administer Division budgets; plus clerical support to Division.

1993 PERFORMANCES:

- Provided direction, guidance and support in planning and implementation of the Department's land use, environmental planning and community development programs.

- Provided oversight and technical assistance on special department planning projects.

- Researched and wrote major portions of the Turnagain Arm Comprehensive Plan update.
- Prepared FY 1994 Five-Year Comprehensive Housing Affordability Strategy (CHAS) and the Annual Performance Report.
- Oversaw federal and State grant-supported functions of wetlands research, planning and permit review.
- Monitored Division budgets and prepared succeeding year budget.
- Assembled Commission packets for public hearings and special meetings.

1994 PERFORMANCE OBJECTIVES:

- Provide direction, guidance and support in planning and implementation of the department's land use, environmental planning and community development programs.
- Oversee federal and state grant-supported functions of wetlands research, planning and permit review.
- Provide oversight and technical assistance on special department planning projects.
- Prepare Annual Comprehensive Housing Affordability Strategy (CHAS) report required by HUD.
- Undertake Economy and Population report for Anchorage Bowl Comprehensive Plan.
- Monitor Division budgets and prepare succeeding year budget.
- Assemble Commission packets for public hearings and special meetings.

RESOURCES:

	1992	REVISED		1993 REVISED			1994	BUDGET		
	FT	PT	T	FT	PT	Ţ	FT	PT	T	
PERSONNEL:	2	0	0	2	0	0	2	0	0	
PERSONAL SERVICES OTHER SERVICES CAPITAL OUTLAY	\$,690 ,000 0	\$	127, 3,	,840 ,800 0	\$		100 250 500	
TOTAL DIRECT COST:	\$	113	,690	\$	131,	640	\$	141,	850	

19 SERVICE LEVELS ARE FUNDED FOR THE DEPARTMENT. THIS PROGRAM HAS LEVELS:

DEPARTMENT: COMMUNITY PLANNING & DEV DIVISION: PHYSICAL PLANNING

PROGRAM: Planning - Land Use

PURPOSE:

To provide current and mid-range planning for land use, public facility, environmental and transportation functions; facilitate private/public projects and development reviews; provide planning services on special projects; and provide planning assistance to the general public.

1993 PERFORMANCES:

- Completed school site selection studies for Turnagain, Sand Lake and South Anchorage.

- Participated (with DNR) on the Glacier-Winner Creek management plan.

- Completed draft update of the Turnagain Arm Comprehensive Plan.

- Coordinated Departmental review of the Municipality's capital improvement Program (CIP).

- Undertook special current planning projects, e.g. amendment of the Hillside Wastewater Management Plan and analyses of components of Far North Bicentennial Park plan.

- Provided assistance to other municipal agencies.

- Responded to public inquiries and requests for assistance.

1994 PERFORMANCE OBJECTIVES:

- Complete additional school site selection studies requested by the Anchorage School District, including sites for new elementary schools in Muldoon and Chugiak.

- Develop implementation mecsures for updated Turnagain Arm comprehensive

olan.

- Undertake special current and mid-range planning projects, e.g. Far North Bicentennial Park.

- Coordinate Department's review of the Municipality's capital improvement program.

- Provide staff support to Planning and Zoning Commission.

- Provide assistance to other municipal agencies.

- Respond to public inquiries and requests for assistance.

DEPARTMENT: COMMUNITY PLANNING & DEV DIVISION: PHYSICAL PLANNING PROGRAM: Planning - Land Use RESOURCES:

RESOURCES.	FT	REVI:	T	FT	REVI PT	T	1994 FT	BUD PT	T
PERSONNEL:	2	0	0	2	0	0	2	0	0
PERSONAL SERVICES OTHER SERVICES	\$	148, 10,		\$	153, 1,	320 050	\$	157, 6,	830 550
TOTAL DIRECT COST:	\$	158,	410	\$	154,	370	\$	164,	380
PROGRAM REVENUES:	\$		0	\$	1,	000	\$	1,	000
WORK MEASURES: - Plans/studies/site selections prepared			3			6			8
- Boards, Commissions and Committees supported			5			5			16
- Code amendments - Development projects supported			5 21			0 15			0 20

¹⁹ SERVICE LEVELS ARE FUNDED FOR THE DEPARTMENT. THIS PROGRAM HAS LEVELS:

DEPARTMENT: COMMUNITY PLANNING & DEV DIVISION: PHYSICAL PLANNING

PROGRAM: Long Range Planning

PURPOSE:

To provide mid- and long-range planning for land use, public facility, environmental and transportation functions; facilitate private/public projects and development reviews; provide planning services on special projects; and provide planning assistance to the general public.

1993 PERFORMANCES:

- Initiated update of the Anchorage Bowl Comprehensive Development Plan, Plan, including analyses of land use (commercial, industrial, housing and vacant land) and public facilities issues.
- Monitored the revision of the Anchorage trails plan.
- Completed the revised Anchorage Wetlands Management plan.
- Administered Section 404 General Permit, performed environmental monitoring and Coastal Zone Management (CZM) consistency reviews.
- Obtained Interim General Permit and General Permit renewal for developable Anchorage area freshwater wetlands.
- Undertook public facility site plan and project landscape reviews.
- Provided staff support to Planning and Zoning Commission, Urban Design Commission and Geotechnical Advisory Commission.
- Responded to public inquiries and requests for assistance.

1994 PERFORMANCE OBJECTIVES:

- Develop Community Information reports to inform the public on progress in updating the Anchorage Bowl comprehensive development plan.
- Conduct a mail survey of public attitudes on the range of relevant issues as part of Anchorage Bowl comprehensive development plan update.
- Initiate Environmental Issues report for update of Anchorage Bowl comprehensive development plan.
- Prepare Land Use Analysis reports for update of Anchorage Bowl comprehensive development plan.
- Administer Section 404 General Permit, perform environmental monitoring and CZM consistency reviews.
- Undertake public facility site plans and project landscape reviews.
- Provide staff support to Planning and Zoning Commission, Urban Design Commission and Geotechnical Advisory Commission.
- Respond to public inquiries and requests for assistance.

1994 PROGRAM PLAN

DEPARTMENT: COMMUNITY PLANNING & DEV DIVISION: PHYSICAL PLANNING PROGRAM: Long Range Planning RESOURCES:

	1992 FT	REVISED T	1993 FT	REVISED T	1994 FT	BUDGET PT T
PERSONNEL:	3	0 0	3	1 0	3	0 0
PERSONAL SERVICES OTHER SERVICES	\$	202,710 800	\$	234,120 800	\$	216,370 1,800
TOTAL DIRECT COST:	\$	203,510	\$	234,920	\$	218,170
PROGRAM REVENUES:	\$	2,000	\$	2,000	\$	3,000
WORK MEASURES: - Land use plans/studies - Urban Design Commission landscaping/project reviews		3 50		9 50		9 70
- State/federal permit reviews		60		70		80
- Boards, Commissions and Committees supported		5		12		21

¹⁹ SERVICE LEVELS ARE FUNDED FOR THE DEPARTMENT. THIS PROGRAM HAS LEVELS: 7, 16

DEPARTMENT: COMMUNITY PLANNING & DEV DIVISION: TRANSPORTATION PLANNING

PROGRAM: Transportation Planning

PURPOSE:

To develop and manage the coordinated, comprehensive, and cooperative Anchorage Metropolitan Area Transportation Study (AMATS) planning process. Activities include annual documentation required to maintain eligibility for federal assistance for highway, transit, and pedestrian improvements.

1993 PERFORMANCES:

- Supervised/coordinated the AMATS Staff, producing the annual documents required to obtain federal approval and funding for area transportation projects and funding of the transportation planning activities.
- Supervised update of the Anchorage Official Streets and Highways Plan.

- Supervised the update to the Municipal Trails Plan.

- Supervised and coordinated the annual development and adoption of the AMATS Transportation Improvement Program (TIP).
- Supervised the development of Phase I of the Congestion Management Plan.
- Supervised and coordinated the AMATS Public Involvement Program including the Annual Public Report.

- Supervised the update to the Anchorage Air Quality Plan.

- Supervised/coordinated the implementation of the ISTEA requirements with the Alaska Department of Transportation and Public Facilities.
- Provided review and comment on transportation planning-related plats, zoning reviews and traffic impact analyses.

1994 PERFORMANCE OBJECTIVES:

- Supervise/coordinate the AMATS Staff, producing the annual documents required to obtain federal approval and funding for area transportation projects and funding of the transportation planning activities.
- Supervise and coordinate the annual development and adoption of the AMATS Transportation Improvement Program (TIP)
- Supervise the implementation of the Congestion Management Plan, Phase 2.
- Supervise and coordinate the AMATS Public Involvement Program including the Annual Report.
- Supervise the update of the Transportation Planning Modeling package including updating the land use information and model calibration.
- Provide Transportation Modeling services and analyses for the update to the Anchorage Comprehensive Plan.
- Complete the update to the Eagle River/Chugiak Long Range Transportation Plan and its update to the Official Streets and Highways Plan.
- Provide review and comment on transportation planning-related plats, zoning reviews and traffic impact analyses.

DEPARTMENT: COMMUNITY PLANNING & DEV DIVISION: TRANSPORTATION PLANNING

PROGRAM: Transportation Planning

RESOURCES:

RESOURCES.	1992 FT	REVISED PT T	1993 FT	REVISED T	1994 FT	BUDGET PT T
PERSONNEL:	2	0 0	5	0 0	5	0 0
PERSONAL SERVICES SUPPLIES OTHER SERVICES CAPITAL OUTLAY	\$	144,570 1,200 25,350 0	\$	292,470 1,800 90,950 19,520	\$	300,510 2,500 67,330 9,180
TOTAL DIRECT COST:	\$	171,120	\$	404,740	\$	379,520
WORK MEASURES:						
 Supervise Staff and Coordinate Interagency groups. 		4		5		5
 AMATS meetings/hearings conducted. 		10		24		24
- Documents/Plans/Reports produced.		6		10		10
- Plans, plat, zoning, and projects reviews		25		60		70
 Transportation network and project modeling. 		30		15		35

¹⁹ SERVICE LEVELS ARE FUNDED FOR THE DEPARTMENT. THIS PROGRAM HAS LEVELS: 8, 10

DEPARTMENT OF COMMUNITY PLANNING AND DEVELOPMENT

FY94 OPERATING GRANT FUNDED PROGRAMS

GRANT PROGRAM	FY93 GRANT YR	1993 FUNDED POSITIONS	FY94 GRANT YR	1994 FUNDED POSITIONS	GRANT PERIOD
**** TOTAL GRANT FUNDING	\$ 3,649,769	4FT	\$ 2,885,000	5FT	
**** TOTAL COMMUNITY PLANNING & DEV. GENERAL GOVERNMENT OPERATING BUDGET	\$ 2,208,600		\$ 2,180,800	29FT	
	\$ 5,858,369	33FT/1PT	\$ 5,065,800	34FT	
***** GRANT FUNDING REPRESENTS 62.30% OF T	HE DEPARTMEN	TS 1993 TOTAL	BUDGET.		
***** GRANT FUNDING REPRESENTS 57.0% OF TH	e department	S 1994 TOTAL I	BUDGET.		
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) ADMINISTRATION	\$ 313,340	3FT	\$ 330,000 (Estimate)	3FT	4/1/94 - 3/31/95
 Provides funds for managing Community Development Block Grant projects. 					
CDBG - HOME IMPROVEMENTS	s 135,400	1FT	\$ 140,000 (Estimate)	2FT	4/1/94 - 3/31/95
 Rehabilitate single-family residential homes, remove physical barriers for disabled and provide emergency home repairs to very low income households. 					
CDBG - CAPITAL IMPROVEMENT PROJECTS	s 1,414,136	;	\$ 1,200,000 (Estimate)		Upon Completion
 Provides funds for various Community Development Block Grant projects benefit low and moderate income and disadvantage residents. 			The State of		
COASTAL ZONE MANAGEMENT	s 30,700)	\$ 35,000		7/1/93 - 6/30/94

- Provides for continued implementation of the Coastal Zone Management Program.

GRANT PROGRAM	GR Y	93 1993 ANT FUNDED R POSITION		FY94 GRANT YR	1994 FUNDED POSITIONS	GRANT PERIOD
FEDERAL HIGHWAY ADMINISTRATION	\$ 65	6,793	\$	575,000 Estimate)		1/1/94 - 12/31/94
 Provides for local and regional transportation studies which are required prior to transit and highway design and construction. Also supports the AMATS program. 						
STEWART B. MCKINNEY	\$ 3	8,000	s (I	38,000 Sstimate)		4/1/93 - 3/31/94
 Provides shelter and support services to Anchorage homeless. 						
GLACIER/WINNER CREEK STUDIES	s 19	7,400	\$	n/a		
 Provides for Glacier/Winner Creek area base mapping and planning studies. 						
HOME PROGRAM	\$ 86	4,000	\$	567,000		5/1/93 - 4/30/94
 Assist low income people under the poverty level with rent and utilities. 						
	\$ 3,64	9,769 4FT	s 2	2,885,000	5FT	

MUNICIPALITY OF ANCHORAGE 1994 DEPARTMENT RANKING

135729		
DEPT: 14 -COMMUNITY PLANNING & DEV DEPT BUDGET UNIT/ RANK PROGRAM	SL SVC CODE LVL	
1 1506-COMMUNITY PLNG & DEV. ADM 0128-Department Administration SOURCE OF FUNDS, THIS SVC LEVEL: IGC SUPPORT	OF	Provide overall department direction and management of municipal comprehensive planning and community development efforts; provide liaison to Mayor's Office, Assembly, boards and commissions on planning and development issues. Coordinate and implement community development programs and projects. Oversee the AMATS process.
PERSONNEL PERSONAL FT PT T SERVICE SUPPLIES 2 0 0 136,570 0	OTHER SERVICES 6,440	DEBT CAPITAL SERVICE OUTLAY TOTAL 0 3,580 146,590
2 1531-ZONING & PLATTING ADMIN 0605-Planning-Administration SOURCE OF FUNDS, THIS SVC LEVEL: IGC SUPPORT PROGRAM REVENUES 1,500	OF	This level is the minimum level to provide supervision of the Division, professional and clerical staff support to boards and commissions, assists director on department administration matters, development and maintenance of zoning and platting computer database systems, preparation and administration of department budgets.
PERSONNEL PERSONAL FT PT T SERVICE SUPPLIES 3 0 0 186,450 12,500	OTHER SERVICES 32,530	DEBT CAPITAL SERVICE OUTLAY TOTAL 0 1,670 233,150
3 1533-ZONING 0073-Zoning SOURCE OF FUNDS, THIS SVC LEVEL: TAX SUPPORT IGC SUPPORT PROGRAM REVENUES 55,000	OF	Minimum level to support a zoning function. A maximum of sixty rezonings, conditional uses and zoning variances will be processed. Analysis of zoning applications will be substantially limited. Response to public inquiries will be very limited. Failure to fund this level will leave section without staff and function will have to be performed by another agency.
PERSONNEL PERSONAL FT PT T SERVICE SUPPLIES 2 0 0 151,720 0	OTHER SERVICES 900	DEBT CAPITAL SERVICE OUTLAY TOTAL 0 0 152,620

MUNICIPALITY OF ANCHORAGE 1994 DEPARTMENT RANKING

DEPT: 14 -COMMUNITY PLANNING & DEV DEPT BUDGET UNIT/ RANK PROGRAM 4 1532-PLATTING 0599-Platting SOURCE OF FUNDS, THIS SVC LEVEL: TAX SUPPORT IGC SUPPORT PROGRAM REVENUES 125,000		Minimum level to support a platting function. Preliminary and final plats will be processed to meet legal dead lines. Analysis of plat applications to guide the Platting Board will be substantially limited. Response to public inquiries will be very limited. Failure to fund this level will leave section without any staff and function will have to be performed by another agency.
PERSONNEL PERSONAL FT PT T SERVICE SUPPLIES 2 0 0 168,760 0	OTHER SERVICES 900	DEBT CAPITAL SERVICE OUTLAY TOTAL 0 0 169,660
5 1531-ZONING & PLATTING ADMIN 0605-Planning-Administration SOURCE OF FUNDS, THIS SVC LEVEL: IGC SUPPORT		To provide recording secretary service for Planning Commission, Platting Board, and Zoning Board. The service records meetings and prepares minutes. Not funding this service level eliminates prepared minutes for these regulatory boards.
PERSONNEL PERSONAL FT PT T SERVICE SUPPLIES 0 0 0 0 0	OTHER SERVICES 18,000	DEBT CAPITAL SERVICE OUTLAY TOTAL 0 0 18,000
6 1522-PHYSICAL PLANNING ADMIN 0656-Physical Planning Adminis SOURCE OF FUNDS, THIS SVC LEVEL: IGC SUPPORT	CB 1 OF 1	This service level reports directly to the Director of the Department of Community Planning and Development. It provides overall administration and supervision of the Physical Planning Division. In addition, this service level is responsible for managing, directing, and undertaking work on both long-range and current planning projects.
PERSONNEL PERSONAL FT PT T SERVICE SUPPLIES 2 0 0 126,100 0	OTHER SERVICES 13,250	DEBT CAPITAL SERVICE OUTLAY TOTAL 0 2,500 141,850

M U N I C I P A L I T Y O F A N C H O R A G E 1994 DEPARTMENT RANKING

DEPT DEPT RANK		VIIV	ING & DEV	SL CODE	SVC LVL		
7	1525-LONG RA 0672-Long Ra SOURCE OF FU TAX SUPPOR	ange Planni UNDS, THIS RT	ing SVC LEVEL:	CB	0F	This service level enables necessary long-range and areawide planning studies to be conducted to update the Anchorate Bowl comprehensive develope plan, as required by Code. Such studies and use (commercial, industrial)	e ment dies
	PROGRAM REV	VENUES	1,000			housing and vacant land) analyses and public information program. Position also undertakes other special studies requested.	da n
FT		PERSONAL SERVICE 146,890	SUPPLIES 0	OTHER SERVICES 1,350	5		
8	1540-TRANSPO 0563-Transpo SOURCE OF FU TAX SUPPOR IGC SUPPOR	ortation Pi UNDS, THIS RT	lanning	CB	0F	To provide AMATS supervision and minimum requirements for annual reporting (Unified Work Program, quarterly report, annual funding reports and annuablic report) and work task supervision. Private project review would occur in 50% of the cases at this level The minimum work would be undertaken for air quality and model runs for planalysis.	g ual - c- l.
PE FT 3	PT T	PERSONAL SERVICE 186,120	SUPPLIES 2,300	OTHER SERVICES 50,255	5		
9	1524-CURRENT 0667-Plannir SOURCE OF FU TAX SUPPOR IGC SUPPOR PROGRAM REV	ng - Land U UNDS, THIS RT		СВ	0F	This service level has supervisory responsibility for current planning. Services include supervision of school site selection studies; coordination with other municipal agencies and the public; responsibility for special projects such as the proposed Glacies Winner Creek ski development (with D) and associated update of the Turnage: Arm Comprehensive Plan.	e r- NR);
PE FT 2	RSONNEL F PT T 0 0	PERSONAL SERVICE 157,830	SUPPLIES 0	OTHER SERVICES 6,550	5	DEBT CAPITAL SERVICE OUTLAY TOTAL 0 0 164,380	

MUNICIPALITY OF ANCHORAGE 1994 DEPARTMENT RANKING

DEPT DEPT RANK	: 14 -COMMUNITY PLANNII BUDGET UNIT/ PROGRAM	NG & DEV		VL VC				
10	1540-TRANSPORTATION PLA 0563-Transportation Pla SOURCE OF FUNDS, THIS S TAX SUPPORT IGC SUPPORT	anning	CB	0F	the trans. inventory a data for up completes E reviews 100	rk tasks from these will in the etion Mgmt. plan. computed and lysis date to Anchagle River land, of plats,	om Unified W	ork II e of ith /trans Plan, P, and s, and
PEI FT 2	RSONNEL PERSONAL PT T SERVICE 0 0 114,390	SUPPLIES 200	OTHER SERVICES 17,075	, 400 -	DEBT SERVICE 0	CAPITAL OUTLAY 2,880	TOTAL 134,545	
11	1511-RESEARCH 0098-Economic & Demogrations SOURCE OF FUNDS, THIS TAX SUPPORT IGC SUPPORT PROGRAM REVENUES		СВ	0F	Prepares An special pro Responds to fund would or economic	ensus Informanalyzes & on, housing chorage Indipects, eg. info requestmean no population	mation Cente prepares re & economy. icators. Hea Military Hou sts. Failur ulation, hou no reports.	er. eports ds sing. e to sing
PE FT 1	RSONNEL PERSONAL PT T SERVICE 0 0 77,890	SUPPLIES 1,500	OTHER SERVICES 2,750		DEBT SERVICE O	CAPITAL OUTLAY 1,300	TOTAL 83,440	
12	1513-TECHNICAL SERVICE 0494-Technical Service SOURCE OF FUNDS, THIS IGC SUPPORT PROGRAM REVENUES	s	СВ	OF	graphics an Provide onl tain key de	cce copies o none, walk-i orm routine nd updates d y minimum G	f maps and r	re- nqui- o- nps. main-
PE FT 2	RSONNEL PERSONAL PT T SERVICE 0 0 160,080	SUPPLIES 2,800	OTHER SERVICES 19,750		DEBT SERVICE 0	CAPITAL OUTLAY 2,000	TOTAL 184,630	

NUNICIPALITY OF ANCHORAGE 1994 DEPARTMENT RANKING

135729		
DEPT: 14 -COMMUNITY PLANNING & PDEPT BUDGET UNIT/ RANK PROGRAM	DEV SL SVC CODE LVL	
13 1511-RESEARCH 0098-Economic & Demographic SOURCE OF FUNDS, THIS SVC LE TAX SUPPORT IGC SUPPORT PROGRAM REVENUES 2,500	Re OF EVEL: 3	
PERSONNEL PERSONAL FT PT T SERVICE SUPPL 1 0 0 61,840	OTHER LIES SERVICES 0 1,300	DEBT CAPITAL SERVICE OUTLAY TOTAL 0 1,800 64.940
14 1513-TECHNICAL SERVICES 0494-Technical Services SOURCE OF FUNDS, THIS SVC LE IGC SUPPORT PROGRAM REVENUES 5,000	OF EVEL: 2	This level funds a second GIS specialist to perform computerized mapping services including analysis, modeling and document/ display color maps for the department, Administration, Assembly, and the public. If this level is not funded the department will not be able to maintain a variety of GIS data layers and will be able to do only minimal projects within department.
PERSONNEL PERSONAL FT PT T SERVICE SUPPL 1 0 0 66,550 4,	OTHER IES SERVICES 000 800	DEBT CAPITAL SERVICE OUTLAY TOTAL 0 0 71.350
15 1531-ZONING & PLATTING ADMIN 0605-Planning-Administration SOURCE OF FUNDS, THIS SVC LE IGC SUPPORT	o F	This level will add a second clerical position to provide and maintain the current level of clerical support for the division. Response time to public inquiries and processing of zoning and platting applications will return to acceptable levels. Some minutes would be prepared for the boards and commissions.
PERSONNEL PERSONAL FT PT T SERVICE SUPPL 1 0 0 39,760	OTHER IES SERVICES 0 0	DEBT CAPITAL SERVICE OUTLAY TOTAL 0 0 39,760

MUNICIPALITY OF ANCHORAGE 1994 DEPARTMENT RANKING

DEPT: 14 -COMMUNITY PLANNING & DEV DEPT BUDGET UNIT/ RANK PROGRAM	SL SVC CODE LVL	
16 1525-LONG RANGE PLANNING 0672-Long Range Planning SOURCE OF FUNDS, THIS SVC LEVEL: TAX SUPPORT	OF	This service level is responsible for administering the Wetlands Management Program, the Municipality's General Permit, providing 404 permit assistance and review/reconciliation to private
PROGRAM REVENUES 2,000		development, as well as providing staff support to the Geotechnical Advisory Commission.
PERSONNEL PERSONAL FT PT T SERVICE SUPPLIES 1 0 0 69,480 0	OTHER SERVICES 450	DEBT CAPITAL SERVICE OUTLAY TOTAL 0 0 69,930
17 1531-ZONING & PLATTING ADMIN 0605-Planning-Administration SOURCE OF FUNDS, THIS SVC LEVEL: IGC SUPPORT PROGRAM REVENUES 4,000	0F	To provide and maintain full-time public counter service. Adds an Assistant Planning Technician full-time increase the number of public counter hours to 45 and further reduces the response time for both inquiries and the processing of applications and planning cases. Not funding this service level substantially reduces the public counter hours of operation.
PERSONNEL PERSONAL FT PT T SERVICE SUPPLIES 1 0 0 43,210 0	OTHER SERVICES 800	DEBT CAPITAL SERVICE OUTLAY TOTAL 0 0 44,010
18 1533-ZONING 0073-Zoning SOURCE OF FUNDS, THIS SVC LEVEL: TAX SUPPORT IGC SUPPORT PROGRAM REVENUES 0	CO 2 OF 2	Addition of an Associate Planner to increase the level of staff support to the Planning Commission and Zoning Board. This additional staff will allow for processing of the same number of the applications heard in 1993. Response to public inquiries will improve to current levels. Failure to fund this level will leave section with limited professional staff.
PERSONNEL PERSONAL FT PT T SERVICE SUPPLIES 1 0 0 63,880 0	OTHER SERVICES 0	DEBT CAPITAL SERVICE OUTLAY TOTAL 0 0 63,880

MUNICIPALITY OF ANCHORAGE 1994 DEPARTMENT RANKING

DEPT: 14 -COMMUNITY PLANNING & DEV DEPT BUDGET UNIT/ RANK PROGRAM	SL SVC CODE LVL						
19 1511-RESEARCH 0098-Economic & Demographic Re SOURCE OF FUNDS, THIS SVC LEVEL: TAX SUPPORT IGC SUPPORT	CO 2 Conduct a demographic so OF estimate local population 3 the state for revenue sh with the assistance of a Prepare other special de analysis as needed. Fail this level would mean th population estimates woo done totally with depart	on to submit to naring purposes a consultant. emographic lure to fund nat MOA					
PERSONNEL PERSONAL	OTHER DEBT CAPITAL						
FT PT T SERVICE SUF?LIES 0 0 0 0 0	SERVICES SERVICE OUTLAY 4,850 0 0	TOTAL 4,850					
	4,030	1,030					
SUBTOTAL OF FUNDED SERVICE LEVELS, COMP	SUBTOTAL OF FUNDED SERVICE LEVELS, COMMUNITY PLANNING & DEV						
PERSONNEL PERSONAL	OTHER DEBT CAPITAL						
FT PT T SERVICE SUPPLIES		TOTAL					
29 0 0 1,957,520 23,300	177,950 0 22,030 2,	.180,800					
DEPARTMENT OF COMMUNITY PLANN	ING & DEV FUNDING LINE						
		2,180,800					
TOTALS FOR DEPARTMENT OF COMMUNITY PLA	NNING & DEV , FUNDED AND UNFUNDED .						
PERSONNEL PERSONAL	OTHER DEBT CAPITAL						
FT PT T SERVICE SUPPLIES	SERVICES SERVICE OUTLAY						
29 0 0 1,957,520 23,300	177,950 0 22,030 2,	180,800					