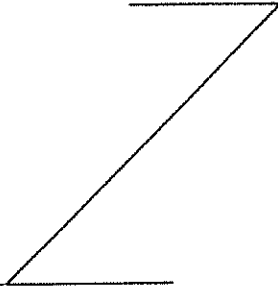


MUNICIPAL ATTORNEY

MUNICIPAL ATTORNEY

Mayor

**Municipal
Attorney
1150**



DEPARTMENT SUMMARY

Department

MUNICIPAL ATTORNEY

Mission

To provide for the delivery of legal services to all phases of Municipal government operations; management of all civil litigation to which the Municipality is a party; and the judicial prosecution of misdemeanor criminal offenses in direct support of enforcement activities carried out by the Anchorage Police Department.

Major Programming Highlights

- Perform mandated executive support functions and serve as principal legal advisor to the Municipal Assembly
- Provide for the prosecution of all misdemeanor offenses committed in Southeast Midtown in accord with the voter-approved expansion of the Anchorage Police Service Area.
- Implement in-house program which provides for the administrative adjudication of zoning enforcement and vehicle inspection (i.e., I & M) citations.
- Perform non-bankruptcy and bankruptcy judicial collections services for the Anchorage Telephone Utility under contract through December 31, 1994.
- Assist the Department of Employee Relations in the conduct of upcoming labor contract negotiations.

Resources

	1993	1994
Direct Costs	\$ 3,170,730	\$ 3,324,810
Program Revenues	\$ 369,500	\$ 464,780
Personnel	43FT	48FT

1994 RESOURCE PLAN

DEPARTMENT: MUNICIPAL ATTORNEY

DIVISION	FINANCIAL SUMMARY		PERSONNEL SUMMARY			
	1993 REVISED	1994 BUDGET	1993 REVISED		1994 BUDGET	
			FT	PT	T	TOTAL
MUNICIPAL ATTORNEY	3,170,730	3,324,810	43			43
OPERATING COST	3,170,730	3,324,810	43			43
ADD DEBT SERVICE	0	0				
DIRECT ORGANIZATION COST	3,170,730	3,324,810				
ADD INTRAGOVERNMENTAL CHARGES FROM OTHERS	478,440	694,420				
TOTAL DEPARTMENT COST	3,649,170	4,019,230				
LESS INTRAGOVERNMENTAL CHARGES TO OTHERS	2,830,150	3,239,870				
FUNCTION COST	819,020	779,360				
LESS PROGRAM REVENUES	369,500	464,780				
NET PROGRAM COST	449,520	314,580				

1994 RESOURCES BY CATEGORY OF EXPENSE

DIVISION	PERSONAL SERVICES	SUPPLIES	OTHER SERVICES	CAPITAL OUTLAY	TOTAL DIRECT COST
MUNICIPAL ATTORNEY	3,002,560	36,370	210,250	115,820	3,365,000
DEPT. TOTAL WITHOUT DEBT SERVICE	3,002,560	36,370	210,250	115,820	3,365,000
LESS VACANCY FACTOR	40,190				40,190
ADD DEBT SERVICE					
TOTAL DIRECT ORGANIZATION COST	2,962,370	36,370	210,250	115,820	3,324,810

RECONCILIATION FROM 1993 REVISED BUDGET TO 1994 BUDGET REQUEST

DEPARTMENT: MUNICIPAL ATTORNEY

	<u>DIRECT COSTS</u>	<u>POSITIONS</u>		
		FT	PT	T
1993 REVISED BUDGET:	\$ 3,170,730	43		
1993 ONE-TIME REQUIREMENTS:				
- Tabbytite Case	(197,460)			
- Saunders Case	(37,000)			
- Vacancy Factor Reduction	(36,510)			
AMOUNT REQUIRED TO CONTINUE EXISTING PROGRAMS IN 1994:				
- Salaries and Benefits Adjustment	(17,350)			
- Non-Personnel Services Inflation Adjustment	6,740			
1993 CONTINUATION LEVEL:	<u>\$ 2,889,150</u>			
UNFUNDED CURRENT SERVICE LEVELS:				
- None				
FUNDED NEW/EXPANDED SERVICE LEVELS:				
- Additional Clerical Position for Non-Bankruptcy Collections Contract with ATU	40,390		1	
- Mandated Increase - Prosecution Costs Associated with Adding Basher and Southeast Midtown to the Police Service Area	141,050		2	
- New Zoning Enforcement and Vehicle Inspection Citations Hearing Officer Program	160,740		2	
MISCELLANEOUS INCREASES (DECREASES):				
- Personal Services Adjustment	21,990			
- Vacancy Factor Adjustment	22,940			
- Supplies	5,740			
- One-Time Professional Services	12,500			
- Communication	8,200			
- Litigation Support Costs	5,800			
- Dues and Subscriptions	3,920			
- LAN Software Upgrades	6,020			
- Other Capital Outlay	6,370			
1994 BUDGET REQUEST:	<u>\$ 3,324,810</u>	<u>48FT</u>	<u>OPT</u>	<u>OT</u>

1994 PROGRAM PLAN

DEPARTMENT: MUNICIPAL ATTORNEY DIVISION:
PROGRAM: Administration

PURPOSE:

Oversee all departmental activities; provide policy guidance; and perform centralized financial management, procurement, client billing, and clerical support functions. Provide direct case management assistance, consultation, and clerical pursuant to execution of all civil law functions.

1993 PERFORMANCES:

- Performed mandated executive support functions and served as principal legal advisor to the Municipal Assembly.
- Provided policy guidance and promoted staff development activities directed toward maximizing the utilization of in-house resources.
- Performed centralized financial management, client billing, procurement, and other department-wide administrative support functions.
- Decentralized selected litigation management support functions to better utilize available staff and improve overall client services.
- Monitored all legal service contracts and assisted client agencies in the preparation and processing of associated Assembly actions and contract documents.
- Coordinated the installation of Phase II of the department's MIS Local Area Network enhancement project.
- Adopted modified billing procedures to recover extraordinary litigation support costs paid on behalf of client agencies.

1994 PERFORMANCE OBJECTIVES:

- Perform mandated executive support functions and serve as principal legal advisor to the Municipal Assembly.
- Provide policy guidance and promote staff development activities directed toward maximizing the utilization of in-house resources.
- Perform centralized financial management, client billing, procurement, and other department-wide administrative support functions.
- Provide direct clerical support, as needed, to Civil Law Office.
- Monitor all legal service contracts and assist client agencies in the preparation and processing of associated Assembly actions and contract documents.
- Significantly expand the utilization of automated administrative techniques and procedures as a means to more effectively manage all aspects of civil litigation, including cost accounting and client billing.

1994 P R O G R A M P L A N

DEPARTMENT: MUNICIPAL ATTORNEY
 PROGRAM: Administration
 RESOURCES:

DIVISION:

	1992 REVISED			1993 REVISED			1994 BUDGET		
	FT	PT	T	FT	PT	T	FT	PT	T
PERSONNEL:	3	0	0	3	0	0	3	0	0
PERSONAL SERVICES			\$ 226,830			\$ 248,160			\$ 245,180
SUPPLIES			400			400			1,120
OTHER SERVICES			11,460			9,100			8,850
CAPITAL OUTLAY			800			0			1,870
TOTAL DIRECT COST:			\$ 239,490			\$ 257,660			\$ 257,020

WORK MEASURES:

- Contract counsel files maintained.		32		30		30
- Client agencies served.		79		79		79
- Attorney billings processed		15,100		14,000		14,000
- Assembly meetings/work sessions attended		50		50		50

13 SERVICE LEVELS ARE FUNDED FOR THE DEPARTMENT. THIS PROGRAM HAS LEVELS:

1

1994 PROGRAM PLAN

DEPARTMENT: MUNICIPAL ATTORNEY DIVISION:
PROGRAM: Prosecution

PURPOSE:

Prosecute misdemeanor criminal complaints consistent with applicable Municipal ordinances. Provide the personnel and resources necessary to properly evaluate cases; file charges; conduct criminal trials; enforce probation stipulations; prepare motions and appeals; and assist victims.

1993 PERFORMANCES:

- Continued an aggressive policy with respect to the prosecution of individuals charged with domestic violence assault and/or child abuse.
- Retained a specialist on staff to assist victims of domestic violence assault and child abuse, and facilitate the investigation, prosecution, and on-going monitoring of cases.
- Administered a Pretrial Diversion Program to facilitate prosecution of minor property crimes (primarily shoplifting) by providing a cost-effective alternative to incarceration for selected offenders.
- Substantially increased the amount of revenue generated from operation of the Pretrial Diversion Program without a measurable drop in the frequency of participation.
- Acquired a comprehensive prosecution case management mainframe application at a nominal cost from Spokane County, WA.
- Modified Title 9 non-DWI prosecution policies to achieve a significant reduction in the number of criminal complaints filed for further action.

1994 PERFORMANCE OBJECTIVES:

- Provide for the prosecution of all misdemeanor offenses committed in Southeast Midtown in accord with the voter-approved expansion of the Anchorage Police Service Area.
- Complete needed program modifications, testing, and installation of the prosecution case management mainframe application acquired in CY 1993.
- Continue an aggressive policy with respect to the prosecution of individuals charged with domestic violence assault and/or child abuse.
- Provide additional staff to assist victims of domestic violence assault and child abuse, and facilitate the investigation, prosecution, and on-going monitoring of cases.
- Administer a Pretrial Diversion Program to facilitate prosecution of minor property crimes (primarily shoplifting) by providing a cost-effective alternative to incarceration for selected offenders.

1994 P R O G R A M P L A N

DEPARTMENT: MUNICIPAL ATTORNEY
 PROGRAM: Prosecution
 RESOURCES:

DIVISION:

	1992 REVISED			1993 REVISED			1994 BUDGET		
	FT	PT	T	FT	PT	T	FT	PT	T
PERSONNEL:	20	0	0	20	0	0	24	0	0
PERSONAL SERVICES	\$ 1,053,380			\$ 1,185,240			\$ 1,433,330		
SUPPLIES	8,570			9,000			13,050		
OTHER SERVICES	67,190			52,790			81,180		
CAPITAL OUTLAY	35,500			6,980			29,550		
TOTAL DIRECT COST:	\$ 1,164,640			\$ 1,254,010			\$ 1,557,110		
PROGRAM REVENUES:	\$ 14,000			\$ 54,500			\$ 54,500		
WORK MEASURES:									
- Counts screened	10,232			8,500			9,461		
- Counts filed	8,120			7,050			7,847		
- Trials	72			116			143		
- Motions filed, incl. appeals & petitions to revoke probation	2,600			3,060			3,528		
- Pretrial Diversion Program: number of participants	380			390			400		
- Pretrial Diversion Prog.: hrs. of public work service performed	7,420			7,590			7,780		

13 SERVICE LEVELS ARE FUNDED FOR THE DEPARTMENT. THIS PROGRAM HAS LEVELS:
 3, 4, 7, 8, 12

1994 PROGRAM PLAN

DEPARTMENT: MUNICIPAL ATTORNEY DIVISION:
PROGRAM: Civil Law

PURPOSE:

Provide for the delivery of legal services to all municipal agencies, enterprise activities, and the Municipal Assembly; and manage the litigation of all civil actions to which the Municipality of Anchorage is party as either a defendant or plaintiff.

1993 PERFORMANCES:

- Performed a wide range of representation/advocacy functions and other advisory activities for the Department of Labor Relations, including a number of support services associated with passage of the Americans with Disabilities Act of 1991 (ADA).
- Performed only essential non-litigation advisory and consultation services to insure that limited in-house staff resources are available to carry out direct litigation and administrative hearing representation responsibilities.
- Adopted a new co-counsel policy with respect the utilization of contract legal services in the management of major employee benefit litigation.
- Assisted the Department of Finance in achieving a significant cost savings in the conduct and resolution of claims against the municipal Self-Insurance Fund.
- Performed non-bankruptcy and bankruptcy judicial litigation and collection services for all municipal general government agencies and municipally-owned enterprise functions (incl. ATU).

1994 PERFORMANCE OBJECTIVES:

- Retain designated in-house litigation specialists in the areas of risk management, labor, and public safety.
- Perform a wide variety of non-litigation civil law advisory and consultation functions in direct support of all general government operations and enterprise activities.
- Consolidate non-bankruptcy and bankruptcy collection functions to provide better staff coverage and improve overall operations.
- Assist the Department of Employee Relations in the conduct of upcoming labor contract negotiations to the extent existing staff resources can be made available.
- Perform non-bankruptcy and bankruptcy judicial collections services for the Anchorage Telephone Utility under contract through December 31, 1994.
- Substantially improve existing in-house litigation capabilities through the introduction of a comprehensive automated civil law case management system which takes full advantage of the department's expanded Local Area Network facilities.

1994 P R O G R A M P L A N

DEPARTMENT: MUNICIPAL ATTORNEY
 PROGRAM: Civil Law
 RESOURCES:

DIVISION:

	1992 REVISED			1993 REVISED			1994 BUDGET		
	FT	PT	T	FT	PT	T	FT	PT	T
PERSONNEL:	21	0	0	20	0	0	19	0	0
PERSONAL SERVICES	\$ 1,250,020			\$ 1,268,050			\$ 1,165,570		
SUPPLIES	8,900			8,900			13,400		
OTHER SERVICES	103,170			333,020			116,680		
CAPITAL OUTLAY	55,240			49,090			54,290		
TOTAL DIRECT COST:	\$ 1,417,330			\$ 1,659,060			\$ 1,349,940		
PROGRAM REVENUES:	\$ 315,000			\$ 315,000			\$ 345,000		
WORK MEASURES:									
- Hours of legal service billed (Civil Law)	15,880			15,500			15,450		
- Active civil litigation & matters files (avg./mo.)	2,060			2,180			2,140		
- Contract and Assembly documents processed	660			670			675		
- Legal opinions issued (Civil Law)	144			120			130		
- Docketed attorney assignments	517			700			715		

13 SERVICE LEVELS ARE FUNDED FOR THE DEPARTMENT. THIS PROGRAM HAS LEVELS:
 2, 5, 6, 9, 10, 11

1994 P R O G R A M P L A N

DEPARTMENT: MUNICIPAL ATTORNEY DIVISION:
 PROGRAM: Administrative Hearing Functions

PURPOSE:

Provide for the administrative adjudication of zoning enforcement and vehicle inspection citations as an alternative to initial resolution through formal State court proceedings.

1993 PERFORMANCES:

1994 PERFORMANCE OBJECTIVES:

- Implement in-house program which provides for the administrative adjudication of zoning enforcement and vehicle inspection (i.e., I & M) citations as an alternative to initial resolution through formal State court proceedings.

RESOURCES:

	1992 REVISED			1993 REVISED			1994 BUDGET		
	FT	PT	T	FT	PT	T	FT	PT	T
PERSONNEL:	0	0	0	0	0	0	2	0	0
PERSONAL SERVICES			\$ 0			\$ 0			\$ 118,290
SUPPLIES			0			0			8,800
OTHER SERVICES			0			0			3,540
CAPITAL OUTLAY			0			0			30,110
TOTAL DIRECT COST:	\$		0	\$		0	\$		160,740
PROGRAM REVENUES:	\$		0	\$		0	\$		65,280

WORK MEASURES:

- Zoning citations received			0			0			140
- Vehicle inspection citations received			0			0			530
- Hearings conducted			0			0			600

13 SERVICE LEVELS ARE FUNDED FOR THE DEPARTMENT. THIS PROGRAM HAS LEVELS:

13

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M U N I C I P A L I T Y O F A N C H O R A G E
1994 DEPARTMENT RANKING

DEPT: 06 -MUNICIPAL ATTORNEY

DEPT	BUDGET UNIT/	SL	SVC
RANK	PROGRAM	CODE	LVL

1	1150-MUNICIPAL ATTORNEY 0372-Administration	CB	1	Oversee all departmental activities; provide policy guidance; and perform centralized administrative, financial management, procurement, client billing, and clerical support functions. Provide direct case management assistance and legal advice pursuant to execution of the department's civil law functions.
	SOURCE OF FUNDS, THIS SVC LEVEL:		OF	
	TAX SUPPORT		17	
	IGC SUPPORT			

PERSONNEL			PERSONAL	SUPPLIES	OTHER	DEBT	CAPITAL	TOTAL
FT	PT	T	SERVICE		SERVICES	SERVICE	OUTLAY	
3	0	0	245,180	1,120	8,850	0	1,870	257,020

2	1150-MUNICIPAL ATTORNEY 0146-Civil Law	CB	2	Provide essential in-house support and consultation services to all municipal agencies and enterprise functions (excl. the Anchorage Telephone Utility). On-going services would include: preparing draft ordinances; reviewing other Assembly actions and documents; issuing legal opinions; and providing limited direct litigation and administrative hearing advocacy services.
	SOURCE OF FUNDS, THIS SVC LEVEL:		OF	
	TAX SUPPORT		17	
	IGC SUPPORT			
	PROGRAM REVENUES	15,000		

PERSONNEL			PERSONAL	SUPPLIES	OTHER	DEBT	CAPITAL	TOTAL
FT	PT	T	SERVICE		SERVICES	SERVICE	OUTLAY	
10	0	0	631,160	8,500	85,740	0	45,010	770,410

3	1150-MUNICIPAL ATTORNEY 0643-Prosecution	CB	3	Provides minimum staffing necessary to effectively prosecute offenders charged under the current misdemeanor assault criminal provisions contained in Title 8 of the Anchorage Municipal Code. Responsibilities include: initial case intake and evaluation; filing and adjudication; responding to motions and appeals; and enforcing conditions of probation through revocation.
	SOURCE OF FUNDS, THIS SVC LEVEL:		OF	
	IGC SUPPORT		17	

PERSONNEL			PERSONAL	SUPPLIES	OTHER	DEBT	CAPITAL	TOTAL
FT	PT	T	SERVICE		SERVICES	SERVICE	OUTLAY	
10	0	0	557,450	5,500	38,710	0	4,370	606,030

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M U N I C I P A L I T Y O F A N C H O R A G E
1994 DEPARTMENT RANKING

DEPT: 06 -MUNICIPAL ATTORNEY
DEPT BUDGET UNIT/
RANK PROGRAM

SL SVC
CODE LVL

4 1150-MUNICIPAL ATTORNEY
0643-Prosecution
SOURCE OF FUNDS, THIS SVC LEVEL:

IGC SUPPORT

CB 4 Provides minimum staffing necessary to
OF support APD enforcement of all
17 misdemeanor criminal offenses and
traffic infractions cited under Title
9 of the Anchorage Municipal Code.
Responsibilities include: initial case
intake and evaluation; filing and
adjudication; responding to motions and
appeals; and enforcing conditions of
probation through revocation.

PERSONNEL			PERSONAL	SUPPLIES	OTHER	DEBT	CAPITAL	TOTAL
FT	PT	T	SERVICE					
7	0	0	448,120	2,200	12,160	0	4,580	467,060

5 1150-MUNICIPAL ATTORNEY
0146-Civil Law
SOURCE OF FUNDS, THIS SVC LEVEL:

IGC SUPPORT
PROGRAM REVENUES 330,000

CB 5 Provide the minimum professional legal
OF staff necessary to maintain a viable
17 in-house bankruptcy and non-bankruptcy
judicial collections function relative
to the collection of delinquencies on
behalf of all municipal agencies, and
enterprise functions, other than the
Anchorage Telephone Utility.

PERSONNEL			PERSONAL	SUPPLIES	OTHER	DEBT	CAPITAL	TOTAL
FT	PT	T	SERVICE					
4	0	0	206,780	1,900	9,260	0	2,290	220,230

6 1150-MUNICIPAL ATTORNEY
0146-Civil Law
SOURCE OF FUNDS, THIS SVC LEVEL:

PROGRAM REVENUES 0

NR 6 Provide an additional clerical position
OF to augment existing in-house judicial
17 collections staff concurrent with
continuation of the non-bankruptcy
collections contract with the Anchorage
Telephone Utility.

PERSONNEL			PERSONAL	SUPPLIES	OTHER	DEBT	CAPITAL	TOTAL
FT	PT	T	SERVICE					
1	0	0	37,580	1,000	1,680	0	130	40,390

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M U N I C I P A L I T Y O F A N C H O R A G E
1994 DEPARTMENT RANKING

DEPT: 06 -MUNICIPAL ATTORNEY

DEPT	BUDGET UNIT/	SL	SVC
RANK	PROGRAM	CODE	LVL

7 1150-MUNICIPAL ATTORNEY
0643-Prosecution
SOURCE OF FUNDS, THIS SVC LEVEL:

IGC SUPPORT

NV 7 Prosecute all misdemeanor offenses, excluding all categories of medemeanor assault, and support APD enforcement of all other infractions recognized under the Anchorage Municipal Code concurrent with the voter-approved extension of the Anchorage Police Service Area to Southeast Midtown, effective 1/1/94.

PERSONNEL			PERSONAL	SUPPLIES	OTHER	DEBT	CAPITAL	TOTAL
FT	PT	T	SERVICE		SERVICES	SERVICE	OUTLAY	
2	0	0	113,980	1,400	10,170	0	15,500	141,050

8 1150-MUNICIPAL ATTORNEY
0643-Prosecution
SOURCE OF FUNDS, THIS SVC LEVEL:

IGC SUPPORT

CO 8 Prosecute all misdemeanor offenses recognized under the Anchorage Municipal Code, other than the following: those provided for under Title 9 (Vehicles & Traffic); all categories of criminal assault, including Domestic Violence; and minor property offenses, including Defrauding and Innkeeper.

PERSONNEL			PERSONAL	SUPPLIES	OTHER	DEBT	CAPITAL	TOTAL
FT	PT	T	SERVICE		SERVICES	SERVICE	OUTLAY	
3	0	0	188,070	1,200	10,450	0	3,000	202,720

9 1150-MUNICIPAL ATTORNEY
0146-Civil Law
SOURCE OF FUNDS, THIS SVC LEVEL:

IGC SUPPORT

CO 9 Provide continuation funding for designated in-house attorney to assist in the management and direct litigation of lawsuits subject to settlement as claims against the Municipality's General Liability Self-Insurance Fund. Provide in-house services in lieu of comparable contract attorney expenses in excess of \$300,000.

PERSONNEL			PERSONAL	SUPPLIES	OTHER	DEBT	CAPITAL	TOTAL
FT	PT	T	SERVICE		SERVICES	SERVICE	OUTLAY	
2	0	0	136,380	1,000	5,530	0	820	143,730

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M U N I C I P A L I T Y O F A N C H O R A G E
1994 DEPARTMENT RANKING

DEPT: 06 -MUNICIPAL ATTORNEY

DEPT	BUDGET UNIT/ PROGRAM	SL CODE	SVC LVL	
10	1150-MUNICIPAL ATTORNEY 0146-Civil Law SOURCE OF FUNDS, THIS SVC LEVEL: IGC SUPPORT	CO	10 OF 17	Provide continuation funding for designated in-house attorney to serve the ongoing specialized legal needs of the Anchorage Police and Fire Departments. Provide in-house services in lieu of comparable contract attorney expenses in excess of \$150,000.

PERSONNEL			PERSONAL	SUPPLIES	OTHER	DEBT	CAPITAL	TOTAL
FT	PT	T	SERVICE		SERVICES	SERVICE	OUTLAY	
1	0	0	83,060	500	9,330	0	3,230	96,120

DEPT	BUDGET UNIT/ PROGRAM	SL CODE	SVC LVL	
11	1150-MUNICIPAL ATTORNEY 0146-Civil Law SOURCE OF FUNDS, THIS SVC LEVEL: TAX SUPPORT IGC SUPPORT	CO	11 OF 17	Provide continuation funding for designated in-house attorney to provide specialized assistance regarding labor relations civil litigation; enhanced advocacy assistance at administrative hearings; and other legal advice, particularly with respect to the ADA. Provide in-house services in lieu of comparable contract attorney expenses in excess of \$150,000.

PERSONNEL			PERSONAL	SUPPLIES	OTHER	DEBT	CAPITAL	TOTAL
FT	PT	T	SERVICE		SERVICES	SERVICE	OUTLAY	
1	0	0	70,610	500	5,140	0	2,810	79,060

DEPT	BUDGET UNIT/ PROGRAM	SL CODE	SVC LVL	
12	1150-MUNICIPAL ATTORNEY 0643-Prosecution SOURCE OF FUNDS, THIS SVC LEVEL: IGC SUPPORT PROGRAM REVENUES 54,500	CO	12 OF 17	Provides the minimum staffing necessary to prosecute the following misdemeanor offenses cited under the current Anchorage Municipal Code: shoplifting (all categories) and "Defrauding an Inn-keeper." Responsibilities include: case intake & evaluation; filing and adjudication; and operation of the Pretrial Diversion Program. Provide an estimated 6,200(+) hrs. of public work svc.

PERSONNEL			PERSONAL	SUPPLIES	OTHER	DEBT	CAPITAL	TOTAL
FT	PT	T	SERVICE		SERVICES	SERVICE	OUTLAY	
2	0	0	125,710	2,750	9,690	0	2,100	140,250

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M U N I C I P A L I T Y O F A N C H O R A G E
1994 DEPARTMENT RANKING

DEPT: 06 -MUNICIPAL ATTORNEY

DEPT	BUDGET UNIT/	SL	SVC
RANK	PROGRAM	CODE	LVL

13	1150-MUNICIPAL ATTORNEY	NM	13	Provide the additional staffing needed
	0705-Administrative Hearing Fu		0F	to implement hearing officer alternative
	SOURCE OF FUNDS, THIS SVC LEVEL:		17	with regard to the initial adjudication
	TAX SUPPORT			of zoning enforcement and vehicle
	IGC SUPPORT			inspection (i.e., I & M) citations.
	PROGRAM REVENUES	65,280		

PERSONNEL	PERSONAL	OTHER	DEBT	CAPITAL	
FT PT T	SERVICE	SUPPLIES	SERVICES	SERVICE	TOTAL
2 0 0	118,290	8,800	3,540	0	160,740
				30,110	

SUBTOTAL OF FUNDED SERVICE LEVELS, MUNICIPAL ATTORNEY

PERSONNEL	PERSONAL	OTHER	DEBT	CAPITAL	
FT PT T	SERVICE	SUPPLIES	SERVICES	SERVICE	TOTAL
48 0 0	2,962,370	36,370	210,250	0	3,324,810
				115,820	

----- DEPARTMENT OF MUNICIPAL ATTORNEY FUNDING LINE -----
 3,324,810

14	1150-MUNICIPAL ATTORNEY	NM	14	Provide the additional staffing needed
	0146-Civil Law		0F	to effectively manage and litigate the
	SOURCE OF FUNDS, THIS SVC LEVEL:		17	civil complaints which will be filed
	TAX SUPPORT			in response to passage of the new
	PROGRAM REVENUES	0		DWI vehicle forfeiture ordinance.

PERSONNEL	PERSONAL	OTHER	DEBT	CAPITAL	
FT PT T	SERVICE	SUPPLIES	SERVICES	SERVICE	TOTAL
2 0 0	108,960	1,000	7,210	0	134,570
				17,400	

15	1150-MUNICIPAL ATTORNEY	NM	15	Provide the additional staffing needed
	0643-Prosecution		0F	to perform the following extended
	SOURCE OF FUNDS, THIS SVC LEVEL:		17	criminal prosecution tasks which will
	IGC SUPPORT			occur at a much higher frequency
				concurrent with implementation of the
				the civil penalties provided for under
				the new DWI forfeiture ordinance:
				motion practice; evidentiary hearings;
				trials; and appeals.

PERSONNEL	PERSONAL	OTHER	DEBT	CAPITAL	
FT PT T	SERVICE	SUPPLIES	SERVICES	SERVICE	TOTAL
2 0 0	112,600	1,000	6,470	0	134,570
				14,500	

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M U N I C I P A L I T Y O F A N C H O R A G E
 1994 DEPARTMENT RANKING

DEPT: 06 -MUNICIPAL ATTORNEY

DEPT RANK	BUDGET UNIT/ PROGRAM	SL CODE	SVC LVL	
16	1150-MUNICIPAL ATTORNEY 0705-Administrative Hearing Fu SOURCE OF FUNDS, THIS SVC LEVEL: TAX SUPPORT IGC SUPPORT PROGRAM REVENUES 72,000	NM	16 OF 17	Provide that additional staffing needed to implement hearing officer alternative relative to the administrative adjudication of DWI forfeiture actions.

PERSONNEL			PERSONAL SERVICE	SUPPLIES	OTHER SERVICES	DEBT SERVICE	CAPITAL OUTLAY	TOTAL
FT	PT	T						
0	2	0	87,370	1,000	5,500	0	15,500	109,370

17	1150-MUNICIPAL ATTORNEY 0146-Civil Law SOURCE OF FUNDS, THIS SVC LEVEL: TAX SUPPORT IGC SUPPORT	ND	17 OF 17	Provide staffing necessary to perform the ongoing legal advisory and consultation services required to support the in-house conduct of labor negotiations. This position would also closely monitor, review, and evaluate the performance of all contract legal services procured to address particular issues where specific expertise is required.
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PERSONNEL			PERSONAL SERVICE	SUPPLIES	OTHER SERVICES	DEBT SERVICE	CAPITAL OUTLAY	TOTAL
FT	PT	T						
2	0	0	132,400	1,800	8,150	0	20,910	163,260

TOTALS FOR DEPARTMENT OF MUNICIPAL ATTORNEY , FUNDED AND UNFUNDED

PERSONNEL			PERSONAL SERVICE	SUPPLIES	OTHER SERVICES	DEBT SERVICE	CAPITAL OUTLAY	TOTAL
FT	PT	T						
54	2	0	3,403,700	41,170	237,580	0	184,130	3,866,580