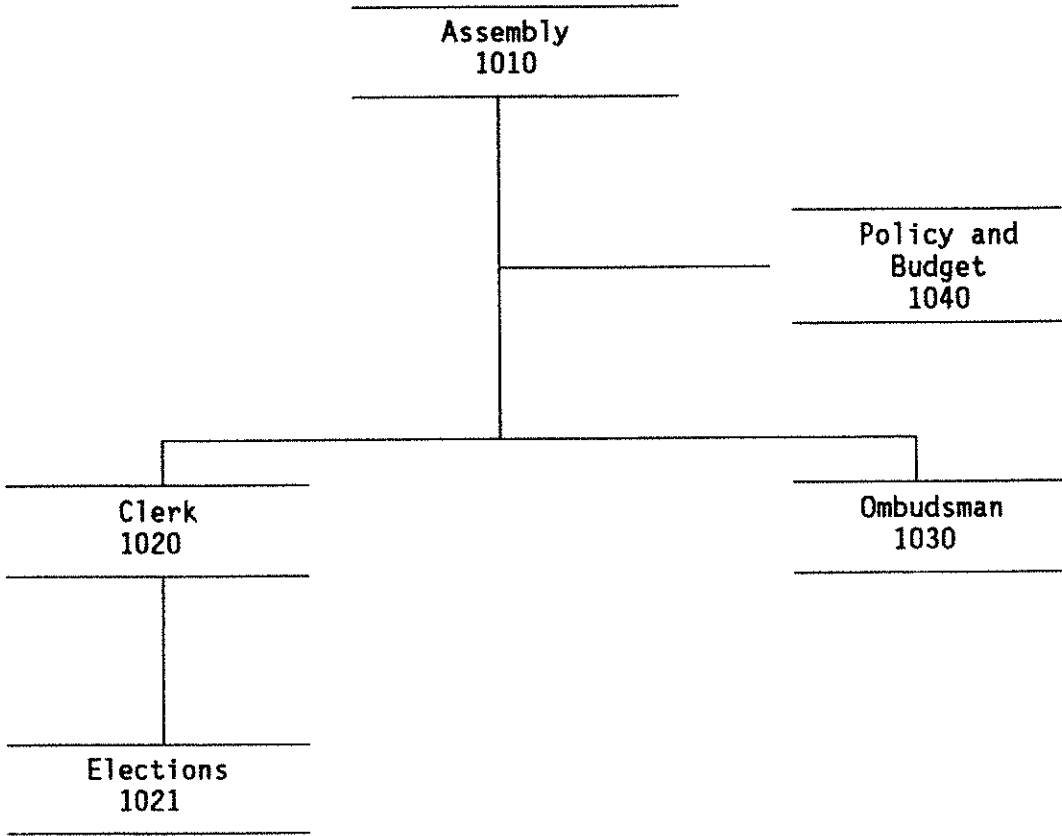


ASSEMBLY

ASSEMBLY



DEPARTMENT SUMMARY

Department

ASSEMBLY

Mission

To serve as the legislative branch of municipal government; represent constituents of legislative districts; provide support functions for elected officials; and provide independent, impartial investigation of citizen complaints regarding governmental services.

Major Programming Highlights

Assembly

- Enact all laws; appropriate all money; award contracts over \$30,000; approve funding levels of the municipal and school district budgets; establish the mill levies; seek additional funding sources through lobbying activities; act as Board of Adjustment in planning/zoning and platting matters; confirm all appointments of boards and commissions; and certify municipal elections.

Municipal Clerk

- Provide logistical support to Assembly members; conduct elections, serve as office of record for contracts, minutes, ordinances and resolutions; process liquor licenses, business licenses and appeals; provide staff support to the Board of Equalization, Salaries and Emoluments Commission, Election Commission and Ethics Board; serve as a central point of contact for the residents of Anchorage; produce and distribute Assembly agendas and packets; notice meetings and public hearings; and provide information to the public on request.

Ombudsman

- Serve the residents of Anchorage as an independent, impartial office to investigate the acts of administrative and contract agencies in municipal government, including the Anchorage School District, and recommend appropriate changes to safeguard the citizens' rights and promote higher standards of competency, efficiency and equity in the provision of municipal services. The Ombudsman's Office will respond to over 3,000 inquiries from the public during 1994.

Policy and Budget Office

- Perform research and develop policies in an effort to aid the Assembly in influencing and determining legislation; review and analyze existing, proposed and revised general government, utility and school district operating and capital budgets; perform a broad and thorough review of agenda documents for proper procedure and appropriate funding sources; support Assembly Task Forces and committees as required; and conduct studies, analyses and reviews as assigned by the Assembly.

Resources

	1993	1994
Direct Costs	\$ 2,087,810	\$ 1,844,790
Program Revenues	\$ 27,000	\$ 35,700
Personnel	26FT	25FT 1PT

1994 RESOURCE PLAN

DEPARTMENT: ASSEMBLY

DIVISION	FINANCIAL SUMMARY		PERSONNEL SUMMARY							
	1993 REVISED	1994 BUDGET	1993 REVISED		1994 BUDGET					
			FT	PT	T	TOTAL	FT	PT	T	TOTAL
ASSEMBLY	431,690	437,300	11			11	11			11
CLERK	680,560	638,570	8			8	8			8
ELECTION WORKERS	199,850	199,850								
OMBUDSMAN	268,650	254,700	4			4	4			4
POLICY AND BUDGET	507,060	314,370	3			3	2	1		3
OPERATING COST	2,087,810	1,844,790	26			26	25	1		26
ADD DEBT SERVICE	0	0								
DIRECT ORGANIZATION COST	2,087,810	1,844,790								
ADD INTRAGOVERNMENTAL CHARGES FROM OTHERS	693,010	591,370								
TOTAL DEPARTMENT COST	2,780,820	2,436,160								
LESS INTRAGOVERNMENTAL CHARGES TO OTHERS	405,380	255,930								
FUNCTION COST	2,375,440	2,180,230								
LESS PROGRAM REVENUES	27,000	35,700								
NET PROGRAM COST	2,348,440	2,144,530								

1994 RESOURCES BY CATEGORY OF EXPENSE

DIVISION	PERSONAL SERVICES	SUPPLIES	OTHER SERVICES	CAPITAL OUTLAY	TOTAL DIRECT COST
ASSEMBLY	242,700	3,000	191,600		437,300
CLERK	437,330	13,700	187,540		638,570
ELECTION WORKERS	103,870		95,980		199,850
OMBUDSMAN	244,590	1,200	8,910		254,700
POLICY AND BUDGET	154,370	1,500	158,500		314,370
DEPT. TOTAL WITHOUT DEBT SERVICE	1,182,860	19,400	642,530		1,844,790
LESS VACANCY FACTOR					
ADD DEBT SERVICE					
TOTAL DIRECT ORGANIZATION COST	1,182,860	19,400	642,530		1,844,790

RECONCILIATION FROM 1993 REVISED BUDGET TO 1994 BUDGET REQUEST

DEPARTMENT: ASSEMBLY

	<u>DIRECT COSTS</u>	<u>POSITIONS</u>		
		FT	PT	T
1993 REVISED BUDGET:	\$ 2,087,810	26		
1993 ONE-TIME REQUIREMENTS:				
- Prior Year Audit Expenses	(142,500)			
AMOUNT REQUIRED TO CONTINUE EXISTING PROGRAMS IN 1994:				
- Salaries and Benefits Adjustment	(114,170)			
- Non-Personal Services Inflation Adjustment	23,920			
1993 CONTINUATION LEVEL:	<u>\$ 1,855,060</u>			
UNFUNDED CURRENT SERVICE LEVELS:				
- None				
FUNDED NEW/EXPANDED SERVICE LEVELS:				
- None				
MISCELLANEOUS INCREASES (DECREASES):				
- International Institute of Municipal Clerks (IIMC) Conference	(20,000)			
- Miscellaneous Account Changes	16,030			
- Miscellaneous Personnel Changes	(6,300)	(1)	1	
1994 BUDGET REQUEST	<u>\$ 1,844,790</u>	<u>25FT</u>	<u>1PT</u>	<u>0T</u>

1994 P R O G R A M P L A N

DEPARTMENT: ASSEMBLY
PROGRAM: Legislation

DIVISION: ASSEMBLY

PURPOSE:

To act as the legislative branch of government.

1993 PERFORMANCES:

- Direct the expenditure of revenues to ensure delivery of basic services to citizens.
- Establish a budget which could be supported by expected revenues.
- Work to enhance economic development and diversification.

1994 PERFORMANCE OBJECTIVES:

RESOURCES:

	1992 REVISED			1993 REVISED			1994 BUDGET		
	FT	PT	T	FT	PT	T	FT	PT	T
PERSONNEL:	11	0	0	11	0	0	11	0	0
PERSONAL SERVICES	\$	241,350		\$	241,980		\$	242,700	
SUPPLIES		3,250			3,250			3,000	
OTHER SERVICES		184,160			186,460			191,600	
CAPITAL OUTLAY		12,000			0			0	
TOTAL DIRECT COST:	\$	440,760		\$	431,690		\$	437,300	

17 SERVICE LEVELS ARE FUNDED FOR THE DEPARTMENT. THIS PROGRAM HAS LEVELS:
1, 5, 9, 11, 12

1994 P R O G R A M P L A N

DEPARTMENT: ASSEMBLY DIVISION: CLERK
 PROGRAM: Legislative Administration

PURPOSE:

To administer Anchorage Municipal Code Chapters 2, 10, 12, 21, and 28 or portions thereof and serve as the office of record for the municipality.

1993 PERFORMANCES:

- Produced agenda and supporting documents for each Assembly meeting.
- Produced quarterly supplements to municipal code and code of regulations.
- Produced minutes of each regular, special and joint Assembly meeting.
- Licensed prescribed businesses.
- Processed appeals and liquor licenses.
- Provided clerical support for Board of Equalization, Election Commission, Salary and Emoluments Commission and Board of Ethics.
- Responded in a timely, accurate and polite manner to requests from citizens.
- Conducted regular election and special election.
- Planned for and promote the 1994 International Institute of Municipal Clerk's Annual Conference in Anchorage.

1994 PERFORMANCE OBJECTIVES:

- Produce, print, distribute, and advertise agenda and supporting documents for each Assembly meeting.
- Update municipal code and code of regulations through slip law sheets and or quarterly supplements.
- Produce minutes of each regular, special and joint Assembly meeting.
- License prescribed business.
- Process administrative appeals and appeals to Board of Adjustment.
- Process liquor licenses.
- Provide clerical support for Board of Equalization, Election Commission, Salary and Emoluments Commission and Board of Ethics.
- Respond in a timely, accurate and polite manner to requests from citizens.
- Conduct regular election on April 19 and special election(s) if called by the Assembly.
- Plan for, promote, and participate in presentation of International Institute of Municipal Clerks' Annual Conference, Anchorage, May 22 - 26.

RESOURCES:

	1992 REVISED			1993 REVISED			1994 BUDGET		
	FT	PT	T	FT	PT	T	FT	PT	T
PERSONNEL:	8	0	0	8	0	0	8	0	0
PERSONAL SERVICES	\$	416,800		\$	446,320		\$	437,330	
SUPPLIES		13,730			14,180			13,700	
OTHER SERVICES		439,670			174,560			187,540	
TOTAL DIRECT COST:	\$	870,200		\$	635,060		\$	638,570	
PROGRAM REVENUES:	\$	27,000		\$	27,000		\$	35,700	

17 SERVICE LEVELS ARE FUNDED FOR THE DEPARTMENT. THIS PROGRAM HAS LEVELS:
 2, 6, 14, 15, 16, 17

1994 PROGRAM PLAN

DEPARTMENT: ASSEMBLY
PROGRAM: Policy and Budget

DIVISION: POLICY AND BUDGET

PURPOSE:

Provide an objective and analytical review of Municipal financial and budgetary issues to assist the Assembly during annual budget process, 1st and 3rd quarter revisions, and ongoing appropriations; and facilitate policy, program, and operations research and analyses.

1993 PERFORMANCES:

- Provided expanded staff support to Assemblymembers in facilitating research projects for development of legislation using the Local Government Information Network (LOGIN) database services.
- Administered the Municipal Independent Audit to include increased contact with individual auditors and additional oversight of work program.
- Assembled and published the Tax Evaluation Task Force's "Report to the Assembly."
- Provided financial and budgetary analyses of Utilities, General Government, and School District Budgets.
- Coordinated the General Government, Utilities, and Capital Budgets/Legislative Program process prior to approval.
- Provided staff support at Assembly work sessions and committee meetings.
- Managed ATU budget interface with Assembly per Proposition 32.
- Prepared the Sales Tax ballot proposition ordinance and accompanying point papers for voter approval.

1994 PERFORMANCE OBJECTIVES:

- Analyze Municipal budgets for comparisons with previous budgets for completeness, accuracy, and adequacy and prepare findings and conclusions to include revenue sources and expenditures levels.
- Prepare an RFP for the 1995-1998 Municipal Independent Audit.
- Analyze capital budgets to include examination of fund sources and estimated operation and maintenance costs of facilities.
- Analyze Utility budgets to include review of rate-of-return, debt service, and future capital needs.
- Expand research on policy and procedures using LOGIN Database Services to support the proficient presentation of proposed amendments.
- Increase preparation of ordinances, resolutions, AMs, and S.E.E.s to assist Assemblymembers through the process of enacting legislation.
- Provide staff support at work sessions and committee meetings.
- Administer the Municipal Independent Financial Audit contract.
- Provide a thorough review of agenda items on weekly basis.
- Improve budget/financial reports and analyses using improved software.

1994 P R O G R A M P L A N

DEPARTMENT: ASSEMBLY
 PROGRAM: Policy and Budget
 RESOURCES:

DIVISION: POLICY AND BUDGET

	1992 REVISED			1993 REVISED			1994 BUDGET		
	FT	PT	T	FT	PT	T	FT	PT	T
PERSONNEL:	3	0	0	3	0	0	2	1	0
PERSONAL SERVICES	\$	191,710		\$	211,780		\$	154,370	
SUPPLIES		1,100			1,100			1,500	
OTHER SERVICES		265,840			293,480			158,500	
DEBT SERVICE		5,000			700			0	
TOTAL DIRECT COST:	\$	463,650		\$	507,060		\$	314,370	
WORK MEASURES:									
- Resolutions		66			100			125	
- Ordinances		60			60			70	
- Memorandums		98			125			195	
- Statements of Economic Effects		30			50			70	
- Local Government Information Network Searches		15			75			150	

17 SERVICE LEVELS ARE FUNDED FOR THE DEPARTMENT. THIS PROGRAM HAS LEVELS:
 4, 8

1994 P R O G R A M P L A N

DEPARTMENT: ASSEMBLY
PROGRAM: Ombudsman

DIVISION: OMBUDSMAN

PURPOSE:

As an independent, impartial municipal office, receive, review and investigate complaints about the school district and the municipality; provide information and referral; facilitate the provision of services; develop recommendations to improve delivery of services; publish investigation reports

1993 PERFORMANCES:

- Increased number of formal investigations to provide recommendations on improving government service delivery.
- Established a computerized complaint data base for efficient handling of complaints, evaluation of problem areas in local government & schools by complaint review, & reporting of information to Assembly, municipal departments, Anchorage School District & the public.
- Published updated brochure on municipal ombudsman service.
- Published annual report on ombudsman activities for Assembly & citizens of Anchorage.
- Provided more training to ombudsman staff.
- Developed & implemented an OUTREACH PROGRAM, to include meeting with:
 - a) 36 community councils
 - b) 75 PTA groups
 - c) neighborhood groups
 - d) special interest groups

1994 PERFORMANCE OBJECTIVES:

- Provide recommendations for improving delivery of government services through increased formal investigations.
- Improve efficiency in complaint handling by completing complaint "assists" within 30 days and investigations within 90 days.
- Continue outreach to community councils, PTA's, civic and special interest organizations and employees.
- Report complaint information to the Assembly, municipal departments and the school district on at least a quarterly basis, using our newly developed computerized complaint management system.
- Publish an annual report on ombudsman activities.
- Continue to support staff development.
- Explore use of volunteers to expand delivery of ombudsman service.

1994 P R O G R A M P L A N

DEPARTMENT: ASSEMBLY
 PROGRAM: Ombudsman
 RESOURCES:

DIVISION: OMBUDSMAN

	1992 REVISED			1993 REVISED			1994 BUDGET		
	FT	PT	T	FT	PT	T	FT	PT	T
PERSONNEL:	4	0	0	4	0	0	4	0	0
PERSONAL SERVICES	\$	207,460		\$	253,790		\$	244,590	
SUPPLIES		7,700			980			1,200	
OTHER SERVICES		3,980			8,880			8,910	
CAPITAL OUTLAY		16,910			5,000			0	
TOTAL DIRECT COST:	\$	236,050		\$	268,650		\$	254,700	
WORK MEASURES:									
- Initial contacts		2,600			2,700			3,000	
- Complaints		519			650			780	
- Investigations		14			24			30	

17 SERVICE LEVELS ARE FUNDED FOR THE DEPARTMENT. THIS PROGRAM HAS LEVELS:
 3, 7, 10

1994 P R O G R A M P L A N

DEPARTMENT: ASSEMBLY
PROGRAM: Elections

DIVISION: ELECTION WORKERS

PURPOSE:

Clerk's office conducts annual regular municipal elections and special elections as called by the Assembly.

1993 PERFORMANCES:

- Conducted the April regular election and the special election held during October.

1994 PERFORMANCE OBJECTIVES:

- Conduct April 19, 1994 regular election, mayoral runoff if necessary, and any special elections called by the Assembly.

RESOURCES:

	1992 REVISED			1993 REVISED			1994 BUDGET		
	FT	PT	T	FT	PT	T	FT	PT	T
PERSONNEL:	0	0	0	0	0	0	0	0	0
PERSONAL SERVICES			0			88,000			103,870
OTHER SERVICES			0			157,350			95,980
TOTAL DIRECT COST:			0			245,350			199,850

17 SERVICE LEVELS ARE FUNDED FOR THE DEPARTMENT. THIS PROGRAM HAS LEVELS:

13

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M U N I C I P A L I T Y O F A N C H O R A G E
1994 DEPARTMENT RANKING

DEPT: 01 -ASSEMBLY
DEPT BUDGET UNIT/
RANK PROGRAM

SL SVC
CODE LVL

1 1010-ASSEMBLY
0148-Legislation
SOURCE OF FUNDS, THIS SVC LEVEL:
TAX SUPPORT

CB 1 Enact all laws, appropriate all money,
OF award all contracts over \$30,000,
6 approve funding levels of school and
municipal budgets, determine mill levy,
act as Board of Adjustment, certify
all elections, administer intern
contracts, oversee policy and budget
director, clerk and ombudsman

PERSONNEL			PERSONAL	SUPPLIES	OTHER	DEBT	CAPITAL	TOTAL
FT	PT	T	SERVICE		SERVICES	SERVICE	OUTLAY	
11	0	0	242,700	3,000	50,910	0	0	296,610

2 1020-CLERK
0159-Legislative Administratio
SOURCE OF FUNDS, THIS SVC LEVEL:
TAX SUPPORT
IGC SUPPORT
PROGRAM REVENUES 35,700

CB 1 Record official Assembly
OF meetings; record all work sessions;
7 maintain official copies of contracts,
ordinances, resolutions and
memorandums; conduct the regular
election; support various boards
and commissions; produce code
supplements, meeting minutes, agendas
meeting packets; issue municipal bs.
licenses; and notice hearings and mtgs.

PERSONNEL			PERSONAL	SUPPLIES	OTHER	DEBT	CAPITAL	TOTAL
FT	PT	T	SERVICE		SERVICES	SERVICE	OUTLAY	
8	0	0	437,330	2,200	70,900	0	0	510,430

3 1030-OMBUDSMAN
0183-Ombudsman
SOURCE OF FUNDS, THIS SVC LEVEL:
TAX SUPPORT

CB 1 - This includes cost of personnel and
OF operating supplies pursuant to section
3 4.07 of the Municipal Charter and as
prescribed by MOA ordinances, investi-
gate citizen complaints about MOA
government and the Anchorage School
District in an effort to promote
higher standards of competency, effi-
ciency and equity in provision of
local government services.

PERSONNEL			PERSONAL	SUPPLIES	OTHER	DEBT	CAPITAL	TOTAL
FT	PT	T	SERVICE		SERVICES	SERVICE	OUTLAY	
4	0	0	244,590	1,200	1,350	0	0	247,140

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09/16/93
085234

M U N I C I P A L I T Y O F A N C H O R A G E
1994 DEPARTMENT RANKING

DEPT: 01 -ASSEMBLY
DEPT BUDGET UNIT/
RANK PROGRAM

SL SVC
CODE LVL

4 1040-POLICY AND BUDGET
0413-Policy and Budget
SOURCE OF FUNDS, THIS SVC LEVEL:
TAX SUPPORT
IGC SUPPORT

CB 1 To provide a better understanding of all
OF Municipal financial budgetary, and
3 programmatic matters for Assemblymembers
and to provide required resources to
assist in policy development.

Provide contract management of Indepen-
dent Audit of General Government,
Utilities and other Enterprise Activ-
ities.

PERSONNEL			PERSONAL	SUPPLIES	OTHER	DEBT	CAPITAL	TOTAL
FT	PT	T	SERVICE		SERVICES	SERVICE	OUTLAY	
2	0	0	129,480	1,500	158,500	0	0	289,480

5 1010-ASSEMBLY
0148-Legislation
SOURCE OF FUNDS, THIS SVC LEVEL:
TAX SUPPORT

CO 2 Funds for each member for a legislative
OF intern at \$6,000 each. Interns assist
6 the members by doing research, drafting
legislation, attending community council
and constituent meetings.

PERSONNEL			PERSONAL	SUPPLIES	OTHER	DEBT	CAPITAL	TOTAL
FT	PT	T	SERVICE		SERVICES	SERVICE	OUTLAY	
0	0	0	0	0	66,000	0	0	66,000

6 1020-CLERK
0159-Legislative Administratio
SOURCE OF FUNDS, THIS SVC LEVEL:
TAX SUPPORT

CO 2 Carry out the functions of the base
OF level mandates. Funds for operating
7 and computer supplies, maintenance con-
tracts for copier, computer hardware
and software, communication expenses,
dues to Alaska Assn of Municipal Clerks
and travel expenses to attend AAMC
meetings, academy and institute.

PERSONNEL			PERSONAL	SUPPLIES	OTHER	DEBT	CAPITAL	TOTAL
FT	PT	T	SERVICE		SERVICES	SERVICE	OUTLAY	
0	0	0	0	11,500	11,140	0	0	22,640

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MUNICIPALITY OF ANCHORAGE
 1994 DEPARTMENT RANKING

DEPT: 01 -ASSEMBLY
 DEPT BUDGET UNIT/
 RANK PROGRAM

SL SVC
 CODE LVL

7 1030-OMBUDSMAN CO 2 - This service level provides employees
 0183-Ombudsman OF with the means to present information
 SOURCE OF FUNDS, THIS SVC LEVEL: 3 and transportation to reach the 36
 TAX SUPPORT community councils and the 75 PTA
 groups currently established.

PERSONNEL			PERSONAL	SUPPLIES	OTHER	DEBT	CAPITAL	TOTAL
FT	PT	T	SERVICE					
0	0	0	0	0	3,700	0	0	3,700

8 1040-POLICY AND BUDGET CO 2 To provide administrative/secretarial
 0413-Policy and Budget OF support for the Policy and Budget
 SOURCE OF FUNDS, THIS SVC LEVEL: 3 Office and Assemblymembers on a 30
 TAX SUPPORT hour per week basis.

PERSONNEL			PERSONAL	SUPPLIES	OTHER	DEBT	CAPITAL	TOTAL
FT	PT	T	SERVICE					
0	1	0	24,890	0	0	0	0	24,890

9 1010-ASSEMBLY CO 3 Meet with state legislators; attend
 0148-Legislation OF state and national meetings on muni-
 SOURCE OF FUNDS, THIS SVC LEVEL: 6 cipal issues. Funds one Juneau trip
 TAX SUPPORT for each member during the legislative
 session. Funding to attend other
 conferences given by National
 League of Cities, NACO and Winter
 Cities Association.

PERSONNEL			PERSONAL	SUPPLIES	OTHER	DEBT	CAPITAL	TOTAL
FT	PT	T	SERVICE					
0	0	0	0	0	20,070	0	0	20,070

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 085234

M U N I C I P A L I T Y O F A N C H O R A G E
 1994 DEPARTMENT RANKING

DEPT: 01 -ASSEMBLY
 DEPT BUDGET UNIT/
 RANK PROGRAM

SL SVC
 CODE LVL

10 1030-OMBUDSMAN CO 3 - Provide funds to allow Ombudsman
 0183-Ombudsman OF staff to participate in dispute reso-
 SOURCE OF FUNDS, THIS SVC LEVEL: 3 lution or related processes, such as
 TAX SUPPORT annual training provided through
 USAO, SPIDR or CLEAR.

PERSONNEL			PERSONAL	SUPPLIES	OTHER	DEBT	CAPITAL	TOTAL
FT	PT	T	SERVICE					
0	0	0	0	0	3,860	0	0	3,860

11 1010-ASSEMBLY CO 4 Provides funding for a lobbyist for
 0148-Legislation OF state legislation (\$30,000) outside
 SOURCE OF FUNDS, THIS SVC LEVEL: 6 legal advise (\$10,000) in cases where
 TAX SUPPORT the municipal attorney may have a con-
 IGC SUPPORT flict, and protocol items for sister/
 brother organizations (\$2,000).

PERSONNEL			PERSONAL	SUPPLIES	OTHER	DEBT	CAPITAL	TOTAL
FT	PT	T	SERVICE					
0	0	0	0	0	42,000	0	0	42,000

12 1010-ASSEMBLY CO 5 Promote municipal objectives and priori-
 0148-Legislation OF ties through National League of Cities
 SOURCE OF FUNDS, THIS SVC LEVEL: 6 and National Association of Counties.
 TAX SUPPORT These organizations promote municipal
 objectives in congress and monitor
 federal legislation for concerns to
 local governments. Newsletters inform
 election officials of problems and solu-
 tions in communities throughout the
 United States.

PERSONNEL			PERSONAL	SUPPLIES	OTHER	DEBT	CAPITAL	TOTAL
FT	PT	T	SERVICE					
0	0	0	0	0	12,620	0	0	12,620

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 09/16/93
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M U N I C I P A L I T Y O F A N C H O R A G E
 1994 DEPARTMENT RANKING

DEPT: 01 -ASSEMBLY
 DEPT BUDGET UNIT/
 RANK PROGRAM

SL SVC
 CODE LVL

13 1021-ELECTION WORKERS CB 1 Pay 620 election workers for the 116
 0704-Elections OF Anchorage precincts for the April 19
 SOURCE OF FUNDS, THIS SVC LEVEL: 3 regular election. Data Processing Re-
 TAX SUPPORT view Board, Election Commission and all
 other miscellaneous election workers are
 included. This is the amount funded
 in 1993 although the '93 election cost
 \$111,000 more than originally budgeted.
 The remaining funds needed appear below
 the funding line.

PERSONNEL			PERSONAL	SUPPLIES	OTHER	DEBT	CAPITAL	TOTAL
FT	PT	T	SERVICE		SERVICES	SERVICE	OUTLAY	
0	0	0	103,870	0	95,980	0	0	199,850

14 1020-CLERK CO 4 Provide funding for the operation of the
 0159-Legislative Administratio OF Federation of Community Council center
 SOURCE OF FUNDS, THIS SVC LEVEL: 7 at 1993 budget level of \$60,000.
 TAX SUPPORT

The Assembly appropriated an additional
 \$55,000 for FCC in June 1993.

PERSONNEL			PERSONAL	SUPPLIES	OTHER	DEBT	CAPITAL	TOTAL
FT	PT	T	SERVICE		SERVICES	SERVICE	OUTLAY	
0	0	0	0	0	60,000	0	0	60,000

15 1020-CLERK CO 3 Contract services for legal assistance
 0159-Legislative Administratio OF from outside counsel when the municipal
 SOURCE OF FUNDS, THIS SVC LEVEL: 7 attorney has a conflict.
 TAX SUPPORT

PERSONNEL			PERSONAL	SUPPLIES	OTHER	DEBT	CAPITAL	TOTAL
FT	PT	T	SERVICE		SERVICES	SERVICE	OUTLAY	
0	0	0	0	0	5,500	0	0	5,500

BPAB010R
09/16/93
085234

MUNICIPALITY OF ANCHORAGE
1994 DEPARTMENT RANKING

DEPT: 01 -ASSEMBLY
DEPT BUDGET UNIT/
RANK PROGRAM

SL SVC
CODE LVL

16 1020-CLERK CL 5 Funding for services relating to peti-
0159-Legislative Administratio OF tions brought by the electorate or other
SOURCE OF FUNDS, THIS SVC LEVEL: 7 miscellaneous contracts as needed.
TAX SUPPORT Includes funds for transcription ser-
vices for appeal cases. This was a
funded service level in 1993.

PERSONNEL			PERSONAL	SUPPLIES	OTHER	DEBT	CAPITAL	TOTAL
FT	PT	T	SERVICE		SERVICES	SERVICE	OUTLAY	
0	0	0	0	0	20,000	0	0	20,000

17 1020-CLERK CL 6 Services for the International
0159-Legislative Administratio OF Institute of Municipal Clerk's annual
SOURCE OF FUNDS, THIS SVC LEVEL: 7 conference in Anchorage in May 1994.
TAX SUPPORT Anchorage will be hosting approximately
1,100 delegates and their guests. The
Ak.Assn.of Municipal Clerks will be host
ing a Presidents' Banquet the first
evening welcoming the delegates and
guests. Funds for Anchorage conferenc
pins/promotions.

PERSONNEL			PERSONAL	SUPPLIES	OTHER	DEBT	CAPITAL	TOTAL
FT	PT	T	SERVICE		SERVICES	SERVICE	OUTLAY	
0	0	0	0	0	20,000	0	0	20,000

SUBTOTAL OF FUNDED SERVICE LEVELS, ASSEMBLY

PERSONNEL			PERSONAL	SUPPLIES	OTHER	DEBT	CAPITAL	TOTAL
FT	PT	T	SERVICE		SERVICES	SERVICE	OUTLAY	
25	1	0	1,182,860	19,400	642,530	0	0	1,844,790

DEPARTMENT OF ASSEMBLY

FUNDING LINE

1,844,790

18 1010-ASSEMBLY ND 6 Membership in the Alaska Municipal
0148-Legislation OF League for 1994.
SOURCE OF FUNDS, THIS SVC LEVEL: 6
TAX SUPPORT

PERSONNEL			PERSONAL	SUPPLIES	OTHER	DEBT	CAPITAL	TOTAL
FT	PT	T	SERVICE		SERVICES	SERVICE	OUTLAY	
0	0	0	0	0	38,500	0	0	38,500

BPAB010R
09/16/93
085234

M U N I C I P A L I T Y O F A N C H O R A G E
1994 DEPARTMENT RANKING

DEPT: 01 -ASSEMBLY
DEPT BUDGET UNIT/
RANK PROGRAM

SL SVC
CODE LVL

19 1021-ELECTION WORKERS ND 2 Balance of regular election expenses
0704-Elections OF which bring the total estimated for the
SOURCE OF FUNDS, THIS SVC LEVEL: 3 1994 regular election to \$335,000.
TAX SUPPORT

PERSONNEL			PERSONAL	SUPPLIES	OTHER	DEBT	CAPITAL	TOTAL
FT	PT	T	SERVICE					
0	0	0	0	1,000	134,000	0	0	135,000 100,000

20 1021-ELECTION WORKERS ND 3 Mayor runoff contingency - Estimated
0704-Elections OF costs of conducting a mayoral runoff
SOURCE OF FUNDS, THIS SVC LEVEL: 3 election if required. A runoff election
TAX SUPPORT 3 is mandated if no candidate receives
40% of the vote at the regular election.

PERSONNEL			PERSONAL	SUPPLIES	OTHER	DEBT	CAPITAL	TOTAL
FT	PT	T	SERVICE					
0	0	0	97,320	500	37,180	0	0	135,000

21 1020-CLERK ND 7 Funding for Community Council which
0159-Legislative Administratio OF matches appropriation made for the
SOURCE OF FUNDS, THIS SVC LEVEL: 7 second half of 1993.
TAX SUPPORT

PERSONNEL			PERSONAL	SUPPLIES	OTHER	DEBT	CAPITAL	TOTAL
FT	PT	T	SERVICE					
0	0	0	0	0	55,000	0	0	55,000

22 1040-POLICY AND BUDGET NS 3 Provide funding for training for staff
0413-Policy and Budget OF at both in-house and University levels.
SOURCE OF FUNDS, THIS SVC LEVEL: 3
TAX SUPPORT

PERSONNEL			PERSONAL	SUPPLIES	OTHER	DEBT	CAPITAL	TOTAL
FT	PT	T	SERVICE					
0	0	0	0	0	2,000	0	0	2,000

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M U N I C I P A L I T Y O F A N C H O R A G E
1994 DEPARTMENT RANKING

DEPT: 01 -ASSEMBLY
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CODE LVL

TOTALS FOR DEPARTMENT OF ASSEMBLY

, FUNDED AND UNFUNDED

PERSONNEL			PERSONAL	SUPPLIES	OTHER	DEBT	CAPITAL	TOTAL
FT	PT	T	SERVICE		SERVICES	SERVICE	OUTLAY	
25	1	0	1,280,180	20,900	909,210	0	0	2,210,290