

# **MUNICIPAL ATTORNEY**

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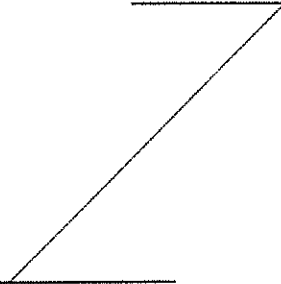
**Mayor**

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**Municipal  
Attorney  
1150**

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## DEPARTMENT SUMMARY

### Department

MUNICIPAL ATTORNEY

### Mission

To provide legal services to all phases of municipal government operations, defend against liabilities, and provide justice and protection service for certain misdemeanor criminal offenses with special emphasis on drunk driving.

### Major Programming Highlights

- Support public safety initiatives, especially in the areas of drunk driving and domestic violence.
- Reorient service priorities to ensure adequate support for essential service at reduced cost.
- Encourage code enforcement by staff and private citizens to reduce public cost of code enforcement.

### Resources

	1986	1987
Direct Costs	\$ 2,510,810	\$ 2,163,260
Program Revenues	\$ 5,300	\$ 5,300
Personnel	39FT 3PT	33FT 3PT

1987 RESOURCE PLAN

DEPARTMENT: MUNICIPAL ATTORNEY

DIVISION	FINANCIAL SUMMARY		PERSONNEL SUMMARY							
	1986 REVISED	1987 BUDGET	1986 REVISED				1987 BUDGET			
			FT	PT	T	TOTAL	FT	PT	T	TOTAL
MUNICIPAL ATTORNEY	2,510,810	2,163,260	39	3		42	33	3		36
OPERATING COST	2,510,810	2,163,260	39	3		42	33	3		36
ADD DEBT SERVICE	0	0								
DIRECT ORGANIZATION COST	2,510,810	2,163,260								
ADD INTRAGOVERNMENTAL CHARGES CHARGES FROM OTHERS	362,950	330,280								
TOTAL DEPARTMENT COST	2,873,760	2,493,540								
LESS INTRAGOVERNMENTAL CHARGES TO OTHERS	2,481,830	2,142,580								
FUNCTION COST	391,930	350,960								
LESS PROGRAM REVENUES	5,300	5,300								
NET PROGRAM COST	386,630	345,660								

1987 RESOURCES BY CATEGORY OF EXPENSE

DIVISION	PERSONAL SERVICES	SUPPLIES	OTHER SERVICES	CAPITAL OUTLAY	TOTAL DIRECT COST
MUNICIPAL ATTORNEY	2,014,480	16,800	153,500	36,000	2,220,780
DEPT. TOTAL WITHOUT DEBT SERVICE	2,014,480	16,800	153,500	36,000	2,220,780
LESS VACANCY FACTOR	57,520				57,520
ADD DEBT SERVICE					
TOTAL DIRECT ORGANIZATION COST	1,956,960	16,800	153,500	36,000	2,163,260

ASSEMBLY REVISION 12/16/86

# RECONCILIATION FROM 1986 REVISED TO 1987 BUDGET

Department MUNICIPAL ATTORNEY .

Direct Costs Positions

1986 Revised Budget:	\$ 2,510,810	39FT 3PT
Amount Required to Continue Existing Programs in 1987:	94,880	

## REDUCTION IN EXISTING PROGRAMS:

- Reduce level of criminal case intake for lesser offenses by cutting one attorney and three support staff	(160,440)	(4FT)
- Reduced civil law activity in code revision and enforcement by reduction of one attorney and one support staff	(106,860)	(2FT)
- Professional Service funds to support major litigation	(58,660)	
- Court litigation cost funds to support all litigation	(7,130)	

## NEW/EXPANDED PROGRAMS:

- None

## MISCELLANEOUS DECREASES:

- Reduction in personnel account	(62,810)
- Increased vacancy factor	(1,670)
- Supplies and capital acquisition	(5,060)
- Overtime	(5,730)
- Miscellaneous costs (net)	(5,580)
- PERS/overtime adjustment	(22,130)
- Adjustment for contributions	(6,360)

1987 BUDGET	\$ 2,163,260	33FT 3PT
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# 1987 PROGRAM PLAN

DEPARTMENT: MUNICIPAL ATTORNEY  
PROGRAM: Municipal Legal Services

DIVISION:

## PURPOSE:

To provide legal services to all phases of municipal government; provide for defense against liabilities; manage legal services; and provide prosecution service for penal and traffic codes in support of the Anchorage Police Department.

## 1986 OBJECTIVES:

- A computer assisted electronic legal research system has been installed and is fully operational.
- The capability to process domestic violence cases has been increased by the establishment of a paralegal/investigator.
- Additional training has been provided to client departments in prevention and processing of labor grievances, and processing of complaints and infractions of Municipal codes.
- Support of the Directed Patrols Against Drunk Drivers program has continued without the benefit of grant funds.

## 1987 OBJECTIVES:

- Emphasize domestic violence and drunk driving enforcement.
- Reorient service priorities to ensure adequate support for essential service at reduced cost.

## RESOURCES:

	1985 REVISED			1986 REVISED			1987 BUDGET		
	FT	PT	T	FT	PT	T	FT	PT	T
PERSONNEL:	36	3	0	39	3	0	33	3	0
PERSONAL SERVICES	\$ 2,068,980			\$ 2,224,180			\$ 1,956,960		
SUPPLIES	19,260			18,860			16,800		
OTHER SERVICES	244,210			228,770			153,500		
CAPITAL OUTLAY	69,110			39,000			36,000		
TOTAL DIRECT COST:	\$ 2,401,560			\$ 2,510,810			\$ 2,163,260		
PROGRAM REVENUES:	\$ 5,300			\$ 5,300			\$ 5,300		

## PERFORMANCE MEASURES:

Hours of legal service billed.	13,300	14,892	13,588
Documents reviewed.	1,125	1,125	1,125
Criminal case intake.	8,500	8,500	7,500
Litigate civil law matters.	360	400	400

1 SERVICE LEVELS ARE FUNDED FOR THE DEPARTMENT. THIS PROGRAM HAS LEVELS:

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ASSEMBLY REVISION 12/16/86