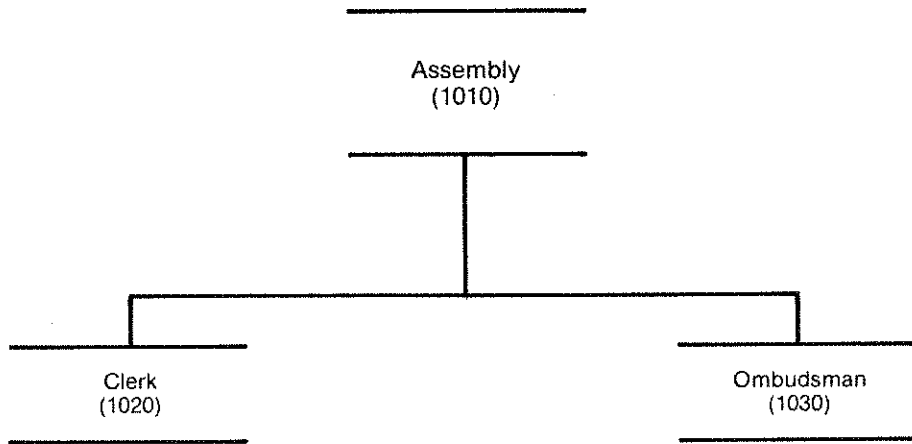


ASSEMBLY

ASSEMBLY



DEPARTMENT SUMMARY



Department

ASSEMBLY

Mission

To perform as the legislative branch of municipal government and represent constituents of legislative sections.

Major Program Highlights

- Eleven assembly members enact all laws; appropriate all money; award contracts over \$30,000; approve funding levels of the school district and municipal budgets; determine the mill levy; act as Board of Adjustment in planning/zoning and platting matters; confirm all appointments to boards and commissions; and certify elections.
- The Clerk, Deputy Clerk, and five staff members provide logistical support to Assembly members; conduct elections; serve as office of record for contracts, minutes, ordinances, and resolutions; process liquor licenses, business licenses, and appeals; serve as a central point of contact for the residents of Anchorage; and provide information to the public upon request.
- The Ombudsman and a secretary serve the residents of Anchorage as an impartial, independent office to investigate the acts of other municipal offices and recommend appropriate changes toward the goals of safeguarding the rights of persons and promoting higher standards of competency, efficiency, and equity in the provision of municipal service. The Ombudsman's office will respond to or refer over 3,000 inquiries from the public during 1985.

Resources

	1984	1985
Direct Costs	\$ 1,235,630	\$ 1,349,670
Program Revenues	\$ 63,470	\$ 45,500
Personnel	21FT	21FT

**PROGRAM PLAN
1985 APPROVED BUDGET**

DEPARTMENT: ASSEMBLY

DIVISION/PROGRAM	DIRECT COSTS	POSITIONS
ASSEMBLY	\$ 505,120	12FT
— Establish policy for operation of local government through enactment of laws and budgets.		
CLERK	729,270	7FT
— Provide administrative support for the Assembly.		
— Conduct one certifiable regular election each year; conduct additional special elections as necessary.		
— Issue 400 various business licenses.		
OMBUDSMAN	115,280	2FT
— Receive 3,000 citizen complaints regarding operations and provide accurate information and referrals.		
	<u>\$ 1,349,670</u>	<u>21FT</u>

**RESOURCE PLAN
1985 APPROVED BUDGET**

DEPARTMENT: ASSEMBLY

1984/1985 RESOURCE COMPARISON

Division/Title	FINANCIAL RESOURCES		PERSONNEL RESOURCES							
	1984 REVISED	1985 APPROVED	1984 REVISED				1985 APPROVED			
			FT	PT	TEMP	TOTAL	FT	PT	TEMP	TOTAL
Assembly	440,150	505,120	12	0	0	12	12	0	0	12
Clerk	686,620	729,270	7	0	0	7	7	0	0	7
Ombudsman	108,860	115,280	2	0	0	2	2	0	0	2
Direct Organizational Cost	1,235,630	1,349,670	21	0	0	21	21	0	0	21
Add Intragovernmental Charges	352,830	339,180								
Total Department Cost	1,588,460	1,688,850								
Less Intragovernmental Charges	5,600	6,100								
Function Cost	1,582,860	1,682,750								
Less Program Revenues	63,470	45,500								
Net Program Cost	1,519,390	1,637,250								

1985 APPROVED RESOURCES BY CATEGORY OF EXPENSE

Division/Title	PERSONAL SERVICES	SUPPLIES	OTHER SERVICES	DEBT SERVICE	CAPITAL OUTLAY	DIRECT COST TOTAL
Assembly	245,070	3,720	256,330	0	0	505,120
Clerk	302,230	7,400	419,640	0	0	729,270
Ombudsman	104,220	1,310	9,750	0	0	115,280
Department Total	651,520	12,430	685,720	0	0	1,349,670

RECONCILIATION FROM 1984 REVISED TO 1985 APPROVED BUDGET

DEPARTMENT: ASSEMBLY

	DIRECT COSTS	POSITIONS
1984 REVISED BUDGET:	\$ 1,235,630	21FT
AMOUNT REQUIRED TO CONTINUE EXISTING PROGRAMS IN 1985:	54,040	
REDUCTIONS IN EXISTING PROGRAMS:		
— None		
EXPANSIONS IN EXISTING PROGRAMS:		
— None		
NEW PROGRAMS:		
— None		
OTHER (MISCELLANEOUS INCREASES/DECREASES):		
— Reductions in election fees and other miscellaneous accounts.	(15,000)	
— Add rental funds for Convention Center space.	50,000	
— Add contractual funds for balloting set-up for elections.	25,000	
 1985 APPROVED BUDGET:	 <u><u>\$1,349,670</u></u>	 <u><u>21FT</u></u>