# GREATER ANCHORAGE AREA BOROUGH

DEPARTMENT	NO.		DEPARTMENT	PAGE	
Department of Finance	20				21a
		1972-73	1973-74 REVISED	197-	4-75
DIVISIONS / SECTIONS		ACTUAL	BUDGET	RECOMMENDED	APPROVED
Finance		1,336,842			
Administration		-0-	372,965	325,635	334,181
Controller		-0-	474,736	859,086	839,094
Purchasing		-0-	174,623	245,435	255,097
Collections		-0-	132,943	200,471	203,313
Receipts and Custody		-0-	390,209	-0-	-0-
Administration		-0-	-0-	95,480	98,632
Tax Receipts		-0-	-0-	188,498	257,167
Special Assessments		-0-	-0-	29,099	41,361
Sewer Billing and Receipts		-0-	-0-	117,487	146,144
Total Expenditures		1,336,842	1,545,476	2,061,191	2,174,989
Less Reimbursable Charges		453,275	959,099	2,049,191	2,174,989
Net Expenditures		883,567	586,377	12,000	-0-

# COMMENTARY

Department Summaries have been prepared for each department to show the scope of the functions performed and the transition of budgeting during the three year period.

EPARTME	DIVISION All	SECTION	BUDGET CODE 01-20	SUMMARY	A PAGE 21b
Finance ACCT	EXPENDITURE	1972-73	1973-74	1974	-75
NO.	CLASSIFICATION	ACTUAL	REVISED BUDGET	RECOMMENDED	APPROVED
5100   0 5200   6 5300   6 5400   0 5500   0 5600   6 5700   0 5800   6	General & Administrative Expenses Facilities Expenses Orfoessional Services Ocher Expenses Contractual Services Intragovernmental Charges Construction Costs Bonded Debt Service		752,479 61,265 35,850 4,000 60,775 6,000 455,753 -00- 28,830 140,524	986,840 96,575 56,200 -0- 93,530 3,290 803,786 -0- -0- 20,970 -0-	1,096,733 96,575 56,200 -0- 86,930 3,290 814,291 -0- -0- 20,970 -0-
5951	Other appropriations  Total Expenditures  Less Reimbursable Charges  Net Expenditures	175,757 1,488,704 581,269 907,435	1,545,476 959,099 586,377	2,061,191 2,049,191 12,000	2,174,989 2,174,989 -0-
		REVENUE GENERATED			
	REVENUES				
.592 S	ervice Fees-School District	-0-	10,854	12,000	-0-
4599 M	fiscellaneous-Kenai Borough	-0-	2,000	-0-	-0-
	TOTAL REVENUES	-0-	12,854	12,000	-0-
	NET REQUIREMENTS	907,435	573,523	-0-	-0-

# COMMENTARY

The Purchasing Division was in the Department of Administration in the 1972-73 budget. The revenues and expenditures are included in this budget for comparative purposes.

DEPART		DIVISION	SECTION	BUDGET CODE	SUMMARY	A PAGE
inance	<u> </u>	Administration		01-21		A 22a
ACCT NO.		EXPENDITURE CLASSIFICATION	1972-73	1973-74 RÉVISED	1974-	-75
.,		OLASSII ICATION	ACTUAL	BUDGET	RECOMMENDED	APPROVED
5000	Employee Service	res	523,317	160,575	172 020	102 056
<i>5100</i>	General & Admi	nistrative Expenses	45,240	7,175	172,020 12,015	193,056
5200	Facilities Expens		31	-0-		12,015 19,200
<i>5300</i>	Professional Serv		22,388		19,200	,
5400	Other Expenses	-		4,000	-0-	-0-
5500	Contractual Serv	vices	133,762	43,900	76,300	73,000
5600	Intragovernment		6,183	2,000	500	500
5700	Construction Co		407,626	12,971	42,420	33,230
58 <b>00</b>	Bonded Debt Se		-0-	-0-	-0-	-0-
5900 5900			-0-	-0-	-0-	-0-
	Capital Expendi		22,538	1,820	3,180	3,180
5951	Other appropria	tions	175,757	140,524	-0-	-0-
	Total Expend	itures	1,336,842	372,965	325,635	334,181
	Less Reimbui	rsable Charges	453,275	204,096	<b>313,</b> 635	334,181
	Net Expendit	ures	883,567	168,869	12,000	-0-
		,	REVENUE GENERATED	erakan kenangan kenangan menangan kenangan kenangan kenangan kenangan kenangan kenangan kenangan kenangan kena Kenangan kenangan ke	***************************************	
	REVENU	ES				
4592	Service Fee	s-School District	-0-	10,854	12,000	-0-
4599	Miscellaneo	us				
	(Kenai Bo	rough Insurance Work)	-0-	2,000	-0-	-0-
	TOTAL REVEN	UES	-0-	12,854	12,000	-0-
	NET REQUIRE	MENTS	883,567	156,015	-0-	-0-

DEPARTME	NT	DIVISION	SECTION	1	BUDGET CODE	<b>SS</b>		PAGE
Finance		Administration			01-21	DETAIL	<i>B</i>	22b
		Administration	1972-73	1973-74		1974-75		<u> </u>
ACCOUNT NO.	EXPENDITURE	CLASSIFICATION	ACTUAL	REVISED BUDGET	PROPOSED	RECOMMENDED	APPRO	WED
	Employee Service	ès						
5001	Salaries	-	401,633	143,508	152,952	152,952	172,4	198
5003	Salaries-Overtin	ne	22,485	500	600	600		L50
	Total Current	Salaries	424,118	144,008	153,552	153,552	172,6	548
	Less Vacancy Fac	ctor	-0-	4,090	4,344	4,344	4,8	399
5010	Accrued Leave		6,817	1,682	1,782	1,782	2,0	
	Total Salary (	Costs	430,935	141,600	150,990	150,990	169,7	760
5015	Contributions-En	nployee Retirement	92,382	8,215	7,220	7,220	9,8	310
5020	Social Security		incl. above	4,630	5,790	5,790	5,8	860
5030	Workmens Compens	sation	11	575	320	320		346
5040	Group Insurance		11	5,555	7,700	7,700		280
	Total Employee	e Services	523,317	160,575	172,020	172,020	193,0	)56
	General & Admini	istrative Expenses						
5110	Dues and Subscri		773	715	1,060	1,060	1,0	060
5115	Employee Bonding	_	1,340	750	820	820		820
5120	Equipment Rental	<del>-</del>	2,100	-0-	200	200		200
5125	Equipment Repair		2,046	410	460	460		460
5130	Liability Insura		5,057	-0-	400	400		400
5140	Postage		13,516	-0÷	-0-	-0-	-	-0-
5145	Printed Material	L other than					_	
	Office Supplie	es	8,992	500	500	500		500
5150	Professional Dev	velopment	2,375	4,300	7,175	7,175	-	175
5155	Publications, Po	ostings & Hearings	-0-	<b>-0-</b>	400	400	and the second second	400
5160	Supplies-Office		9,041	500	1,000	1,000	1,0	000
	Total General Expenses	& Administrative	45,240	7,175	12,015	12,015	12,0	015
	Expenses		13,270	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	,	·	·	
	Facilities Expen				-0-	18,900	18,9	മവ
5201	Building-Remode:	ling	-0-	-0-	300	300		300 300
5235	Telephone		31 31	-0- -0-	300	19,200	19,2	
	Professional Ser		2 500	4 000	4,000	-0-		-0-
5350	Financial Consu		2,500	4,000	34,600	-0-		-0-
5390	Technical Service		19,888	-0-				-0- -0-
	Total Profess:	ional Services	22,388	4,000	38,600	-0-		J
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		GREATER A	ANCHORAGE	AREA BOROU	GH -			wilder and the second s	
DEPARTMENT	•	DIVISION	SECTION	1	BUDGET C	ODE			PAGE
Finance	·	Administration		4	01-21		DETAIL	8	22c
ACCOUNT		C1 A C C C C A T L C L L	1972-73	1973-74			1974-75		AND DESCRIPTION OF THE PERSON

Finance	Administration		*	01-21	VETAIL	
ACCOUNT	EVDENDITURE OF A COLETCATION	1972-73	1973-74		1974-75	
NO.	EXPENDITURE CLASSIFICATION	ACTUAL	REVISED BUDGET	PROPOSED	RECOMMENDED	APPRO
	Other Expenses					
5408	Bad Debts-Miscellaneous	33,362	-0-	-0-	-0-	
5412	Contributions-Motor Pool	25,730	-0-	3,300	3,300	
5436	Interest Cost-Short Term	43,474	40,000	70,000	70,000	70,0
5447	Litigation	1,530	-0-	-0-	-0-	70,0
5448	Obsolete Materials	686	-0-	-0-	-0-	_
5457	Relocation Expenses	21,097	1,100	-0-	-0-	_
5474	Supplies-Other	16	100	100	100	1
5483	Travel-Mileage Expense	5,353	800	200	200	2
5484	Travel	1,971	1,850	2,600	2,600	2,6
5499	Miscellaneous Expenses	543	50	100	100	2,0
	Total Other Expenses	133,762	43,900	76,300	76,300	76,3
	Contractual Services				THE PROPERTY OF THE PROPERTY O	
5599	Other	6,183	2,000	500	500	5
	Intragovernmental Charges					
5603	Mayor-Internal Audit	-0-	239	-0-	-0-	-
5604	Mayor-Data Processing	331,618	-0-	-0-	590	1,1
5612	Administration-Operations	63,826	908	28,710	28,150	15,2
5614	Administration-Personnel	6,526	1,875	3,060	2,250	2,4
5615	Administration-Duplication	-0-	· -0-	1,160	920	8
5623	Finance-Purchasing	4,034	9,949	-0-	-0-	
5650	Legal	-0-	-0-	-0-	-0-	
5662	Planning-Technical Services	-0-	-0-	-0-	9,320	13,5
5683	Service Pool-Support Services	1,612	-0-	18,900	-0-	-
5689	Equipment Pool	10	-0-	1,190	1,190	
	Total Intragovernmental Charge	es 407,626	12,971	53,020	42,420	33,2
5020	Capital Expenditures	00 500	1 222	2 100	0.100	
5930	Office Equipment	22,538	1,820	3,180	3,180	3,1
5060	Other Appropriations Allowance for Uncollectable Taxe	196 757	1/0 50/	140 000	_	
5960	Allowance for uncollectable laxe	es 1 <b>7</b> 5,757	140,524	140,000	-0-	
			THE COLUMN TWO IS NOT		411000000000000000000000000000000000000	

EPARTMEN	r	DIVISION	SECTION	V	BUDGET CODE		B PAG
inance		Administration			01-21	DETAIL	22
CCOUNT NO.	EXPENDITURE	CLASSIFICATION	1972-73 ACTUAL	1973-74 REVISED BUDGET	PROPOSED	1974-75 RECOMMENDED	APPROVED
	Total Expendit	tures	1,336,842	372,965	495,935	325,635	334,181
	Less Reimbursa	able Charges	453,275	204,096	495,935	<b>313</b> ,635	334,181
	Net Expenditu	res	883,567	168,869	-0-	12,000	-0-
		chool Charge to				12,000	-0-
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<i>DEPARTMENT</i> Finance	DIVISION Administration	SECT	ION		BUDGE 01-2	21 A	(Samoyrespector	RSONNEL	C	PAGE 22e
CLASSIFICATION	N	RANGE	AND STEP	EMPLOYEES CURRENT *BUDGET	* P	1974 ROPOSED	- Carrier Carr	COMMENDED	* AI	PPROVED
	TERRONICO CONTRACTOR CONTRACTOR CONTRACTOR CONTRACTOR CONTRACTOR CONTRACTOR CONTRACTOR CONTRACTOR CONTRACTOR C									
Director of Finance	ce	34	F	1	1	34,032	1	34,032	1	36,744
Senior Administra	tive Officer (Budgets)	27	F	1 1	1	24,168	1	24,168	1	26,112
Accounting Office	r	27	E-F	0	0	-0-	0	-0-	1	25,800
Accountant IV		26	В-С	1	1	19,331	1	19,331	1	20,88
Administrative Of	ficer	25	E-F	1	1	21,402	1	21,402	1.	23,12
Accountant III	•	24	В-С	2	2	34,813	2	34,813	1	19,05
Senior Secretary		12	F	1	1 2 1 1	11,718	1	11,718	1	12,67
Senior Clerk		7	В	1/2	1	7,488	1	7,488	1	8,100
						THE CONTRACTOR OF THE CONTRACT	W. CHANGE CONTROL OF THE PARTY			
						Section of the sectio		askoning and a second a second and a second		
						G. M. C.	Report State of the State of th	- Constitution of the Cons		THE STATE OF THE S
		ATTERNAMENT OF THE STREET,		ADDERSON CONTRACTOR CO			and the second s			The state of the s
	TOTAL			7 1/2	8	152,952	8	152,942	8	172,49

EPARTMENT		DIVISION	SECTION	BUDGE T		COMMENTARY	D PAGE
inance		Administration		01-21			22.1
					Department Request	Mayor Recommends	Assembly Approved
	entire vear.	een increased \$100 (6 months in 73-74 n Account #5599 hav	budget.) Contract	services of	152,952	152,952	172,498
	and the Insura Dues - Municip MFOA of Nationa America Alaska America America Municip Greate	ptions criptions for the Fi ance Risk Manager ar cal Finance Officers Alaska al Assn. of Accounta an Accounting Assn. Municipal League an Society of Proper an Society of Insura cal Finance Officers of Anchorage Area Saf an Society of Safety	e: Assn. of U.S. & Conts  ty & Casualty Under Ince Managers of Alaska ety Council	anada	1,060	1,060	1,060
	Subscriptions Govern The Bot Other Risk M Fire, John L Risk M Practi Insura	ental Finance and Buyer Financial publication Financial publication Financial Publication Financial Manual Financial Warety management Financial Risk Management Fince Week Financial Report Financial	ons anuals				
5120	Best 0	.S.H.A. Guide	ing budget preparat	ion is included	200	200	200
5125	Equipment Rep The increas in the Budg	e covers the addition	onal equipment used	by the Clerk I	460 I	460	460

	O CHANG HAMING CONTRACTOR HAN RESIDENCE AND THE STATE OF T	GREATER	ANCHORAGE AREA BOROUGH			
DEPARTME Finance		DIVISION Administration	SECTION	BUDGET CODE 01-21	COMMENTARY	D PAGE 22g
				Departmen Request	Mayor Recommends	Assembly Approved
5150	included as f	ice Director, Budget follows: ig - Municipal Financ MFOA of U.S. & C MFOA of Alaska E MFOA of Alaska/M	Board Member MFP fid-year Meeting . Course in Finance ag Seminar .ion . League		7,175	7,175
5160	Supplies-Office Were underest for the entir	imated in the 73-74	Budget. With the Clerk II : to \$1,000 is recommended.	1,000 included	1,000	1,000
5235	Telephone Long Distance	costs are estimated	at \$25 per month.	300	300	300
5350	Financial Consu For a specifi		venue sharing analysis.	4,000	4,000	4,000
5390	Technical Servi Are included Analysis.		eral Appraisal of Fixed Ass	34,600 ets	34,600	34,600
5436	Interest Cost-S The estimate in the 1973-7	for interest on shor	t term loans remains the sam	70,000 ne as	70,000	70,000
5483	Travel regard Trip to Junea	ough business is pro ing bond ratings & s u on revenue sharing ous municipalities.	ales.	2,600	2,600	2,600
5599	Contractual Ser The hire of e	· · · · · · · · · · · · · · · · · · ·	the Budget & Capital Improve	500 ement	500	500

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American Communication Communi

DEPARTM		SECTION		COMMENTARY	D	PAGE 22h
Finance	Administrat	ion	01-21	en e	<u> </u>	
	Contractual Services-Other Program preparation.	(cont)	Department Request	Mayor Recommends	Assem Approv	•
5930	Office Equipment Capital Expenditures for 1 Typewriter 3 Files	620 1,350	3,180	3,180	3,18	0
	<ul><li>2 Credenza (bookcase)</li><li>2 Desks</li><li>2 Chairs</li></ul>	320 690 200				

# Reimbursable Charges to Others

The Administrative function of the Administrative Division of the Department of Finance, composed of the Finance Director, the Staff Accountants, and the Secretary, is charged to the other divisions of the department on an employee ratio as follows:

Divisi	on	<b>Employees</b>	Percentage	Amount	Amount
22	Controller	27	43.5	74,285	94,481
23	Purchasing	10	16.1	39,160	34,970
24	Collections	9	14.5	35,350	31,500
25.01	Receipts & Custody-Administration	4	6.5	15,660	14,120
25.02	Receipts & Custody-Tax Receipts	7	11.3	27,520	24,550
25.03	Receipts & Custody-Special Assessments	1	1.6	4,020	3,480
25.04	Receipts & Custody-Sewer Billing & Receipts	4	6.5	15,660	14,120
		62	100.0	211,655	217,221

The remaining 35% of this budget (116,960) composed of the budget & insurance functions is charged to all budget units based upon the percentage of each unit budget to the total Borough Budget. These charges are shown on the following page.

# GREATER ANCHORAGE AREA BOROUGH DEPARTMENT | DIVISION | SECTION | BUDGET CODE | O1-21 | D PAGE | Reimbursable Charges to Others Cont. Fund Department | Percentage | Amount | O1 General | O2.05 Mayor-Transit | 07 Non-Departmental | 07 Non-D

rund	Depart	ment.	rercentage	Amount
01	Genera	1 .		
	02.05	Mayor-Transit	1.75%	2,050
	07	Non-Departmental		-0-
	33	Property Assessment & Management-Property Appraisal	4.27%	5,020
	42.04	Health-Maternity Services	.40%	470
	42.05	Health-Childrens Services	.64%	750
	43.03	Health-Communicable Disease Control	.79%	920
	44.04	Health-Mental Health Services	.35%	400
		Health-Drug Abuse Control	.41%	470
	64	Planning-Comprehensive Planning	1.44%	1,670
	65.01	Planning-Current Planning-Zoning	.76%	900
	65.02	Planning-Current Planning-Subdivisions	.86%	1,010
	72	Public Safety-Dog Control	.86%	1,010
	75	Public Safety-Civil Defense	.03%	20
	76.01	Public Safety-Building Safety-Zoning	.55%	640
	77	Public Safety-Emergency Medical Service	1.55%	1,820
	92	Environmental Quality-Sanitation	1.11%	1,300
	93	Environmental Quality-Junk Car Removal	.32%	380
	94.01	Environmental Quality-Air Quality Control	.25%	280
	94.02	Environmental Quality-Noise Control	.10%	120
	Grants			
	02.09	Mayor-Comprehensive Health Planning	.31%	350
	18	Administration-Federal IPA (Personnel)	.03%	20
•	19.01	Administration-Manpower-Planning	.02%	20
	19.02	Administration-Manpower-Staff Operations	.10%	120
		Health-Family Planning	.91%	1,060
		Health-Early Screening	.22%	260
	49.03		.56%	660
	49.04		.19%	210
	49.05	Health-Venereal Disease Contract	.14%	170
	49.06	Health-Drug Abuse Contracts	.78%	920
	49.07		.12%	140
	49.08	Health-Alcoholism Statistical & Evaluation	.03%	. 20
		Health-Alcoholism Diagnostic Team	.22%	260
		Health-Alcoholism Out Patient Rehabilitation	.27%	310
		Health-Alcoholism A.P.I.	.33%	380
	49.12	Health-Alcoholism Direct Services	1.03%	1,200

DEPARTMENT	DIVISION &	SECT/ON	BUDGET CODE C 01-21	OMMENTARY	D PAG
Finance	Administration		U1-21		22
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Reimbursable	Charges to Others Cont.			ال با	
Fund D	epartment		Percentage	Approved Amount	
	•		10100110480		
	rants Cont.				
	9 Planning-Administration	· · · · · · · · · · · · · · · · · · ·	.20%	240	
	4.03 Environmental Quality-	Air Quality Control	.09%	90	
<b>02</b> S	penard General				
_	9 Debt Service		1.55%	1,820	
7	3.01 Public Safety-Police P	rotection	3.10%	3,630	
7	8.01 Public Safety-Fire Sup	pression	2.24%	2,590	
	8.02 Public Safety-Fire Pre-		.18%	210	
8	7.04 Public Works-Roads & D	rainage Operations	2.55%	2,970	•
03 S	and Lake General				
	9 Debt Service		.56%	660	
	8.01 Public Safety-Fire Sup	pression	.61%	770	
	8.02 Public Safety-Fire Pre-		.07%	70	
8	7.04 Public Works-Roads & D	rainage Operations	1.38%	1,600	
04 E	agle River General				
the state of the s	8.01 Public Safety-Fire Supp	pression	.41%	470	
	8.02 Public Safety-Fire Pre		.02%	20	
05 M	uldoon General				
	9 Debt Service		.74%	870	
	8.01 Public Safety-Fire Supp	pression	.46%	540	
	8.02 Public Safety-Fire Pre-		.07%	70	
8	7.04 Public Works-Roads & D	rainage Operations	1.78%	2,070	
06 C	hugiak General				
	8 Public Safety-Fire Pro-	tection	.10%	120	
	<u>abbit Creek General</u> 8.01 Public Safety-Fire Supp	nraccion	.53%	610	
	8.02 Public Safety-Fire Pre-	-	.03%	20	
00 0	ceanview General				
	<u>ceanview General</u> 7.04 Public Works-Roads & D:	rainage Operations	.12%	140	

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	PARTMENT	······································	DIVISION :	SECTION	BUDGET CODE	COMMENTARY	<u> </u>	PAGE
Percentage   Per	Finance		Administration				D	22
Fund         Department         Percentage         Approved Amount           10         Non-Areawide Library Fund         .94%         1,110           11         Service Area 30 Fund         .94%         1,110           29         Debt Service         .71%         830           76.02         Public Safety-Building         .15%         1,530           85.05         Public Works-Incineration         .15%         1,70           86.02         Public Works-Landfill         1.09%         1,270           97         Parks & Recreation-Park Design & Development         .59%         680           98.01         Parks & Recreation-Community Schools         .42%         500           98.02         Parks & Recreation-Community Schools         .25%         280           98.03         Parks & Recreation-Chugiak Aquatics         .25%         280           98.04         Parks & Recreation-Chugiak Aquatics         .03%         20           13         Chugiak-Eagle River Disposal Fund         .11%         120           43         Land Trust Fund         32         Property Assessment & Management-Property Management         .07%         70           45         Sewer Utility Enterprise         85.03         Public Works-Areawide Operati						4		
Percentage   Amount	Reimbursab1	e Charges	to Others Cont.					
18	<u>Fund</u>	Departmen	<u>ıt</u>		Percentage			
18	10	Non-Areav	vide Library Fund					
29					.94%	1,110		
Public Service	11	Service A	Area 30 Fund					
76.02   Public Safety-Building   1.32%   1,530     85.05   Public Works-Incineration   1.15%   170     86.02   Public Works-Landfill   1.09%   1,270     97   Parks & Recreation-Park Design & Development   .59%   680     98.01   Parks & Recreation-Recreation General   .94%   1,110     98.02   Parks & Recreation-Community Schools   .42%   .500     98.03   Parks & Recreation-Dimond Aquatics   .25%   .280     98.04   Parks & Recreation-Chugiak Aquatics   .03%   .20     13   Chugiak-Eagle River Disposal Fund   .86.03   Public Works-Solid Waste Disposal   .11%   .120     43   Land Trust Fund   .32   Property Assessment & Management-Property Management   .07%   .70     45   Sewer Utility Enterprise   .85.03   Public Works-Areawide Operations   .3.34%   .3.910   .85.04   Public Works-Areawide Treatment Plant   .2.26%   .2.640   .85.05   Public Works-Areawide Treatment Plant   .07%   .70   .85.07   Debt Service   .8.20%   .9.590     Capital Improvement Programs   .31   Sewer   .32   .34					. 71%	830		
85.05								
86.02   Public Works-Landfill   1.09%   1,270   97   Parks & Recreation-Park Design & Development   .59%   680   98.01   Parks & Recreation-Recreation General   .94%   1,110   98.02   Parks & Recreation-Community Schools   .42%   .500   98.03   Parks & Recreation-Dimond Aquatics   .25%   .280   .25%   .280   .25%   .280   .25%   .280   .25%   .280   .25%   .280   .25%   .280   .25%   .280   .25%   .280   .25%   .280   .25%   .280   .25%   .280   .25%   .280   .25%   .280   .25%   .280   .25%   .280   .25%   .280   .25%   .280   .25%   .280   .26%				,				
97								
98.01 Parks & Recreation-Recreation General .94% 1,110 98.02 Parks & Recreation-Community Schools .42% 500 98.03 Parks & Recreation-Dimond Aquatics .25% 280 98.04 Parks & Recreation-Chugiak Aquatics .03% 20  13 Chugiak-Eagle River Disposal Fund 86.03 Public Works-Solid Waste Disposal .11% 120  43 Land Trust Fund .70 Property Assessment & Management-Property Management .07% 70  45 Sewer Utility Enterprise .85.03 Public Works-Areawide Operations .3.34% 3,910 85.04 Public Works-Areawide Treatment Plant .2.26% 2,640 85.05 Public Works-Eagle River Operations .02% 20 85.06 Public Works-Eagle River Treatment Plant .07% 70 85.07 Debt Service .8.20% 9,590  Capital Improvement Programs .3.1 Sewer .8.20% 9,590  Capital Improvement Programs .9.20				dan & Dayalanmant		-		
98.02 Parks & Recreation-Community Schools 98.03 Parks & Recreation-Dimond Aquatics 98.04 Parks & Recreation-Chugiak Aquatics 98.04 Parks & Recreation-Chugiak Aquatics 98.05 Public Works-Solid Waste Disposal  13 Chugiak-Eagle River Disposal Fund 86.03 Public Works-Solid Waste Disposal  1 11% 120  43 Land Trust Fund 32 Property Assessment & Management-Property Management 970 70  45 Sewer Utility Enterprise 85.03 Public Works-Areawide Operations 98.04 Public Works-Areawide Treatment Plant 98.05 Public Works-Eagle River Operations 98.06 Public Works-Eagle River Treatment Plant 98.07 Public Works-Eagle River Treatment Plant 98.08 9,590  Capital Improvement Programs 98.09 9,450 98.09 9,450 98.00 Public Works Recreation 98.09 9,450 98.00 Public Works Recreation 98.00 Public Works Recreation 98.00 Public Works Programs 98.00 Public Works Programs 99.450 99.450 99.450 99.450 99.450 99.450 99.450 99.450 99.450 99.450 99.450								
98.03 Parks & Recreation-Dimond Aquatics 98.04 Parks & Recreation-Chugiak Aquatics 98.04 Parks & Recreation-Chugiak Aquatics  13 Chugiak-Eagle River Disposal Fund 86.03 Public Works-Solid Waste Disposal 1.11% 120  43 Land Trust Fund 32 Property Assessment & Management-Property Management 1.07% 70  45 Sewer Utility Enterprise 85.03 Public Works-Areawide Operations 85.04 Public Works-Areawide Treatment Plant 1.02% 2.06% 2.640 85.05 Public Works-Eagle River Operations 1.02% 2.0 85.06 Public Works-Eagle River Treatment Plant 1.07% 70 85.07 Debt Service 18.20% 9,590  Capital Improvement Programs 31 Sewer 32 Roads & Drainage 33 Parks & Recreation 34 General 7.83% 9,150							•	
98.04 Parks & Recreation-Chugiak Aquatics .03% 20  13 Chugiak-Eagle River Disposal Fund								
Chugiak-Eagle River Disposal Fund   86.03   Public Works-Solid Waste Disposal   .11%   120								
Sewer Utility Enterprise   85.03   Public Works-Areawide Operations   3.34%   3,910   85.04   Public Works-Areawide Treatment Plant   2.26%   2,640   85.05   Public Works-Areawide Treatment Plant   2.02%   20   85.06   Public Works-Eagle River Operations   .02%   .02%   20   85.07   Debt Service   8.20%   9,590		90.04 Pa	arks a Recreation-Unugiak	Aquatics	.03%	20		
Land Trust Fund   32   Property Assessment & Management-Property Management   .07%   70	13			lanaani	110			
32   Property Assessment & Management-Property Management   .07%   70				Isposai	.11%	120		
Sewer Utility Enterprise   85.03   Public Works-Areawide Operations   3.34%   3,910	43							
S5.03   Public Works-Areawide Operations   3.34%   3,910		32 P1	roperty Assessment & Manag	gement-Property Managemen	nt .07%	70		
85.04 Public Works-Areawide Treatment Plant 2.26% 2,640 85.05 Public Works-Eagle River Operations 35.06 Public Works-Eagle River Treatment Plant 35.07 Debt Service 36.07 Debt Service 37.08 Sewer 38.20% 38.20% 39,590  Capital Improvement Programs 39 Roads & Drainage 30 Roads & Drainage 30 Roads & Recreation 30 Parks & Recreation 31 Recreation 32 Roads & Recreation 33 Parks & Recreation 34 General 35 General 36 Public Works-Eagle River Operations 36 Parks & Recreation 37.83% 38 Parks & Recreation 39,150	45							
85.04 Public Works-Areawide Treatment Plant  85.05 Public Works-Eagle River Operations  85.06 Public Works-Eagle River Treatment Plant  85.07 Debt Service  8.20% 9,590  Capital Improvement Programs  31 Sewer  32 Roads & Drainage  33 Parks & Recreation  34 General  7.83% 9,150					3.34%	3,910		
85.05 Public Works-Eagle River Operations .02% 20 85.06 Public Works-Eagle River Treatment Plant .07% 70 85.07 Debt Service 8.20% 9,590  Capital Improvement Programs 31 Sewer 14.49% 17,160 32 Roads & Drainage 8.09% 9,450 33 Parks & Recreation 10.50% 12,280 34 General 7.83% 9,150		85.04 Pt	ıblic Works-Areawide Treat	ment Plant	2.26%			
85.07 Debt Service 8.20% 9,590  Capital Improvement Programs 31 Sewer 14.49% 17,160 32 Roads & Drainage 8.09% 9,450 33 Parks & Recreation 10.50% 12,280 34 General 7.83% 9,150		85.05 Pt	ublic Works-Eagle River Op	perations	.02%	•		
85.07 Debt Service 8.20% 9,590  Capital Improvement Programs 31 Sewer 14.49% 17,160 32 Roads & Drainage 8.09% 9,450 33 Parks & Recreation 10.50% 12,280 34 General 7.83% 9,150						70		
31       Sewer       14.49%       17,160         32       Roads & Drainage       8.09%       9,450         33       Parks & Recreation       10.50%       12,280         34       General       7.83%       9,150								
31       Sewer       14.49%       17,160         32       Roads & Drainage       8.09%       9,450         33       Parks & Recreation       10.50%       12,280         34       General       7.83%       9,150		Capital :	Improvement Programs					
32 Roads & Drainage 8.09% 9,450 33 Parks & Recreation 10.50% 12,280 34 General 7.83% 9,150					14.49%	17.160	•	
33 Parks & Recreation 10.50% 12,280 34 General 7.83% 9,150		32 R	oads & Drainage					
34 General 7.83% 9,150								
•								
					100.00%	116,960		
100.00% 116,960								

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DEPARTI Finance	1	SECTIO	ON	BUDGET CODE 01-22	SUMMARY	A PAGE
ACCT	EXPENDITU		1972-73	1973-74	1974-	
NO.	CLASSIFICAT		ACTUAL	REVISED BUDGET	RECOMMENDED	APPROVED
5000	Employee Services			256,670	379,270	430,665
5100	General & Administrative Expenses			12,005	18,720	18,720
5200	Facilities Expenses			-0-	-0-	-0-
5300	Professional Services			-0-	-0-	-0-
5400	Other Expenses			1,275	2,130	2,130
5500	Contractual Services			-0-	-0-	-0-
5600 ·	Intragovernmental Charges			199,206	452,366	380,979
5700	Construction Costs			-0-	-0-	-0-
<i>5800</i>	Bonded Debt Service			-0-	-0-	-0-
<i>5900</i>	Capital Expenditures			5,580	6,600	6,600
<i>5951</i>	Other appropriations			-0-	-0-	-0-
	Total Expenditures			474,736	859,086	839,094
	Less Reimbursable Charges			428,683	859,086	839,094
	Net Expenditures			46,053	-0-	-0-
<del></del>		REVENUE G	ENERATED			
	REVENUES					
					·	
		•			,	
	TOTAL REVENUES	NAMES OF THE PROPERTY OF THE P		-0-	-0-	-0-
<u> </u> -	NET REQUIREMENTS			46,053	-0-	-0-

	GREATER A	NCHORAGE	AREA	BOROUG	4			***************************************	THE PERSON NAMED IN COLUMN
DEPARTMENT	DIVISION	SECTION	V		BUDGET	CODE			PAGE
Finance	Controller				01-22		DETAIL	8	2 Зъ
			1		, , , , , , , , , , , , , , , , , , , ,				

CCOUNT	EXPENDITURE	CLASSIFICATION	1972-73	1973-74	*	1974-75	
NO.	EXPENDITURE	CLASSIFICATION	ACTUAL	REVISED BUDGET	PROPOSED	RECOMMENDED	APPROVED
	Employee Service	<u>s</u>					
5001	Salaries			223,323	254,680	328,408	373,335
5003	Overtime			2,407	2,500	2,500	2,500
	Total Current	Salaries		225,730	257,180	330,908	375,835
	Less Vacancy Fac	tor		6,410	7,233	9,327	10,603
010	Accrued Leave	1		2,630	2,969	3,829	4,353
	Total Salary C	osts		221,950	252,916	325,410	369,585
015	Contributions-Em	ployee Retirement		12,875	12,090	15,560	21,360
5020	Social Security			9,345	12,200	17,730	18,000
5030	Workmen's Compen	sation		800	250	660	710
5040	Group Insurance	1		11,700	13,700	19,910	21,010
	Total Employee	Services		256,670	291,156	379,270	430,665
		strative Expense					
5110	Dues & Subscript	cions		200	200	200	200
5115	Employee Bonding			750	750	750	750
120	Equipment Rental	Office		3,540	17,520	5,320	5,320
125	Equipment Repair	-Office		1,000	1,000	1,000	1,000
5145	Printed Material	other than					
	Office Supplie			2,000	3,900	3,900	3,900
5150	Professional Dev	relopment		2,015	2,870	3,830	3,830
160	Supplies-Office			2,500	3,500	3,720	3,720
	1	& Administration		12 005	20 740	10 720	10 720
	Expenses			12,005	29,740	18,720	18,720
	Other Expenses			605	( 00	(00	
5457	Relocation Expen			625	630	630	630
5471	Supplies-Duplica	ition		100	100	100	100
483	Travel-Mileage			-0-	850 550	850	850
5499	Miscellaneous			550 1 275	550 2 120	550	550
	Total Other Ex	kpenses		1,275	2,130	2,130	2,130
	Intragovernmenta			0.7.0	^		_
5603	Mayor-Internal A			318	-0-	-0-	-0-
5604	Mayor-Data Proce			131,296	201,911	318,241	221,428
5612	Administration-C	- ,		30,188	42,510	41,740	42,640
5614	Administration-F	Personnel		4,250	6,420	7,860	8,010

		GREATER A	NCHORAGE	AREA BOROU	GH		
DEPARTME	NT	DIVISION	SECTION	V	BUDGET CODE		B PAGE
Finance		Controller			01-22	DETAIL	23c
ACCOUNT NO.	EXPENDITURE	CLASSIFICATION	1972-73 ACTUAL	1973-74 REVISED BUDGET	PROPOSED	1974-75 RECOMMENDED	APPROVED
5615 5620 5662		uplication ration al Services ernmental Charges		3,397 29,757 -0- 199,206	1,160 116,145 24,390 392,536	920 74,285 9,320 452,366	870 94,481 13,550 380,979
5930	Capital Expendit Office Equipment			5,580	6,030	6,600	6,600
	Total Expendit	ures		474,736 428,683	721,592 329,056	859,086 859,086	839,094 839,094
				46,053	392,536	-0-	-0-
	Net Expenditur	es		40,055	392,330	_0_	•
		·					

DEPARTMENT Finance	DIVISION Controller	SECTION		BUDGE	T CODE	PE	RSONNEL	C	PAGE 23d
CLASSIFICATION		RANGE AND STEP	EMPLOYEES CURRENT *BUDGET		1974	- 75			1 - Ju
OLASSI TOATION		MANGE AND STEP	*BUDGET	∭ * P	ROPOSED	* REC	COMMENDED	* AI	PPROVED
Controller		30 D-E	1	1	26,070	1	26,070	1	28,162
Accounting Officer		27 F	1	1	24,168	1	24,168	1	26,112
Accountant IV		26 B-C	1 1	1	19,094	1	19,094	1	20,630
Accountant III (1)		24 C-D	1	3	55,233	3	55,233	3	59,779
Accountant II (1)		22 C-D	2	1	18,001	1	18,001	1	19,449
Accountant I		20 B-D	2	2	30,325	2	30,325	2	32,767
Accounting Technica	an (2)	16 B-C	0	2	23,918	2	23,918	2	25,856
Accounting Clerk IV	<i>I</i> (3)	15 C-D	0	1	11,910	1	11,910	1	12,876
Accounting Clerk II	I (3) (4)	11 A-E	4	8	76,182	7	66,976	7	72,307
Secretary		10 B-C	1	1	8,803	1	8,803	1	9,509
Accounting Clerk I	(5)	9 B-C	1	5	34,100	5	34,100	6	55,298
Principal Clerk	(5)	9 B-C	1	0	-0-	0	-0-	0	-0-
Senior Clerk (5)		7 В	2	0	-0-	0	-0-	0	-0-
	Sub-total		17	26	327,804	25	318,598	26	362,745
•	TOTA	L					124.5-40-00-01-135		

- (1) Replacement of one Accountant II by Accountant III and lateral transfer of one Accountant III from Health Fiscal Control (01-41.02).
- (2) Lateral transfer of one Accounting Technician from Service Pool Administration Cost Control (41-82.05) and one from Service Pool Administration Inventory Control (41-82.06).
- (3) Reclassification of Accounting Clerk II by Accounting Clerk IV.
- (4) Lateral Transfer of three Accounting Clerk II from Service Pool Adminsitration Cost Control (41-82.05) and two from Service Pool Administration Inventory Control (41-82.06).
- (5) Replacement of Senior Clerk; two Senior Clerks by Accounting Clerk I and lateral transfer of one Accounting Clerk I from Health Fiscal Control (01-41.02)

DEPARTMENT Finance	DIVISION Controller	SECTION		BUDGE1	r CODE 01-22	PEI	RSONNEL	С	PAGE 23e
	VOILLIOLIEL	DANCE AND STER	EMPLOYEES CURRENT		1974				
CLASSIFICATION		RANGE AND STEP	CURRENT *BUDGET	* P	ROPOSED	* REC	OMMENDED	* AF	PROVED
New Positions					*				
Accounting Clerk III		13 A-B	0	1	9,810	1	9,810	. 1	10,59
Accounting Clerk I		9 A-C	0	1	8,058	0	-0-	0	-(
			0	2	17,868	1	9,810	1	10,59
						1			
	TOTAL		17	28	345,672	26	328,408	27	373,3

COMMENTARY

\* THIS COLUMN USED FOR NUMBER OF EMPLOYEES IN EACH CLASS.

PARTMENT Finance	DIVISION Control		ECTION	BUDGET CODE 01-22	COMMENTARY	D	PAGE 23f
				Department Request	Mayor Recommends	Assem Appro	•
acco in c Cost Cont savi	cease due to two no counting activity extility accounting Control and Inversoller's Division and benefits. The calth - According Works - According to the control of the control of the calth - According to the calth - Acco	xpansion. One control has the control has the consolidate positions are as untant III (1)	ns (2)	у	328,408	373	,335
	ent Rental-Office al of one duplica		one year.	750	750		750
Cost	d Materials Other of cash disburse ection and variou	ment and payroll	checks, bills for	3,900	3,900	3	,900
Acco Amer Amer	sional Development unting courses at ican Institute of ican Accounting As ka Municipal Leag	Community Colleg CPA's Seminar ssoc. Conference	ge 365 890 1,045 570	2,870	3,830	3	,830
2 De 2 Ch 3 Ca 5 Da 3 La	Equipment sks airs lculators ta storage files teral files atistical typewri	ter with wide car	606 200 1,300 1,750 1,440 Triage 734	6,030	6,600	6	,600

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ſ		GREATER AI	NCHORAGE AREA BUROUGH				
Ī		DIVISION	SECTION	BUDGET CODE	COMMENTARY	D 2	GE 3g
1	Finance	Controller		01-22			76

### Activities

The Controller's Division is the heartbeat of the Finance Department. It receives raw source data, ascertains its propriety, processes it and develops complete financial information concerning Borough operations. This financial information is disseminated to departments, management, assembly and the public in various forms as needed.

Currently, the Controller's Division is processing per month the following source documents:

Document	Quantity
Voucher checks	1,350
Payroll checks	1,600
Miscellaneous cash receipts	935
Miscellaneous bills for collection	480
Journal vouchers	150
Invoices	6,000
Purchase orders and receiving reports	1,000
Cost accounting transactions	10,000

# Reimbursable Charges to Others

The Controller Division of the Department of Finance is charged to budget units based upon the percentage of each unit budget before Intragovernmental Charges to the total Borough budget before Intragovernmental Charges. These charges are shown on the following page.

DEPARTMENT		DIVISION #	SECTION	BUDGET CODE	COMMENTARY	D	PAGE
Finance		Controller		01-22	•		23h
					1.		
Reimbursabl	<u>e Charg</u>	es to Others Cont.			Approved		
Fund	Donart	mant		Percentage			
<u>Fund</u>	Depart	ment					
01	Genera	1 ·					
	02.05	Mayor-Transit		1.75%	14,710		
	07	Non-Departmental		***	-0-		
	33	Property Assessment &	Management-Property Appra		85,820		
		Health-Maternity Servi		.40%	3,370		
		Health-Childrens Servi		.64%	5,380		
	43.03	Health-Communicable Di		.79%	6,600		
	44.04			.35%	2,870		
	45.04			.41%	3,370		
	64	Planning-Comprehensive		1.44%	11,980		
		Planning-Current Plant		.76%	6,460		
		Planning-Current Plant		.86%	7,250		
	72	Public Safety-Dog Cont		.86%	7,250		
	75	Public Safety-Civil Do		.03%	140		
***		Public Safety-Building		.55%	4,590		
	77	Public Safety-Emergen		1.55%	13,060		
	92	Environmental Quality		1.11%	9,330		
	93	Environmental Quality		.32%	2,730		
	94.01			.25%	2,010 860		
	94.02	Environmental Quality	-Noise Control	.10%	000		
	Grants	3					
		Mayor-Comprehensive H	ealth Planning	.31%	2,510		
	18	Administration-Federa		.03%	140		
		Administration-Manpow	•	.02%	140		
		Administration-Manpow		.10%	860		
		Health-Family Plannin		.91%	7,600		
		Health-Early Screenin		.22%	1,870		
	49.03	Health-General Health	Contracts	.56%	4,730		
	49.04	Health-Geriatrics		.19%	1,510	•	
	49.05	Health-Venereal Disea	se Contract	.14%	1,220		
	49.06	Health-Drug Abuse Con	tracts	.78%	6,600		
	49.07	_		.12%	1,000		
	49.08	Health-Alcoholism Sta	tistical & Evaluation	.03%	140		
	49.09	Health-Alcoholism Dia	gnostic Team	.22%	1,870		
	49.10	Health-Alcoholism Out	Patient Rehabilitation	.27%	2,220		
	49.11	Health-Alcoholism A.P	·I.	.33%	2,730		
	49.12	Health-Alcoholism Dir	ect Services	1.03%	8,610		

PARTMENT Finance	DIVISION Contr		SECTION	BUDGET CODE 01-22	COMMENTARY	D	PAGE 23i
Reimbursable Cl	narges to Othe	rs Cont.					
Fund De	partment			Percentag	Approved e Amount		
Cr.	ants Cont.						
69		Administration	on	.20%	1,720		
• • •			-Air Quality Control	.09%	650		
02 <u>Sp</u>	enard General						
29			·	1.55%	13,060	•	
	.01 Public Sa	•		3.10%	26,040		Y
	.01 Public Sa			2.24%	18,580 1,510		
	.02 Public Sa .04 Public Wo		evention Drainage Operations	.18% 2.55%	21,310		
03 Sa	nd Lake Genera	ı <b>1</b>				•	
29		-		.56%	4,730		
78	.01 Public Sa	fety-Fire Su	ppression	.61%	5,020		
78	.02 Public Sa	fety-Fire Pr	evention	.07%	500		
87	.04 Public Wo	rks-Roads & 1	Drainage Operations	1.38%	11,480		
	gle River Gene			/ 1 9/	2 270		
	.01 Public Sa			.41%	3,370 140		
/8	.02 Public Sa	irety-Fire Fr	evention	• 02%	140		
05 <u>Mu</u> 29	ldoon General Debt Serv	rian		.74%	6,240		
	.01 Public Sa		ppression	.46%	3,870		
	.02 Public Sa			.07%	500		
			Drainage Operations	1.78%	14,850		
	ugiak General			<u>.</u>	242		
78	Public Sa	efety-Fire Pr	otection	.10%	860	•	
	bbit Creek Gen .01 Public Sa		nnrassian	.53%	4,380		
	.O1 Public Sa .O2 Public Sa			.03%	140		

1,000

.12%

Oceanview General
87.04 Public Works-Roads & Drainage Operations

08

DEPARTMENT Finance	DIVISION . Controller	SECTION	BUDGET CODE 01-22	COMMENTARY	D PAGE

Fund 1	Departm	ent	Percentage	Approved Amount
10 1	Non-Are	awide Library Fund		
		Library	.94%	7,960
11 8	Service	Area 30 Fund		
		Debt Service	.71%	5,950
-	76.02	Public Safety-Building	1.32%	10,980
{		Public Works-Incineration	.15%	1,220
		Public Works-Landfill	1.09%	9,110
		Parks & Recreation-Park Design & Development	.59%	4,880
(		Parks & Recreation-Recreation General	.94%	7,960
		Parks & Recreation-Community Schools	.42%	3,590
		Parks & Recreation-Dimond Aquatics	.25%	2,010
		Parks & Recreation-Chugiak Aquatics	.03%	140
13 (	Chugiak	-Eagle River Disposal Fund		
		Public Works-Solid Waste Disposal	.11%	860
43 I	Land Tr	rust Fund		
•	32	Property Assessment & Management-Property Management	.07%	500
45	Sewer U	tility Enterprise		
-{	85.03	Public Works-Areawide Operations	3.34%	28,050
		Public Works-Areawide Treatment Plant	2.26%	18,940
(	85.05	Public Works-Eagle River Operations	.02%	140
:	85.06	Public Works-Eagle River Treatment Plant	.07%	500
1	85.07	Debt Service	2.30%	19,300
1	Capita1	Improvement Programs		
		Sewer	14.49%	123,634
	32	Roads & Drainage	8.09%	67,800
,		Parks & Recreation	10.50%	88,100
	22			65,640
		General General	7.83%	05,040
	34	General Land Trust	7.83% .09%	650

EPARTI		DIVISION Purchasing	SECTION	der mit der der vertrette der vertrette der der der der der der der der der de	BUDGET CODE 01-23	SUMMARY	Α	PAGE 24a
ACCT		EXPENDITURE		1972-73	1973-74 REVISED	1974-	-75	
NO.		CLASSIFICATION		ACTUAL	BUDGET	RECOMMENDED	APPRO	OVED
5000 5100	Employee Service	es vistrative Expenses		92,897 9,248	98,415 12,190	131,485 17,300	142,3 17,3	
<i>5200</i>	Facilities Expens			31,056	35,850	36,500	36,5	
53 <b>0</b> 0	Professional Serv	ices		-0-	-0-	-0-		0-
5400 5500	Other Expenses Contractual Servi	ices		4,629 -0-	2,550 -0-	1,350 1,000	1,3 1,0	
5600	Intragovernment	al Charges		3,906	24,118	56,480	55,2	
5700	Construction Cos			-0-	-0-	-0-		0-
5800 5900	Bonded Debt Ser Capital Expendit			-0- 10,126	-0- 1,500	-0- 1,320	1,3	0-
5951	Other appropriat			-0-	-0-	-0-		0-
	Total Expendi	tures		151,862	174,623	245,435	255,0	97
	Less Reimbur	sable Charges		127,994	157,160	245,435	255,0	97
	Net Expendito	ıres		23,868	17,463	-0-	_	-0-
			REVENUE GEN	ERATED				
	REVENU	ES						
	TOTAL REVEN	JES		-0-	-0-	-0-		-0-
	NET REQUIRE	MENTS		23,868	17,463	-0-	_	-0-

	GREATER	ANCHORAGE	AREA BOROU	GH		
DEPARTMENT	DIVISION	SECTION	·	BUDGET CODE		PAGE
Finance	Purchasing			01-23	DETAIL	24b
		1072.77	107374	-	1974-75	

Finance	Purchasing			01-23	DETAIL	
ACCOUNT		1972-73	1973-74		1974-75	
NO.	EXPENDITURE CLASSIFICATION	ACTUAL	REVISED BUDGET	PROPOSED	RECOMMENDED	APPROVE
5001	Employee Services	74 007	04.405	112,840	112,840	. 101 00
5001	Salaries	74,007	84,495	1,000	1,000	121,93
5003	Salaries-Overtime	1,942	2,000	113,840	113,840	1,000 122,93
	Total Current Salaries	75,949	86,495	113,040	113,040	122,93
	Less Vacancy Factor	-0-	2,457	3,205	3,205	3,46
5010	Accrued Leave	302	1,007	1,320	1,320	1,42
	Total Salary Costs	76,251	85,045	111,955	111,955	120,89
5015	Contributions-Employee Retiremen	at 8,038	4,935	5,350	5,350	6,99
5020	Social Security	3,702	4,275	6,070	6,070	6,37
5030	Workmens Compensation	902	400	610	610	66
5040	Group Insurance	4,004	3,760	7,500	7,500	7,44
	Total Employee Services	92,897	98,415	131,485	131,485	142,35
	  General & Administrative Expense	es				
5105	Advertising other than Legal	2,036	-0-	-0-	-0-	-0
5110	Dues and Subscriptions	72	150	40	40	4
5115	Employee Bonding Expense	20	-0-	100	100	10
5120	Equipment Rental-Office	2,005	4,000	5,000	5,000	5,00
5125	Equipment Repair-Office	300	450	550	550	55
5130	Liability Insurance	872	-0-	700	700	70
5135	Fire Insurance	-0-	290	330	330	33
5140	Postage	1,400	1,800	3,000	3,000	3,00
5145	Printed Material other than					
	Office Supplies	55	-0-	1,600	1,600	1,60
5150	Professional Development	100	900	680	680	68
5155	Publications, Postings & Hearing		3,100	3,100	3,100	3,10
5160	Supplies-Office	2,388	1,500	2,200	2,200	2,20
	Total General & Administrative		10 100	17 200	17,300	17,30
	Expenses	9,248	12,190	17,300	17,300	1,30
	Facilities Expenses			0.000		2.00
5201	Building-Remodeling	13	3,500	2,000	2,000	2,00
5202	Building-Rent	24,989	25,000	26,000	26,000	26,00
5210	Utilities	3,106	3,000	3,600	3,600	3,60
5220	Janitorial	720	850	900	900	i .
5230	Plant & Land Maintenance	179	1,000	1,000	1,000	1,00

		GREATER A	NCHORAGE	AREA BOROU	'GH		
DEPARTME	NT	DIVISION	SECTION	V	BUDGET CODE	Will the second	PAGE
Finance		D 1			07.00	DETAIL	<b>B</b> 24c
		Purchasing	4070.77	/077.74	1 01-23	1974-75	
ACCOUNT	EXPENDITURE	CLASSIFICATION	1972-73 ACTUAL	1973-74 REVISED BUDGET	PROPOSED	1	
NO.			ACTUAL	REVISED BUDGET	PROPOSED	RECOMMENDED	APPROVED
	Facilities Expen	nse (cont)					
5235	Telephone	ļ	2,049	2,500	3,000	3,000	3,000
	Total Facilit	ies Expense	31,056	35,850	36,500	36,500	36,500
	Other Expenses						
5437	Inventory Adjust		2,935	-0-	-0-	-0-	-0-
5471	Supplies-Duplica	tion	520	1,600	600	600	600
5474	Supplies-Other		764	900	750	750	750
5483	Travel-Mileage E		215	50	-0-	-0-	-0-
5499	Miscellaneous Ex	- 4	195	-0-	-0-	-0-	-0-
	Total Other Ex	penses	4,629	2,550	1,350	1,350	1,350
5500	Contractual Serv	ices		_			
5599	Other	†	-0-	-0-	1,000	1,000	1,000
E ( O )	Intragovernmenta		•	150			
5603	Mayor-Internal A		-0-	159	-0-	-0-	-0-
5614	Administration-P	1	685	2,250	3,360	2,800	2,910
5615 5620	Administration-D	- 1	910	849	11,570	7,960	7,530
	Finance-AdminM		-0- -0-	17,164	61,270	39,160	34,970
<b>56</b> 83	1 -	c. SerBuildings		-0-	3,270	3,270	5,320
5683	Service Pool-Spe		-0- -0-	-0- -0-	incl. above incl. above	incl. above	1,340
5683	Service Pool-Spe	c. sersigns		3,696		incl. above 3,290	200
5689	Equipment Pool	ernmental Charges	2,311 3,906	24,118	3,290 82,760	56,480	3,000 55,270
	Total Intragov	ernmental Charges	3,900	24,110	02,700	30,460	33,270
5920	Capital Expendit Buildings & Impr		5,174	-0-	-0-	-0-	-0-
5930	Office Equipment	3	3,847	1,500	1,320	1,320	1,320
5940	Machinery & Equi	· •	1,105	-0-	-0-	-0-	-0-
J 54 U	Total Capital		10,126	1,500	1,320	1,320	1,320
							•
	Total Expendit	ures	151,862	174,623	271,715	245,435	255,097
	Less Reimbursa	ble Charges	127,994	157,160	271,715	245,435	255,097
	Net Expenditur	es	23,868	17,463	-0-	-0-	-0-
							OTT CARLONNO OF LIGHT MATERIAL PROPERTY OF THE STATE OF T

<i>DEPARTMENT</i> Finance	DIVISION Purchasing	SECT	ION		BUDGE	r code 23	PE	RSONNEL	C	PAGE 24d
		Lawer	AAID 0700	EMPLOYEES CURRENT		1974	- 75			
CLASSIFICAT	ION	RAIVGE	AND STEP	CURRENT *BUDGET	* P	ROPOSED	* REC	OMMENDED	* AF	PROVED
	ative Officer (Purchasing	27	D-E	1	1	22,108	1	22,108	1	23,884
Agent) Buyer (1)		19	В-С	1	1	14,012	1	14,012	1	15,144
Storekeeper		17	D-E	1	1	13,593	1	13,593	1	14,694
Partsman		14	C-D	1	1	11,156	1	11,156	1	12,064
Secretary		10	В-С	1	1	9,147	1	9,147	1	9,881
Secretary (2)		10	В-С	1	1	8,928	1	8,928	1	9,645
Principal Clerk		9	C-D	2	2	17,659	2	17,659	2	19,075
Senior Clerk		7	B-F	1	2	16,237	2	16,237	2	17,551
Clerk I (3)		5	A	. 1	0	-0-	0	-0-	0	-0-
								A SECTION AND A		
									man and a contract	
				And the state of t	Name of the second seco					
	TOTAL			10	10	112,840	10	112,840	10	121,93

- (1) Was P.E.P. Position in 1973-74 Budget. Approved as permanent full-time position by Memo 74-66 on 1/21/74. Reclassification from Range 17 to 19.
- (2) Was transferred from Public Works Administration-Operations (41-82.02) September 1, 1973 as Construction Contract Bidding was transferred to Purchasing Division.
- (3) Reclassification from Clerk to Senior Clerk.

DEPART <b>M</b> E	NT	DIVISION	SECTION	BUDGE T	CODE	COMMENTARY	D <sup>F</sup>	PAGE 24e
Finance		Purchasing		L 01-23	Department Request	Mayor Recommends	Assemb Approve	oly
5001	P.E.P. slot	in original 73-74 Presult of a transfer	osition of the Buyer wh oudget. Also a Secreta er from Public Works Co	ry I position	112,840	112,840	121,9	38
5003	Salaries-Over This amount The timing	covers time spent	while unloading freight delivery is beyond our	after hours, control.	1,000	1,000	1,0	00
5110	Dues and Subso This amount vitation red	covers the subscrip	otions to local newspap	ers for bid in	- 40	40		40
5120	over last ye	covers the rental of	of Xerox 4000. The add acrease in copies to be		5,000	5,000	5,0	00
5140	also due to Bid document of \$1.20 eac proximately 75, which be	mailing of bid documents must be mailed by the including amendments of bidders. The total rings bid postage along the mailing of purchases.	ervice level expansion.  ments for Construction  certified mail at an a  ments. Each bid is mail  otal number of bids is a  cone to \$2,250. The resiste orders and miscellar	contracts. average cost led to ap- approximately maining	3,000	3,000	3,0	00
5145	This amount		e Supplies er Forms. This amount It is presently covere		1,600	1,600	1,6	00
5150		covers the attendan urchasing Agent Con	ce of the National Inst ference in Anaheim, Cal		680	680	6	80

DEPARTME	ENT	DIVISION	TER ANCHORAGE AREA BO	BUDGET CO	DE LCON	MMENTARY	PAGE
Finance		Purchasing	02077611	01-23		mcn ran r	D 24f
				D:	epartment Request	Mayor Recommends	Assembly Approved
5155	This amount one year. D was \$2,035 a shows zero f	uring the budget y nd was charged to or 1973-74 and all	s dvertising for bids fo ear 1972-73 the actual budget account 5105. advertising charges a inclusion of the Const	cost for this This account re against	3,100	3,100	3,100
5160		due to service lev	el expansion (Constructional required suppl		2,200	2,200	2,200
5201	cessing and (pre-bid con make it nece	ng Division took o contract preparati ferences), plan pi	ver Construction Contron. The additional puckup and delivery and layout of two offices	blic traffic bid preparation	2,000	2,000	2,000
5210	sewer bill (	water is free.) T	city bill, heat (gas) he gas bill is approxi 800, and sewer is appr	mately \$2,700,	3,600	3,600	3,600
5230		covers standard ma	intenace costs such as mount to cover flowers		1,000	1,000	1,000
5235		covers equipment r \$400 for long dist	ental consisting of \$2 ance calls.	2,600 and an	3,000	3,000	3,000
5599	Contractual Se This amount		ng help during peak b	idding season.	1,000	1,000	1,000
5930	Capital Expend 1 Calculator 1 Typewriter	320 620			1,320	1,320	1,320

	G	REATER ANCHORAGE A	REA BOROUGH				
DEPARTMENT	DIVISION	SECTION	BUDGI	T CODE	COMMENTARY	D	PAGE 24g
Finance	Purchasing		01-	23			248
							1

Department Request

Mayor Recommends

Assembly Approved

5930 Capital Expenditures (cont):

1 desk

280

1 chair

100

# Reimbursable Charges to Others

The Purchasing Division is allocated on the proportionate number of purchase orders issued on a program budget analysis.

<u>Fund</u>	Department	Percentage	Amount	Amount
01	General			
	02.05 Mayor-Transit	4.41%	10,810	11,250
	32 Property Management	.74%	1,810	1,890
	33 Property Appraisal	5.74%	14,070	14,640
	41.01 Health-Director	10.94%	26,820	27,927
	64 Comprehensive Planning	2.00%	4,900	5,100
	65.01 Current Planning-Zoning	1.26%	3,090	3,210
	65.02 Current Planning-Subdivision	1.26%	3,090	3,210
	72 Dog Control	1.00%	2,450	2,550
	76.01 Building Safety-Zoning	.85%	2,080	2,170
	77 Emergency Medical Service	2.00%	4,900	5,100
	78.01 Fire Suppression	2.00%	4,900	5,100
	92 Environmental Sanitation	6.45%	15,810	16,450
02	Spenard			
-	87 Public Works-Roads and Drainage	8.40%	20,465	21,430
03	Sand Lake			
	87 Public Works-Roads and Drainage	8.20%	20,385	20,920
05	Muldoon			
	87 Public Works-Roads and Drainage	8.40%	20,465	21,430

PARTMENT Finance	DIVISION Purchasing	SECTION	BUDGET CODE 01-23	COMMENTARY	D
			Depart Requ	= <del>-</del>	Assem Approv
			//equ	- Trecommena	
<u>Fund</u>	Department		Perce	ntage Amount	Amour
11	Service Area 30		v		10.74
	86.02 Landfill			00% 12,260	
	97 Park Design and Dev	elopment		98% 7,310	7,60
	98.01 Recreation-General			47% 3,600	3,75
31	Sewer Capital Improvement	Program			
	84 Construction		5.	10% 12,530	13,01
32	Roads and Drainage Capital	Improvement Program		00% / 000	r 1/
	81 Spenard			00% 4,900	
	82 Sand Lake			95% 4,780	4,97
	83 Muldoon		2.	00% 4,900	5,10
33	Parks and Recreation Capit	al Improvement Program		007/	
	97.01 Park Acquisition			00% 4,900	5,10
	97.02 Park Development		3.	95% 9,690	10,08
45	Sewer Utility Enterprise				
	85.03 Areawide Operations			95% 12,260	
	85.04 Areawide Treatment	Plant	4.	95% 12,260	12,63
			100	00% 245,435	255,09

DEPART		DIVISION	SECTION		BUDGET CODE	SUMMARY	A PAGE	
Finance Collections  ACCT EXPENDITURE		Collections		1972-73	01-24		23	
NO.		CLASSIFICATION		ACTUAL	REVISED	1974	T	
					BUDGET	RECOMMENDED	APPROVED	
50 <b>00</b>	00 General & Administrative Expenses				78,555	122,861	133,393	
5100					7,600	6,520	6,520	
<i>5200</i>	Facilities Exper				-0-	500	500	
<i>5300</i>	Professional Ser				-0-	-0-	-0-	
<i>5400</i>	Other Expenses				11,150	12,150		
<i>5500</i>	Contractual Ser				-0-	-0-	8,850 -0-	
5600	Intragovernmen	tal Charges			34,028	57,450	53,060	
<i>5700</i>	Construction Co	osts			-0-	-0-	-0-	
<i>5800</i>	Bonded Debt Se	ervice			-0-	-0-	-0-	
<i>5900</i>	Capital Expend	itures	İ		1,610	990	990	
5951	Other appropriations				-0-	-0-	-0-	
	Total Expend	ditures			132,943	200,471	203,313	
	Less Reimbu	rsable Charges			50,877	200,471	203,313	
	Net Expendi	tures			82,066	-0-	-0-	
			REVENUE GEN	ERATED	<u> </u>			
	REVENU	JES						
***************************************								
			1					
		No.						
	TOTAL REVEN	UES			-0-	-0-	-0-	
	NET REQUIRE	MENTS			82,066	-0-	-0-	

DEPARTME	NT	DIVISION	SECTIO	DN .	BUDGET CODE	DETAIL	8
Finance		Collections		······································	01-24		
ACCOUNT NO.	EXPENDITURE	CLASSIFICATION	1972-73 ACTUAL	1973-74 REVISED BUDGET	PROPOSED	1974-75 RECOMMENDED	APPRO
	E1 C	_					
5001	Employee Service Salaries	<u>s</u>		67,941	106 271	106 271	115,2
5001	Overtime			1 ' 1	106,371	106,371	
2002	Total Current	Salaries		500 68,441	500 106,871	500 106,871	50 115,7
	Total ourient	bararres		00,441	100,071	100,071	11797.
	Less Vacancy Fac	tor		1,944	3,020	3,020	3,2
5010	Accrued Leave			798	1,240	1,240	1,3
	Total Salary (	Costs		67,295	105,091	105,091	113,78
5015	Contributions	mlovos Dobins	National Control of the Control of t	2.005	E 020	F 000	£ E:
5015		ployee Retirement		3,905	5,020	5,020	6,58
5020	Social Security	. •		3,310	5,750	5,750	6,1
5030	Workmen's Compen	sation		230	150	150	10
5040	Group Insurance Total Employee	Commings		3,815	6,850	6,850	6,7
	Total Employee	: Selvices		78,555	122,861	122,861	133,3
	General & Admini	strative Expenses					
5110	Dues & Subscript	ions		200	200	200	2
5120	Equipment Rental			4,200	2,820	2,820	2,8
5125	Equipment Repair			200	500	500	5
5140	Postage			2,000	-0-	-0-	
5160	Supplies-Office			1,000	3,000	3,000	3,0
	Total General	& Administrative					
	Expenses			7,600	6,520	6,520	6,5
	Facilities Exper	150					
5235	Telephone			-0-	500	500	50
					,		***************************************
E / 00	Other Expenses	C C			0.000	0.000	0 0
5409	Collection Fees			3,500	8,000	8,000	8,0
5412		Equipment Pool		-0-	3,300	3,300	
5483	Travel-Mileage			7,500	700	700	
5499	Miscellaneous Ex Total Other Ex			150 11,150	150 12,150	150 12,150	8,8
	Total Other E.	phonoes		11,100	14 , 1JU	14,100	<b>0,</b> 0.
	Intragove rnmenta	al Charges					
5603	Mayor-Internal A			119	-0-	-0-	
5612	Administration-(	Operations		18,133	18,720	18,380	18,8
5614	Administration-I			-0-	3,060	2,530	2,6
5620	Finance-Adminis	tration		15,776	55,210	35,350	31,5
	1		I	1 1	-	1 1	

- GREATER ANCHORAGE AREA BOROUGH PAGE BUDGET CODE SECTION DIVISION DEPARTMENT B DETAIL 25 c 01-24 Collections Finance 1974-75 1973-74 1972-73 ACCOUNT CLASSIFICATION EXPENDITURE PROPOSED REVISED BUDGET RECOMMENDED **APPROVED** ACTUAL NO. Intragovernmental Charges (cont) -0-1,190 1,190 -0-5689 Equipment Pool 53,060 57,450 78,180 34,028 Total Intragovernmental Charges Capital Expenditures 990 990 990 1,610 5930 Office Equipment 203,313 132,943 221,201 200,471 Total Expenditures 203,313 221,201 200,471 50,877 Less Reimbursable Charges -0-82,066 -0--0-Net Expenditures

Callection Supervisor   23 B-C   1   1   17,103   1   1	DEPARTMENT Finance	DIVISION Collections	SECTION		BUDGE 01-	T CODE	PE	RSONNEL	C	PAGE 25 d
Collection Supervisor       23 B-C       1       1 17,103       1 17,103       1         Collector II       20 B-C       1       1 14,695       1 14,695       1         Collector I (1)       18 A-B       2       3 39,670       3 39,670       3         Collector Trainee (2)       14 B-C       2       1 10,849       1 10,849       1         Secretary       10 B-C       1       1 8,892       1 8,892       1			ATION PANGE AND STEP CURRENT		197					
Collector II       20 B-C       1       1 14,695       1 14,695       1         Collector I (1)       18 A-B       2       3 39,670       3 39,670       3         Collector Trainee (2)       14 B-C       2       1 10,849       1 10,849       1         Secretary       10 B-C       1 1 8,892       1 8,892       1						<u> </u>	1			AND DESCRIPTION OF THE PARTY OF
Collector I (1)  18 A-B  2 3 39,670 3 39,670 3  Collector Trainee (2)  14 B-C  2 1 10,849 1 10,849 1  Secretary  10 B-C  1 1 8,892 1 8,892 1	Collection Superv	isor	23 B-C			17,103	1	17,103	1	18,47
Collector Trainee (2)  14 B-C  2	Collector II		20 B-C	1	1	14,695	1	14,695	1	15,87
Secretary 10 B-C 1 1 8,892 1 8,892 1	Collector I (1)		18 A-B	2	3	39,670	3	39,670	3	43,13
	Collector Trainee	(2)	14 B-C	2	1	10,849	1	10,849	1	11,72
Sènior Clerk         7 B-C         2         2         15,162         2         15,162         2	Secretary		10 B-C	1	1	8,892	1	8,892	1	9,60
	Sènior Clerk		7 B-C	2	2	15,162	2	15,162	2	16,39
						South Author Control C	anestastastastastas	and positive designations of the contract of t		
			, control of the cont							
							Section of the sectio			
			CORPORATION OF THE PROPERTY OF	MANAGEMENT OF THE PROPERTY OF						
						en management de la companya de la c		Reviged to a contract to the c		
			Total Control							
TOTAL 9 9 106 371 9 106 371 9							washining			

- (1) Two fulltime permanent positions approved by the Assembly on 1-14-74 (Memorandum No. 74-66) and a full-time permanent position of Collector I was approved for ambulance fee collection (Memorandum No. 74-8).
- (2) Replacement of one Collector Trainee position with Collector I position. (Range 14 to 18)

	GREAT	TER ANCHORAGE AREA B			1540/
EPARTMENT	DIVISION	SECTION	BUDGET CODE	COMMENTARY	D PAGE
Finance	Collections		01-24	and the state of t	230
			Department Request		Assembly Approved
5001 Salaries	3		106,371	106,371	115,212
Two po	account reflects 3 position ositions were under the PEI otion of Ambulance fees. The nent positions by the Assem	P program and the other he three positions wer	er is for the		
5110 Subscrip	ptions cross Directory		200	200	200
5120 Equipme	nt Rental-Office pewriter		2,820	2,820	2,820
5125 Equipme	nt Repair-Office e Repair of equipment.		500	500	500
5160 Supplie	s-Office ase due to sending 3,000 1 yers.	etters per month to d	3,000 elinquent	3,000	3,000
5409 Collect Payme servi	ion Fees ont to Credit Bureau and Co ces.	llection Agencys for	8,000 use of their	8,000	8,000
5412 Contrib	outions to Equipment Pool est for one compact car for	outside collection a	3,300 ctivity.	3,300	3,300
Payme	Mileage Expense ent for use of collector ca lisapproved)	ers for travel. (\$3,00	700 O if collector	0 700	700
l des l cha		300 90 <u>600</u> 990	990	990	990

PARTMENT Finance	DIVISION Collections	SECTION	BUDGET CODE 01-24	COMMENTARY	D PAGE 25 f
			Department Request	Mayor Recommends	Assembly Approved
	Charges to Others harges from this division	ı are based upon worklo	ad analysis.		
<u>Fund</u>	Department		Percenta	ige Amount	
01	General 33 Property Appraisa 77 Emergency Medical		50% 10%	100,131 20,020	101,65 20,33
45	Sewer Utility Enterprise 85.03 Areawide Operation 85.05 Eagle River Opera	ons	39% 	78,320 2,000	79,30 2,03
			100%	200,471	203,313

And the second

DEPART Fina		DIVISION Receipts & Custody	SECTION All		BUDGET CODE 01-25	SUMMARY	A	PAGE 26a
ACCT		EXPENDITURE		1972-73	1973-74	1974-	·75	1
NO.		CLASSIFICATION		ACTUAL	REVISED BUDGET	RECOMMENDED	ECOMMENDED APPROVI	
5000 5100 5200 5300 5400 5500 5600 5700 5800 5900 5951	Employee Services General & Administrat Facilities Expenses Professional Services Other Expenses Contractual Services Intragovernmental Cha Construction Costs Bonded Debt Service Capital Expenditures Other appropriations  Total Expenditures Less Reimbursable  Net Expenditures	orges			158,264 22,295 -0- -0- 1,900 4,000 185,430 -0- -0- 18,320 -0- 390,209 118,283	181,204 42,020 -00- 1,600 1,790 195,070 -00- 8,880 -0- 430,564 430,564	1,6 1,7 291,7 8,8 543,3	020 -0- -0- 600 790 752 -0- -0- 380 -0- 304
	Net Expenditures				271,926		*****	-0-
— т	REVENUES	R	EVENUE GEN	ERATED		T		
							Valence to the control of the contro	
	TOTAL REVENUES				-0-	-0-	-	-0-
r	NET REQUIREMENT	S			271,926	-0-		-0-

DEPARTA Finance		DIVISION Receipts & Custody	SECTION Admini	stration	BUDGET CODE 01-25.01	SUMMARY	A PAGE
ACCT		EXPENDITURE		1972-73	1973-74	 1974-	
NO.		CLASSIFICATION		ACTUAL	REVISED BUDGET	RECOMMENDED	APPROVED
5000	Employee Services				158,264	55,720	61,112
5100	General & Adminis	trative Expenses			22,295	4,280	4,280
<i>5200</i>	Facilities Expenses				-0-	-0-	-0-
<i>5300</i>	Professional Service	es .	1		-0-	-0-	-0-
5400	Other Expenses		l		1,900	500	500
55 <b>00</b>	Contractual Service	s	1		4,000	1,790	1,790
5600	Intragovernmental				185,430	26,700	24,460
5700	Construction Costs				-0-	-0-	-0-
5800	Bonded Debt Service				-0-	-0-	-0-
<i>5900</i>	Capital Expenditur				18,320	6,490	6,490
59 <b>5</b> 1	Other appropriation	78			-0-	-0-	-0-
	Total Expenditu	res			390,209	95,480	98,632
	Less Reimbursai	ble Charges			118,283	95,480	98,632
	Net Expenditure	?S			271,926	-0-	-0-
		RE	VENUE GEI	NERATED			
	REVENUES						
-							
	TOTAL REVENUE	S			-0-	-0-	-0-
	NET REQUIREME	ENTS			271,926	-0-	-0-

Process.

DEPARTME.	NT	DIVISION	SEC	TION	BUDGET CODE	DETAIL	B PAG
Finance		Receipts & Custod	ly Adm	inistration	01-25.01		2.76
ACCOUNT	EXPENDITURE	CLASSIFICATION	1972-73 ACTUAL	1973-74 REVISED BUDGET	PROPOSED	1974-75 RECOMMENDED	APPROVED
NO.							
	Employee Services	5_		125,758	48,685	48,685	52,588
5001	Salaries			7,330	480	480	480
5003	Salaries-Overtime			133,088	49,165	49,165	53,068
	Total Current	Salaries		133,000	49,103	47,105	23,000
	Less Vacancy Fac	tor		3,534	1,383	1,383	1,494
5010	Accrued Leave	,		1,450	568	568	613
3010	Total Salary C	osts	*	131,004	48,350	48,350	52,187
				0 020	2,310	2,310	3,020
5015		ployee Retirement		8,020 7,415	2,420	2,420	2,550
5020	Social Security			2,670	60	60	65
5030	Workmens Compens	ation		9,155	2,580	2,580	3,290
5040	Group Insurance Total Employee	Services		158,264	55,720	55,720	61,112
	Total Employee	00111000			ŕ		
	General & Admini	strative Expenses				10	10
5110	Dues and Subscri			120	70	10 780	10 780
5115	Employee Bonding			750	780	240	240
5125	Equipment Repair			1,025	240	100	100
5130	Liability Insura	nce		-0-	100	1,100	1,100
5135	Fire Insurance			-0-	1,100 -0-	1,100	-0-
5140	Postage	_		12,200	-0-	-0-	
5145	Printed Material			5,700	200	200	200
	Office Supplie			1,000	1,500	1,500	1,500
5150	Professional Dev	elopment		1,500	350	350	350
5160	Supplies-Office	6 A 1 . d . d . a		1,500	330		
	1	& Administrative		22,295	4,340	4,280	4,280
	Expenses			,			
	Other Expenses						0
5457	Relocation Expen	ses		1,800	-0-	-0-	-0- 500
5474	Supplies-Other			-0-	500	500 -0-	-0-
5499	Miscellaneous Ex			100	-0- 500	500	500
	Total Other Ex	penses		1,900	300	300	500
	Contractual Serv	rices					
5599	Other			4,000	1,790	1,790	1,790
					1		

DEPARTMENT	DIVISION	SECTIO	DN .	BUDGET CODE	DETAIL	
Finance	Receipts & Custody	y Admin	nistration	01-25.01	DETAIL	
ACCOUNT EXPENDITURE	CLASSIFICATION	1972-73	1973-74	PROPOSED	1974-75	ADDOOVE
Intragovernment 5604 Mayor-Data Pro 5612 Administration 5614 Administration Finance-Admin. Total Intrag  Capital Expend Office Equipment	tal Charges cessing -Operations -Personnel -Management overnmental Charges itures nt itures sable Charges	1972-73 ACTUAL	137,649 24,584 -0- 23,197 185,430  18,320  390,209 118,283 271,926	-0- 10,330 1,220 24,580 36,130  6,490  104,970 -0-	1974-75  RECOMMENDED  -0- 9,930 1,110 15,660 26,700  6,490  95,480  -0-	98,632 98,632

Manager 1

	GREATER AN	CHORAG	SE AREA BO	ROUGH -	12170-1117-17-17-17-18-18-18-18-18-18-18-18-18-18-18-18-18-					
DEPARTMENT Finance	DIVISION Receipts & Custody	SECT Adm	ion inistratio		01-	T CODE -25.01	PE	RSONNEL		PAGE 27d
CLASSIFICATION		RANGE	AND STEP	EMPLOYEES CURRENT *BUDGET		MANAGE OF STREET, STRE	4-75			
				"BUDGE I		ROPUSED	- KE	COMMENDED	- A	PPROVED
Receipts & Custody Mar	nager	26	D-E	1	1	21,011	1	21,011	1	22,701
Secretary		10	D-E	1	1	10,108	1	10,108	1	10,916
Principal Clerk		9	F	1	1	9,892	1	9,892	1	10,673
				3	3	41,011	3	41,011	3	44,290
LATERAL TRANSFERS										
Office Supervisor (1)	;	16		1	0	-0-	0	-0-	0	-0-
Clerk IV (3)		11		1	0	-0-	0	-0-	0	-0-
Clerk III (2) one (3	3) one	9		2	0	-0-	0	-0-	0	-0-
Tax Clerk II (1)		8		3	0 0	-0-	0	-0-	0	-0-
Clerk II (1) one (3)	) two	7		3	0	-0-	0	-0-	0	-0-
NEW POSITION										
Principal Clerk		9		0	1	7,674	1	7,674		8,298
	TOTAL			13	4	48,685	4	48,685	4	52.588

#### COMMENTARY

In the 1974-75 budget the Receipts and Custody Division has been divided into four sections. Current personnel is indicated in this budget and laterally transferred to the other sections where applicable.

48,685

48,685

52,588

- (1) Transferred to the Tax Receipts section (25.02).
- Transferred to the Special Assessments section (25.03).
- Transferred to the Sewer Billing & Receipts section (25.04).

EPART <b>MENT</b>	DIVISION	SECTION	BUDGET CODE	COMMENTARY	PAGE
Finance	Receipts & Custody	Administration	01-25.01		D 27
			Departmen Request	•	Assembly Approved
the Divi function been tra	ludes a new position of Cl sion's secretarial duties, s previously done by the C nsferred to Receipts & Cus overed salary for the Rece nths.	as well as some of the ontroller Division that tody. The 1973-74 rev	e clerical t have ised	48,685	52,588
5135 Fire Insur Money an	ance d securities insurance cov	erage.	1,100	1,100	1,100
MFOA of Mid-ye Annual Municipa			1,500	1,500	1,500
than ant purchase therefor equipmen 2 Desks 2 Chairs 1 Calcul 1 File 1 Typewr 1 Microf	the cost of the vault consicipated, appropriated funoffice equipment for the e, it has been rebudgeted. t for one new employee.  620  370  ator 650 300	ds were not available : Receipts & Custody Man	to ager;	6,490	6,490

no-estic (

	GREATER AND	CHORAGE AREA BUROUGH				
DEPARTMENT Finance	DIVISION Receipts & Custody	SECTION Administration	BUDGET CODE 01-25.01	COMMENTARY	D	PAGE 27f

Department Request Mayor Recommends Assembly Approved

# Reimbursable Charges to Others

This section is charged to the other three sections of the Receipts and Custody Division, based upon an employee ratio as follows:

Fund	Section	Employees	Percentage	Amount	Amount
01	General 25.02 Tax Receipts 25.03 Special Assessments 25.04 Sewer Billing & Receipts	7 1 4	59% 8% <u>33%</u>	56,330 7,640 31,510	58,192 7,890 32,550
		12	100%	95,480	98,632

EPARTMENT inance	DIVISION Receipts & Custody	SECTION Tax Re	v eceipts	BUDGET CODE 01-25.02	SUMMARY	A PAGE 28a
CCT	EXPENDITURE	1222	1972-73	1973-74	1974-	
NO.	CLASSIFICATION	:	ACTUAL	REVISED BUDGET	RECOMMENDED	APPROVED
5000 Employee Serv	rices				71,078	77,265
5100   General & Adr.	ninistrative Expenses				17,580	17,580
5200   Facilities Expe					-0-	-0-
5300 Professional Se					-0-	-0-
5400 Other Expense					1,100	1,100
5500 Contractual Se					-0-	-0-
5600 Intragovernme 5700 Construction C			,		96,350	158,832
5300 Bonded Debt S					-0-	-0-
5900 Capital Expend					-0-	-0-
5951 Other appropr					2,390 -0-	2,390 -0-
***************************************						
Total Exper	nditures				188,498	257,167
Less Reimb	ursable Charges				188,498	257,167
Net Expend	litures				-0-	-0-
	RE	VENUE GE	NERATED			
REVE	IUES					
		1				
		1			*.	
TOTAL REVE	NUES '				-0-	-0-
NET REQUIR	REMENTS				-0-	-0-
COMMENTARY						

	GREATER ANCH	ORAGE AREA BOROU	/GH			
DEPARTMENT	DIVISION	SECTION	BUDGET CODE			PAGE
				DETAIL	B	28ъ
Finance	Receipts & Custody	Tax Receipts	01-25.02			200

Finance		Receipts & Custo	dy Tax	k Receipts	01-25.02		286
ACCOUNT		<u> </u>	1972-73	1973-74		1974-75	
NO.	EXPENDITURE	CLASSIFICATION	ACTUAL	REVISED BUDGET	PROPOSED	RECOMMENDED	APPROVED
	Employee Service	S				,	
	Salaries	_			66,180	58,674	63,386
	Overtime				2,320	2,320	2,320
3003	Total Current	Salaries			68,500	60,994	65,706
	Less Vacancy Fac	tor			1,880	1,670	1,800
5010	Accrued Leave				772	684	739
	Total Salary C	osts			67,392	60,008	64,645
5015	Contributions-Em	ployee Retirement			3,220	2,870	3,740
5020	Social Security	1			3,950	3,510	3,710
	Workmen's Compen	sation			70	70	80
	Group Insurance				5,230	4,620	5,090
	Total Employee	Services			79,862	71,078	77,265
	General & Admini	strative Expense					
5115	Employee Bonding	Expense			70	60	60
5125	Equipment Repair	-Office			720	540	540
5130	Liability Insura	nce			70	70	70
5140	Pos tage				18,860	10,410	10,410
5145	Printed Material	1					
	Office Supplie				5,500	5,500	5,500
5150	Professional Dev	elopment			300	300	300
5160	Supplies-Office				700	700	700
	Total General Expense	& Administrative			26,220	17,580	17,580
	,			•			
5451	Other Expenses Recorders Office	Information			1,000	1,000	1,000
5499	Miscellaneous Ex	<b>.</b>			100	100	100
J455	Total Other Ex				1,100	1,100	1,100
	Intragovernmenta	ıl Charges					
5604	Mayor-Data Proce				62,580	-0-	62,600
5612	Administration-C				10,470	10,070	10,870
5614	Administration-P				2,750	1,970	2,180
5615	Administration-D	ouplication			580	460	440
5620	Finance-Administ	ration			48,810	27,520	24,550
5625	Finance-Receipts	& Custody-					
							1

DEPARTME	NT	DIVISION	SECTIO	ON	BUDGET CODE			PAC
Finance		Receipts & Custody	Tax	Receipts	01-25.02	DETAIL	B	28
ACCOUNT NO.	EXPENDITURE	CLASSIFICATION	1972-73 ACTUAL	1973-74 REVISED BUDGET	PROPOSED	1974-75		
5625	Intragovernmenta Finance-Receipts Administration	1 Charges (cont) & Custody-	ACTOAL	NEVISED BODGET		RECOMMENDED	APPROV	
		ernmental Charges			61,930 187,120	56,330 96,350	58,19 158,83	2
930	Capital Expendit Office Equipment	ures	***************************************		3,270	2,390	2,39	0
	Total Expendit	ures			297,572	188,498	257,16	7
	Less Reimbursa	ble Charges			297,572	188,498	257,16	7
	Net Expenditur	es			-0-	-0-	-0	)

	GREATER AND	CHORAGE AREA BOI	ROUGH -						
DEPARTMENT Finance	DIVISION Receipts & Custody	SECTION Tax Receipt		BUDGET 01-25	CODE .02	PER	RSONNEL	C	PAGE 28d
CLASSIFICATION		RANGE AND STEP	EMPLOYEES CURRENT *BUDGET	III I	197 <b>4</b> ROPOSED	THE RESERVE OF THE PERSON NAMED IN	OMMENDED	* AP	PROVED
Administrative Speciali	st (1)	16 E-F	0	1	14,303	1	14,303	1	15,460
Principal Clerk (2)	į.	9 A-F	0	2	16,314	2	15,348	2	16,398
Principal Clerk (1)	(2)	9 A-B	0	1	10,044	1	10,044	1	10,332
or 1 TT (1)		7 B	0	1 1	7,488	1	7,488	1	8,100
Clerk II (1)		, 5	0	5	48,149	5	47,183	5	50,290
New Positions									
Principal Clerk		9 A-B	0	2	16,116	1	9,576	1	10,848
Clerk		5 A	0	1PT	1,741	1PT	1,741	11	2,044
Clerk			0	2 &	17,857	1 &	11,317	1+	12,892
SHIFT DIFFERENTIAL for	"S" Clerk			1PT	174	1PT	174	1PT	204
				7 &		6 &		6+	
•	TOTAL		0	1PT	66,180	1PT	58,674	1PT	63,38

#### COMMENTARY

At the peak period of tax collection which occurs on July 15th and September 15th, it is necessary to process all checks through the tax receivables and get the money deposited and invested and responsibly secure.

- (1) Lateral transfers from Receipts & Custody-Administration (01-25.01).
- (2) Replacement of Tax Clerk II with Principal Clerk.

COACTACALT	DIVISION	NCHORAGE AREA BOROU	BUDGET CODE	COMMENTARY	PAG
EPARTMENT Finance	Receipts & Custody	Tax Receipts	01-25.02		D 2
5001 Salaries	e new Clerk III who will		Departm Requi	est Recommends	Assembly Approved 63,386
the replace handle adva	ment of a Tax Clerk II by ncd payments, refunds, an .lso included is seasonal	a Clerk III who will d certificates of tax	l x reviously		
mailed each	ely 163,560 tax statements year. An increase in pos also included for certifi	tage has been anticip	pated.	410 10,410	10,410
Printing co	rial other than Office Suposts of tax statements and ner office forms.			5,500	5,500
5150 Professional College and	Development d AML courses for various	section employees.	:	300 300	300
	fice Information ecordering release of lier	ns on foreclosures.	1,0	1,000	1,000
and two new	chairs, desks and calcula w employees. The table wil n from another department. 480 170	ll replace an oversiz	employee	2,390	2,390
	cost is charged to Propesshow the functional cost		ll appraising and	taxing costs are	
01-33 Prope	rty Assessment & Managemen	nt-Property Appraisal	. 1	00% \$188,498	257,167

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DEPARTA Finance		DIVISION Receipts & Custody	SECTION Specia	/ 1 Assessments	BUDGET CODE 01-25.03	SUMMARY	A PASE
ACCT		EXPENDITURE	Jopas	1972-73	1973-74	1974-	·75
NO.		CLASSIFICATION		ACTUAL	REVISED BUDGET	RECOMMENDED	APPROVED
5000	Employee Services					12,019	12,981
5100	General & Adminis	strative Expenses		,		1,480	1,480
5200	Facilities Expenses	;				-0-	-0-
<i>5300</i>	Professional Service	es				-0-	-0-
5400	Other Expenses					-0-	-0-
<i>5500</i>	Contractual Service					-0-	-0-
5600	Intragovernmental					15,600	26,900
<i>5700</i>	Construction Costs					-0-	-0-
5800	Bonded Debt Servi					-0-	-0-
5900	Capital Expenditur					-0-	-0-
5951	Other appropriatio	ons				-0-	-0-
	Total Expenditu	ıres				29,099	41,361
	Less Reimbursa	able Charges				29,099	41,361
	Net Expenditure	es				-0-	-0-
	<u> </u>	RE	VENUE GE	NERATED			
	REVENUES	S					
	TOTAL REVENUE	:S				-0-	-0-
Γ	NET REQUIREM	ENTS				-0-	-0-

DEPARTME	NT	DIVISION	SECTION	AREA BOROU	BUDGET CODE			PAG
Finance		Receipts & Custo	ody Speci	al Assessments	01-25.03	DETAIL	8	29ъ
ACCOUNT	EXPENDITURE	CLASSIFICATION	1972-73	1973-74		1974-75		1-70
NO.	EXPENDITORE	CLASSIFICATION	ACTUAL	REVISED BUDGET	PROPOSED	RECOMMENDED	APPRO	WED.
	Employee Services	8					Ar r ne	7720
5001	Salaries	-			0.066	0.066		
5003	Overtime				9,966 220	9,966	10,7	
	Total Current S	Salaries			10,186	220		20
					10,100	10,186	10,9	82
	Less Vacancy Fact	tor			283	283	3	06
5010	Accrued Leave	` <b>,</b>			116	116		25
	Total Salary Co	osts			10,019	10,019	10,8	
5015	0					,	,0	~~
5015 5020	Contributions-Emp	Ployee Retirement			480	480	6	20
	Social Security				590	590		50
5040	Workmen's Compens	Sation			20	20		20
3040	Group Insurance Total Employee	Committee			910	910	8	90
	Total Employee	Services			12,019	12,019	12,9	81
	General & Adminis	trative Evpence						
5115	Employee Bonding	Expense						
5120	Equipment Rnetal	- Office			10	10		10
5130	Liability Insuran	nce			60	60		60
5140	Postage				10	10		10
5145	Printed Material	other than			1,000	1,000	1,00	00
	Office Supplies				350	250	21	<b>.</b> ^
5160	Supplies-Office				50	350 50		50
		Administrative				30		50
	Expense				1,480	1,480	1,48	RO
					_,	1,400	±, +(	<b>.</b>
	Intragovernmental				·			
	Mayor-Data Proces				11,810	-0-	11,18	30
	Administration-Op				3,690	3,660	4,11	
	Administration-Pe				310	280		40
	Finance-Administr				6,060	4,020	3,48	
3023	Finance-Receipts	& Custody-			a-st.		•	
i	Administration	rnmental Charges			8,400	7,640	7,89	
	rocar incragove	inmental Charges			30,270	15,600	26,90	00
					Augicalisation and a property of			

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<del></del>		GREATER AI	NCHO	RAGE	AREA BOROU	GH ———			
DEPARTMEN	it .	DIVISION		SECTION		BUDGET CODE	DETAIL	B	PAGE
Finance		Receipts & Custody			l Assessments	01-25.03	1074 75		29 c
ACCOUNT NO.	EXPENDITURE	CLASSIFICATION		2-73 UAL	1973-74 REVISED BUDGET	PROPOSED	1974-75 RECOMMENDED	APPRO	OVED
-	Total Expenditu	ures				43,769	29,099	41,3	361
	Less Reimbursal	ble Charges				43,769	29,099	41,3	361
	Net Expenditure	es				-0-	-0-	-	-0-
							·		
					,				
						• •		·	
	V.			May .					
					<u> </u>				

and the first that are the season of the content of	GREATER AND	CHORAGE AREA BO	ROUGH -	<del>CK. 10 THISTOPIN</del>		With the second second	CONCERNATION OF THE PROPERTY O	Brand Brand Control	
DEPARTMENT Finance	DIVISION Receipts & Custody	SECTION Special Asse	essments	BUPGE 01-2	7 CODE 5.03	PE	RSONNEL	C	PAGE 29 d
CLASSIFICATION		RANGE AND STEP	EMPLOYEES CURRENT *BUDGET		1974	Common recognition			
		NAMOL AND STEE	*BUDGET	* P	ROPOSED	* REC	COMMENDED	* AF	PROVED
Principal Clerk		9 E-F	0	1	9,966	1	9,966	1	10,76
							ancia servoritari del desego		
						-			
		Ne discovering							
	•	Texts 4400000000000000000000000000000000000		Versiche erweiten vollten od Versiche erweiten vollten vollten od Versiche erweiten vollten					
	TOTAL		0	1	9,966	1	9,966	1	10,76

### COMMENTARY

(1) Lateral transfer from Receipts & Custody - Administration (01-25.01).

DEPARTMENT	DIVISION	SECTION		OMMENTARY	D PAGE
Finance	Receipts & Custody	Special Assessments	01-25.03		29
			Department Request	Mayor Recommends	Assembly Approved
This acco	terials other than Office Suburt reflects the costs of some costs of the costs of the costs of some costs of the co	special assessment state		350	350
Reimbursable Char	rges to Others				
Charges fro	om this section are projecte	ed on workload requireme	nts.		
Fund Depar	rtment		Percentages	Amount	

Fund	Department	<u>Percentages</u>	Amount	
02	Spenard General Fund 29 Debt Service	1%	290	410
03	Sand Lake General Fund  29 Debt Service	1%	290	410
05	Muldoon General Fund 29 Debt Service	1%	290	410
45	Sewer Utility Enterprise Fund 85.07 Debt Service	97%	28,229	40,131
		100%	29,099	41.361

D <i>EPARTN</i> Finance		DIVISION Receipts & Custody	SECTION Sewer B	illing & Rece	BUDGET CODE ipt 01-25.04	SUMMARY	A PAGE
4CCT		EXPENDITURE	T DOWNER D	1972-73	1973-74	1974-	
NO.		CLASSIFICATION		ACTUAL	REVISED BUDGET	RECOMMENDED	APPROVED
5000	Employee Services						
5100	General & Administra	tive Expenses				42,387	45,904
5200	Facilities Expenses					18,680	18,680
5300	Professional Services		1			-0-	-0-
5400	Other Expenses					-0-	-0-
5500	Contractual Services					-0- -0-	-0- -0-
5600	Intragovernmental Cha	arges					81,560
5700	Construction Costs					56,420 -0-	-0-
5800	Bonded Debt Service		<u> </u>			-0-	-0-
5900	Capital Expenditures					-0-	-0-
5951	Other appropriations					-0-	-0-
	Total Expenditures					117,487	146,144
	Less Reimbursable	Charges				117,487	146,144
	Net Expenditures					-0-	-0-
		F	REVENUE GENE	RATED			***************************************
	REVENUES						
			ľ				
	TOTAL REVENUES					-0-	-0-
	NET REQUIREMENT	rs				-0-	-0-
COMMEN	TARY		•		-		

		GREATER A	ANCHO	RAGE	AREA E	BOROUG	GH			
DEPARTME	NT	DIVISION		SECTIO	V		BUDGET CODE			PAGE
Finance		Receipts & Custo	odv	Sewer	Billing 8	Recei	pt 01-25.04	DETAIL	<i>B</i>	30ъ
		necespes a sast		2-73	1973-7			1974-75		
ACCOUNT NO.	EXPENDITURE	CLASSIFICATION	ACT		REVISED		PROPOSED	RECOMMENDED	APPRO	WED
	E1 Ci									
5001	Employee Service Salaries	<u>:S</u>				l	35,023	35,023	37,8	378
5001	Salaries-Overtim	ıe .				1	600	600	•	500
5005	Total Current	†					35,623	35,623	38,4	¥78
							995	995	1,0	076
	Less Vacancy Fac	tor					409	409		442
5010	Accrued Leave						35,037	35,037	37,8	
	Total Salary C	costs	*.				33,037	33,037	57,0	<b>5-1-1</b>
5015	Contributions-Fm	ployee Retirement					1,680	1,680	2,1	L90
5020	Social Security	ipioyee Reciliement					2,050	2,050	2,2	250
5030	Workmens Compens	sation					50	50		50
5040	Group Insurance						3,570	3,570		570
3040	Total Employee	e Services					42,387	42,387	45,9	904
5115		strative Expenses					-0-	40		40
5115	Employee Bonding						300	300		300
5125 5130	Equipment Repair Liability Insura						120	80		80
5140	Postage	nice					13,810	13,810	13,8	310
5145	Printed Material	le other than						<b>,</b>	-	
2142	Office Supplie						4,000	4,000	4,0	000
5150	Professional Dev					1	100	100	j	L00
5160	Supplies-Office	Cropment					350	350		350
) )100		& Administrative								
	Expenses	*					18,680	18,680	18,6	680
			Ĭ							
	Intragovernment	The state of the s				1	24,790	-0-	24,5	590
5604	Mayor-Data Proce						7,750	7,680		550
5612	Administration-(					- 1	1,220	1,110		210
5614	Administration-I					1	580	460		440
5615	Administration-I	-					24,580	15,660	14,	
5620	Finance-AdminN						34,640	31,510	32,5	
5625 5650	•	s & Custody-Admin.				1	53,430	-0-		-0-
0000	Legal Total Intragov	vernmental Charges					146,990	56,420	81,5	560
		J								
						1				
			<u> </u>		<u></u>					-,

DEPARTMEN	ır	DIVISION	SE	CTION	<b>*************************************</b>	BUDGET CODE			PAG
Finance							DETAIL	8	300
ACCOUNT		Receipts & Custod	<u>1у   Se</u> 1972-7		ng & Rece 173–74	ipt 01-25.04	1074 75		
NO.	EXPENDITURE	CLASSIFICATION	ACTUAI		ED BUDGET	PROPOSED	1974-75 RECOMMENDED	APPRO	NED
	Total Expendit	urac				222			
		İ				208,057	117,487	146,1	44
į	Less Reimbursa	ble Charges	aaraa saabaa waa ka aa ka aa aa aa aa aa aa aa aa aa a		·	208,057	117,487	146,1	.44
	Net Expenditur	es				-0-	-0-		-0-
Ī									-
					·				
	V.								
								r	
		and the same of th							
1				1			2		

	GREATI	ER ANCH	IORAGE	E AREA BOI	ROUGH -	<u> </u>	gyangkan kemandikatan dalah di Salah sebebahan	AND REAL PROPERTY OF THE PROPERTY OF			
DEPARTMENT	DIVISION Receipts & Cust	odv	SECTION	w r Billing	& Receipt	BUDGE	r coo∈ 25.04	PEI	RSONNEL	С	PAGE 30 d
Finance CLASSIFICATION			RANGE AND STEP		EMPLOYEES CURRENT *BUDGET	1974  * PROPOSED		4-75 * RECOMMENDED		* APPROVED	
					FBUDGET	PROPOSED		AL SOMMENDED		77710725	
Principal Secretary	(1) (2)		14	D	0	1	11,616	1	11,616	1	12,56
Principal Clerk (1)	)		9	В-С	0	1	8,291	1	8,291	1	8,96
Senior Clerk (1)	)		7	B-C	0	2	15,116	2	15,116	2	16,34
											:   
						4					
	. 7	OTAL			0	4	35,023	4	35,023	4	37,8

### COMMENTARY

(1) Lateral transfers from Receipts & Custody-Administration (25.01).

(2) Reclassification from Clerk IV (Range 11).

DEPARTMENT	DIVISION	SECTION	BUDGET CODE	COMMENTARY	D PAGE
Finance	Receipts & Custo	ody Sewer Billing	& Receipts 01-25.04		30
			Departmen Request		Assembly Approved
36,850 de	eflects mailing appro linquent bills in 197 ase in postal rate.	oximately 101,200 sewe 4-75 in envelopes. F	13,810 r bills and ostage reflects	0 13,810	13,810
fee paid	4 postage for delinqu to Rehab Industries; ued in 1974-75.	ent bills was include however, this service	d in contractual will be		
Reflects or required	erial other than Officost of printing sewe for mailing and retur s other office forms.	4,000 otices, envelopes to customers,	4,000	4,000	
The contra previously	Services-Other actual service for sty done by Rehab Indusgh's mail room.	uffing and mailing de tries will be discont	-0- linquent bills inued and done by	-0-	-0-
Reimbursable Charges	to Others				
Costs of thi	is section are charge	d out based upon the	catio of total dollars r	eceipted.	
Fund Depart			Percentag	e <u>Amount</u>	Amount
85.03	Utility Enterprise Public Works-Areawi Public Works-Eagle	de Operations River Operations	99% 	116,317 1,170	144,684 1,460
			100%	117,487	146,144