ANNUAL BUDGET

LIBRARY



DEPA	ARTMENT			DEPA	RTMENT SUM	IMARY	PAG	
LI	BRARY			1275				
	1966	1967	1968	1969				
DIVISIONS	ACTUAL	ACTUAL	ACTUAL	REVISED BUDGET	REQUEST	RECOMMEND	APPROVE	
ibrary	110,963	137,635	204,717	229,460	254,150	276,030	284,90	
orough Agreement			·	60,525	52,320	52,320	52,32	
	arr a management							
				Living to the same of the same				

	- Carrier and Carr							
	distribution of the state of th				Andreas and the second			
	1000				Logovornamus ve			
	,							

110,963

TOTAL

137,635

204,717

289,985

306,470

328,350

337,220

DEPARTMENT	ACCOUNT TITLE	ACCOUNT NUMBER	SUMMARY	A	PAGE
Library	Library	1275.1			C-337
			O CONTRACTOR DE LA CONT		

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AC	v	U	JΝ	,	วบ	100	1907 ·	ARY

EXPENDITURE	1966	1967	1968	1969	1970			
CLASSIFICATION	ACTUAL	ACTUAL	ACTUAL	REVISED BUDGET	REQUEST	RECOMMEND	APPROVED	
Personal Services	89,530	102,147	113,368	126,140	137,130	134,380	134,380	
Contractual	5,718	3,537	55,938	71,120	83,020	102,900	101,770	
Supplies	4,929	5,695	6,703	4,900	6,000	6,000	6,000	
Other Costs Capital Outlay	6,714 19,292	26,256	28.708	27,300	28,000	32,750	42,750	
July Survey	126.183	137.635	204,717	229,460	254.150	276,030	284,900	
Less interfund Charges	(15,220	Ж	Ж	ж	Ж)k)	(
TOTAL	110,963	137,635	204,717	229,460	254,150	276,030	284,900	

SERVICE COMPARISON

1969 activity level at 1970 prices would cost	\$ 253.150
Improved quality or increased quantity of service will cost	\$ 125
Total	

PROGRAM OUTLINE

The Services consist of the following:

Management and staff training
Acquisition and cataloguing of books
Mechanical preparation of books and other accessons
Registration of card holders
Circulation
Reference and preparations of bibliographies

Work with Children and young adults
Book mending
Preparation of exhibits
Statistics and Reports
Overdue notices

PROGRAM HIGHLIGHTS

The Major changes needed for 1970:

The major changes as outlined for the year 1969 have been organized and started. The year 1970 will be a continuation of this program. The services are mostly the basis services given in a medium sized library. The services have been greatly improved by the addition of branches and some improvements have been made in story hours and summer reading programs for children. Some special services are also given to older people.

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A CONTRACTOR OF THE PARTY OF TH	DEPARTMENT	ACCOUNT	TITLE	ACCOUNT NUMI	BER	DETAIL	В	PAGE
	LIBRARY	LIBRARY	NA CONTRACTOR OF THE CONTRACTO	1275.1	-			C-338
Antens Antens			1968	1969		1970	Benefit of the comment of the	· Accessorate constitution
CODE	EXPENDIT	IIRF		REVISED				
NO.	CLASSIFICA		ACTUAL	BUDGET	REQUES	TRECOMMEND	J App	ROVED
1,0								· · · · · · · · · · · · · · · · · · ·
	PERSONAL SERVICES						† 	
110	Salaries		113,368	126,140	137,130	134,380	134	,380
	Total		113,368	126,140	137,130		134	,380
	CONTRACTUAL							
212	Job Recruitment			100		-		
221	Duplicating			1,400	1,400			550
222	Contracted Labor a		1,200	600	600	1		600
241	Telephone, Telegra	ph, Switchboard	1,047	1,100	1,100			,100
253	Liability & Workme	n's Compensation	13.	1,210	1,300			,300
254	Retirement Plans		7,694	1,350	2,910		2	910
255	Life Insurance			230	290			290
256	Medical Insurance			850	640	,	_ ا	640
257	Social Security			5,530	5,860) 5	,860
258	Tuition Refunds	CF)		100	100	= -		100
273	Private Vehicle Mi			50	5(1	1	50
274	Space Rental - Cit		45,480	55,970	64,370			3,200
281	Repairs & Maintena	nce	504	2,200	4,000		19	770
291	Travel			300	300			300
292	Dues & Subscriptio	ns	13	130	100			100
di di	Total		55,938	71,120	83,020	0 102,900	101	,770
200	and the first of the first of the state of t							
311	SUPPLIES Materials		3,608	3,500	3,50	0 3,500		3,500
313	office Supplies, F	lastas	3,095	1,400	2,50			2,500
313	Total	ostage	6,703	4,900	6,00			,000
	incar		V. 103	, 700	0,00	0,000		,,000
	CAPITAL							
604	Library Books		23,424	22,000	22,00	0 22,000	30	2,000
605	Machinery & Equipm	ent	2,943	2,500	3,00		ı	7,750
606	Magazines	1 7/4 1 3 144	2,341	2,800	3,00			3,000
	Total	ł	28,708	27,300	28,00			2.750
	also tour time tout with	-			~ W 3 3 2 2			<u> </u>
	Total Operating	Budget	204,717	229,460	254,15	0 276,030	284	,900
		-		The second secon				

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DEPARTMENT	ACCC	OUNT TITLE	A	CCOUNT	NUMBER	PI	ERSONNEL	С	
LIBRARY	LI	BRARY		127	5.1				C-339
	RANGE	SALARY	EMPLOYEES CURRENT				1970		
CLASSIFICATION	STEP	RATE	*BUDGET	* F	EQUEST	* RE	COMMEND	* AF	PROVED
Main Library				,					· .
Librarian (City)	28	976-1187	1	1	15,668	1	15,668	1	15,668
Assistant Librarian	23	802-976	1	1	10,091	1	10,091	1	10,091
Librarian II	20	712-867	1	1	9,928	1	9,928	1.	9,928
Librarian I	16	609-742	1	1	8,158	1	8,158	1	8,158
Library Assistant	9	462-564	3	3	20,629	3	20,629	3	20,629
Clerks	6	412-502	7	. 7	39,615	7	39,615	7	39,615
Page*	1	1.95-2.38 Hr.			1,000		1,000		1,000
* 12 hrs. per week-	j				·				
Sept May									
Grandview Gardens Branch									
Librarian II	20	712-867	1	1	9,768	1	9,768	1	9,768
Library Assistant	9	462-564	1	1	6,903	1	6,903	1	6,903
Page - 15 Hrs. per week	1	1.95-2.38 Hr.			1,500		1,500		1,500
Mt. View Branch									
Librarian I	16	609-742	1	1	8,222	11_	8,222	1	8,222
Total			17	17	131,482	17	131,482	17	131,482
New Positions				·					
Clerk (Main Library)	6	412-502		1	5,088	1	5,088	1	5 000
Page (5 Hrs. per week)		1.95-2.38 Hr.		1	557	1 1	557	1	5,088 557
(Grandview Gardens Br.)	*	L.JJ-&,JU III.),,,	1	22/	T	337
Corninates Gardens Br.)				2	5,645	2	5,645	2	5,645
Total			17	19	137,127	19	137,127	19	137,127
Less 2% Salary Savings						_	(2,743)		(2,743)
OTAL			- 17	19	137,127	19	134,384	19	134,384

* This column used for number of employees in each class.

COMMENTARY

	DEPARTMENT	ACCOUNT TITLE	ACCOUNT NUMBER	COMMENTARY	D	PAGE
-	LIBRARY	LIBRARY	1275.1			C-340

CITY OF ANCHORAGE

Statistics Showing the Growth in Library Use

	1967	1968	1969 (Estimated
Membership cards (family)	11,857	13,036	14,200
Number of books	84,312	89,110	94,000
Circulation	276,990	277,000	295,000
Average daily circulation	909	910	1,000
Number of reference questions answered	7,944	10,804	12,000
Overdue book cards processed	21,549	29,850	22,000
Books repaired	9,123	10,691	7,000

The most outstanding event was the contract between the G.A.A.B. and the City of Anchorage. The Federal Funds received through the State Library terminated at the end of June 1969. The G.A.A.B. picked up the services given under these funds and added the services to the Spenard Area.

DEPARTMENT	ACCOUNT TITLE	ACCOUNT N	IUMBER	COMMENTARY	D	PAGE
LIBRARY	LIBRARY	1275.	T			C-34
			Department	Manager	Council	
·			Request	Recommended	Approved	
.110 SALARIES	•					
Annual and Annual Annua						
Increase is	mostly due to step raise	s but one				
	he main library has been					
	will be added to the sta					
	y. The work load has inc					
	and reports required by o					
	. This clerk will only hear level of services. S					
	en added for page service					
	ardens Branch. The work					
has increas		1000 0	137,130	134,380	134,380	
			,	· · · · · · · · · · · · · · · · · · ·	•	
.281 REPAIR AND MAINT	ENANCE					
Repair and	refinish some of the furn	iture in				
the main re	ading room.		4,000	4,000	4,000	
Wala Tilaa		·				
Main Librar	<u>Y</u> Paint Building Inside			2,000	2,000	
	lepair 14 medium size chai	rs	6	1,050	1,050	
	efinish Legs on 16 Tables			820	820	
	aint Boiler Room and Entr			160	160	
	Inclose Exterior Stairwell			840	840	
	nstall Sidewalk to East E			420	420	
	emodel Windows to "Opening		End	140	140	
	Build Cabinet for Janitori	al Supplies and				
F	Equipment			80	80	
	landana Baranah					
	Gardens Branch Paint Interior			2,000	2,000	
	loof Repairs			1,850	1,850	
	Prop Ceiling in Old Section	on (Tele.)	•	1,750	1,750	
	ay New Floor Tile Through			* 9 · * *		
	Section	- w-w-: 		2,760	2,760	
	Repair Loose Marlite in Ol	d Section		1,900	1,900	
•	·			19,770	19,770	

	CITY	OF ANCHORAGE -			
DEPARTMENT	ACCOUNT TITLE	ACCOUNT NUMBER	COMMENTARY	D	PAGE
LIBRARY	LIBRARY	1275.1			C-342
.605 MACHINERY AND EQ	UIPMENT	Departme Request	_	Council Approved	
T T D S	y lectric Typewriter yping Chair yping Stand esk helves arpets	454 61 33 300 1,000	61 33 300 1,000 4,700	454 61 33 300 1,000 4,700 6,548	
S T Mt. View Br		590 62 652	62	590 62 652	
Total	indow Drapes	500 500 3,000	550	550 550 7,750	

DEPARTMENT LIBRARY	ACCOUNT TITLE BOROUGH AGREEMENT		1275	T NUMBER	SUM	A PA	
		ACCOL	INT SUMMA				ya sanaya ka ka
EXPENDITURE CLASSIFICATION	1966 ACTUAL	1967 ACTUAL	1968 ACTUAL	1969 REVISED BUDGET	REQUEST	1970 RECOMMEND	
Personal Services Contractual Supplies				25,020 15,275 2,500	24,890 15,120 2,110	24,890 15,120 2,110	24,890 15,120 2,110
Other Costs Capital Outlay	:			17,730 60,525	10,200 52,320	10,200	10,200 52,320
Less Interfund Charges	((ж)(X (<u>) </u>	(
TOTAL				60,525	52,320	52,320	52,320

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		etten kantalain kant Kantalain kantalain	CITY C	F ANCHORAGE	nduranisti sudas sakon israna kakon majatan parataka majanga majanga	residentia est annimenta de como como como como como como como com		
DEPARTMENT ACCOUNT T		ITLE	ACCOUNT NUMB	ER	DETAIL		PAGE	
	LIBRARY	BOROUGH AGRE	EMENT	1275.2	,	* Committee and the second sec		C-344
	energy years and a process that the state of	annean and a transmit of the section	1968	1969	nta persona are dimentencia de la fina de la	1970		
CODE	EXPENDIT	JRE		REVISED				
NO.	CLASSIFICA	TION	ACTUAL	BUDGET	REQUEST	RECOMMEND	APP	ROVED
	DED COMAT CED UTOEC	7						
110	PERSONAL SERVICES Salaries		25,020	24,890	24,890	1 2	4,890	
	Total		25,020	24,890	24,890		4,890 4,890	
		ļ					†	
001	CONTRACTUAL							
221 222	Duplicating Contracted Labor ar	nd Farriament		250	250	250		250
241	Telephone, Telegrap			150	250	250	ł	250
242	Light - Matanuska	m, Switchboard		200	550	550		550
243	Heat - natanuska			450	450 450	450		450 450
245	Refuse			400	70	450 70		450 70
246	Light - CEA			65	70	/0		70
253	Liability & Workmer	's Compensation		265	240	240		240
254	Retirement Plans	. b compensation		500	V**.35	240		240
255	Life Insurance			75	40	40		40
256	Medical Insurance			225	170	170	į	170
257	Social Security			1,275	1,280	1,280		1,280
273	Private Vehicle Mil	2200		600	600	600		600
274	Space Rental - City			10,570	10,570	10,570	1 1	0,570
281	Repairs & Maintenar			200	200	200	1	200
292	Dues & Subscription			50	200	200]	200
	Total)-max	forester and an assessment of the second	15,275	15,120	15,120	+	5,120
	الإن يا يا يوني الآن الإن الد					200		
311	SUPPLIES Materials			1 750	3 0.50			
313	Office Supplies, Po	ataga		1,750	1,370	1,370		1,370
	Total	- Lage		2,500	$\frac{740}{2,110}$	740 2,110		740
and the second			***************************************		A 5 L S V	2,110		2,110
	CAPITAL							
604	Library Books	#		8,900	8,900	8,900		8,900
605	Machinery & Equipme	ent		8,330	1,300	1,300		1,300
606	Magazines			500	·			•
Portional State of the State of	Total			17,730	10,200	10,200	1	0,200
e contrare de la cont	Total Operating E	Budget		60,525	52,320	52,320	5	2,320
			The second secon					
				-				
				and the second s				
					tukarekeserikk kan ist umma erotionkoiden keina erotion	1	1	

DEPARTMENT ACCOUNT TO			ACCOUNT NUMBER			PERSONNEL		С	PAGE
LIBRARY	BOROUGH AGREEMENT			1275.2					C-34
	RANGE AND	SALARY	EMPLOYEES CURRENT			1970			
CLASSIFICATION	STEP	RATE	*BUDGET	* F	REQUEST	* R	ECOMMEND	∦ AP	PROVED
Main Library									
Librarian II	20	712-867	1	1	4,750	1	4,750	1 1	4,750
Librarian II (Part time)	20	4.11 Hr.	1.	1	640	1	640	1 1	640
Clerk	6	412-502	2	2	5,598	2	5,598	2	5,598
Page (Part time)	1	1.95-2.38 Hr.	1.	1	650	1	650	1	650
Spenard Library									
Librarian I	16	609-742	1	1	4,222	1	4,222	1 1	4,22
Clerk	6	412-502	1	1	2,790	1	2,790	lil	2,79
Page	1	1.95-2.38							
		Hr.	1	1	1,200	1	1,200	1 1	1,20
			1						
Chugiak-Eagle River Library					·				
Library Assistant	9	3.01 Hr.	1	1	1,839	1	1,839	111	1,83
Clerk	6	2.38-2.90			-				
Page	1	Hr. 1.95-2.38	2	2	2,000	2	2,000	2	2,00
Page		Hr.	1	1	900	1	900	11	90
			-					1	<u></u>
Cinduand Tibus 4			12	12	24,589	12	24,589	12	24,58
Girdwood Library *			ė						
New Position									
Clerk	6	2.38-2.90		1	300	1	300	 	300
TAL			12	13	24,889	13	24,889	13	24,889

^{*}This column used for number of employees in each class.

COMMENTARY

^{*} This is still under study.

DEPARTMENT	ACCOUNT TITLE	ACCOUNT NUMBER	COMMENTARY	D	PAGE
LIBRARY	BOROUGH AGREEMENT	1275.2			C-3
		Department Request	Manager Recommended	Council Approved	<u> </u>
For the librar additional state the City would find the City are then there should be city libraries	improve the services in the face inside the City it would aff and books. The people lide continue to use the libraried Borough decide to have two buld be a fee for borough people and the Borough should charge their libraries.	provide ving outside es free. libraries ple using	,		
.273 PRIVATE VEHICI	LE MILEAGE				
will also Library a work at t there is reimburse The Main the books up by son books wil	arian II working in the Main of prepare books to go to the and stations. This person with the Spenard Library when the off duty. Money in this acceptains are this person for the use of Library will be ordering and a Books for the stations will be brought for Spenard so the delivered.	Spenard Il also Librarian count is to his car. I cataloging Il be picked but more	600	600	
.274 SPACE RENTAL					
Eagle Riv	charges for the Spenard and ver Libraries. Also includes and supplies.		10,570	10,570	

7 17	DEP/	RTMENT	ACCOUNT TITLE	ACCOUNT	NUMBER	COMMENTARY	D	PAGE
	LIB	RARY	BOROUGH AGREEMENT	1275.	2		War et	C-34
	and s				Department Request	Manager Recommended	Council Approved	•
	.604	BOOKS	Loussac Library	n was en en injelen An een en een een een en een en een een	2,500		2,500	
			Chugiak-Eagle River Spenard Girdwood	And the second		150	1,250 5,000 150 8,900	
	.605	MACHINERY ANI	D EQUIPMENT			er de la companya de La companya de la co	·	
		The main but afte what the money wi	ney is to be spent for furn furniture was ordered durer it is received, and when final bills are, the restill be spent for additional needed.	ing 1969 it is known of the furniture	1,300	en de la companya de La companya de la co	1,300	