

CITY OF ANCHORAGE

DEPARTMENT CITY CLERK	ACCOUNT TITLE ELECTION	ACCOUNT NUMBER 1203.1	SUMMARY			A
EXPENDITURE TYPE	1966 ACTUAL EXPENDITURE	1967 ADJUSTED BUDGET	1968 DEPARTMENT REQUEST	1968 MANAGER RECOMMENDS	1968 COUNCIL APPROVED	
Personal Services	11,480	800	800	800	800	
Contractual	5,550	7,960	9,150	9,150	9,150	
Supplies	1,940	910	1,000	900	900	
Other Charges						
Capital Outlay	560	1,790	130	80	80	
(less Charges to Others)	(6,240)	(920)	(1,600)	-0-	-0-	
Total	13,290	10,540	9,480	10,930	10,930	

Program Outline

ELECTION SERVICES

Program Highlights

(1967 threshold: \$10,000)

Increase is due to more intensive registration drive and need to rent storage space for voting machines.

DEPARTMENT CITY CLERK		ACCOUNT TITLE ELECTION	ACCOUNT NUMBER 1203.1	DETAIL			B
CODE No.	EXPENDITURE CLASSIFICATION	1966. ACTUAL EXPENDITURE	1967 REVISED BUDGET	1968 DEPARTMENT REQUEST	1968 MANAGER RECOMMENDS	1968 COUNCIL APPROVED	
11	PERSONAL SERVICES						
12	Salaries	10,410	---	---			
	Overtime	1,070	800	800	800	800	
	Total	11,480	800	800	800	800	
21	CONTRACTUAL						
22	Advertising	2,570	1,650	1,700	1,700	1,700	
23	Contracted Services	1,430	5,550	6,100	6,100	6,100	
24	Utility Services	100	200	300	300	300	
25	Insurance & Employee Benefits	830					
27	Rentals	550	510	1,000	1,000	1,000	
28	Repairs	70	50	50	50	50	
29	Travel						
	Dues & Subscriptions						
	Total	5,550	7,960	9,150	9,150	9,150	
31	SUPPLIES						
35	Materials						
36	Household and Jani- torial						
39	Office Supplies, Post- age & Printed Forms	1,940	910	1,000	900	900	
	Small Tools						
	Total	1,940	910	1,000	900	900	
40	OTHER CHARGES						
41							
42							
43							
44	Contribution to Garage						
47	Data Processing Services						
	Total						
	CAPITAL	560	1,790	130	80	80	
	Total	19,530	11,460	11,080	10,930	10,930	
60	Less Charges to Others	6,240	920	1,600			
	Total Operating Budget	13,290	10,540	9,480	10,930	10,930	

CITY OF ANCHORAGE

DEPARTMENT CITY CLERK	ACCOUNT TITLE CITY CLERK	ACCOUNT NUMBER 1203.2	SUMMARY			A
EXPENDITURE TYPE	1966 ACTUAL EXPENDITURE	1967 ADJUSTED BUDGET	1968 DEPARTMENT REQUEST	1968 MANAGER RECOMMENDS	1968 COUNCIL APPROVED	
Personal Services	42,460	40,530	40,250	41,750	42,550	
Contractual	1,370	2,650	2,876	2,880	5,090	
Supplies	970	1,000	1,000	1,000	1,000	
Other Charges					2,810	
Capital Outlay	280	130	150	150	150	
(less Charges to Others)						
Total	45,080	43,810	44,276	45,780	51,600	

Program Outline

Records
Council Proceedings
Official Advertising
Public Information
Licensing

Program Highlights

(1967 threshold: \$45,800)

No change in program

CITY OF ANCHORAGE

DEPARTMENT CITY CLERK		ACCOUNT TITLE City Clerk	ACCOUNT NUMBER 1203.2	DETAIL			B
CODE No.	EXPENDITURE CLASSIFICATION	1966 ACTUAL EXPENDITURE	1967 REVISED BUDGET	1968 DEPARTMENT REQUEST	1968 MANAGER RECOMMENDS	1968 COUNCIL APPROVED	
	PERSONAL SERVICES						
11	Salaries	41,460	41,780	41,500	41,500	42,200	
12	Overtime	1,000	250	250	250	250	
	Total	42,460	42,030	41,750	41,750	42,550	
	CONTRACTUAL						
21	Advertising	150	500	600	600	600	
22	Contracted Services	50	1,200	1,376	1,380	880	
23	Utility Services	1,170	800	900	900	900	
24	Insurance & Employee Benefits					2,710	
25	Rentals						
27	Repairs		90				
28	Travel						
29	Dues & Subscriptions		60				
	Total	1,370	2,650	2,876	2,880	5,090	
	SUPPLIES						
31	Materials						
35	Household and Jani- torial						
36	Office Supplies, Post- age & Printed Forms	970	1,000	1,000	1,000	1,000	
39	Small Tools						
	Total	970	1,000	1,000	1,000	1,000	
	OTHER CHARGES						
40							
41							
42							
43	Space Charge					2,810	
44	Contribution to Garage						
47	Data Processing Services						
	Total					2,810	
	CAPITAL	280	130	150	150	150	
	Total	45,080	43,810	44,276	45,780	51,600	
60	Less Charges to Others						
	Total Operating Budget	45,080	43,810	44,276	45,780	51,600	

CITY OF ANCHORAGE

DEPARTMENT CITY CLERK	ACCOUNT TITLE City Clerk		ACCOUNT NUMBER 1203.2		PERSONNEL SCHEDULE				C
POSITION TITLE	GRADE	1967 REVISED BUDGET		1968 DEPARTMENT REQUEST		1968 MANAGER RECOMMENDS		1968 COUNCIL APPROVED	
<u>Regular</u>									
City Clerk	---	1	\$15,600	1	\$15,600	1	\$15,600	1	\$16,300
Secretary	16	1	8,160	1	8,492	1	8,492	1	8,490
License Clerk I	14	1	7,450	1	7,927	1	7,927	1	7,930
License Clerk II	16	1	9,340	1	7,977	1	7,977	1	7,980
<u>Temporary & Vacation</u>		4	40,550	4	39,996	4	39,996	4	40,700
			1,500		1,500		1,500		1,500
		4	42,050	4	41,496	4	41,496	4	42,200

CITY OF ANCHORAGE

DEPARTMENT LEGAL	ACCOUNT TITLE City Attorney	ACCOUNT NUMBER 1205.1	SUMMARY			A
EXPENDITURE TYPE	1966 ACTUAL EXPENDITURE	1967 ADJUSTED BUDGET	1968 DEPARTMENT REQUEST	1968 MANAGER RECOMMENDS	1968 COUNCIL APPROVED	
Personal Services	67,056	76,310	86,968	86,970	88,470	
Contractual	13,496	16,300	34,160	34,160	34,160	
Supplies	783	1,096	1,000	1,000	1,000	
Other Charges	11,346	11,084	5,000	5,000	8,810	
Capital Outlay	3,101	330				
(less Charges to Others)	(47,891)	(47,770)	(52,025)	(52,025)	(52,030)	
Total	47,891	57,350	75,103	75,105	80,410	

Program Outline

Legal advice to Council and Administration

Preparation of legal papers for Council

Defense of City against claims

Processing claims on behalf of City

Prosecution in Magistrate Court

Program Highlights

(1967 threshold: \$75,000)

Continuation of present program